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Town Clerk

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Community House,
Meridian Way,
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East Sussex,
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Minutes of the EXTRAORDINARY meeting of the Council held in the Anzac Room, Community House on Tuesday 17th March 2026 at 6.00pm

Present: Cllr Debbie Donovan (Chair), Cllr Aimee Harman (Vice Chair), Cllr Mary Campbell, Cllr Sue Griffiths, Cllr Kiera Gordon-Garrett, Cllr Sherral Wood, Cllr Ian Alexander, Cllr Cathy Gallagher, Cllr Max Rosser, Cllr Philip Mills, Cllr Simon Studd.

Officers: George Dyson (Town Clerk).

No members of the public were in attendance.

C1515 MAYOR/CHAIR'S ANNOUNCEMENTS

The Chair opened the meeting at 18:00, welcomed everyone, made a statement on Civility & Respect, briefly ran through the building fire procedures, asked that phones be put onto silent, advised that the meeting was being recorded, and reminded everyone of the 3-minute speaking rule.

C1516 PUBLIC SESSION. *Members of the public may ask questions on any relevant Council matter.*

There were no public questions.

C1517 TO APPROVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Davies, Fabry, Veck, and Sharkey.

Cllr Cheta was also absent.

C1518 TO RECEIVE DECLARATIONS OF INTERESTS

There were no declarations of interest.

C1519 TO ADOPT THE MINUTES OF THE COUNCIL MEETING OF THE 17TH FEBRUARY 2026

Proposed by: Cllr Griffiths **Seconded by:** Cllr Mills

The minutes of 17th February 2026 were **agreed and adopted.**

C1520 TO AGREE TO PROCEED WITH THE UKPN UPGRADE TO THE HUB POWER SUPPLY

The Clerk introduced the report and summarised the risks of either option.

Several Councillors spoke in support of proceeding with the upgrade now and the importance of getting the work done.

It was proposed that Council accept the financial liability and agree to proceed with the works as soon as possible.

Proposed by: Cllr Rosser **Seconded by:** Cllr Alexander

Council **resolved** to agree to this proposal.

A handwritten signature in blue ink, appearing to be "Harman", with the date "14/4/26" written below it.

C1521 TO AGREE TO ENGAGE ARCHITECTS TO DEVELOP CONCEPT DESIGNS FOR THE HUB

Clr Gallagher spoke about the recent work of the Community Buildings Working Group, and that the Council agreed at it's last meeting to develop the architectural brief.

Propose to agree to proceed with engaging architects, and to authorise Officers to progress this, up to a value of £10,000.

Proposed by: Cllr Mills **Seconded by:** Cllr Gallagher
Council **resolved to agree** to this proposal.

C1522 TO AGREE A BRIEF RELATING TO CONCEPT DESIGNS FOR THE HUB

The Town Clerk summarised the background to the brief included in the papers, and Cllr Gallagher spoke of the importance of having somewhere with room for everybody.

Cllr Rosser particularly highlighted the importance of the Hub catering for older people and persons with disabilities.

Council discussed several possible revisions to the brief, after which it was felt that the only necessary revision was to change the wording of the CCTV locations to 'Internal Communal Access Points' rather than 'Internal Communal areas'.

It was proposed to agree the brief, subject to the above revision.

Proposed by: Cllr Gallagher **Seconded by:** Cllr Donovan
Council **resolved to agree** to this proposal by majority vote, with one abstention.

C1523 TO CONFIRM THE DATE OF THE ANNUAL TOWN MEETING

The Chair introduced the item, and the Clerk summarised why the meeting date has had to change a couple of times now.

The Annual Town meeting was **confirmed** as Wednesday 27th May 2026 at 7pm.

C1524 DATE OF NEXT MEETING - TUESDAY 21ST APRIL 2026 AT 7.30PM.

The next meeting was **confirmed** at Tuesday 21st April 2026 at 7:30pm

There being no further business, the meeting was closed at 19:02.


14/4/26

