

George Dyson
Town Clerk

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Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Personnel Committee

Members on this Committee: Cllr Fabry (Chair of Committee), Cllr Alexander, Cllr Cheta, Cllr Davies, Cllr Gallagher, Cllr Harman, Cllr Rosser, Cllr Veck.

16th September 2026

Members of Peacehaven Town Council's **Personnel Committee** are summoned to a meeting to be held in Community House on **Tuesday 22nd September 2026 at 7.30 p.m.**

A handwritten signature in black ink, appearing to read "G Dyson".

George Dyson, Town Clerk.

AGENDA

1. **E665** CHAIR'S ANNOUNCEMENTS
2. **E666** TO CONSIDER APOLOGIES FOR ABSENCE
3. **E667** TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS
4. **E668** TO ELECT A COMMITTEE VICE-CHAIR
5. **E669** TO ADOPT THE MINUTES OF 14TH APRIL 2026
6. **E670** TO REVIEW THE COMMITTEE BUDGETARY POSITION
7. **E671** TO DISCUSS THE 2027/28 DRAFT BUDGET
8. **E672** DATE OF NEXT MEETING – TUESDAY 26TH JANUARY 2027 AT 7:30PM.
9. **E673** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.

10. **E674** TO REVIEW THE COMMITTEE ACTION PLAN
11. **E675** TO REVIEW THE COUNCILLOR TRAINING PLAN AND AGREE ANY ACTIONS
12. **E676** TO REVIEW THE STAFF TRAINING PLAN AND AGREE ANY ACTIONS
13. **E677** TO NOTE AND DISCUSS FEEDBACK FROM RECENT TRAINING
14. **E678** TO RECEIVE AN UPDATE ON STAFF SICKNESS ABSENCE
15. **E679** TO NOTE ACCIDENT/ INCIDENT REPORT OVERVIEW
16. **E680** TO NOTE THE 2026/27 NATIONAL JOINT COUNCIL PAY AWARD.
17. **E681** TO NOTE A REPORT ON AN EMPLOYEES PROBATIONARY PERIOD
18. **E682** TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TASK AND FINISH GROUPS (TFGs):
 - a. **Wellbeing**
 - b. **Employee SCP banding**