George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk

Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Draft Minutes of the meeting of the Planning Committee meeting held in the Anzac Room, Community House on Tuesday 13th October 2026 at 7:30pm.

Present: Cllr Gordon-Garrett (Chair), Cllr Campbell (Vice Chair), Cllr Rosser.

Officers: Zoe Polydorou (Meetings & Projects Officer), Vicky Onis (Committees & Assistant Projects Officer)

No members of the public were in attendance.

1 **PH2674 CHAIR ANNOUNCEMENTS**
The Chair opened the meeting at 19:30, ran through the Civility and Respect statement, explained the fire-procedure, reminded committee of the mobile phone protocol, of the 3-minute rule, and that the meeting was being recorded.

2 **PH2675 PUBLIC QUESTIONS**
There were no public questions.

3 **PH2676 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**
There was an apology from Cllr Davies.

4 **PH2677 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**
There was a declaration of interest from Cllr Campbell in relation to item PH2684.

5 **PH2678 TO ADOPT THE MINUTES FROM THE 22nd SEPTEMBER 2026**
Proposed by: Cllr Rosser **Seconded by:** Cllr Campbell
Committee **resolved** to **adopt** the minutes.

6 **PH2679 TO NOTE AND REVIEW THE COMMITTEE'S BUDGETARY REPORT**
The budgetary report was **noted.**

7 **PH2680 TO NOTE THE RESULTS OF THE ROAD SAFETY IN PEACEHAVEN CONSULTATION**
Cllr Campbell explained they would carry out a detailed analysis of the results, including postcodes, and provided a broad flavour of the responses. It was commented that there had been an overwhelming positive response to the consultation having been carried out.
The results of the consultation were **noted.**

8 **PH2681 TO NOTE THE JOINT PTC/TTC LIAISON MEETING NOTES OF 23RD SEPTEMBER 2026**
The meeting notes were **noted.**

9 **PH2682 TO REVIEW AND UPDATE THE CHANGES TO THE PLANNING ACTION PLAN AND AGREE ANY FURTHER ACTIONS REQUIRED**
Cllr Campbell expressed the importance of keeping, and continuing to keep, a record of actions to progress.

For the EV Chargers item it was mentioned that the Morrisons planning consent included reference to EV chargers, but that the proposed outcome was not clear and needed to be followed up.

KJGG Kiera Gordon-Garrett 3/11/26

For 66 The Lookout, members commented on the lack of progress with enforcement, and Cllr Rosser commented that not being good enough.

Cllr Campbell raised that as the Business Plan item did not come up at the last Full Council, the town clerk had suggested the two items be included on the action plan to progress:-

- Signposting, (i.e. 3 or 4, i.e. pointing up to community house, and not signage – which was L&A committee's remit)
- Battery storage sites

10 PH2683 TO NOTE BUSINESS PLAN PROGRESS

As item PH2682

11 PH2684 TO AGREE TO SET UP A LIBRARY BUILDING TFG

With Cllr Campbell having disclosed an interest, the meeting was not quorate, so this item was to deferred to the next meeting.

12 PH2685 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):

a. Pedestrian Crossings & Islands TFG
As per item PH2680

b. Cycle Route TFG
Cllr Campbell commented that this item was discussed at the recent joint meeting with TTC, further to which the items agreed at a previous meeting could proceed.

13 TO COMMENT on the following Planning applications as follows:-

PH2686 LW/26/0427 9 Crocks Dean
Members had concern that it could become a separate dwelling, that the lowering of the roof would expose an internal wall of number 8, making it an external wall, that all properties in the area were uniform in style, and that 3 parking spaces was an over provision of cars.

It was proposed that, whilst committee like to support these sorts of annexes, the application was **objected** to on the grounds that:-

- The roof is out of line with the adjoining garage roofs, and out of character with the area
- It was in contradiction to NPPF 26 policy DP3 (1), LDC Local Plan part 2 policy 25, and NDP policies PT 6 (5) PT 6 (11).
- It was also in contradiction to NDP building Code NB 3, as the roof should complement the original building.
- And that, if LDC agree to the Planning application that a condition be applied that it is not to be rented out as an Airbnb or sold separately to number 9.

Proposed by: Cllr Campbell **Seconded by:** Cllr Gordon-Garrett
Committee resolved to **object** to the application.

PH2687 LW/26/0408 5 Woodlands Close
It was proposed to **support** the application.
Proposed by: Cllr Gordon-Garrett **Seconded by:** Cllr Campbell
Committee resolved to **support** the application.

PH2688 TW/26/0074/TPO Flat 1 Beresford House Trafalgar Close
It was proposed to **support** some pruning on the condition that this magnificent tree is taken care of.
Proposed by: Cllr Campbell **Seconded by:** Cllr Rosser
Committee resolved to **agree** to the application.

PH2689 LW/26/0239 3 Cornwall Avenue

K J GORDON-GARRETT 4/11/26

Cllr Gordon-Garrett commented that the PCS Annexe Planning Application comments were not showing on the LDC portal.

The Planning Application was **noted.**

14 PH2690 THERE ARE NO COMPLAINTS FOR THE PLANNING COMMITTEE
No complaints were **noted**.

15 PH2691 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 3RD NOVEMBER 2026 (applications only) AT 6.15 PM
The next meeting was **agreed**.

There being no further business, the meeting was closed at 20:22

KJGG KJ GORDON-GARRETT 4/11/26