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Community House,
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Committee:	Policy & Finance	Agenda Item:	PF1257
Meeting date:	15 September 2026	Authors:	RFO
Subject:	Draft Budget		
Purpose:	To note & discuss the draft budget		

Recommendation(s):

To note & discuss

1. Background

Budget setting is upon the council and I have recently met with committee chairs and vice chairs where possible to discuss their budgets. Following these meetings I attach the first draft budget for your perusal and comment.

P&F

Loss of income from the old Police Room, now known as the Coaster Room and from Emcor who have now vacated the Fields & Robson room. Officers are looking into income streams for these spaces. We have set more realistic income for interest received and solar rebates and it was decided to keep the income for the Info officer in for next year. Computers has increased due to replacements needed over the next year or two and to start allowing for a replacement server when it is required.

C&E

No changes to the C&E budget apart from the income for the summer fair we would expect to receive next year.

L&A

The vehicle reserve has been increased to allow for our net zero target in 2030. This will provide a total of £38k should the earmarked reserves and current budget not be spent. The van lease expires in November 2027 and a report will be going to full council about how they wish to proceed with a replacement. The truck is the next biggest purchase which we estimate to be around £50,000. The chair requested an additional £21,000 for the allotments to replace the boundary fencing and allow for skips and asked that I reduce the Sauna income. A new code for bus shelters has been added to allow for replacements / repairs which can be costly.

Personnel

It was discussed and proposed to factor in a maximum increase of 4.5% for which the NI & Pension contributions increased accordingly.

2. Options for Council

To note the draft budget.

3. Reason for recommendation

To give the committee an opportunity to digest the budget as a whole and recommend any changes they wish to make.

4. Expected benefits

Better understanding of budgetary position.

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	
5.4 Time scales	Final budget to be approved 15 th December.
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☒
6.2 Growing the economy sustainably	☒
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☐
6.5 Supporting residents in need	☒
6.6 Valuing the environment	☐

6.7 Which business plan item(s) does the recommendation relate to?

N/A

7. Appendices

POLICY & FINANCE

100 General Administration

4301	Purchase of Furniture/Equipment	1,500	1,500	0.0%
4302	Purchase of Materials	500	500	0.0%
4306	Printing	3,000	3,000	0.0%
4307	Stationery	1,000	1,000	0.0%
4308	Clir Printing	1,500	1,000	-33.3%
4312	Professional Fees	8,500	9,000	5.9%
4314	Audit Fees	3,000	3,000	0.0%
4315	Insurance	14,500	15,500	6.9%
4321	Bank Charges	1,150	1,150	0.0%
4325	Postage	3,000	3,000	0.0%
4326	Telephone	3,500	3,500	0.0%
4327	Computers	20,000	25,000	25.0%
4333	Members Allowance	8,500	8,500	0.0%
4341	Grants	10,000	10,000	0.0%
4342	Subscription	8,000	8,000	0.0%
4345	CTLA Service Level Agreement	6,825	7,405	8.5%
4346	CAB Service Level Agreement	15,000	15,000	0.0%
4354	HCC Service Level Agreement	3,000	0	-100.0%
4356	EAP	600	600	0.0%
4362	JOFF Service Level Agreement	2,680	3,340	24.6%
4363	Bus Shelter Advertising	2,000	2,000	0.0%
4364	Bereavement Services	2,000	2,000	0.0%
4365	SCDA Service Level Agreement	2,500	3,000	20.0%
4366	Havens Comm Hub Large Grant	1,500	3,000	100.0%
4854	Maps / Rights of Way	500	0	-100.0%
4201	Vehicle lease	6,000	6,000	0.0%
4444	Election Costs	10,000	10,000	0.0%
General Administration: Expenditure		140,255	145,995	4.1%
1001	Precept			
1013	Income from Photocopying	500	500	0.0%
1016	LDC - Info Officer	17,097	17,952	5.0%
1100	Interest Received	8,000	12,000	50.0%
1309	Other Income	500	500	0.0%
General Administration: Income		26,097	30,952	18.6%

Net Expenditure over Income

360 Community House

4101	Repair/Alteration of Premises	10,000	10,000	0.0%
4102	Maintenance of Building	7,000	7,000	0.0%
4111	Electricity	15,000	15,000	0.0%
4112	Gas	7,500	7,500	0.0%
4131	Rates	13,100	13,100	0.0%
4141	Water Services	5,000	5,000	0.0%
4151	Fixtures & Fittings	2,000	2,000	0.0%
4161	Cleaning	2,200	2,200	0.0%
4162	Cleaning Materials	0	0	#DIV/0!
4163	Personal Hygiene	2,800	1,800	-35.7%
4175	Music Licence	300	300	0.0%
4178	Consumables	700	700	0.0%
4305	Uniform	700	700	0.0%
4176	Community House Reserves	50,000	50,000	0.0%

Community House: Expenditure

1069	C/H Coaster Room	0	0	#DIV/0!
1070	C/H Phoenix Room	7,596	7,596	0.0%
1071	C/H Fields & Robson Room	12,600	0	-100.0%
1075	C/H Meeting Rooms	6,000	6,000	0.0%
1076	C/H Main Hall	14,358	15,000	4.5%
1077	C/H Anzac Room	7,261	7,500	3.3%
1078	C/H Main Kitchen	1,000	1,500	50.0%
1079	C/H Anzac Kitchen	400	400	0.0%
1081	C/H Equipment Hire	1,000	2,000	100.0%
1083	Bus Shelter Advertising	2,000	2,000	0.0%
1092	Electricity Feed-In Tariff	6,500	8,000	23.1%

Community House: Income

Net Expenditure over Income

POLICY & FINANCE: Total Expenditure	256,555	261,295	1.8%
POLICY & FINANCE: Total Income	84,812	80,948	-4.6%
Net Expenditure over Income	171,743	180,347	5.0%

	114,158	115,043	0.8%
	10,000	10,000	0.0%
	7,000	7,000	0.0%
	15,000	15,000	0.0%
	7,500	7,500	0.0%
	13,100	13,100	0.0%
	5,000	5,000	0.0%
	2,000	2,000	0.0%
	2,200	2,200	0.0%
	0	0	#DIV/0!
	2,800	1,800	-35.7%
	300	300	0.0%
	700	700	0.0%
	700	700	0.0%
	50,000	50,000	0.0%
	116,300	115,300	-0.9%
	0	0	#DIV/0!
	7,596	7,596	0.0%
	12,600	0	-100.0%
	6,000	6,000	0.0%
	14,358	15,000	4.5%
	7,261	7,500	3.3%
	1,000	1,500	50.0%
	400	400	0.0%
	1,000	2,000	100.0%
	2,000	2,000	0.0%
	6,500	8,000	23.1%
	58,715	49,996	-14.8%
	57,585	65,304	13.4%
POLICY & FINANCE: Total Expenditure	256,555	261,295	1.8%
POLICY & FINANCE: Total Income	84,812	80,948	-4.6%
Net Expenditure over Income	171,743	180,347	5.0%

COMMUNITY ENGAGEMENT

110 Civic Events

4331	Mayor's Allowance
4332	Civic Events (inc mayors reception, service & remembrance
4335	Civic Expenses (inc mayors badge, Deputy Mayor Gifts, Mayoral Boards etc)
4339	National Mourning
4349	Civic Training
4351	Youth Mayor
	Civic Expenses: Expenditure

Net Expenditure over Income

120 Marketing

4328	Website
4502	Events
4306	Marketing Costs
	Marketing: Expenditure
1048	Peacehaven News advertising
1301	Filming
1051	A1 Boards
1022	Planter Advertising
1049	Banner Board Income
	Marketing: Income

2026/27 Budget	Draft 2027/28 Budget	% Change
1,500	1,500	0.0%
3,000	3,000	0.0%
1,200	1,200	0.0%
100	100	0.0%
500	500	0.0%
500	500	0.0%
6,800	6,800	0.0%
6,800	6,800	0.0%
1,500	1,500	0.0%
500	500	0.0%
2,000	2,000	0.0%
4,000	4,000	0.0%
0	0	#DIV/0!
1,500	1,500	0.0%
1,100	1,100	0.0%
1,100	1,100	0.0%
3,000	3,000	0.0%
6,700	6,700	0.0%

Net Expenditure over Income

430

Summer Fair

4502	Event Costs
4500	Event Staff Overtime
4900	Miscellaneous Expenses

Summer Fair: Expenditure

1045	Event Sponsorship
1046	Stall Income (Events)
1094	Other Customer & Client Receipts

Summer Fair: Income

Net Expenditure over Income

	-2,700	-2,700	0.0%
	2,500	2,500	0.0%
	1,500	1,500	0.0%
	0	0	#DIV/0!
	4,000	4,000	
	0	500	#DIV/0!
	0	900	#DIV/0!
	0	500	#DIV/0!
	0	1,900	
	4,000	2,100	-47.5%

COMMUNITY ENGAGEMENT: Total Expenditure

COMMUNITY ENGAGEMENT: Total Income

Net Expenditure over Income

	14,800	14,800	0.0%
	6,700	8,600	28.4%
	8,100	6,200	-23.5%

LEISURE & AMENITIES

300 Grounds Team General Exp

4011	Groundsteam Training
4202	Repairs/Maintenance of Vehicle
4203	Fuel
4204	Road Fund License
4305	Uniform
4206	Vehicle Reserve

Grounds Team: Expenditure

Net Expenditure over Income

310 Sports Park

4111	Electricity
4131	Rates
4160	Changing Places
4161	Cleaning Costs
4164	Trade Refuse
4171	Grounds Maintenance Costs

Sports Park: Expenditure

1025	Rent & Service Charge - PTFC
1026	Rent & Service Charge - Bowls
1041	S/P Telephone Masts
1043	S/P Football Pitches
1061	S/P Court and MUGA Hire

Sports Park: Income

Net Expenditure over Income

315 Big Park

2026/27 Budget	Draft 2027/28 Budget	% Change
2,000	2,000	0.0%
7,500	8,000	6.7%
5,500	4,000	-27.3%
600	600	0.0%
1,000	1,000	0.0%
10,000	15,000	50.0%
26,600	30,600	15.0%
26,600	30,600	15.0%
3,000	3,000	0.0%
2,500	2,500	0.0%
700	1,000	42.9%
12,500	15,000	20.0%
3,000	3,000	0.0%
10,000	10,000	0.0%
31,700	34,500	8.8%
3,360	3,360	0.0%
6,896	7,139	3.5%
7,672	7,672	0.0%
3,000	3,000	0.0%
740	740	0.0%
21,668	21,911	1.1%
10,032	12,589	25.5%

4101	Repair/Alteration
4102	Maintenance of Unit 14
4111	Electricity (unit 14)
4112	Gas (unit 14)
4121	Rents
4131	Rates
4166	Skip Hire
4173	Fertilisers & Grass Seed
4303	Machinery Mtce/Lease
4329	Advertising Costs
	Big Park: Expenditure
tbc	Transfer from Big Park EMR
	Sauna
1329	Advertising Income
	Big Park: Income

Net Expenditure over Income

316	Gateway Café
4101	Repair/Alteration of Premises
4111	Electricity
4326	Telephones
4355	Wifi
4115	CCTV Maintenance
4116	Servicing / Maintenance
	Gateway Café: Expenditure
1111	Electricity
1025	Rent & Service Charge
	Gateway Café: Income

Net Expenditure over Income

5,000	5,000	0.0%
500	500	0.0%
1,000	2,500	150.0%
1,000	1,000	0.0%
15,500	15,500	0.0%
6,052	7,000	15.7%
1,000	1,200	20.0%
4,800	4,800	0.0%
4,000	4,000	0.0%
2,000	2,000	0.0%
40,852	43,500	6.5%
10,000	10,000	0.0%
0	9,000	#DIV/0!
2,000	2,000	0.0%
12,000	21,000	75.0%
28,852	22,500	-22.0%
3,000	3,000	0.0%
10,000	10,000	0.0%
240	240	0.0%
0	0	#DIV/0!
1,500	1,500	0.0%
1,500	1,500	0.0%
16,240	16,240	0.0%
10,000	10,000	0.0%
9,643	10,125	5.0%
19,643	20,125	2.5%
-3,403	-3,885	14.2%

330 Parks & Open Spaces

4101	Repairs / Alterations
4104	Vandalism Repairs
4141	Water Services
4164	Trade Refuse
4169	Play Equipment Reserve
4171	Grounds Maintenance Costs
4301	Purchase of Furniture/Equipment
4105	Trees
4106	Signage
4050	Allotment Costs
	Amenity Area: Expenditure
1044	Hire of the Dell
1050	Allotment Rent
	Amenity Area: Income

Net Expenditure over Income

325 Highways

4101	Repairs & Alterations
4111	Streetlight Electricity
4171	Grounds Maintenance Costs
	Bus Shelters
4850	Grass Cutting Contract
4851	Noticeboards
4852	Monument & War Memorial
4853	Street Furniture

Highways: Expenditure

Net Expenditure over Income

355 The Hub

	5,000	5,000	0.0%	
	1,500	1,500	0.0%	
	7,000	7,000	0.0%	
	500	0	-100.0%	Dog waste bin collected in house now
	5,000	10,000	100.0%	
	4,000	5,000	25.0%	Lake Drive / Memorial maintenance?
	2,500	2,500	0.0%	
	2,000	2,000	0.0%	
	5,000	5,000	0.0%	
	1,000	22,000	2100.0%	Includes Skips & north boundary fence
	33,500	60,000	79.1%	
	4,500	4,500	0.0%	
	2,650	2,650	0.0%	
	7,150	7,150	0.0%	
	26,350	52,850	100.6%	
	2,500	2,500	0.0%	
	1,932	1,500	-22.4%	
	500	750	50.0%	
	0	6,000	#DIV/0!	Budgeting for replacement shelters over the next 16 years
	20,842	27,626	32.5%	
	650	650	0.0%	
	600	2,100	250.0%	Includes new plaque for monument
	600	600	0.0%	
	27,624	41,726	51.0%	
	27,624	41,726	51.0%	

4103 Annual Servicing Costs
 4111 Electricity
 4112 Gas
 4355 Wifi
 4101 Repairs / Alterations
 4176 Hub Reserve
 4175 Music Licence

The Hub: Expenditure

1084 The Hub
 1303 Water
 Solar Rebates
 1112 Gas
 1111 Electric
 1355 Wifi

The Hub: Income

Net Expenditure over Income

LEISURE, AMENITIES & ENV: Total Expenditure
 LEISURE, AMENITIES & ENV: Total Income

Net Expenditure over Income

2,500	2,500	0.0%
3,000	6,000	100.0%
3,000	0	-100.0%
420	420	0.0%
2,000	2,000	0.0%
5,000	5,000	0.0%
418	418	0.1%
16,338	16,338	0.0%
18,548	19,104	3.0%
160	160	0.0%
0	1,000	#DIV/0!
300	0	-100.0%
300	300	0.0%
210	210	0.0%
19,518	20,774	6.4%
-3,181	-4,436	39.5%

192,854	242,904	26.0%
79,979	90,960	13.7%
112,874	151,944	34.6%

PERSONNEL

100 General Administration

4001	Salaries
4002	ER's NIC
4003	ER's Supn
4004	Overtime
4011	Office Staff Training
4014	Staff costs
4212	Staff Mileage Costs
4334	Members Training

General Administration: Expenditure

Net Expenditure over Income

PERSONNEL: Total Expenditure

PERSONNEL: Total Income

Net Expenditure over Income

2026/27 Budget	Draft 2027/28 Budget	% Change
557,019	582,085	4.5%
71,552	75,730	5.8%
101,000	105,357	4.3%
4,000	4,000	0.0%
2,500	2,500	0.0%
750	850	13.3%
500	500	0.0%
1,500	1,500	0.0%
738,821	772,522	4.6%
738,821	772,522	4.6%

Salaries less £80000 (NI £5k threshold) X15%

738,821	772,522	4.6%
0	0	
738,821	772,522	4.6%

Option 1

COUNCIL

	2026/2027 Budget	Draft 2027/28 Budget	% Change
Policy & Finance	256,555	261,295	1.8%
Planning & Highways	0	0	#DIV/0!
Community Engagement	14,800	14,800	0.0%
Leisure, Amenities & Environment	192,854	242,904	26.0%
Personnel	738,821	772,522	4.6%
Total Expenditure	1,203,030	1,291,521	7.4%
Policy & Finance	84,812	80,948	-4.6%
Planning & Highways	0	0	#DIV/0!
Community Engagement	6,700	8,600	28.4%
Leisure, Amenities & Environment	79,979	90,960	13.7%
Personnel	0	0	#DIV/0!
Total Income	171,492	180,508	5.3%
Net Expenditure over Income	1,031,538	1,111,013	7.7%

COUNCIL

Policy & Finance		
Planning & Highways		
Civic & Events		
Leisure, Amenities & Environment		
Personnel		
Total Expenditure		
Policy & Finance		
Planning & Highways		
Civic & Events		
Leisure, Amenities & Environment		
Personnel		
Total Income		
Net Expenditure over Income		
Precept	£1,031,538	£1,111,013
Tax Base	5,149.4	5,149.4
Band D	£200.32	£215.76
	£15.43	£1.54