

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Policy & Finance Committee

Members on this Committee: Cllr Alexander (Chair of Committee), Cllr Davies, Cllr Fabry, Cllr Gallagher, Cllr Gordon-Garrett, Cllr Griffiths, Cllr Harman, Cllr Veck, Cllr Wood.

17th June 2026

Members of Peacehaven Town Council's **Policy & Finance Committee** are summoned to a meeting to be held in Community House on **Tuesday 23rd June 2026 at 7.30 p.m.**

A handwritten signature in black ink, appearing to be "G Dyson", written over a white background.

George Dyson, Town Clerk.

AGENDA

1. **PF1234** CHAIR'S ANNOUNCEMENTS
2. **PF1235** PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*
3. **PF1236** TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.
4. **PF1237** TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.
5. **PF1238** TO ADOPT THE COMMITTEE'S MINUTES OF 5TH MAY 2026
6. **PF1239** TO ELECT A COMMITTEE VICE-CHAIR
7. **PF1240** TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -
 - a. Finance Officer's report.
 - b. Bank account & Bank Reconciliation statements (for signing).
 - c. Income & Expenditure report.
 - d. Balance Sheet.
 - e. CIL & S.106 report (income, expenditure & bids).
 - f. List of payments (for approval).
8. **PF1241** TO NOTE THE TRANSFER OF FUNDS INTO A FIXED TERM DEPOSIT ACCOUNT
9. **PF1242** TO AGREE A REVISED GRANTS POLICY
10. **PF1243** TO AUTHORISE A VIREMENT OF MONEY
11. **PF1244** TO NOTE THE 2025/26 YEAR END FINANCIAL UPDATE
12. **PF1245** TO AGREE A RECOMMENDATION ON THE PURCHASE OF A UTV
13. **PF1246** TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TFG's
 - a. Audit Working Group
 - b. Community Buildings Working Group
 - c. Funding for Community House works including Air Source Heat Pumps
 - d. Business Plan Review
14. **PF1247** DATE OF NEXT MEETING – TUESDAY 15TH SEPTEMBER 2026
15. **PF1248** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

NOTE: *In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.*

16. **PF1249** UNPAID INVOICE REPORT

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Minutes of the meeting of the Policy & Finance Committee meeting held in the Anzac Room, Community House on 5th May 2026 at 7:30pm.

Present: Cllr Griffiths (Vice-Chair), Cllr Fabry, Cllr Harman, Cllr Veck, Cllr Davies, Cllr Gallagher, Cllr Campbell

Officers: George Dyson (Town Clerk), Zoe Malone (Responsible Financial Officer).

No members of the public were in attendance

1. PF1220 CHAIR'S ANNOUNCEMENTS

The Chair opened the meeting at 19:31, welcomed everyone, read out the Civility and Respect statement, ran through the fire exit procedure, asked for phones to be switched off, announced that the meeting was being recorded, and reminded members of the importance of confidentiality on any items listed under the confidential heading.

The Chair updated Committee on some upcoming events, including a blossom walk at the orchard, Sustainable Living fair, and the Annual Town meeting.

2. PF1221 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*

There were no public questions.

3. PF1222 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.

Apologies were received from Cllr Sharkey with Cllr Gallagher substituting, Cllr Gordon-Garrett with Cllr Campbell substituting, Cllr Alexander, and Cllr Donovan.

4. PF1223 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.

There were no declarations of interest.

5. PF1224 TO ADOPT THE COMMITTEE'S MINUTES OF 31st MARCH 2026

Proposed by: Cllr Fabry **Seconded by:** Cllr Harman

The minutes of 31st March 2026 were **agreed** and **adopted**.

6. PF1225 TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -

a. Finance Officer's report.

The Finance Officer updated Committee about the year-end process.

Cllr Campbell asked about the amount of interest being received.

Cllr Gallagher asked about the amount being transferred into the General Reserve, the RFO clarified some of the reasons for this being high.

Cllr Gallagher further asked about expenditure for consultants on phase 1 of the Hub, and for the Map.

Cllr Campbell further asked about the budgeting of reserves for capital expenditure, for example, budgeting for replacement playground equipment. The Clerk & RFO confirmed that this would be looked at moving forward, now that General Reserves are in a healthy position.

b. Bank account & Bank Reconciliation statements (for signing).

Proposed by: Cllr Fabry **Seconded by:** Cllr Gallagher
Committee **resolved to agree** to the signing of the bank account and bank reconciliation statements.

c. Income & Expenditure report.

The Income & Expenditure report was **noted**.

d. Balance Sheet.

The Balance sheet was **noted**.

e. CIL & S.106 report (income, expenditure & bids).

The CIL & s.106 report was **noted**.

f. List of payments (for approval).

Proposed by: Cllr Gallagher **Seconded by:** Cllr Davies
Committee **resolved to approve** the list of payments.

7. PF1226 TO RECEIVE THE 2025-26 INTERNAL AUDIT REPORT

The Committee congratulated the RFO for the excellent report.

It was proposed that Committee receive the Internal Audit Report.

Proposed by: Cllr Fabry **Seconded by:** Cllr Veck
Committee **resolved to agree** to this proposal.

8. PF1227 TO AGREE TO SUBMIT CIL EXPRESSIONS OF INTERESTS TO LDC

The RFO confirmed the dates that the CIL EOI and bid has to be in by.

Cllr Gallagher gave some additional background to the recent Full Council meeting, including a conversation she had recently had with the CIL Officer.

It was proposed that the CIL TFG meeting tomorrow be authorized to agree and submit the EOI.

Proposed by: Cllr Davies **Seconded by:** Cllr Gallagher
Committee **resolved to agree** to this proposal.

9. PF1228 TO AGREE TO PROCEED WITH A FEASIBILITY STUDY REGARDING BATTERY STORAGE IN PEACEHAVEN

The Clerk summarised the proposal and background to it.

Cllr Harman spoke against the proposal, with concerns about EMF radiation.

Cllr Campbell agreed that any feasibility study would need to include a scientific assessment of the EMF radiation, as well as including feasibility of the sites, e.g. land ownership.

Cllr Gallagher highlighted the need for battery storage, and that one of the sites is on Peacehaven Town Council land. The proposal could generate income for Peacehaven Town Council, and that there is no harm in proceeding with the feasibility study.

Cllr Veck agreed that there was no harm in proceeding with a feasibility study. Cllr Davies further highlighted that this is a real opportunity for the Council to get the feasibility study done.

It was proposed to go ahead with the feasibility study, but to highlight the need for the study to include details of EMF radiation, and site assessments, including land ownership.

Proposed by: Cllr Campbell **Seconded by:** Cllr Davies
Committee **resolved to agree** to this proposal by majority, with one abstention.

10. PF1229 TO ADOPT A REVISED DIGNITY AT WORK POLICY

The Clerk summarised the background to the policy and any amendments.

It was proposed that the Dignity at Work policy be adopted.

Proposed by: Cllr Fabry **Seconded by:** Cllr Veck
Committee **resolved to agree** to this proposal.

11. PF1230 TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TFG'S

a. Audit Working Group

A date is in the process of being set for the next audit.

b. Community Buildings Working Group

A meeting of this Working Group is needed soon.

The Clerk informed Committee that the repairs to the Gateway Café toilet that was affected by arson are progressing.

The Chair raised a concern about the Community Wall project which is due to be installed this week and asked for other Committee members views on this. There was a lengthy discussion on the matter.

It was felt that the artwork should be unveiled as planned, but not wall mounted at this stage, and its mounting place be decided at a later stage once the final work has been seen.

c. Funding for Community House works including Air Source Heat Pumps

This TFG has not met yet, an update will come forward soon.

d. Business Plan Review

This is ongoing, with another informal meeting to take place soon.

12. PF1231 DATE OF NEXT MEETING – TUESDAY 23RD JUNE 2026

The next meeting was confirmed as Tuesday 23rd June 2026.

13. PF1232 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

Proposed by: Cllr Fabry **Seconded by:** Cllr Veck
Committee **resolved to exclude** press and public from the remaining items.

NOTE: *In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.*

14. PF1233 UNPAID INVOICE REPORT

Committee **noted** the unpaid invoice report.

There being no further business, the meeting was closed at 20:49



Committee:	Policy & Finance	Agenda Item:	PF1240(a)
Meeting date:	23 June 2026	Authors:	Responsible Financial Officer
Subject:	Financial position of the council year to date		
Purpose:	To note the council's financial position year to date and agree any additional financial information required for future committee meetings		

Recommendation(s):

To note the council's financial position year to date and agree any additional financial information required for future committee meetings

1. Background

The attached reports summarise the council's overall financial position as at the middle of **month 3 (June 2026)**. An explanation of each report is included in the analysis below, along with comments regarding the council's position.

2. Analysis

Barclays Bank account summary

This document summarises the balances of the council's **five bank accounts as at 31 May 2026**. In addition, full statements of each account are provided to the council offices which are used to perform the monthly bank reconciliations (see below for more information on bank reconciliations).

It is worth noting that although there is protection provided by the Financial Services Compensation Scheme (FSCS), Peacehaven Town Council does not meet the criteria to qualify as the annual income of the council exceeds the €500,000 threshold.

Bank reconciliation statements – cashbooks 1 & 2

The bank reconciliation statements are used to verify the accounting entries processed through the council's accounting system to the entries appearing on the bank statement. This process is completed on a monthly basis and forms an important part of the internal checks.

As per Financial Regulations the requirement for the bank reconciliations should be verified by a councillor (other than the Mayor or bank signatory) and recorded in the minutes of the meeting. – Action 2 above

The council operates two separate cashbooks. Cashbook 1 is used on a daily basis and all of the income and expenditure of the council is processed through this cashbook. Cashbook 1 is made up of the collective balances of two bank accounts – the Business Current Account and Active Saver.

The reconciliation statement explains why the balances held on the bank accounts do not match the amounts entered onto the accounting system. This will be for a combination of two reasons – (1) there are cheques or other payments entered onto our accounting system which have not yet debited the bank account (shown as

Unrepresented Cheques (Minus)) on the bank reconciliation statement and (2) receipts entered into our accounting system which do not yet appear on the bank statement (shown as Receipts not Banked/Cleared (Plus)

As councillors are aware, any receipts received at the council offices, either cash or cheque, are collected by G4S on a fortnightly basis. This means that it takes two working days for the entries to appear on the bank statement.

The key information to verify on the bank reconciliation statements are (1) the balances entered at the top (shown as Bank Statement Account Name) match the bank balances from the bank statement and (2) the final figure on the reconciliation statement (shown as Difference is) equals zero. This confirms that the bank account has successfully reconciled.

Cashbook 2 is used for the Business Premium Account. This account is used to hold funds not instantly needed by the council, and other than transfers to/from one of the other accounts, has no income or expenditure other than interest, which is received on a quarterly basis. The reconciliation statement therefore is unlikely to ever have any outstanding entries and should always match the bank balance.

Detailed income and expenditure

This report details the council's position in regard to its income and expenditure to date compared to the agreed budget.

The income and expenditure are processed and assigned to nominal codes (the four digit number on the left hand side of the report, i.e. 4001 Salaries, 4002 Employer NI Contributions, etc.) and cost centres (the three digit underlined numbers in red, i.e. 100 General Administration, 110 Civic Events, etc.).

It is worth noting that all expenditure nominal codes start with a 4, all income nominal codes start with a 1.

The information in the columns is as follow:

- Actual year to date – the total amount spent so far this financial year for that particular nominal code
- Current Annual Bud – the agreed budget for the entire financial year for that particular nominal code
- Variance Annual Total – The amount of the budget remaining available to use for the remainder of the current financial year. For expenditure nominal codes (those starting with a 4), a negative figures means the council has already spent more than the budget for the entire financial year. For income nominal codes (those starting with a 1), a positive figure means the council has already received more income than it budgeted to receive for the entire financial year.
- Committed expenditure – not currently used by this council
- Funds available – the amount of money remaining available to spend during the remainder of the financial year.
- % of budget – the percentage of the total budget spent so far in the financial year. It is worth noting that while some nominal codes are spent relatively evenly throughout the year, others are not and may be paid in one single instalment (i.e. insurance, election costs, etc.) or in two equal instalments (i.e. the precept, some of the rates for the council's buildings, etc.).

At the foot of the report, the council's income and expenditure overall position is summarised. This shows that **19.2% of the budgeted expenditure** has been spent so far, and **47.7% of the budgeted income** has been received as at the middle of month 3 (June 2026)

Detailed balance sheet

The balance sheet shows the councils current position in respect of its assets (money the council has and/or is owed to it) and liabilities (money the council owes to others) and how those funds are allocated within the councils accounts (shown as Represented By).

It should be noted that the balance sheet is generated from the accounting system, and therefore the bank balances detailed within the assets will not match the bank statements due to the reconciliation differences.

The Represented By section of the balance sheet contains the balances of the general and earmarked reserves, along with a balance shown as Current Year Fund. The Current Year Fund represents the amount remaining available to spend within this year's budget as at the date of the report, and will correspond to the Net Expenditure over Income figure shown at the bottom of the Detailed Income and Expenditure report.

At the financial year end on 31 March 2026, any remaining balance on the Current Year Fund will go into the council's general reserve (unless the council resolves to place some or all of it to an earmarked reserve). If the year-end figure is negative, the balance will be taken out of the council's general reserve.

Thus, the Current Year Fund can be viewed effectively as a profit/loss for the year against budget.

3. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	The council has a fiduciary responsibility to the local taxpayers and a duty to keep under review its overall financial position in regard to performance against budget and retaining adequate financial reserves to support its services and functions.
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

4. Appendices

- **Barclays Bank account summary balances April & May 2026**
- **Bank reconciliation statement for cashbook 1 – April & May 2026**
- **Bank reconciliation statement for cashbook 2 – April & May 2026**
- **Bank Reconciliation statement for Unity Trust Fixed Deposit Account – April & May 2026**
- **Bank Reconciliation statement for Unity Trust Instant Access Account – April & May 2026**
- **Credit Card reconciliation statement – April 2026**
- **Detailed income and expenditure month 3 (June 2026)**
- **Detailed balance sheet month 3 (June 2026)**

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 7 - Unity Trust Instant Access

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Instant Access	31/03/2026		12.53
			<u>12.53</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			12.53
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			12.53
		Balance per Cash Book is :-	12.53
		Difference is :-	0.00

Signatory 1:

Name AIMEE HARRISON Signed Aimee Har Date 12/5/26

Signatory 2:

Name Signed Date

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
 PO Box 7193
 Planetary Road
 Willenhall
 WV1 9DG

Mrs Zoe Malone
 Peacehaven Town Council
 Peacehaven Town Council
 Community House Meridian Centre
 Peacehaven
 BN10 8BB

Date: 31/03/2026

Account Name: Peacehaven Town Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20529105

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/02/2026		Balance brought forward	£0.00	£0.00	£12.47
31/03/2026	Credit Interest	Credit Interest	£0.00	£0.06	£12.53

**For Businesses.
 For Communities.
 For Good.**

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority. Unity Trust Bank is entered in the Financial Services Register under number 204570. Registered Office: Four Brindleyplace, Birmingham, B1 2JB. Registered in England and Wales no. 1713124. Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.



Bank Reconciliation Statement as at 31/03/2026
for Cashbook 6 - Unity Trust Fixed Term Deposit

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Fixed Term Deposit	31/03/2026		200,000.00
			<u>200,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			200,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			200,000.00
		Balance per Cash Book is :-	200,000.00
		Difference is :-	0.00

Signatory 1:

Name Aimee Harman Signed  Date 12/5/26

Signatory 2:

Name Signed Date

Peacehaven Town Council

FT12

60 83 01 80186889

200,000.00	200,000.00	4.10 % (4.10 %)	13/05/25	13/05/26
------------	------------	------------------	----------	----------

Transactions 

Balances are correct as of 11:37 on 08 Apr 2026.

There are no recent transactions to display.

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Saver Account	31/03/2026		934,675.04
Current Account	31/03/2026		50,000.00
			<u>984,675.04</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
25/03/2026	112070	HMRC	11,886.05
			<u>11,886.05</u>
			972,788.99
<u>Unpresented Receipts (Plus)</u>			
15/12/2025			-12.00
17/12/2025			-6.00
19/03/2026			26.40
19/03/2026			101.20
30/03/2026			240.25
			<u>349.85</u>
			973,138.84
Balance per Cash Book is :-			973,138.84
Difference is :-			0.00

Signatory 1:

Name Aimee Harman Signed  Date 12/5/26

Signatory 2:

Name Signed Date

Today: 08 Apr 2026



PEACEHAVEN TOWN COUNCIL

Transactions

BUSINESS FREE MT

20-49-76 10701173

Available balance	£48,310.18
Last night's balance	£50,000.00
Overdraft limit	£0.00

Showing 2 transactions between 31/03/2026 and 31/03/2026 from 31/03/2026 to 31/03/2026

Date	Description	Money in	Money out	Balance
31/03/2026	Transfer TRANSFER 30701211 TRANSFER 30701211		-£142.20	£50,000.00
31/03/2026	Counter Credit Little City East S 16769 BGC	£112.20		£50,142.20

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
If you don't have online statements, then statements may still be visible in Barclays Cloud It
If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.



Transactions

Peace Sweep

20-49-76 30701211

Available balance	£1,430,190.11
Last night's balance	£1,443,277.84
Overdraft limit	n/a

Showing 1 transaction between 31/03/2026 and 31/03/2026 from 31/03/2026 to 31/03/2026

Date	Description	Money in	Money out	Balance
31/03/2026	Transfer TRANSFER 10701173 TRANSFER 10701173	£142.20		£934,675.04

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.

Bank Reconciliation Statement as at 31/03/2026
for Cashbook 2 - Reserve Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	31/03/2026		607.17
			<u>607.17</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			607.17
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			607.17
		Balance per Cash Book is :-	607.17
		Difference is :-	0.00

Signatory 1:

Name Aimee Hanna Signed Aimee Hanna Date 12/5/26

Signatory 2:

Name Signed Date

Recent transactions



Business Premium ME

20-49-76 83521656

£607.17

Last night's balance £607.17

Date	Description	Money in	Money out	Balance
------	-------------	----------	-----------	---------

No transactions were found for last 30 days.

[View all transactions](#)

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 6 - Unity Trust Fixed Term Deposit

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Fixed Term Deposit	30/04/2026		200,000.00
			<u>200,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			200,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			200,000.00
		Balance per Cash Book is :-	200,000.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

FT12

60 83 01 80186889

200,000.00 200,000.00 4.10 % (4.10 %) 13/05/25 13/05/26

Transactions 
--

Balances are correct as of 11:46 on 08 May 2026.

There are no recent transactions to display.

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 7 - Unity Trust Instant Access

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Instant Access	30/04/2026		12.53
			<u>12.53</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			12.53
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			12.53
		Balance per Cash Book is :-	12.53
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Mrs Zoe Malone
Peacehaven Town Council
Peacehaven Town Council
Community House Meridian Centre
Peacehaven
BN10 8BB

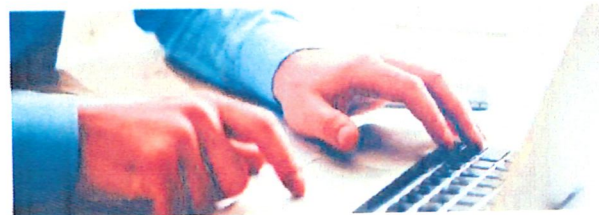
Date: 30/04/2026

Account Name: Peacehaven Town Council

Swift Code (BIC): NWBKGB2L
IBAN Number: GB93NWBK60023571418024

Sort Code: 608301
Account Number: 20529105

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/03/2026		Balance brought forward	£0.00	£0.00	£12.53

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 2 - Reserve Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	30/04/2026		607.17
			<u>607.17</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			607.17
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			607.17
		Balance per Cash Book is :-	607.17
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

THE OFFICIALS
PEACEHAVEN TOWN COUNCIL
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 01 May 2026

Business Current Accounts

Business Current Account Statement	£50,000.00
.....	
Sort Code 20-49-76 • Account No 10701173	

Business Savings Accounts

Business Premium Account	£1,324,576.93
.....	
Sort Code 20-49-76 • Account No 30701211	
Business Premium Account	£607.17
.....	
Sort Code 20-49-76 • Account No 83521656	

[This is the end of your account summary.](#)

Bank Reconciliation Statement as at 30/04/2026
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Saver Account	30/04/2026		1,325,997.37
Current Account	30/04/2026		50,000.00
			<u>1,375,997.37</u>
<u>Unpresented Payments (Minus)</u>			<u>Amount</u>
24/04/2026	121071	HMRC	11,412.28
			<u>11,412.28</u>
			<u>1,364,585.09</u>
<u>Unpresented Receipts (Plus)</u>			
21/04/2026			24.00
21/04/2026			100.80
22/04/2026			86.40
27/04/2026			24.00
30/04/2026			26.50
			<u>261.70</u>
			<u>1,364,846.79</u>
		Balance per Cash Book is :-	1,364,846.79
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate



Transactions

Peace Sweep **20-49-76 30701211**

Available balance	£1,324,576.93
Last night's balance	£1,325,997.37
Overdraft limit	n/a

Showing 1 transaction between **30/04/2026** and **30/04/2026** from 30/04/2026 to 30/04/2026

Date	Description	Money in	Money out	Balance
30/04/2026	Transfer TRANSFER 10701173 TRANSFER 10701173		-£8,828.65	£1,325,997.37

Need to view older transactions?

If you have registered for online statements, then follow the link to view them
 If you don't have online statements, then statements may still be visible in Barclays Cloud It
 If you can't find the relevant statement/transactions online, you can order a copy statement

Barclays Bank UK PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 759676). Barclays Bank UK PLC adheres to The Standards of Lending Practice which is monitored and enforced by The Lending Standards Board. Further details can be found at www.lendingstandardsboard.org.uk.

Barclays Insurance Services Company Limited is authorised and regulated by the Financial Conduct Authority (Financial Services Register number: 312078).

Barclays Smart Investor is a trading name of Barclays Investment Solutions Limited. Barclays Investment Solutions Limited is authorised and regulated by the Financial Conduct Authority. (Financial Services Register number: 155595). Barclays Investment Solutions Limited is a member of the London Stock Exchange & NEX.

Barclays Bank PLC. Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Financial Services Register number: 122702).

Barclays Bank UK PLC. Registered no. 9740322. Barclays Insurance Services Company Limited. Registered no. 973765. Barclays Investment Solutions Limited. Registered no. 2752982. Barclays Bank PLC. Registered no. 1026167. All registered in England. Registered office for all: 1 Churchill Place, London E14 5HP.



Transactions

BUSINESS FREE MT

20-49-76 10701173

Available balance	£49,925.01
Last night's balance	£50,000.00
Overdraft limit	£0.00

Showing 21 transactions between 30/04/2026 and 30/04/2026 from 30/04/2026 to 30/04/2026

Date	Description	Money in	Money out	Balance
30/04/2026	Transfer TRANSFER 30701211 TRANSFER 30701211	£8,828.65		£50,000.00
30/04/2026	Bill Payment PEACEHAVEN HEIGHTS PTC GRANT BBP		-£250.00	£41,171.35
30/04/2026	Bill Payment EAST SUSSEX VISION PTC GRANT BBP		-£200.00	£41,421.35
30/04/2026	Bill Payment SEAHAVEN RESPONDER PTC GRANT BBP		-£750.00	£41,621.35
30/04/2026	Bill Payment PEACEHAVEN COMMUNI PTC GRANT BBP		-£266.00	£42,371.35
30/04/2026	Bill Payment 1ST PEACEHAVEN RAI PTC GRANT BBP		-£300.00	£42,637.35
30/04/2026	Bill Payment SOUTH COAST AND EA PTC GRANT BBP		-£650.00	£42,937.35
30/04/2026	Bill Payment ORIGIN AMENITY SOL OASI0191347 BBP		-£143.54	£43,587.35
30/04/2026	Bill Payment ROBINS OF HERSTMON		-£432.00	£43,730.89

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 5 - Credit Card A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Z Malone CC	31/05/2026		-27.28
G Dyson CC	31/05/2026		-250.98
			<u>-278.26</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			-278.26
<u>Unpresented Receipts (Plus)</u>			
26/05/2026 MAYCC		278.26	
			<u>278.26</u>
			0.00
		Balance per Cash Book is :-	0.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

STATEMENT FOR Z MALONE

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Company reference: 5476760307525801
Card number: 5476760181944102
Statement date: 28 April 2026
Page number: 4 of 4
Monthly spend limit: £1,000.00

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial



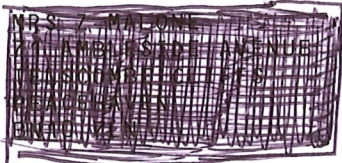
Date	Description	Amount
16 Apr 2026	SAINSBURYS.CO.UK 0800 328 1700 170485481476 GROCERY STORES, SUPERMARKETS	27.28
1 new purchases / cash advances.		
Total of spending.		£27.28

3/3

H2

022259 BBA2253A Page 3 of 3

G 013357 BBA2253A 89430



Your receipt for order: 1286402589

Sainsbury's

Slot time: Thursday 16th April 2026, 4:00pm - 5:00pm

Groceries (17 items)

	Date	Councillor 1	
1 Mr Kipling Angel Cake Slices x8			£2.00
2 Mr Kipling Birthday Cake Tarts x4			£2.00
2 Mr Kipling Caramel Cake Tarts x4			£2.00
1 Mr Kipling Chocolate Cake Slices x8			£2.00
1 Mr Kipling Country Cake Slices x6			£1.50
2 Mr Kipling Strawberries & Cream Cake Tarts x4			£2.00
1 Mr Kipling Victoria Cake Slices x6			£1.50
1 Sainsbury's Angel Cake 250g			£1.29
1 Sainsbury's Bakewell Loaf Cake, Taste the Difference			£2.00
1 Sainsbury's British Semi Skimmed Milk 2.27L (4 pint)			£1.65
1 Sainsbury's Free From Chocolate Cake Bars x4			£3.45
1 Sainsbury's Free From Flapjack Slices x4			£2.00
1 Sainsbury's Lemon Madeira Loaf Cake 302g			£1.39
1 Sainsbury's Tiramisu Loaf Cake, Taste the Difference 285g			£2.00

Account Code	Finance Officer	Councillor 2
566	Kim	

Order summary

Delivery cost	£0.50
Subtotal	£41.68
You've saved*	£14.40
Total paid	£27.28

Nectar (*****9773017)

Previous points balance	2404
Points earned	27
New points balance	2431

We took payment on a card ending in 4102

STATEMENT FOR G DYSON

BARCLAYCARD COMMERCIAL
PO BOX 4000
SAFFRON ROAD
WIGSTON, LE18 9EN

Tel: 0800 008 008
Outside UK: +44 1604 269452
ROI: 1800 849 123
Online: www.barclaycard.co.uk/commercial

Company reference: 5476760307525801
Card number: 5476760490508309
Statement date: 28 April 2026
Page number: 3 of 4
Monthly spend limit: £1,000.00

Date	Description	Amount
27 Mar 2026	HIGHFIELD* O #18313 DONCASTER LND 300385383906 SCHOOLS AND EDUCATIONAL SERVICES NOT ELSEWHERE CLASSIFIED	42.00
20 Apr 2026	BOOKER LTD - 38537454 WELLINGBOROUG 210405272466 GROCERY STORES, SUPERMARKETS	181.98
23 Apr 2026	HIGHFIELD* O #18857 DONCASTER LND 240485383906 SCHOOLS AND EDUCATIONAL SERVICES NOT ELSEWHERE CLASSIFIED	6.00
23 Apr 2026	WWW.LEWES.GOV.UK LEWES ENG 240455541966 GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	21.00
4 new purchases / cash advances. Total of spending.		£250.98

G 013357 BBA2253A 89430



Highfield ELearning Limited

Unit 15, Highfield Place, Shaw Wood Business
Park, Shaw Wood Way
Wheatley Hills, Doncaster, South Yorkshire, DN2
5TB
VAT Reg No. GB 998943626

Tel: 01302 363277

Fax:

accounts@highfieldlearning.com
www.highfieldlearning.com

George Dyson
Peacehaven Town Council
Community House
Meridian Way
Peacehaven
East Sussex
BN10 8BB



highfield
online training

Invoice

Invoice Number 0003056431
Invoice Date 30/03/2026
Customer Ref 18313
Account Ref GEORGEDY
Cust. VAT Number
Cust. EORI Number
Order Number 0004056651

Details	Quantity	Net Amount £	VAT £
Display Screen Equipment E-Learning short course	7.00	35.00	7.00

Date	Councillor 1
40/1/20	[Signature]
Finance Officer	Councillor 2
[Signature]	

paid on staff training

Credit terms strictly 30 days unless otherwise agreed with the company.
Goods remain the property of Highfield ELearning Limited until payment is received in full.

Code	Name	Net	VAT
1 20.00	Standard Rate	35.00	7.00

Total Net Amount £ 35.00
Total VAT Amount £ 7.00
Invoice Total £ 42.00

Delivery Address:

Peacehaven Town Council
Community House
Meridian Way
Peacehaven
East Sussex
BN10 8BB

Payment Received with Thanks

"PLEASE NOTE OUR BANK DETAILS HAVE CHANGED TO THE BELOW, PLEASE USE WITH IMMEDIATE EFFECT THANK YOU"

Bank Details: Barclays Account No: 30434868 Sort Code: 20-77-18

IBAN: GB34 BARC 2077 1830 4348 68 Company Registration 7380246

BOOKER www.booker.co.uk

BRANCH 307

BRIGHTON
MOULSECOOMB WAY
BRIGHTON

Booker is the trading name of Booker Limited
Registered Office: Equity House, Irthlingborough Road, Wellingborough, Northants NN8 1LT
Telephone: 01933 371000
Registered in England. Number 197380, VAT Number GB 220 4302 31
Alcohol Wholesale Registration No - XTAW00000102869

BN2 4NP TEL : 01273 624242
FAX : 01273 684565

CUSTOMER 737249466 MR DYSON
PTC COMMUNITY HOUSE
Comm MERIDIAN CENTRE EAST SUSSEX
PEACEHAVEN TEL: 07749491877
BN10 8BB

INVOICE NUMBER 0392982 PAGE 01
DATE 20/04/26 TIME 12:16
TILL 03 OPERATOR 110 SELFSCAN

CODE	DESCRIPTION	PACK SIZE	QTY	PRICE	VALUE	VAT	STD RRP	POR
299473	Nescafe Gld Blnd Decaf PM479	6 95g	1	19.49 P	19.49	A	4.79	32.2%
299682	Euro Shopper Cola PM40	24 250ml	1	5.59	5.59	B	0.40	30.1%
299684	Euro Shopper Orangeade PM40	24 250ml	1	5.59	5.59	B	0.40	30.1%
299688	Euro Shopper Lemonade PM40	24 250ml	1	5.59	5.59	B	0.40	30.1%
189805	Ice Valley Still Sprng Water	24 500ml	2	2.99 P	5.98	B	0.65	77.0%
305534	Jacks BBQ Hoops PM85 2/PM135	18 60g	1	6.99	6.99	B	0.85	45.2%
305563	Jcks Variety Crisp 5pk PM99	10 100g	1	5.75	5.75	B	0.99	30.3%
305564	Jack Variety Snack 5pk PM99	10 80g	1	5.75	5.75	B	0.99	30.3%
RETAIL GROCERY		SUB-TOTAL	:	ITEMS	9	GOODS :	60.73	EXC.VAT 41.26
296685	Funtime Strawberry Milk PM39	30 200ml	1	6.99	6.99	A	0.39	40.3%
CHILLED		SUB-TOTAL	:	ITEMS	1	GOODS :	6.99	EXC.VAT
240514	Yorkshire Teabags	1 1040s	1	28.49	28.49	A		
130218	LF Peppermint Tea	1 20s	1	2.99 P	2.99	A		
130222	LF FT Red Berries Tea Bags	1 20s	2	2.99 P	5.98	A		
130238	Lichfields FT Green Tea	1 20s	1	2.99 P	2.99	A		
251270	LF FT White Sugar Sticks	1 2kg	1	8.99 P	8.99	A		
300726	Cadb and Oreo Bulk Biscuits	1 64pk	1	18.99	18.99	B		
293194	LF Assrted Mini Pack Biscuit	1 100pk	1	20.49	20.49	A		
CATERING GROCERY		SUB-TOTAL	:	ITEMS	8	GOODS :	88.92	EXC.VAT
121958	Love Hearts	24 39g	1	5.09 P	5.09	B	0.50	49.1%
286899	Vidal Assorted Lotta Lollies	1 150pk	1	5.99	5.99	B		
CONFECTIONERY		SUB-TOTAL	:	ITEMS	2	GOODS :	11.08	EXC.VAT

SAVING DETAILS

PROMOTIONS SAVED YOU 4.86
TOTAL SAVINGS 4.86

PAYMENT CARD RECEIPT DETAILS

Joff Paddy.

4502/120.

4332/110.

98.79 4502/120.
~~98.79~~
~~68.93~~
34.46
34:46



/CONT

Highfield ELearning Limited

Unit 15, Highfield Place, Shaw Wood Business
Park, Shaw Wood Way
Wheatley Hills, Doncaster, South Yorkshire, DN2
5TB
VAT Reg No. GB 998943626

Tel: 01302 363277
Fax:

accounts@highfieldlearning.com
www.highfieldlearning.com

Peacehaven Town Council
Meridan Centre
Meridan Way
Peacehaven
BN10 8BB



highfield
online training

CLR

Invoice

Invoice Number 0003056918
Invoice Date 23/04/2026
Customer Ref 18857
Account Ref PEACECOU
Cust. VAT Number
Cust. EORI Number
Order Number 0004057141

Details	Quantity	Net Amount £	VAT £
GDPR E-Learning	1.00	5.00	1.00

	Date	Councillor 1
Account Code <i>401110</i>	Finance Officer <i>[Signature]</i>	Councillor 2

Credit terms strictly 30 days unless otherwise agreed with the company.
Goods remain the property of Highfield ELearning Limited until payment is received in full.

Code	Name	Net	VAT
1 20.00	Standard Rate	5.00	1.00

Delivery Address:

Meridan Centre
Meridan Way
Peacehaven
BN10 8BB
Great Britain

Total Net Amount £ 5.00
Total VAT Amount £ 1.00
Invoice Total £ 6.00

Payment Received with Thanks

"PLEASE NOTE OUR BANK DETAILS HAVE CHANGED TO THE BELOW, PLEASE USE WITH IMMEDIATE EFFECT THANK YOU"

Bank Details: Barclays Account No: 30434868 Sort Code: 20-77-18

IBAN: GB34 BARC 2077 1830 4348 68 Company Registration 7380246

From: NoReply.LewesDC.payments@civicaepay.co.uk
Sent: 23 April 2026 10:04
To: townclerk@peacehaventowncouncil.gov.uk
Subject: Standard Receipt

Payment made to
Lewes District Council
High Street
Lewes
BN7 2AD

4502/430

Payment details
Receipt Number LDW200106316
Auth Code 006317
Transaction Type Card
Card Type Mastercard Credit
Card Number *****8309
Date 23/04/2026 10:04:11

Payment received from
G DYSON
Community House
Greenwich Way
Peacehaven
East Sussex
BN10 8BB

Description	Quantity	Item price (£)	Paid (£)
Miscellaneous Income eel16 1	21.00	21.00	
Total			21.00

Standard Receipt

Your Payment has been made Successfully.

Payment made to

Lewes District Council
6 High Street
Lewes
BN7 2AD

Payment details

Receipt Number : LDW200106316
Auth Code : 006317
Transaction Type : Card
Card Type : Mastercard Credit
Card Number : *****8309
Date : 23/04/2026 10:04:11

Payment received from

G DYSON
Community House
Greenwich Way
Peacehaven
East Sussex
BN10 8BB

Description	Quantity	Item price (£)	Paid (£)
Miscellaneous Income eel16	1	21.00	21.00
Total			21.00

Your payment has been accepted

Your account will be debited with the amount shown above

Please retain a copy of this receipt

This is not a VAT receipt. Click [here](#) for a vat receipt.

Email address

townclerk@peacehaventowncouncil.gov.

If email field above is blank please provide an email address and select the 'email' button if you want a receipt for this payment. Then select 'Finish' to complete your request.

Bank Reconciliation Statement as at 30/05/2026
for Cashbook 7 - Unity Trust Instant Access

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Instant Access	30/05/2026		92.53
			<u>92.53</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			92.53
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			92.53
		Balance per Cash Book is :-	92.53
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

[Skip to transactions](#)



Mrs Zoe Malone
Peacehaven Town Council
Peacehaven Town Council
Community House Meridian Centre
Peacehaven
BN10 8BB

✉ Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

☎ Call **0345 140 1000***

✉ Email us@unity.co.uk

🌐 Visit www.unity.co.uk

Account Statement

01 May 2026 to 31 May 2026

Account Name: Peacehaven Town Council
Sort Code: 608301
Account Number: 20529105
Swift Code (BIC): NWBKGB2L
IBAN: GB93NWBK60023571418024

Summary**

Start balance	Paid out	Paid in	End balance
£12.53	£208,120.00	£208,200.00	£92.53



Go Paperless!

You can choose to receive online statements and we'll notify you by email when they're available. Contact us to switch to paperless statements.

Accessibility

Unity can offer statements in alternative formats such as statements in braille, large print or audio. Please contact us for more information.

*Our call centre opening hours are 9:00am to 5:00pm, Monday to Friday, excluding bank and public holidays in England and Wales. Calls are recorded and may be monitored for security, training and quality purposes.

**Please note it is your responsibility to check all statement entries and period end dates when reconciling your accounts for your own official accounting purposes.

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 6 - Unity Trust Fixed Term Deposit

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Unity Trust Fixed Term Deposit	31/05/2026		208,120.00
			<u>208,120.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			208,120.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			208,120.00
		Balance per Cash Book is :-	208,120.00
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Peacehaven Town Council

FT12

60 83 01 - 80194321

Balance	Available balance	Gross interest rate	Term start	Term end
208,120.00	208,120.00	4.06 % (4.06 % APR)	18/05/26	18/05/27

Show:

Transactions	▼
--------------	---

Balances are correct as of 14:25 on 04 Jun 2026.

↓ Date	Description	Paid in	Paid out	Balance
18/05/26	Transfer from 20529105	208,120.00		208,120.00

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 1 - Current Bank A/c

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Saver Account	31/05/2026		1,248,616.76
Current Account	31/05/2026		50,000.00
			<u>1,298,616.76</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			1,298,616.76
<u>Unpresented Receipts (Plus)</u>			
19/05/2026		24.00	
28/05/2026		86.40	
28/05/2026		75.90	
29/05/2026		6.05	
			<u>192.35</u>
			1,298,809.11
		Balance per Cash Book is :-	1,298,809.11
		Difference is :-	0.00

Signatory 1:

Name Signed Date

Signatory 2:

Name Signed Date

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 2 - Reserve Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Business Premium Account	31/05/2026		607.17
			<u>607.17</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			607.17
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			607.17
		Balance per Cash Book is :-	607.17
		Difference is :-	0.00

Signatory 1:

NameSignedDate

Signatory 2:

NameSignedDate

THE OFFICIALS
PEACEHAVEN TOWN COUNCIL
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 29 May 2026

Business Current Accounts

Business Current Account Statement	£50,000.00
.....	
Sort Code 20-49-76 • Account No 10701173	

Business Savings Accounts

Business Premium Account	£1,248,616.76
.....	
Sort Code 20-49-76 • Account No 30701211	
Business Premium Account	£607.17
.....	
Sort Code 20-49-76 • Account No 83521656	

[This is the end of your account summary.](#)

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
100 General Administration							
1001 Precept	515,769	1,031,538	515,769			50.0%	
1010 CIL Income	3,550	0	(3,550)			0.0%	3,550
1013 Income from Photocopying	64	500	436			12.9%	
1016 Housing Benefit Claims LDC	17,097	17,097	0			100.0%	
1031 Horticultural	1	0	(1)			0.0%	
1100 Interest Received	8,200	8,000	(200)			102.5%	
1309 Other Income	87	500	413			17.3%	
General Administration :- Income	544,768	1,057,635	512,867			51.5%	3,550
4345 CTLA Large Grant	6,825	6,825	0		0	100.0%	
4346 CAB Large Grant	15,000	15,000	0		0	100.0%	
4354 HCC Service Level Agreement	3,000	3,000	0		0	100.0%	
4362 The Joff Large Grant	3,340	2,680	(660)		(660)	124.6%	660
4363 Bus Shelter Advertising	0	2,000	2,000		2,000	0.0%	
4364 Bereavement Services	0	2,000	2,000		2,000	0.0%	
4365 SCDA Large Grant	208	2,500	2,292		2,292	8.3%	
4366 Havens Comm Hub Large Grant	1,500	1,500	0		0	100.0%	
General Administration :- Direct Expenditure	29,873	35,505	5,632	0	5,632	84.1%	660
4001 Salaries	80,648	557,019	476,371		476,371	14.5%	
4002 Employer N.I Contributions	10,113	71,552	61,439		61,439	14.1%	
4003 Employer Pension Contributions	14,604	101,000	86,396		86,396	14.5%	
4004 Overtime	113	4,000	3,887		3,887	2.8%	
4011 Training	570	2,500	1,930		1,930	22.8%	
4014 Staff Costs	0	750	750		750	0.0%	
4201 Purchase of Vehicles	9,666	6,000	(3,666)		(3,666)	161.1%	8,833
4212 Mileage Costs	19	500	481		481	3.9%	
4301 Purchase of Furniture/Equipmen	544	1,500	956		956	36.2%	
4302 Purchase of Materials	0	500	500		500	0.0%	
4306 Printing	402	3,000	2,598		2,598	13.4%	
4307 Stationery	36	1,000	964		964	3.6%	
4308 Cllr Printing	66	1,500	1,434		1,434	4.4%	
4312 Professional Fees - Other	494	8,500	8,006		8,006	5.8%	
4314 Audit Fees	140	3,000	2,860		2,860	4.7%	
4315 Insurance	14,767	14,500	(267)		(267)	101.8%	
4321 Bank Charges	169	1,150	981		981	14.7%	
4325 Postage	235	3,000	2,765		2,765	7.8%	
4326 Telephones	606	3,500	2,894		2,894	17.3%	
4327 Computers	4,036	20,000	15,964		15,964	20.2%	
4333 Members Allowance	0	8,500	8,500		8,500	0.0%	
4334 Members Training	0	1,500	1,500		1,500	0.0%	

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4341 Grants	2,855	10,000	7,145		7,145	28.6%	
4342 Subscriptions	5,625	8,000	2,375		2,375	70.3%	
4356 EAP	100	600	500		500	16.7%	
4444 Election Costs	0	10,000	10,000		10,000	0.0%	
4999 Write Off	0	0	(0)		(0)	0.0%	
General Administration :- Indirect Expenditure	145,808	843,071	697,263	0	697,263	17.3%	8,833
Net Income over Expenditure	369,086	179,059	(190,027)				
6000 plus Transfer from EMR	9,493	0	(9,493)				
6001 less Transfer to EMR	3,550	0	(3,550)				
Movement to/(from) Gen Reserve	375,029	179,059	(195,970)				
<u>110 Community Engagement</u>							
4349 Civic Training	0	500	500		500	0.0%	
4351 Youth Mayor	0	500	500		500	0.0%	
Community Engagement :- Direct Expenditure	0	1,000	1,000	0	1,000	0.0%	0
4331 Mayor's Allowance	0	1,500	1,500		1,500	0.0%	
4332 Civic Events	1,303	3,000	1,697		1,697	43.4%	1,200
4335 Civic Expenses	213	1,200	987		987	17.7%	
4339 National Mourning	0	100	100		100	0.0%	
Community Engagement :- Indirect Expenditure	1,516	5,800	4,284	0	4,284	26.1%	1,200
Net Expenditure	(1,516)	(6,800)	(5,284)				
6000 plus Transfer from EMR	1,200	0	(1,200)				
Movement to/(from) Gen Reserve	(316)	(6,800)	(6,484)				
<u>120 Marketing</u>							
1049 Banner Board	200	3,000	2,800			6.7%	
1301 Filming	0	1,500	1,500			0.0%	
Marketing :- Income	200	4,500	4,300			4.4%	0
4306 Printing	72	2,000	1,928		1,928	3.6%	
4328 Website	0	1,500	1,500		1,500	0.0%	
4502 Events	133	500	367		367	26.6%	
Marketing :- Indirect Expenditure	205	4,000	3,795	0	3,795	5.1%	0
Net Income over Expenditure	(5)	500	505				

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Neighbourhood Plan</u>							
1101 Neighbourhood Plan	80	0	(80)			0.0%	
Neighbourhood Plan :- Income	80	0	(80)				0
4337 Neighbourhood Plan	240	0	(240)		(240)	0.0%	240
Neighbourhood Plan :- Indirect Expenditure	240	0	(240)	0	(240)		240
Net Income over Expenditure	(160)	0	160				
6000 plus Transfer from EMR	240	0	(240)				
Movement to/(from) Gen Reserve	80	0	(80)				
<u>200 Planning & Highways</u>							
1022 Planter Advertising	67	0	(67)			0.0%	
Planning & Highways :- Income	67	0	(67)				0
4854 Maps / Right of Way	0	500	500		500	0.0%	
Planning & Highways :- Direct Expenditure	0	500	500	0	500		0
4111 Electricity	(9)	0	9		9	0.0%	
Planning & Highways :- Indirect Expenditure	(9)	0	9	0	9		0
Net Income over Expenditure	76	(500)	(576)				
<u>300 Grounds Team General Exp</u>							
4011 Training	0	2,000	2,000		2,000	0.0%	
4202 Repairs/Maintenance of Vehicle	183	7,500	7,317		7,317	2.4%	
4203 Fuel	90	5,500	5,410		5,410	1.6%	
4204 Road Fund License	0	600	600		600	0.0%	
4206 Vehicle Reserve	0	10,000	10,000		10,000	0.0%	
4305 Uniform	141	1,000	859		859	14.1%	
Grounds Team General Exp :- Indirect Expenditure	413	26,600	26,187	0	26,187	1.6%	0
Net Expenditure	(413)	(26,600)	(26,187)				
<u>310 Sports Park</u>							
1025 Rent & Service Football	545	3,360	2,815			16.2%	
1026 Rent & Service Bowls	1,785	6,896	5,111			25.9%	
1041 S/P Telephone Masts	0	7,672	7,672			0.0%	
1043 S/P Football Pitches	(160)	3,000	3,160			(5.3%)	
1060 Water Usage	300	0	(300)			0.0%	
1061 S/P Court Hire	205	740	535			27.7%	
Sports Park :- Income	2,675	21,668	18,993			12.3%	0

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4111 Electricity	(205)	3,000	3,205		3,205	(6.8%)	
4131 Rates	931	2,500	1,569		1,569	37.2%	
4160 Changing Places Costs	(67)	700	767		767	(9.5%)	
4161 Cleaning Costs	3,445	12,500	9,056		9,056	27.6%	
4164 Trade Refuse	705	3,000	2,295		2,295	23.5%	
4171 Grounds Maintenance Costs	574	10,000	9,426		9,426	5.7%	
Sports Park :- Indirect Expenditure	5,382	31,700	26,318	0	26,318	17.0%	0
Net Income over Expenditure	(2,707)	(10,032)	(7,325)				
315 Big Park							
1329 Advertising Income	0	2,000	2,000			0.0%	
Big Park :- Income	0	2,000	2,000			0.0%	0
4101 Repair/Alteration of Premises	0	5,000	5,000		5,000	0.0%	
4102 Maintenance of Buildings	0	500	500		500	0.0%	
4111 Electricity	85	1,000	915		915	8.5%	
4112 Gas	48	1,000	952		952	4.8%	
4121 Rents	3,670	15,500	11,830		11,830	23.7%	
4131 Rates	0	6,052	6,052		6,052	0.0%	
4166 Skip Hire	315	1,000	685		685	31.5%	
4173 Fertilisers & Grass Seed	360	4,800	4,440		4,440	7.5%	360
4303 Machinery Mtce/Lease	0	4,000	4,000		4,000	0.0%	
4329 Advertising	0	2,000	2,000		2,000	0.0%	
Big Park :- Indirect Expenditure	4,478	40,852	36,374	0	36,374	11.0%	360
Net Income over Expenditure	(4,478)	(38,852)	(34,374)				
6000 plus Transfer from EMR	360	0	(360)				
Movement to/(from) Gen Reserve	(4,118)	(38,852)	(34,734)				
316 Gateway Cafe							
1025 Rent & Service Football	2,143	9,643	7,500			22.2%	
1092 Electricity Feed-in Tariff	(118)	0	118			0.0%	
1111 Electricity	118	10,000	9,882			1.2%	
Gateway Cafe :- Income	2,143	19,643	17,500			10.9%	0
4101 Repair/Alteration of Premises	0	3,000	3,000		3,000	0.0%	
4111 Electricity	(345)	10,000	10,345		10,345	(3.4%)	
4115 CCTV Maintenance	0	1,500	1,500		1,500	0.0%	
4116 Servicing / Maintenance	0	1,500	1,500		1,500	0.0%	
4326 Telephones	0	240	240		240	0.0%	
Gateway Cafe :- Indirect Expenditure	(345)	16,240	16,585	0	16,585	(2.1%)	0
Net Income over Expenditure	2,488	3,403	915				

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
325 Highways							
1022 Planter Advertising	200	1,100	900			18.2%	
1051 A1 Boards	0	1,100	1,100			0.0%	
Highways :- Income	200	2,200	2,000			9.1%	0
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Highways :- Direct Expenditure	0	1,850	1,850	0	1,850	0.0%	0
4101 Repair/Alteration of Premises	0	2,500	2,500		2,500	0.0%	
4111 Electricity	0	1,932	1,932		1,932	0.0%	
4171 Grounds Maintenance Costs	175	500	325		325	35.0%	
4850 Grass Cutting Contract	20,842	20,842	(0)		(0)	100.0%	
Highways :- Indirect Expenditure	21,017	25,774	4,757	0	4,757	81.5%	0
Net Income over Expenditure	(20,817)	(25,424)	(4,607)				
330 Parks & Open Spaces							
1025 Rent & Service Football	50	0	(50)			0.0%	
1044 Hire of the Dell	2,910	4,500	1,590			64.7%	
1050 Allotment Rent	60	2,650	2,590			2.3%	
1303 Water Charges	110	0	(110)			0.0%	
Parks & Open Spaces :- Income	3,130	7,150	4,020			43.8%	0
4050 Allotment Costs	135	1,000	865		865	13.5%	
4104 Vandalism Repairs	0	1,500	1,500		1,500	0.0%	
4105 Tree Works	520	2,000	1,480		1,480	26.0%	
4106 Signage	0	5,000	5,000		5,000	0.0%	
Parks & Open Spaces :- Direct Expenditure	655	9,500	8,845	0	8,845	6.9%	0
4101 Repair/Alteration of Premises	1,498	5,000	3,503		3,503	29.9%	
4141 Water Services	1,332	7,000	5,668		5,668	19.0%	
4164 Trade Refuse	0	500	500		500	0.0%	
4169 Play Equipment Reserve	0	5,000	5,000		5,000	0.0%	
4171 Grounds Maintenance Costs	238	4,000	3,762		3,762	6.0%	
4301 Purchase of Furniture/Equipmen	(862)	2,500	3,362		3,362	(34.5%)	
Parks & Open Spaces :- Indirect Expenditure	2,205	24,000	21,795	0	21,795	9.2%	0
Net Income over Expenditure	270	(26,350)	(26,620)				

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>355 The Hub</u>							
1084 Sports Pavilion	4,009	18,548	14,539			21.6%	
1111 Electricity	0	300	300			0.0%	
1112 Gas	0	300	300			0.0%	
1303 Water Charges	25	160	135			15.6%	
1355 Wifi	35	210	175			16.7%	
The Hub :- Income	4,069	19,518	15,449			20.8%	0
4175 Music Licence	0	418	418		418	0.0%	
The Hub :- Direct Expenditure	0	418	418	0	418	0.0%	0
4101 Repair/Alteration of Premises	0	2,000	2,000		2,000	0.0%	
4103 Annual Servicing Costs	0	2,500	2,500		2,500	0.0%	
4111 Electricity	(182)	3,000	3,182		3,182	(6.1%)	
4112 Gas	139	3,000	2,861		2,861	4.6%	
4177 Hub Reserve	4,390	5,000	610		610	87.8%	3,100
4355 Wifi	56	420	364		364	13.3%	
The Hub :- Indirect Expenditure	4,402	15,920	11,518	0	11,518	27.7%	3,100
Net Income over Expenditure	(334)	3,180	3,514				
6000 plus Transfer from EMR	3,100	0	(3,100)				
Movement to/(from) Gen Reserve	2,766	3,180	414				
<u>360 Community House</u>							
1056 Equipment Hire	79	0	(79)			0.0%	
1069 C/H Police Room	(646)	0	646			0.0%	
1070 C/H Phoenix Room	1,899	7,596	5,697			25.0%	
1071 C/H Fields & Robson	3,150	12,600	9,450			25.0%	
1075 C/H Charles Neville	1,000	6,000	5,000			16.7%	
1076 C/H Main Hall	2,316	14,358	12,042			16.1%	
1077 C/H Anzac Room	2,171	7,261	5,090			29.9%	
1078 C/H Main Kitchen	254	1,000	746			25.4%	
1079 C/H Anzac Kitchen	82	400	318			20.5%	
1081 C/H Equipment Hire	416	1,000	584			41.6%	
1083 Bus Shelter Advertising	0	2,000	2,000			0.0%	
1092 Electricity Feed-in Tariff	1,136	6,500	5,364			17.5%	
1303 Water Charges	60	0	(60)			0.0%	
Community House :- Income	11,917	58,715	46,798			20.3%	0
4175 Music Licence	0	300	300		300	0.0%	
4178 Consumables	0	700	700		700	0.0%	
Community House :- Direct Expenditure	0	1,000	1,000	0	1,000	0.0%	0

Detailed Income & Expenditure by Budget Heading 16/06/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4101 Repair/Alteration of Premises	1,165	10,000	8,835		8,835	11.7%	
4102 Maintenance of Buildings	387	7,000	6,613		6,613	5.5%	
4111 Electricity	501	15,000	14,499		14,499	3.3%	
4112 Gas	(0)	7,500	7,500		7,500	0.0%	
4131 Rates	5,880	13,100	7,220		7,220	44.9%	
4141 Water Services	46	5,000	4,954		4,954	0.9%	
4151 Fixtures & Fittings	0	2,000	2,000		2,000	0.0%	
4161 Cleaning Costs	332	2,200	1,868		1,868	15.1%	
4163 Personal Hygiene	0	2,800	2,800		2,800	0.0%	
4176 Community House Reserve	5,699	50,000	44,301		44,301	11.4%	1,488
4305 Uniform	0	700	700		700	0.0%	
Community House :- Indirect Expenditure	14,010	115,300	101,290	0	101,290	12.2%	1,488
Net Income over Expenditure	(2,092)	(57,585)	(55,493)				
6000 plus Transfer from EMR	1,488	0	(1,488)				
Movement to/(from) Gen Reserve	(605)	(57,585)	(56,980)				
<u>430 Summer Fair</u>							
4500 Event Staff Overtime	0	1,500	1,500		1,500	0.0%	
4502 Events	539	2,500	1,961		1,961	21.6%	
Summer Fair :- Indirect Expenditure	539	4,000	3,461	0	3,461	13.5%	0
Net Expenditure	(539)	(4,000)	(3,461)				
Grand Totals:- Income	569,249	1,193,029	623,780			47.7%	
Expenditure	230,391	1,203,030	972,639	0	972,639	19.2%	
Net Income over Expenditure	338,858	(10,001)	(348,859)				
plus Transfer from EMR	15,881	0	(15,881)				
less Transfer to EMR	3,550	0	(3,550)				
Movement to/(from) Gen Reserve	351,188	(10,001)	(361,189)				

31/03/2025

31/03/2026

31/03/2025		31/03/2026
	Current Assets	
15,240	Debtors Control	13,576
5,004	VAT Control A/c	8,655
50	Deposit Aqua	50
973,139	Current Bank A/c	1,274,302
607	Reserve Account	607
200,000	Unity Trust Fixed Term Deposit	208,120
13	Unity Trust Instant Access	93
150	Pension Control	150
<u>1,194,203</u>		<u>1,505,552</u>
1,194,203	Total Assets	1,505,552
	Current Liabilities	
12,100	Creditors	357
376	Credit Card Creditors	0
2,965	Mayor's Appeal	4
12,777	Accruals	0
5,840	Deposits Received	6,190
<u>34,058</u>		<u>6,550</u>
1,160,144	Total Assets Less Current Liabilities	1,499,002
	Represented By	
427,387	General Reserves	777,375
2,209	Events	2,209
25	Meridian Walk	25
10,000	Play Equipment	10,000
1,846	Purchase Of Equipment	1,846
75,832	Community House Reserve	75,832
13,334	Vehicle Reserve	13,334
4,155	Tree Works	4,155
5,901	Staff training	5,901
33,971	Elections	33,971
2,728	Members Training	2,728
500	National Mourning	500
1,890	Noticeboards	1,890
4,000	Hub Income Offset	4,000
2,991	Equipment Replacement	2,991
1,500	Town Crier Outfit	1,500

16/06/2026

Peacehaven Town Council

10:05

Balance Sheet as at 16/06/2026

31/03/2025		31/03/2026
	897 Monument & War Memorial	897
17,536	Football Foundation Fund	17,176
220	Fuel	220
960	Website	960
660	P/H Youth Task Group	0
463,430	CIL	465,493
39,107	Big Park	30,273
852	Grants	852
3,100	Hub Improvements	0
1,430	Climate Change	1,430
1,428	Sponsorship	1,428
101	Professional Fees - Legal	101
462	Neighbourhood Plan	222
41,690	Capital Receipts Reserve	41,690
	<hr/>	
	1,160,144	<hr/>
		1,499,002
		<hr/>

The above statement represents fairly the financial position of the authority as at 16/06/2026 and reflects its Income and Expenditure during the year.

Signed :
Chairman _____ Date : _____

Signed :
Responsible
Financial _____ Date : _____

Zoe Malone
Responsible Financial Officer

(01273) 585493
financeofficer@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Committee:	Policy & Finance	Agenda Item:	PF1240(e)
Meeting date:	23 June 2026	Authors:	Responsible Financial Officer
Subject:	CIL/106 Report Update		
Purpose:	To note the current CIL Position		

Recommendation(s):

To note and agree the CIL financial position and note 106 Monies

1. Background

We receive two CIL payments from Lewes each year for developments within the town. This money should be spent as follows;

*“Spending the CIL receipts in Local Councils In compliance with Regulation 59C of the CIL Regulations 2010 (as amended), we will use CIL receipts passed to us to support the development of Peacehaven Town Council, or any part of it, by **funding the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is concerned with addressing the demand that development place on our area.***

The current amount in our CIL account is **£465,492.66**

Supplier	Description	Amount	Comments
CIL Expenditure 2026/27			
Remedy	Consulting for Hub Phase 1	1,487.50	Final questions to enable phase 1 to proceed.
		£1,487.50	

See below for committed expenditure as agreed at committee.

CIL Committed Expenditure 2026/27			
Supplier	Description	Amount	Comments
N/A	Set aside for any expenses relating to further reporting for the Hub development	£62.89	06/02/24 agreed to allow up to £10,000 for further reports required for the Hub in preparation of the agreed CIL bid. £2,500 spent on Kaner Olette feasibility. £45.11 on Banner for consultation & £4,812.50 in professional fees & £825 for structural survey & UKPN Fees & £1,487.50 for consultancy
N/A	Hub Development	£175,000	CIL Bid been sent to Lewes on 23/02/24 to replace heating system & roof. Bid accepted and tender process under way (13/05/25)
		£176,500	

106 Monies held at LDC or ESCC

		821,022		
Planning Ref	Site	Amounts	Held by / For	Allocated to
LW/2009/1093	16-16a South Coast Road	18,984.59	Accessibility improvements and/or implementing the A259 bus corridor and/or the Newhaven bus/rail interchange	<i>Construction of measures which are identified in the new A259 study between Brighton and Newhaven</i>
LW/2013/0644	Land north side of Arundel Road	317,407.84	LDC for Big Park, 3G football pitch	<i>Agreed at LDC & PTC to use £300k of this money for the 3G pitch - Remaining £200k to be used at the Big Park for improvements</i>
LW/2013/0686	Land north of Keymer Ave	191,973.67	LDC for Big Park, 3G football pitch	<i>Agreed at LDC & PTC to use £300k of this money for the 3G pitch - Remaining £200k to be used at the Big Park for improvements.</i>
LW/2013/0686	Land north of Keymer Ave	155,109.74	ESCC Measures from A259 study or consider alternatives e.g cycle route	<i>S/106 allocations are both assigned to be spent on the A259 South Coast Study to provided cycle and pedestrian improvements in the Peacehaven area. The allocations are specific to: LW/2013/0644 - land North of Arundel Road LW/2013/0686 - land North of Keymer Avenue</i>

LW/2013/0644	Land north side of Arundel Road	139,326.63	ESCC for schemes improving cycling and walking routes / bus stops between Peacehaven & Newhaven	<i>SI/106 allocations are both assigned to be spent on the A259 South Coast Study to provided cycle and pedestrian improvements in the Peacehaven area. The allocations are specific to: LW/2013/0644 - land North of Arundel Road LW/2013/0686 - land North of Keymer Avenue</i>
--------------	---------------------------------	------------	---	---

The RFO is waiting for ESCC to come back on whether PTC have any influence on how this money is spent

2. Options for Council

To note the financial position of CIL & 106.

3. Reason for recommendation

N/A

4. Expected benefits

- a. The community
- b. The environment
- c. Other

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	CIL monies are not guaranteed and committed expenditure should be carefully considered.
5.4 Time scales	CIL Should be spent within 5 years of receipt.
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Appendices

List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/04/2026	EDF	DD	92.89		FEB ELECTRIC
01/04/2026	Lewes District Council	DD3	931.00		RATES
01/04/2026	Lewes District Council	DD4	5,880.00		RATES
01/04/2026	Lewes District Council	121067	180.00		ANNUAL PREMISES LICENCE
01/04/2026	Lewes District Council	121068	7,073.33		UNIT 14 RATES
01/04/2026	year end rev	YR END REV	376.17		year end rev
01/04/2026	year end rev	YEAR END R	-376.17		year end rev
01/04/2026	year end	YEAR END	-376.17		year end
01/04/2026	year end	YEAR END1	376.17		year end
02/04/2026	EDF	DD1	723.73		FEB ELECTRIC
02/04/2026	WORLD PAY	WP0204	30.24		CARD CHARGES
07/04/2026	Northstar IT	DD3	32.24		FUEL
07/04/2026	EDF	DD5	87.13		FEB ELECTRICITY
07/04/2026	EDF	DD6	1,094.37		DEC / JAN / FEB ELECTRIC
07/04/2026	BT	DD	65.94		MONTHLY WIFI
08/04/2026	02	DD	93.79		APRIL MOBS
08/04/2026	Northstar IT	DD2	1,603.46		APRIL SUPPORT
08/04/2026	Barclays	DD4	21.00		BANK CHARGES
09/04/2026	AMAZON	BACS	104.87		GARDENING GLOVES
09/04/2026	Acacia Groundcare Equipment Re	BACS1	684.00		DISC SEEDER
09/04/2026	SUSSEX PAYROLL SERVICES ; T	BACS2	141.76		MARCH PAYROLL
09/04/2026	Brewers and Sons Ltd	BACS3	428.52		PAINT FOR BU SHELTER GLADYS AV
09/04/2026	POLICE	BACS4	775.50		ROOM REFUND
10/04/2026	WORLD PAY	WP1004	0.11		CARD CHARGE
13/04/2026	TOTAL GAS & POWER	DD	499.60		FEB GAS
13/04/2026	The Fuelcard People	DD1	20.40		FUEL
13/04/2026	WORLDPAY	WP1304	0.83		CARD CHARGES
14/04/2026	Lewes District Council	BACS	704.54		APR-JUN BIN COLLECTIONS
14/04/2026	Rialtas Business Solutions Ltd	BACS1	2,602.80		ANNUAL SUPP / MAINT
14/04/2026	AMAZON	BACS2	25.73		STICKY PADS
14/04/2026	CONSULT CLEANING SERVICES	BACS3	1,388.63		APRIL CLEANING
14/04/2026	CTLA	BACS4	6,825.00		CTLA - LARGE GRANT
14/04/2026	HAVENS COMMUNITY CARS	BACS5	3,000.00		HCC - LARGE GRANT
14/04/2026	HAVENS COMMUNITY HUB	BACS6	3,000.00		HAVENS COMMUNITY LARGE GRANT
14/04/2026	ESCC - THE JOFF YOUTH	BACS7	3,340.13		JOFF LARGE GRANT
14/04/2026	LEWES CITIZENS ADVICE	BACS8	15,000.00		CAB LARGE GRANT
14/04/2026	HAVENS COMM HUB	BACS6	-3,000.00		HAVENS CORRECT ERROR
14/04/2026	HAVENS COMM HUB	BACS6	1,500.00		HAVENS COMM HUB LARGE GRANT
16/04/2026	Business Sream	BACS1	651.04		08 JAN - 7 APRIL WASTE
16/04/2026	CASTLE WATER	BACS2	675.66		MARCH WATER
16/04/2026	East Sussex County Council	BACS3	25,010.57		GRASS CUTTING
16/04/2026	DESTINY ENTERTAINMENTS LTD	BACS6	289.99		CHANNEL MIXER WITH AMP
16/04/2026	UK POWER NETWORKS	BACS	5,053.61		COMM HOUSE ELECTRIC UPGRADES
17/04/2026	Ricoh Capital Ltd	BACS4	569.10		APR-JUNE HIRE
17/04/2026	Farrington Property Developmen	BACS5	4,404.00		08/04/26 - 13 WEEKS
17/04/2026	WORLDPAY	WP1704	0.08		CARD CHARGES
20/04/2026	WORLD PAY	WP2004	0.18		CARD CHARGES

List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/04/2026	HEALTH ASSURED LTD	DD	60.00		eap 19/04-18/05
22/04/2026	Credit Card A/c	mar cc	376.17		MAR CC
22/04/2026	LAVAT CONSULTING LTD T/A	BAVS	3,300.00		LOCAL COUNCIL TAX CLUB
22/04/2026	KAREN BRAY	BACS2	19.35		K.BRAY MILEAGE FOR TRAINING
22/04/2026	UK POINT OF SALE GROUP LTD	BACS	96.64		POSTER HOLDER FOR MAP
22/04/2026	AMAZON	BACS2	139.31		TABLET FOR PLAY INSPECTIONS
22/04/2026	East Sussex County Council	BACS3	210.00		STREETLIGHT MAINTENANCE
22/04/2026	TUDOR ENVIRONMENTAL	BACS4	220.02		GROUNDS / TREE THINGS
22/04/2026	GASTON MALLIA	BACS7	240.00		FINAL DESIGN AMENDS
22/04/2026	HGS	BACS8	254.08		HAND TOWELS
22/04/2026	CASTLE WATER	DD	6.74		MARCH WATER
22/04/2026	CASTLE WATER	DD1	39.11		MARCH WATER
23/04/2026	KINTO UK LTD	DD1	499.74		TOYOTA LEASE
23/04/2026	CITRUS HR	DD2	264.00		SAFE HR 20/04-19/05
23/04/2026	TOWER LEASING LIMITED	DD3	62.67		PHONE RENTAL
24/04/2026	HMRC	121071	11,412.28		APRIL SALARIES
24/04/2026	APRIL SALARIES	APR PAY	31,356.34		APRIL SALARIES
27/04/2026	EDF	DD2	3,697.52		JAN-MAR ELECTRIC
27/04/2026	WORLDPAY	WP2704	0.34		CARD CHARGES
29/04/2026	CONSULT CLEANING SERVICES	BACS	1,388.63		MAY CLEANING
29/04/2026	Roger Brown Trophies & Engravi	BACS1	88.65		PAPERWEIGHT / GLASS ENGRAVE
29/04/2026	ESALC Limited	BACS3	2,969.99		NALC/ESALC SUBS 26/27
29/04/2026	DEVELOP OUTDOORS CIC	BACS4	80.00		V.ONIS FIRST AID TRAINING 09/0
29/04/2026	EAST SUSSEX PENSION FUND	BACS5	10,143.25		APRIL SALARIES
29/04/2026	ELISE LASSALLE	BACS6	50.00		E.LASSALLE REFUND
29/04/2026	SHEREEN BIRCH	BACS7	50.00		S.BIRCH REFUND
29/04/2026	SUSSEX PUNJABI SOCIETY	BACS8	100.00		MR SONI REFUND
29/04/2026	Northstar IT	DD	11.10		MICROSOFT BASIC
30/04/2026	GREENACRE RECYCLING	BACS8	378.00		SKIP HIRE
30/04/2026	HAGS-SMP LTD	BACS9	1,777.20		SEESAW REPAIRS FIRLE PARK
30/04/2026	AMAZON	BACS10	106.22		POST FIXING CLIP
30/04/2026	R.J.Meaker Fencing Ltd	BACS	9.62		TREE STRAP
30/04/2026	CASTLE WATER	BACS1	14.84		MARCH WATER
30/04/2026	TOTAL GAS & POWER	BACS2	71.41		MARCH GAS
30/04/2026	TOTAL GAS & POWER	BACS3	28.04		MARCH GAS
30/04/2026	Mulberry &Co	BACS4	167.88		AUDIT
30/04/2026	Trade UK	BACS5	11.84		HINGES AND SCREWS FOR BINS
30/04/2026	ROBINS OF HERSTMONCEUX LT	BACS6	432.00		TOP SOIL FOR GOAL MOUTHS
30/04/2026	Rigby Taylor	BACS7	143.54		TURF FOR BOWLS
30/04/2026	WE ARE THE TREE	BACS8	50.00		WE ARE THE TREE REFUND
30/04/2026	SOUTH COAST BIRDS	BACS9	650.00		SOUTH COAST GRANT
30/04/2026	1ST PEACEHAVEN RAINBOWS	BACS10	300.00		RAINBOWS GRANT
30/04/2026	PEACEHAVEN COMMUNITY	BACS11	266.00		COMMUNITY GARDEN GRANT
30/04/2026	SEAHAVEN RESPONDERS	BACS12	750.00		SEAHAVEN RESPONDER GRANT
30/04/2026	EAST SUSSEX VISION	BACS13	200.00		EAST SUSSEX VISION GRANT
30/04/2026	PEACEHAVEN PTA	BACS14	250.00		PEACEHAVEN PTA GRANT
30/04/2026	Northstar IT	DD1	3,265.20		3 REPLACEMENT PC'S

List of Payments made between 01/04/2026 and 30/04/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
		Total Payments	<u>167,613.49</u>		

List of Payments made between 01/05/2026 and 31/05/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/05/2026	KEMPTON HOUSE	BACS	200.00		KEMPTON HOUSE GRANT
01/05/2026	EDF	DD	1,301.44		JAN-MAR ELECTRIC
01/05/2026	KEMPTON HOUSE	BACS	200.00		KEMPTON HOUSE GRANT
01/05/2026	KEMPTON HOUSE	BACS	-200.00		DUPLICATE ENTRY
05/05/2026	FOCUS GROUP	DD	118.30		PHONE / WIFI
05/05/2026	EDF	DD1	93.17		MARCH ELECTRIC
05/05/2026	EDF	DD2	106.52		UNIT 14 MARCH ELECTRIC
05/05/2026	Barclays	DD2	39.00		COMM / COLLECT CHGS
05/05/2026	WORLDPAY	WP0505	32.41		CARD CHARGES
06/05/2026	WORLDPAY	WP0605	1.67		CARD CHARGES
07/05/2026	Northstar IT	DD4	1,614.56		MONTHLY SUPPORT
07/05/2026	02	DD5	100.90		MAY MOBILES
07/05/2026	SAM HEYNES	BACS2	450.00		ZP CILCA TRAINING
08/05/2026	Roger Brown Trophies & Engravi	BACS	27.50		MAYORAL BADGE / TROPHY PLATE
08/05/2026	SUSSEX PAYROLL SERVICES ; T	BACS1	213.46		APRIL PAYROLL SERVICES
08/05/2026	AMP Services	BACS2	10,600.00		SHREDDER
08/05/2026	CONSULT CLEANING SERVICES	BACS4	1,356.14		CLEANING 20/05-19/06
08/05/2026	R.J.Meaker Fencing Ltd	BACS5	19.80		PALLISADES
08/05/2026	HGS	BACS6	174.34		TOILET ROLL / HAND TOWELS
08/05/2026	TREEVOLUTION	BACS7	520.00		TREE WORKS
08/05/2026	BT	DD3	70.74		WIFI
08/05/2026	EDF	DD1	801.15		MARCH ELECTRIC
11/05/2026	The Fuelcard People	DD2	20.40		fuel
14/05/2026	KIMI FOODS (GYROHAVEN)	BACS1	1,200.00		MAYORS RECEPTION
14/05/2026	AMAZON	BACS3	17.40		TILL ROLL
14/05/2026	Trade UK	BACS4	719.76		FIELD & ROBSON HEATING
14/05/2026	RHINOBYTES	BACS5	70.00		ARTWORK FOR CH SIGN
14/05/2026	Society Of Local Council Clerk	BACS6	149.40		LOCAL COUNCIL ADMIN BOOK
14/05/2026	TOTAL GAS & POWER	DD	482.44		MARCH GAS
15/05/2026	ENVIRONMENT AGENCY	DD1	205.67		SUBSISTENCE CHARGES
15/05/2026	world pay	WP1505	1.95		CARD CHARGES
18/05/2026	The Fuelcard People	DD	35.03		HK66 WMJ FUEL
18/05/2026	WORLD PAY	WP1805	0.66		CARD CHARGES
21/05/2026	Roger Brown Trophies & Engravi	BACS	198.00		queens plaque / kids plaque
21/05/2026	Zurich Municipal	BACS1	14,766.52		INSURANCE 26/27
21/05/2026	CASTLE WATER	BACS2	1,295.51		APRIL WATER SPORT PARK
21/05/2026	CASTLE WATER	BACS3	162.11		RE=INVOICED AS INCORRECT
21/05/2026	TOTAL GAS & POWER	BACS4	74.48		APRIL GAS
21/05/2026	TOTAL GAS & POWER	BACS5	22.11		APRIL GAS
21/05/2026	AMAZON	BACS6	296.67		SCRRENWASH
21/05/2026	REBECCA ANSCOMB	BACS7	50.00		R.ANSCOMNE REFUND
22/05/2026	HMRC	121072	11,324.34		MAY SALARIES
22/05/2026	MAY SALARIES	MAY PAY	31,159.34		MAY SALARIES
22/05/2026	KINTO UK LTD	DD	499.74		MAY RENTAL
26/05/2026	Credit Card A/c	MAYCC	278.26		MAYCC
26/05/2026	WORLDPAY	WP2605	1.14		CARD CHARGES
26/05/2026	CITRUS HR	DD	264.00		SAFE HR MEMBERSHIP 20/05-19/06

List of Payments made between 01/05/2026 and 31/05/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
26/05/2026	CASTLE WATER	DD1	45.68		APRIL WATER - CH
26/05/2026	TOWER LEASING LIMITED	DD2	110.67		ANNUAL FEE/ RENTALS
26/05/2026	CASTLE WATER	DD3	43.22		APRIL WATER
27/05/2026	HEALTH ASSURED LTD	DD4	60.00		EAP 19/05-18/06
28/05/2026	FOCUS GROUP	DD5	118.30		IPECS / WIFI
Total Payments			<u>81,513.90</u>		



Committee:	Policy & Finance	Agenda Item:	PF1241
Meeting date:	23 June 2026	Authors:	RFO
Subject:	Fixed Term Deposit Account		
Purpose:	To note fixed term deposit		

Recommendation(s):

To note

1. Background

It was agreed on 12th May at annual council to reinvest £208,120 into another fixed term deposit account for 1 year.

2. Options for Council

To note this has been actioned – see attached letter.

3. Reason for recommendation

To take advantage of higher interest rates

4. Expected benefits

Additional income

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	£8,449.67 interest to be received
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	1 Year from 18/05/26
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	<input type="checkbox"/>
6.2 Growing the economy sustainably	<input checked="" type="checkbox"/>
6.3 Helping children and young people	<input type="checkbox"/>
6.4 Improving the quality of life for residents and visitors to Peacehaven	<input type="checkbox"/>
6.5 Supporting residents in need	<input type="checkbox"/>
6.6 Valuing the environment	<input type="checkbox"/>

<p>6.7 Which business plan item(s) does the recommendation relate to? N/A</p>
--

7. Appendices

Zoe Malone
Responsible Finance Officer

☎ (01273) 585493
✉ financeofficer@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Committee:	Policy & Finance	Agenda Item:	
Meeting date:	23 June 2026	Authors:	RFO
Subject:	Fixed Term Deposit Account		
Purpose:	To note fixed term deposit		

Recommendation(s): To note

1. Background

It was agreed on 12th May at annual council to reinvest £208,120 into another fixed term deposit account for 1 year.

2. Options for Council

To note this has been actioned – see attached letter.

3. Reason for recommendation

To take advantage of higher interest rates

4. Expected benefits

Additional income

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	£8,449.67 interest to be received
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	1 Year from 18/05/26
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

NT

Mrs Zoe Malone
Peacehaven Town Council
Peacehaven Town Council
Community House Meridian Centre
Peacehaven
BN10 8BB

18th May 2026

Your new Unity Trust Bank account is now open

Dear Mrs Malone,

We're really pleased to confirm that your deposit has been placed and your Unity Trust Bank Fixed Term Deposit account has been opened today. Here are the details:

Account Name:	Peacehaven Town Council
Account Number:	80194321
Amount Deposited:	£208,120.00
Interest Rate:	4.060000%
Interest Payable:	£8,449.67
Maturity Date:	18th May 2027

The full deposit, including interest, will automatically be transferred to your Unity Trust Bank account (account number 20529105) when the term ends, and your account matures.

Please hang on to a copy of the Terms and Conditions and Key Features documents, in case you need them in the future.

We need you to check the details above to ensure they are correct.

Our friendly and understanding team are here to help you as much as they can. If you have any questions, please do give them a call on **0345 140 1000**. They will be happy to speak to you between 9am – 4pm Monday to Friday. Or you can email them on us@unity.co.uk but they may be limited to how they can help you via this channel.

Yours sincerely,



Customer Services

Contact Us

 Call us: 0345 140 1000*

 Email us: us@unity.co.uk

 Visit us: unity.co.uk

INVESTORS IN PEOPLE
We invest in people Gold





Peacehaven Town Council Grant Application Policy and Guidelines

1. INTRODUCTION

The Council is committed through this policy to promote Peacehaven Town as a vibrant, active and sustainable community and to contribute to the development of various projects and services that benefit the community. In so doing, the Council is aware of its responsibility for public funds and for the distribution of these funds to be managed in accordance with proper standards. A grant payment is made by the Council for the specific purpose it is claimed for.

There are two types of grant available:

- a) **Community Grants** for grants up to £750 in any one financial year, these grants may also be used to cover the cost of hiring facilities from Peacehaven Town Council – **Please note that Peacehaven Town Council will not award grants for room hire which is not on Peacehaven Town Council premises.**
- b) **Service Level Grants** for larger amounts intended for organisations providing a significant agreed service to Peacehaven.

Due to the high volume of applications we receive, grants will only be awarded where the full amount requested can be provided. We are unable to offer partial funding for projects due to the volume of applications received.

This does not apply to Room Hire applications.

2. ORGANISATIONS THAT CAN APPLY

Grants will only be awarded to organisations that directly benefit the Residents of Peacehaven.

The following organisations may apply to the Town Council for a Grant.

- Registered Charitable organisations based in Peacehaven
- Regional / National Registered Charitable Organisations but only local branches
- Not for profit Organisations; Community interest organisations and community interest companies
- Voluntary / Community groups

Applications from Commercial organisations and individuals will not be considered for Community Grants.

3. WHAT WILL BE CONSIDERED

- a) Need – There should be clear evidence of the need for the project. Aims and Objectives must be clear.
- b) Environment – to be in line with the Town Council Environmental Policies.
- c) Financial Management – Be able to demonstrate sound financial management. Ideally last year's set of accounts should be provided. Applications from groups who are financially indebted to the Council may not be considered.
- d) Co-Funding – Where other funding is required, the grant is conditional on the other funding also being available.
- e) Self-help measures – Projects where self-help measures have been put in place are more attractive.
- f) All eligible applications will be assessed on their individual merits against clear and consistent criteria. Any award made may not necessarily be for the full amount applied for.
- g) Applications for projects that are the statutory responsibility of other authorities will also not be considered.
- h) Applications for projects or activities already delivered (entirely or otherwise) will not be considered
- i) Funding cannot be used for any activity that may be partisan or propagate a religious belief.
- j) Retrospective applications will not be considered
- k) Those projects which simply replace existing facilities without significant improvement will also not be considered.

4. HOW TO APPLY

- Community Grants are considered by the Grants Sub-Committee which is held twice a year in April and November.
- Service Level Grants are considered by the Grants Sub-Committee at a Service Level Grants meeting in September.
- To apply for a Grant, you must use the current application form available from the Town Council.
- Applications must be submitted by the published deadline and accompanied by all supporting documentation.
- Grant applications can be submitted electronically to grants@peacehaventowncouncil.gov.uk or by hard copy to the council offices at Community House, Greenwich Way, Peacehaven, East Sussex, BN10 8BB.
- Incomplete or incorrect forms will be returned so that full information is provided to the Grants Sub Committee. If you need help completing the application form, please contact the Town Clerk.

5. IF YOU ARE SUCCESSFUL

- If you are successful, you will be notified by the Council in writing.
- Will be paid by Cheque or BACS to the organisation specified on the application form. The Council will not make payments to individuals.
- The Council will publicise the availability of grants through its newsletter and website and will detail in its Annual Report, website and through social media the grant payments it has made and to whom.
- Community Grants may only be used for the purposes set out in the grant application.
- If it transpires that funding cannot be utilised for the agreed purpose, you must notify the Council at the earliest opportunity.
- Support from Peacehaven Town Council through the award of a grant must be acknowledged where appropriate on any publicity and promotional material including posters, advertisements, press releases and leaflets.
- Room hire grants will be credited to your account each time you use a room.

6. ON COMPLETION OF THE PROJECT

- Confirmation that the project has been completed is to be given by the “Project End Date” using the **Grants return form** provided on approval.
- Community Grants are made subject to the money being spent on the specific reason claimed for in the application form. We therefore request a report from the recipient at the end of the project.
- On completion of the financial year any money not spent must be returned to the Council.
- The Council reserves the right to reclaim any grant monies not being used for the purposes specified on the application form.
- Organisations receiving a Service Level Grant should submit a report detailing the impact of the awarded monies to Peacehaven and it’s residents before applying for another Grant, failure to do so may result in the organisation being ineligible for a Grant the following year.
- Should the organisation disband during the period of the grant, the council may ask for return of all or part of the monies.

Adopted by

Zoe Malone
Responsible Finance Officer

☎ (01273) 585493
✉ financeofficer@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Committee:	Policy & Finance	Agenda Item:	PF1243
Meeting date:	23 June 2026	Authors:	Responsible Financial Officer
Subject:	To authorise virement of money		
Purpose:	To enable essential IT equipment to be replaced		

Recommendation(s):

To approve

The office requires replacement computer equipment in order to be compliant with cyber essentials and keep up-to-date with software upgrades. A standard replacement computer is £580 and a laptop is £609. There are 8 laptops currently issued and 9 computers. We managed to replace 3 PC's and 1 laptop last financial year and are recommending we replace the rest over this year and next year whilst starting a reserve budget for this equipment going forward.

The rates for Unit 14 were paid within last years budget figures and therefore we will have an unspent £6,052 against line 4131/315 for this year.

I propose that we move this to an earmarked reserve for computers and we stagger the replacement machines and laptops over the next two years whilst budgeting for the replacement of these items which is recommended every 5 years for desktops and 3 years for laptops.

1. Options for Council

To agree to vire £6,052 from 4131/315 to an earmarked reserves for **computers**

To not vire the money from this budget and to accept the overspend on computers.

2. Reason for recommendation

To allow officers to work efficiently and compliantly.

3. Expected benefits

Up-to-date equipment to cope with work demands.

4. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	Already in this years budget
5.4 Time scales	
5.5 Stakeholders & Social Value	

5.6 Contracts	3-5 years
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

5. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	<input type="checkbox"/>
6.2 Growing the economy sustainably	<input type="checkbox"/>
6.3 Helping children and young people	<input type="checkbox"/>
6.4 Improving the quality of life for residents and visitors to Peacehaven	<input type="checkbox"/>
6.5 Supporting residents in need	<input type="checkbox"/>
6.6 Valuing the environment	<input type="checkbox"/>

<p>6.7 Which business plan item(s) does the recommendation relate to?</p> <p>N/A</p>

6. Appendices



Committee:	Policy & Finance	Agenda Item:	PF1244
Meeting date:	23 June 2026	Authors:	RFO
Subject:	End of Year 25/26 Finance Update		
Purpose:	To note		

Recommendation(s):

To note

1. Background

General Reserves closing balance for 25/26 is £427,387. The money transferred across at year end was £164,769. This means after several years of close budgeting we are now in the recommended amount that is satisfactory to auditors, however please be reminded it is still in the lower end, especially now our precept is over £1,000,000. A couple of items were a contributing factor to getting the amount to a more acceptable level and this includes some 106 monies we received from LDC for £41,528 which we had spent in 24/25 and therefore affected our closing balance in 24/25, an underspend on salaries due to staff sickness, reduction in a staff members hours and a vacancy for part of the year saw a £55,329 underspend. Due to investing funds in a fixed term deposit last year we received over £16k of bank interest for which we only budget £4k. These are the main items however if you wish to look in more detail then please refer to the year end I&E report which gives you the breakdown across every code. Please speak to the RFO should you need help.

Earmarked reserves closed in at £732,757.26 – I attach the earmarked reserves report for your perusal. £425,000 of the CIL funds are committed to the Hub phase 1 & 2.

2. Options for Council

To note

3. Reason for recommendation

To keep committee informed of financial position.

4. Expected benefits

Better understanding of financial position

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	

5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	<input type="checkbox"/>
6.2 Growing the economy sustainably	<input checked="" type="checkbox"/>
6.3 Helping children and young people	<input type="checkbox"/>
6.4 Improving the quality of life for residents and visitors to Peacehaven	<input type="checkbox"/>
6.5 Supporting residents in need	<input type="checkbox"/>
6.6 Valuing the environment	<input type="checkbox"/>

<p>6.7 Which business plan item(s) does the recommendation relate to? N/A</p>

7. Appendices

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Committee:	Policy and finance	Agenda Item:	PF1245
Meeting date:	19/05/2026	Authors:	Parks Officer
Subject:	Replacement of UTV vehicle		
Purpose:	To agree to replace the Kawasaki mule		

Recommendation(s):

To agree to replace the Kawasaki mule with an electric option with the Parks officer to purchase using section 106 money from Chalkers rise.

To agree to sell the old Kawasaki mule 600 by either trade in or private sale

1. Background

Soon after the maintenance Centenary Park was devolved to PTC, we purchased a Kawasaki mule 600 to help transfer personnel and equipment around the park for maintenance duties.

The mule was exposed to being kept outside for 4 years before the ground staff moved to its current maintenance unit and during this time it was vandalised damaging the lights and the bodywork condition deteriorated.

When council set the net zero target, a study of the current fleet was carried out by Councillors and recommendations and timescales from this are being followed by officers, this year it is recommended to replace the mule with a battery powered option.

The current Kawasaki mule has been valued for trade in at **£750** at the full council Councillor asked for an estimate for a refurbishment of the mule to make it back to road legal and full working order, we have obtained a quote for doing this (included in appendices), the cost of which is estimated at being in the region of £9,000.

New electric options

The battery power market has increased recently and there are several options.

The grounds team have test driven a road legal Chinese made HiSun Stryker 4 WD at £20,000+vat and Sector 2 WD £13,000

There is also a Japanese made Yamaha UMQ 2-wheel drive at £20,000+vat.

The parks officer will assess each option to ascertain which is best, things to assess will be cab type, size/ type of the battery and motor, warranty details, dealer back-up, etc.

Budgeting

The finance officer recommended the use of **Chalkers rise 106** money for the purchase, but Councillors asked for the reasons for using 106 money.

Peacehaven Town Council declared a climate emergency and set 2030 as a date for PTC to be net zero CO2 emissions.

The council have not planned for how net zero target can be financed; no reserves have been set-aside and PTC have been heading towards 2030 with no idea or a set out plan for officers to follow on how to achieve this within budget restraints.

The officers have been working towards 2030 using external funding from 106 contributions to try and help achieve this, each time Council have agreed to this.

If 106 had not been used or available how would the target be met by 2030 with old fossil fuelled vehicle and equipment in use, to suddenly change over to zero emission equipment in one hit would cause a massive increase in the precept which councillors have made quite clear was unacceptable,

Using 106 money was the only way to follow recommended timescales from Cllr Seabrooks report on the ground staff inventory, which was agreed by council in 2021. Every year when budgets are discussed we put the proposal to the council and we are told to look at reducing the proposed budgets as the precept was too high. If we had been using the precept to purchase the machines over the last 5 years, there would have had to have been significant increases in the precept for the residents.

Following member inquiries regarding the use of Section 106 (S106) funds, this report clarifies the financial framework utilized to try and meet the Council's Net Zero 2030 target.

While Peacehaven Town Council (PTC) declared a climate emergency, no formal budget reserves or capital investment plans were established to finance this transition. To avoid severe budget constraints and adhere to the ground staff inventory timescales agreed by Council in 2021 (Cllr Seabrook's report), officers proactively utilized external S106 developer contributions.

Had S106 funds not been secured, replacing legacy fossil-fuelled vehicles and machinery would have required a substantial, compressed capital outlay. Given that members consistently directed officers to minimize the precept during annual budget settings, funding these asset purchases through council tax would have resulted in an unacceptable financial burden on residents.

Finally, robust governance was maintained throughout this process. All S106 allocations were independently verified and approved by Lewes District Council (LDC) as legally compliant, before progressing through the relevant PTC committees and receiving final ratification by Full Council.

2. Options for Council

- To agree to replace the Kawasaki mule with an electric option with the Parks officer to purchase this
- To set a budget for the purchase the suggestion of £20,000 maximum
- To agree to sell the old Kawasaki mule 600 for £750 by either trade in or private sale
- The parks officer will assess each option to ascertain which is best, things to assess will be cab type, size/ type of the battery and motor, warranty details, dealer back-up, etc.
- To not agree to replace the Kawasaki Mule, and agree to proceed with the required repairs to the current Mule instead.

3. Reason for recommendation

To enable the Parks Officer to purchase a new utility vehicle in line with the Net Zero CO2 policy to be used mainly on Centenary Park for maintenance duties and transporting staff.

4. Expected benefits

- Less noise. Zero co2 output. Reduced running costs. Cab to help protect staff from the elements. Cheaper to service. Road legal.

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	Use of Chalkers rise 106 money
5.4 Time scales	Summer 2026
5.5 Stakeholders & Social Value	Yes, less noise and pollution
5.6 Contracts	
5.7 Climate & Sustainability	Yes
5.8 Crime & Disorder	
5.9 Health & Safety	Road legal, full cab
5.10 Biodiversity	
5.11 Privacy Impact	Less noise
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	<input type="checkbox"/>
6.2 Growing the economy sustainably	<input type="checkbox"/>
6.3 Helping children and young people	<input type="checkbox"/>
6.4 Improving the quality of life for residents and visitors to Peacehaven	<input type="checkbox"/>
6.5 Supporting residents in need	<input type="checkbox"/>
6.6 Valuing the environment	<input checked="" type="checkbox"/>

6.7 Which business plan item(s) does the recommendation relate to?

Policy and Finance- net zero carbon resolution

HiSun Stryker 2-seat full Cab - £19995



HiSun sector part cab £13,000/ or £17,000 with full cab



Yamaha UMQ 2 seat part cab- £20,000



Ernest Doe & Sons Ltd

Sovereign House, London Road, Albourne, Hassocks, West Sussex, BN6 9BN
Tel: 01273 834689

accounts@ernestdoe.com www.ernestdoe.com
Head Office: Accounts Tel: 01245 380311



Quote To:

Peacehaven Town Council
Town Council Offices
Meridian Centre
Meridian Way
PEACEHAVEN, BN10 8BB

QUOTATION

Account: 30672
Depot: A
Rep Code: **

Mule Overhaul

Page 1 of 3

Date: 02-JUN-2026

Quote:

QA6189

Part Number	Description	Loc'n	Unit	Qty	Price	Amount
KS-53061-1014	BELT-SEAT,BUCKLE		EACH	2	73.66	147.32
47-75095	NGK SPARK PLUG	0401	EACH	1	4.99	4.99
	RN11YC					
KS-49019-0032	FILTER-FUEL	0606	EACH	1	14.65	14.65
KS-11013-0037	ELEMENT-AIR FILTER	0606	EACH	1	12.90	12.90
KS-11029-1004	FILTER AIR	0606	EACH	1	30.84	30.84
KS-41009-0767	TIRE,FR,22X9.00-10 4PR	NST	EACH	2	175.62	351.24
		OCK				
KS-41009-0768	TIRE,RR,22X11.00-10,K9	NST	EACH	2	234.77	469.54
		OCK				
KS-49065-0734	FILTER-OIL	NST	EACH	1	17.14	17.14
		OCK				
KS-WSB14AA2	BATTERY,FA,'YB14A-A2'1	NST	EACH	1	85.70	85.70
		OCK				
KS-21163-0801	STARTER-ELECTRIC	NST	EACH	1	830.69	830.69
		OCK				
KS-18091-0235	BODY-COMP-MUFFLER	NST	EACH	1	263.14	263.14
		OCK				
KS-18088-0192	PIPE-EXHAUST	NST	EACH	1	141.26	141.26
		OCK				
KS-53061-1013	BELT-SEAT,CATCH PLATE	NST	EACH	2	87.09	174.18
		OCK				
KS-53066-0269-12H	SEAT-ASSY,CUSHION,G	NST	EACH	1	516.92	516.92
	RAY	OCK				
KS-11065-0104	CAP,HEAD LAMP	NST	EACH	2	8.64	17.28
		OCK				
KS-26031-0155	HARNESS,HEAD LAMP	NST	EACH	2	36.78	73.56
		OCK				
KS-26031-0719	HARNESS,MAIN	NST	EACH	1	264.55	264.55
		OCK				
KS-92069-0012	BULB,12V 30/30W	NST	EACH	2	12.88	25.76
		OCK				

Bank Details: Ernest Doe & Sons Ltd | Account No. 20331015 | Sort Code 20-97-65

Please quote your account no. when paying by BACS or Internet Banking

Contracts for all goods and services supplied by the Company are subject to the Terms and Conditions of the Company, a copy of which is available online at <https://www.ernestdoe.com/terms-conditions-of-sale>

We are committed to safeguarding all personal data handled by us. Please refer to <https://www.ernestdoe.com/privacy-policy> for a full copy of our privacy policy.

Registered office: Ulting, Maldon CM9 6QH

Registered in England 431173

VAT No GB 102 3549 12



Ernest Doe & Sons Ltd

Sovereign House, London Road, Albourne, Hassocks, West Sussex, BN6 9BN
Tel: 01273 834689

accounts@ernestdoe.com www.ernestdoe.com
Head Office: Accounts Tel: 01245 380311



Quote To:

Peacehaven Town Council
Town Council Offices
Meridian Centre
Meridian Way
PEACEHAVEN, BN10 8BB

QUOTATION

Account: 30672
Depot: A
Rep Code: **

Page 2 of 3

Date: 02-JUN-2026

Quote:

QA6189

Part Number	Description	Loc'n	Unit	Qty	Price	Amount
KS-23025-1042	LAMP-TAIL	NST OCK	EACH	2	95.64	191.28
KS-23007-0048	LENS-COMP,HEAD	NST OCK	EACH	1	67.45	67.45
KS-23007-0047	LAMP,RH LENS-COMP,HEAD	NST OCK	EACH	1	67.45	67.45
KS-49094-0040	LAMP,LH CONVERTER-ASSY-DRIV	NST OCK	EACH	1	666.05	666.05
KS-59057-0005	EN GEAR-HELICAL,64T	NST OCK	EACH	1	261.80	261.80
09-CCKAWASAKI-G/F	KAWASAKI CARRIAGE	NST OCK	EACH	1	25.00	25.00

Total Parts: (32) 4720.69

Please note- this is an estimate of parts required and not a quote.

More parts may be required as the work is done.

I have not included fixings etc for items such as exhaust.

Bank Details: Ernest Doe & Sons Ltd | Account No. 20331015 | Sort Code 20-97-65
Please quote your account no. when paying by BACS or Internet Banking

Contracts for all goods and services supplied by the Company are subject to the Terms and Conditions of the Company, a copy of which is available online at <https://www.ernestdoe.com/terms-conditions-of-sale>
We are committed to safeguarding all personal data handled by us. Please refer to <https://www.ernestdoe.com/privacy-policy> for a full copy of our privacy policy.

Registered office: Ulting, Maldon CM9 6QH Registered in England 431173 VAT No GB 102 3549 12



Ernest Doe & Sons Ltd

Sovereign House, London Road, Albourne, Hassocks, West Sussex, BN6 9BN
Tel: 01273 834689

accounts@ernestdoe.com www.ernestdoe.com
Head Office: Accounts Tel: 01245 380311



Quote To:

Peacehaven Town Council
Town Council Offices
Meridian Centre
Meridian Way
PEACEHAVEN, BN10 8BB

QUOTATION

Account:	30672
Depot:	A
<if:order_no>Order No.:< no:order no>	**
Rep Code:	

Page 3 of 3

Date: 02-JUN-2026

Quote:

QA6189

ESTIMATE ONLY
** more work may be needed **
3 Days labour @ £115 ex VAT
= 2990 ex vat
+ VAT
= 3588.
5664.84 in VAT
3588 in VAT
9252.84 in VAT

ion byion by: Katie Etches at 09:21

Sub Total:	4720.69
V.A.T.	944.15
Total:	£<UReq:curren cy:EUR>€</ifeq :currency:EUR> 5664.84

Rate	Goods	V.A.T.
20.00	4720.69	944.15

Bank Details: Ernest Doe & Sons Ltd | Account No. 20331015 | Sort Code 20-97-65
Please quote your account no. when paying by BACS or Internet Banking

Contracts for all goods and services supplied by the Company are subject to the Terms and Conditions of the Company, a copy of which is available online at <https://www.ernestdoe.com/terms-conditions-of-sale>
We are committed to safeguarding all personal data handled by us. Please refer to <https://www.ernestdoe.com/privacy-policy> for a full copy of our privacy policy.

Registered office: Ulting, Maldon CM9 6QH

Registered in England 431173

VAT No GB 102 3549 12

