

George Dyson
Town Clerk

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Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Committee:	Leisure and Amenities	Agenda Item:	LA 1122
Meeting date:	14 th July 2026	Authors:	Parks officer/ Finance officer
Subject:	Budget Update		
Purpose:	To note		

Recommendation(s):
To note this report

1. Background

Each year the L&A committee in conjunction with the finance officer and parks officer agree a budget for running the amenity areas owned by PTC, this includes a forecast on the income expected to be paid.

The budget update shows income and expenditure to date against the budget set.

2. Options for Council

If you have any questions that need answering, could you please email them to the financeofficer@peacehaventowncouncil.gov.uk and she will endeavour to do so for you.

3. Reason for recommendation

The committee are expected to keep informed on the usage of the budget.

4. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	Budget use
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
300 Grounds Team General Exp							
4011 Training	0	2,000	2,000		2,000	0.0%	
4202 Repairs/Maintenance of Vehicle	747	7,500	6,753		6,753	10.0%	
4203 Fuel	154	5,500	5,346		5,346	2.8%	
4204 Road Fund License	0	600	600		600	0.0%	
4206 Vehicle Reserve	0	10,000	10,000		10,000	0.0%	
4305 Uniform	141	1,000	859		859	14.1%	
Grounds Team General Exp :- Indirect Expenditure	1,042	26,600	25,558	0	25,558	3.9%	0
Net Expenditure	(1,042)	(26,600)	(25,558)				
310 Sports Park							
1025 Rent & Service	545	3,360	2,815			16.2%	
1026 Rent & Service Bowls	1,785	6,896	5,111			25.9%	
1041 S/P Telephone Masts	0	7,672	7,672			0.0%	
1043 S/P Football Pitches	815	3,000	2,185			27.2%	
1060 Water Usage	300	0	(300)			0.0%	
1061 S/P Court Hire	205	740	535			27.7%	
Sports Park :- Income	3,650	21,668	18,018			16.8%	0
4111 Electricity	(205)	3,000	3,205		3,205	(6.8%)	
4131 Rates	931	2,500	1,569		1,569	37.2%	
4160 Changing Places Costs	(67)	700	767		767	(9.5%)	
4161 Cleaning Costs	3,445	12,500	9,056		9,056	27.6%	
4164 Trade Refuse	705	3,000	2,295		2,295	23.5%	
4171 Grounds Maintenance Costs	2,397	10,000	7,603		7,603	24.0%	1,750
Sports Park :- Indirect Expenditure	7,205	31,700	24,495	0	24,495	22.7%	1,750
Net Income over Expenditure	(3,555)	(10,032)	(6,477)				
6000 plus Transfer from EMR	1,750	0	(1,750)				
Movement to/(from) Gen Reserve	(1,805)	(10,032)	(8,227)				
315 Big Park							
1329 Advertising Income	0	2,000	2,000			0.0%	
Big Park :- Income	0	2,000	2,000			0.0%	0
4101 Repair/Alteration of Premises	0	5,000	5,000		5,000	0.0%	
4102 Maintenance of Buildings	121	500	379		379	24.2%	
4111 Electricity	85	1,000	915		915	8.5%	
4112 Gas	68	1,000	932		932	6.8%	
4121 Rents	3,670	15,500	11,830		11,830	23.7%	

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4131 Rates	0	6,052	6,052		6,052	0.0%	
4166 Skip Hire	315	1,000	685		685	31.5%	
4173 Fertilisers & Grass Seed	360	4,800	4,440		4,440	7.5%	360
4303 Machinery Mtce/Lease	0	4,000	4,000		4,000	0.0%	
4329 Advertising	0	2,000	2,000		2,000	0.0%	
Big Park :- Indirect Expenditure	4,619	40,852	36,233	0	36,233	11.3%	360
Net Income over Expenditure	(4,619)	(38,852)	(34,233)				
6000 plus Transfer from EMR	360	0	(360)				
Movement to/(from) Gen Reserve	(4,259)	(38,852)	(34,593)				
<u>316 Gateway Cafe</u>							
1025 Rent & Service	2,143	9,643	7,500			22.2%	
1092 Electricity Feed-in Tariff	(118)	0	118			0.0%	
1111 Electricity	118	10,000	9,882			1.2%	
Gateway Cafe :- Income	2,143	19,643	17,500			10.9%	0
4101 Repair/Alteration of Premises	24	3,000	2,976		2,976	0.8%	
4111 Electricity	(345)	10,000	10,345		10,345	(3.4%)	
4115 CCTV Maintenance	0	1,500	1,500		1,500	0.0%	
4116 Servicing / Maintenance	324	1,500	1,176		1,176	21.6%	
4326 Telephones	0	240	240		240	0.0%	
Gateway Cafe :- Indirect Expenditure	3	16,240	16,237	0	16,237	0.0%	0
Net Income over Expenditure	2,140	3,403	1,263				
<u>325 Highways</u>							
1022 Planter Advertising	200	1,100	900			18.2%	
1051 A1 Boards	0	1,100	1,100			0.0%	
Highways :- Income	200	2,200	2,000			9.1%	0
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Highways :- Direct Expenditure	0	1,850	1,850	0	1,850	0.0%	0
4101 Repair/Alteration of Premises	1,109	2,500	1,391		1,391	44.3%	
4111 Electricity	92	1,932	1,840		1,840	4.8%	
4171 Grounds Maintenance Costs	381	500	119		119	76.2%	
4850 Grass Cutting Contract	20,842	20,842	(0)		(0)	100.0%	
Highways :- Indirect Expenditure	22,424	25,774	3,350	0	3,350	87.0%	0
Net Income over Expenditure	(22,224)	(25,424)	(3,200)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
330 Parks & Open Spaces							
1025 Rent & Service	50	0	(50)			0.0%	
1044 Hire of the Dell	2,910	4,500	1,590			64.7%	
1050 Allotment Rent	90	2,650	2,560			3.4%	
1303 Water Charges	110	0	(110)			0.0%	
Parks & Open Spaces :- Income	3,160	7,150	3,990			44.2%	0
4050 Allotment Costs	384	1,000	616		616	38.4%	
4104 Vandalism Repairs	0	1,500	1,500		1,500	0.0%	
4105 Tree Works	520	2,000	1,480		1,480	26.0%	
4106 Signage	200	5,000	4,800		4,800	4.0%	
Parks & Open Spaces :- Direct Expenditure	1,104	9,500	8,396	0	8,396	11.6%	0
4101 Repair/Alteration of Premises	1,498	5,000	3,503		3,503	29.9%	
4141 Water Services	1,525	7,000	5,475		5,475	21.8%	
4164 Trade Refuse	0	500	500		500	0.0%	
4169 Play Equipment Reserve	0	5,000	5,000		5,000	0.0%	
4171 Grounds Maintenance Costs	1,671	4,000	2,329		2,329	41.8%	
4301 Purchase of Furniture/Equipmen	(194)	2,500	2,694		2,694	(7.7%)	
Parks & Open Spaces :- Indirect Expenditure	4,500	24,000	19,500	0	19,500	18.8%	0
Net Income over Expenditure	(2,444)	(26,350)	(23,906)				
355 The Hub							
1084 Sports Pavilion	5,676	18,548	12,872			30.6%	
1111 Electricity	0	300	300			0.0%	
1112 Gas	0	300	300			0.0%	
1303 Water Charges	38	160	123			23.4%	
1355 Wifi	53	210	158			25.0%	
The Hub :- Income	5,766	19,518	13,752			29.5%	0
4175 Music Licence	0	418	418		418	0.0%	
The Hub :- Direct Expenditure	0	418	418	0	418	0.0%	0
4101 Repair/Alteration of Premises	0	2,000	2,000		2,000	0.0%	
4103 Annual Servicing Costs	121	2,500	2,379		2,379	4.8%	
4111 Electricity	(182)	3,000	3,182		3,182	(6.1%)	
4112 Gas	209	3,000	2,791		2,791	7.0%	
4177 Hub Reserve	17,025	5,000	(12,025)		(12,025)	340.5%	15,735
4355 Wifi	56	420	364		364	13.3%	
The Hub :- Indirect Expenditure	17,228	15,920	(1,308)	0	(1,308)	108.2%	15,735
Net Income over Expenditure	(11,462)	3,180	14,642				
6000 plus Transfer from EMR	15,735	0	(15,735)				
Movement to/(from) Gen Reserve	4,273	3,180	(1,093)				

Detailed Income & Expenditure by Budget Heading 07/07/2026

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	14,919	72,179	57,260			20.7%	
Expenditure	58,125	192,854	134,729	0	134,729	30.1%	
Net Income over Expenditure	(43,206)	(120,675)	(77,469)				
plus Transfer from EMR	17,845	0	(17,845)				
Movement to/(from) Gen Reserve	(25,361)	(120,675)	(95,314)				

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Committee:	Leisure and Amenities	Agenda Item:	LA 1123
Meeting date:	14 th July 2026	Authors:	Parks Officer
Subject:	Action Plan		
Purpose:	To note		

Recommendation(s):

To note this report

1. Background

The action plan was created to allow Councillors and the public to keep up to date on the current projects under the L, A&E committee.

2. Options for Council

To note this report

3. Reason for recommendation

The action plan enable the committee to monitor how projects are progressing.

4. Expected benefits.

a. The community

- All projects are carried out to make changes to the amenity areas to improve the community's enjoyment of the areas.

b. The environment

- This is to be considered for every project
- Net zero co2 target for 2030

5. Implications

6.

5.1 Legal	
5.2 Risks	
5.3 Financial	
5.4 Time scales	
5.5 Stakeholders & Social Value	yes
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

7. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☒
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☒
6.4 Improving the quality of life for residents and visitors to Peacehaven	☒
6.5 Supporting residents in need	☐
6.6 Valuing the environment	☒

6.7 Which business plan item(s) does the recommendation relate to?

8. Appendices

ACTION PLAN

MEETING DATE/AGENDA ITEM	ITEM	ACTION	ESTIMATED COSTS	FUNDING SOURCE	TARGET DATE	PERSON RESPONSIBLE	NOTES (Including reason if there is a blocker)	STATUS	COMPLETION DATE
LA 618	OVCA entrance to the south downs N P project.		£13,000.00	National Lottery	2025	TC/ Parks O/ Finance O		TBC	
C1178	The Hub general improvement plan (phase 2)	CIL expression of interest to be in by the end of April 2026	TBA	LDC CIL	2027	Parks Officer/ RFO	This now comes under P&F Committee. EOI accepted, final bid application being put forward to FC end of May.	In progress	
C1152	Hub roof replacement, heating and solar panels	Remedy consulting employed to move this on New power cable has been given the go ahead.	£350,000.00	CIL	2026	All Officers	Busineses Plan Item	In progress	
	To undertake an accessibility audit of parks and open spaces, to develop an action plan to make improvements.		TBC	TBC	2026	Parks Officer TFG Members	Busineses Plan Item TFG members, Cllr Sharkey, Cllr Griffiths and Cllr Fabry to meet in June 2026	No progress made	
	Howard Park Phase 2 Installation	Progress to funding stage if public consultation results result in installation progression	TBC	TBC	Spring 2027	Meetings & Projects Officer		No progress made	
LA798 30/05/2023	Signage project in Parks and around PTC land.	M&P Officer to progress purchase and installation of new signage	up to £5,000	L&A budget	2026	Meetings & Projects Officer	Report will be taken to L&A meeting 19th May 2026 for approval of parks signage for FY 2026/27	In progress	
LA1114	Replace 3 car park lights with LED heads	Assessment to be carried out by Dan Tiller	£1,500	CIL bid	2026	Parks Officer / Projects Officer		In progress	
LA1114	Overflow car park lighting in Centenary Park	To be investigated	TBC	TBC	2026	Parks Officer		No progress made	
LA1115	Purchase a battery UTV to replace the mule 600 vehicle	Parks officer to research and purchase	£20,000	Chalkers Rise 106	2026	Parks Officer		In progress	



Committee:	Leisure and Amenities	Agenda Item:	LA 1124
Meeting date:	14 th July 2026	Authors:	Parks officer
Subject:	Allotment update		
Purpose:	To Note this report		

Recommendation(s):

- I. To Note this report

1. Background

PTC took over the ownership and management of the allotments from LDC.

This includes taking in the subscriptions, inspecting the allotments, maintaining the supply of water, and dealing with any issues arising. there are currently 76 small plots and 10 large plots.

Perimeter fencing

We have had several incidences of youths being disruptive on the allotments and breaking into sheds and greenhouses earlier in the year, although this has stopped now the allotments are busier. As asked, I have investigated the cost for replacing the fencing on 3 sides of the allotments and the gates with security fencing.

To remove the old fencing clear any areas required to install new perimeter fence, replace with 1.8-metre-high security fencing and gates total cost **£18,000 + vat**

Funding

It should be noted that the total income from tenancy rent is **£2600.00** and the estimated costs to PTC are **£2520.00**. so, any income is used to cover management costs, any planned future costs will need to be budgeted for out of the precept or other funding options, if possible, the Finance Officer has indicated this will be discussed when the draft budget for next year is decided in September / October.

Options for Council

To Note this report

Reason for recommendation

There is no funding available in the current budget for the fencing costs.

2. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	Possible fencing cost in the future
5.4 Time scales	
5.5 Stakeholders & Social Value	YES
5.6 Contracts	
5.7 Climate & Sustainability	YES
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	YES
5.11 Privacy Impact	
5.12 Equality & Diversity	

3. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☒
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☐
6.5 Supporting residents in need	☐
6.6 Valuing the environment	☒

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Committee:	Leisure and Amenities	Agenda Item:	LA 1125
Meeting date:	14 th July 2026	Authors:	Parks Officer
Subject:	Complaints update		
Purpose:	To note		

Recommendation(s):

To note this report

1. Background

All complaints are logged onto the server so we can make sure they are dealt with efficiently.

2. Options for Council

To note this report

3. Reason for recommendation

No decision required.

4. Expected benefits

a. The community

Making sure complaints are dealt with effectively

b. The environment

c. Other

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	
5.4 Time scales	yes
5.5 Stakeholders & Social Value	yes
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	yes
5.9 Health & Safety	yes
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☒
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☒
6.5 Supporting residents in need	☒
6.6 Valuing the environment	☐

6.7 Which business plan item(s) does the recommendation relate to?

7. Appendices

	Date Received	Method of contact	Area	Category	Details of Complaint	Actions taken	Current Status
693	09/06/2026	In Person	Non PTC land	Grass verges	Verges and grass areas at the end of the roads off the south coast road, long and covered in fox tail the weed that gets stuck in dogs paws. Should have been cut 2 weeks ago (26th may)	reported to customer first and highways 16.6 - highways missed the 26/5 cut. Next one will be the 23.6 and will take 5 days to complete peacehaven cuts.	Referred
694	10/06/2026	Email	Non PTC land	Grass verges	Grass verges have still not been cut. The previous cut was several months ago and the latest cut should have been carried out on 26 May.	Emailed ESHW, and sent resident the details of how to log via the ESHW portal, and advised contacting ESCC Councillor if they would like to take it further.	Referred to ESCC
697	22/06/2026	Email	Other Park	Overhanging foliage	a resident adjoining shephards down park complained about ivy on their fence nad an over hanging tree.	the Parks officer replied stating hedge cutting and tree pruning are not carried out until July due to nesting birds and that the grounds team would be onsite to carry out the works within a few weeks.	Closed
698	27/06/2026	Email	Non PTC land	Grass verges	..it is now 26 June and no grass verges have been cut in my area. Is anyone actually taking ownership and managing this?	Contact ESCC, and Cllr Pedro, and responded to resident	Closed

699	30/06/2026	Email	Other Park	Trees	a resident sent in pictures of a tree at heathy brow which is bending over the spinal path	the park officer had noticed this tree on the 22nd June and has it sheduled in for works in July	Open
703	01/07/2026	Email	The Oval	Antisocial behaviour	sussex police reported anti social behaviour in the Oval	parks officer liasing with the police, and noted an increase in dicarded beer cans etc in the last few weeks in the Oval	Open
704	05/07/2026	Raised by PTC	Centenary Park	Antisocial behaviour	Travellers have set up acamp on Centenary Park with 15 to 20 caravans	contacted ESCC traveller liasion officer for advice	Open



Committee:	Leisure and Amenities	Agenda Item:	LA 1126
Meeting date:	14 th July 2026	Authors:	
Subject:	To set up a Task and Finish group to review the Business plan		
Purpose:	To agree to set up a TFG		

Recommendation(s):

To agree to set up a TFG to review the Business Plan for the L&A committee.

1. Background

To set up a TFG to review the business plan to include

- Allotment Terms and Conditions and general management.
- Proposals for Parking at Centenary Park especially for events with particular regard to Health and Safety.
- Achieving the net zero carbon target in 2030 what should we be doing as the L&A committee.
- Climate Change implications for Amenity Parks and their users.

2. Options for Council

To agree to set up a TFG to review the Business Plan for the L&A committee

3. Reason for recommendation

To enable discussions to take place away from the formal meetings about the business plan from the viewpoint of the L&A committee and to report back to the committee any progress or recommendations from the TFG meetings.

4. Expected benefits

To speed up and progress items to be included in the L&A business plan for the future.

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☐
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☐
6.5 Supporting residents in need	☐
6.6 Valuing the environment	☐

6.7 Which business plan item(s) does the recommendation relate to?

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Committee:	Leisure and Amenities	Agenda Item:	LA 1127
Meeting date:	14 th July 2026	Authors:	Parks Officer
Subject:	Task and finish groups		
Purpose:	To receive any verbal updates from the TFG's		

Recommendation(s):

The committee are asked to receive any verbal updates from the TFG's

1. Background

Task and finish groups are set up to help enable a task to be completed and once this has been successful, they are ended. verbal updates on any progress can be given at this point of the meeting

Current TFG's

- I. BUSINESS PLAN - ACCESSIBILITY OF AMENITIES,
- II. HOWARD PARK PHASE 2

2. Options for Council

To receive any verbal updates

3. Reason for recommendation

4. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	yes
5.4 Time scales	
5.5 Stakeholders & Social Value	yes
5.6 Contracts	
5.7 Climate & Sustainability	yes
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	yes

5. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☒
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☒
6.5 Supporting residents in need	☒
6.6 Valuing the environment	☐

6.7 Which business plan item(s) does the recommendation relate to? L&A
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Committee:	Leisure and Amenities	Agenda Item:	LA1128
Meeting date:	14 th July 2026	Authors:	Parks officer
Subject:	Community garden request to expand further into Oval		
Purpose:	To agree or refuse the request.		

Recommendation(s):

To agree/ decline the community gardens request to expand into the Oval to develop a seating area that would include 2 permanent picnic tables.

1. Background

The community garden is located in the Oval park, Greengate.

A community garden is a shared piece of land where local residents come together to grow plants, fruits, and flowers. Managed collectively by a group or local committee, these spaces act as green hubs that promote sustainable living, social inclusion, and neighbourhood improvement.

Key Characteristics of a community garden.

- **Collaborative Management:** They are typically run by a volunteer committee, local charity, or council, ensuring the wider public has access to the space.
- **Flexible Growing Spaces:** The land may be divided into individual plots assigned to different gardeners, or it can be a communal space where everyone works together on the same harvest.
- **Location:** They are frequently found in urban or densely populated areas, transforming underused or neglected spaces (like vacant lots, rooftops, and housing estates) into vibrant green havens.
- **Shared Facilities:** Many community gardens feature communal polytunnels, composting areas, seating, and sometimes even small wildlife habitats or city

Why They Exist

Beyond just growing food, community gardens provide a wide array of environmental and social benefits:

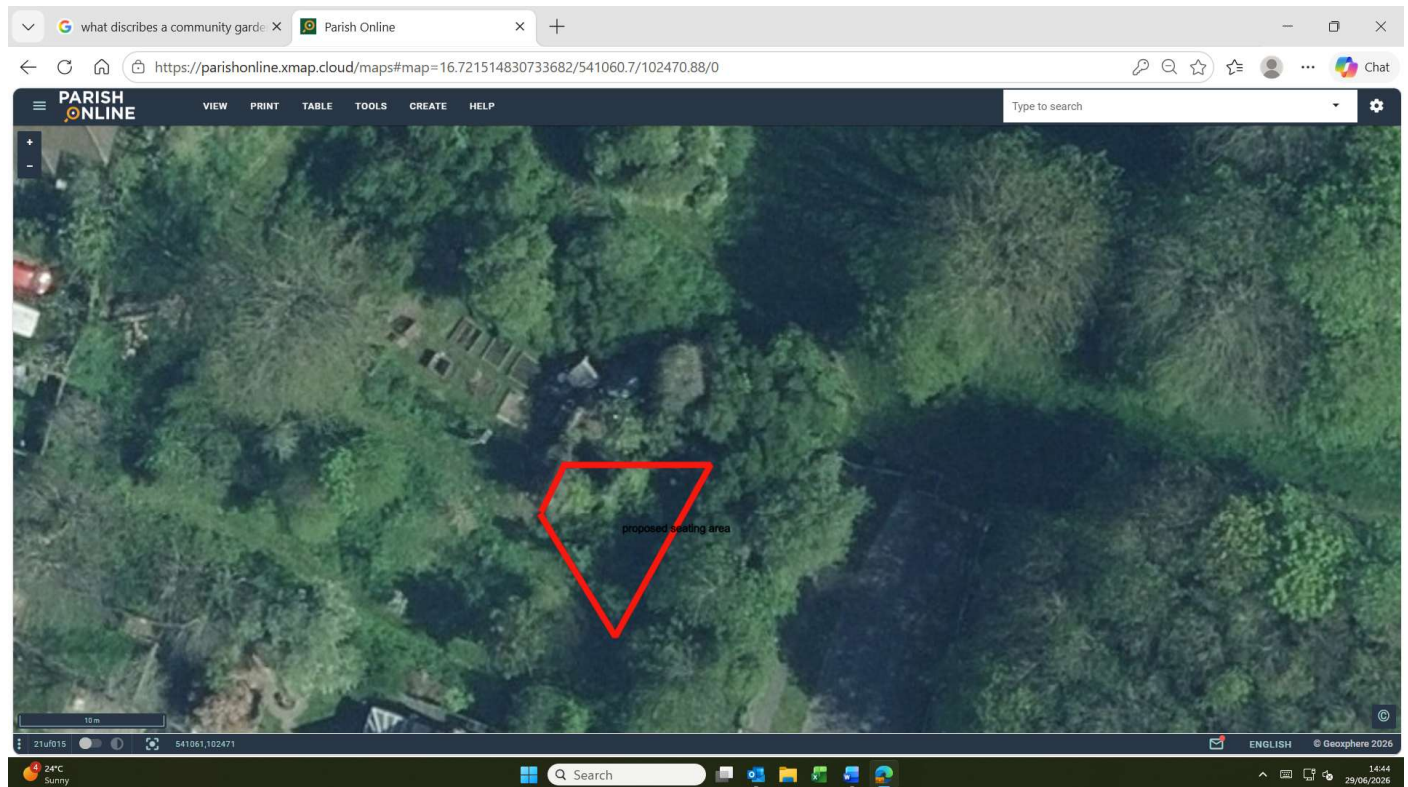
- **Health & Well-being:** They offer opportunities for "green exercise," which reduces stress and improves mental well-being.
- **Food Access:** They provide access to affordable, wholesome, and culturally traditional fruits and vegetables.
- **Social Connection:** They are safe public spaces that bring people from all backgrounds together to meet their neighbours, build relationships, and share skills.
- **Environmental Impact:** They support local biodiversity, improve air quality, and help preserve community resources.

Expansion into the scrub area has been requested by the community garden committee (see copies of letters in the appendices)

Officers carried out a site visit and discussed this request and decided TO TURN DOWN THE REQUEST due to the proximity of the houses and possible noise pollution, out of hours usage of permanent seating in the garden.

The community garden have asked for the committee to review the officers decision

The requested area to clear is within the boundary of the community garden area but would mean cutting down a wild area of scrub and some shrubs.



Possible nuisance issue?

There are houses nearby to the garden area, if permeant seating is installed at the community garden is this going to increase noise to the surrounding houses especially if out of hours usage by non-community garden persons happens? the area is accessible all the time.

We received an email on the 01/07/2026 from Sussex Police regarding anti-social behaviour in the Oval as an ongoing problem which had not been reported to PTC, but we had seen an increase in debris and beer cans etc in the park.

Currently there is a very informal agreement for the community garden should a more robust agreement be put in place which defines the boundary of the area of usage and what can be convened within the garden area?

2. Options for Council

To agree or decline this request.

Note that Officers carried out a site visit and discussed this request and decided TO TURN DOWN THE REQUEST due to the proximity of the houses and possible noise pollution, out of hours usage of permanent seating in the garden.

The community garden have asked for the committee to decide

3. Reason for recommendation

Officers recommended refusal due to the proximity of the houses nearby and the conclusion that a permanent seating area could encourage usage by non-garden persons especially as the park is used by people to gather drinking on a regular basis, this is currently usually in the centre of the park.

The committee are asked to either agree with officers or recommend that officers facilitate the community garden to expand and create a seating area.

4. Expected benefits

community usage

5. Implications

5.1 Legal	
5.2 Risks	Possible noise pollution complaints
5.3 Financial	
5.4 Time scales	
5.5 Stakeholders & Social Value	yes
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	Possible
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	Yes
5.12 Equality & Diversity	



Letter 1

Peacehaven Community Garden is a peaceful retreat that welcomes the public to explore and enjoy. While gardens are often associated with “just plants”, ours is a vibrant hub that offers so much more.

As we continue to develop the garden, our vision is to further develop our space to become a retreat where every member of the community can connect with nature, relax, and thrive.

We would like to develop a seating area that would include 2 permanent picnic tables. This would allow the public to enjoy the garden at any time of day, whether it be a early morning peaceful moment, a family picnic or an evening catch of the sunset. This would also provide additional seating for our summer events and somewhere we also hope would provide a place for local youths to safely enjoy.

We would like to develop this space just within the border of the community garden itself, tidying up an area that is otherwise overgrown and ask that you grant us permission to do so.

Furthermore, we have found an opportunity to grow some oak trees on the ground. These are currently baby trees being given away by a local organisation that has them in excess. They would come and plant them for us and all we would do is water them. We believe this would further enhance space and hope you will grant us permission to plant these saplings. Please specify a preferred area for them if you have a preference.

We look forward to hearing from you.

Sincerely Nigel Barnes on behalf of Peacehaven Community Garden Committee

Letter 2

Thank you for your email and for taking the time to carry out a site inspection and consider our proposal.

We would like to clarify that the area we are referring to is already within the existing boundaries of the community garden. We are not requesting any additional land or an expansion of the garden area beyond what has already been allocated.

Historically, this section of the garden was used for flowers and planting, however over time it has become heavily overgrown. We previously had to relocate several rose bushes from this area in order to prevent them from dying. Our intention is to restore this part of the garden back into active use by reintroducing the rose bushes alongside a sensitively designed picnic table area.

The proposal is intended to support and strengthen the purpose of the site as a true community garden, being exactly that; a garden for the community to enjoy. We would like to incorporate a picnic table with built-in planters to encourage conversations around nature, gardening, sustainability, and community involvement. We believe this would create a more welcoming and inclusive environment for residents of all ages.

As our community group continues to grow, we are planning more events and activities within the garden. Additional seating space would allow families, older residents, people with reduced mobility, and passers-by to spend more time safely enjoying the space. We also believe that increasing positive community use and visibility within the garden could help reduce incidents of vandalism by encouraging stronger community ownership and engagement.

In addition, we are intending to host a repair café as part of our ongoing commitment to promoting recycling, sustainability, and practical community support. The proposed seating and restored garden area would provide a valuable and functional space for these activities.

We are aware there may have been some complaints about people 'smoking' at the garden. Whilst we try our best to encourage positive decision making by our users, this would happen with or without the tables.

Given all the above, we therefore feel the benefits of having this space are significantly more than it remaining as it is. We fully appreciate and support the importance of protecting local flora and fauna, and our proposal has been designed with this in mind.

As the area already falls within the garden boundaries and was previously cultivated, we feel this restoration and improvement project can coexist with the wider aims of maintaining the Oval as a wild park.

We would therefore respectfully ask for the proposal to be reconsidered and, if necessary, referred to the town council for further discussion and input.

As the committee, we would welcome the opportunity to meet with you in person to discuss any further concerns you may have.

Peacehaven Community Garden committee



Committee:	Leisure & Amenities	Agenda Item:	LA 1129
Meeting date:	7th July 2026	Authors:	Meetings & Projects Officer
Subject:	Meridian Monument Public Consultation		
Purpose:	To agree the Meridian Monument Restoration Public Consultation		

Recommendation(s):

- To agree the Meridian Monument Restoration Public Consultation

1. Background

The Meetings & Projects Officer is applying for National Lottery Heritage Funding for the restoration of the Meridian Monument. As part of the application supportive evidence is advisable, from which the Meetings & Projects Officer has produced a consultation (a link is below, and the consultation can also be viewed in Appendix A).

[King George V Meridian Monument Restoration Consultation – Collaboration](#)

2. Options for Council

- To approve the consultation as seen
- To approve the consultation with edits
- To not approve the consultation

3. Reason for recommendation

To help provide supporting evidence for the application

Expected benefits

To help demonstrate the need for the monument's restoration.

4. Implications

5.1 Legal	-
5.2 Risks	-
5.3 Financial	-
5.4 Time scales	Consultation will be ready straightaway, and scheduled in appropriately
5.5 Stakeholders & Social Value	An improvement of amenity signage for the community
5.6 Contracts	-
5.7 Climate & Sustainability	-
5.8 Crime & Disorder	-

5.9 Health & Safety	-
5.10 Biodiversity	-
5.11 Privacy Impact	Adhere to policy
5.12 Equality & Diversity	-

5. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☒
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☒
6.5 Supporting residents in need	☐
6.6 Valuing the environment	☐

6. Which business plan item(s) does the recommendation relate to? -

7. Appendices

Appendix A – Peacehaven Town Council King George V Meridian Monument Restoration Consultation

King George V Meridian Monument Restoration Consultation

Peacehaven Town Council is seeking views on the George V Meridian Monument, a historic marker located on the Prime Meridian Line. Your feedback will help shape decisions about its restoration.

HISTORICAL & HERITAGE VALUE

1. What does the Meridian Monument represent to you as part of Peacehaven's history?

Enter your answer

2. How do you feel the monument's current condition reflects on the town's pride and historical identity?

- Very positively
- Positively
- Neutral
- Negatively
- Very negatively
- Not sure
- Other

3. Would you support restoring the monument to honour its historical significance?

- Yes
- No
- Unsure
- Other

4. How important is it to preserve the 1936 George V Meridian Monument?

0	1	2	3	4	5	6	7	8	9	10
Not important										Extremely important

COMMUNITY PRIDE & USAGE

5. Do you consider the monument a key landmark and symbol of local pride?

- Yes
- No
- Unsure
- Other

6. How often do you visit or pass by the monument?

- Daily
- Weekly
- Monthly
- Rarely
- Never
- Other

TOURISM & ECONOMIC IMPACT

7. Would you use the area more if it were restored?

- Yes
- No
- Possibly
- Yes
- No
- Unsure
- Other

8. Would restoration improve the monument's value as an educational resource for schools and visitors?

9. Do you have any further comments about the monument or surrounding area?

10. If you have any personal memories or historical photos of the monument that you would like to share with us to use, please email info@peacehaventowncouncil.gov.uk

11. If you would like to share your contact details with us to be kept up-to-date with this project via the Peacehaven News digital newsletter, please include your name and email address below.



Committee:	Leisure and Amenities	Agenda Item:	LA 1130
Meeting date:	14 th July 2026	Authors:	Parks officer
Subject:	To review the climate vehicle and equipment plan and timescale		
Purpose:	To note this report		

Recommendation(s):

To note this report

1. Background

PTC declared a climate emergency in 2019 and set a target to reach net zero co2 emissions by 2030

As part of this a review of the grounds team machinery was carried out in 2021 which set out a timescale to reduce emissions produced during the maintenance of the amenity spaces within the town.

This has been implemented by this committee over the last few years using 106 money and vehicle reserves where appropriate.

so far, we have replaced

- all the handheld petrol equipment with battery powered alternatives (2022) (106) to be replaced again from next year.
- replaced the petrol van with an electric alternative (Leased in 2023) (budget) lease expires in 2027
- replaced the tractor with a more efficient and lower emission version (2024) (106 and reserves)
- replaced the diesel ride on mower with a battery powered alternative (2025) (106 and reserves)
- purchased a chipper to reduce the amount of vehicle movements to the green waste site, (this was damaged so had to be replaced in 2026) (reserves)
- we are replacing the Kawasaki mule with a battery alternative this year (106)

The battery powered handheld equipment and batteries are scheduled to be replaced over the next 3 years.

With a large expense set to be happening in 2030 when the diesel truck and the battery powered ride on mower (it was agreed to replace the mower when the warranty expires on the battery) will be due for replacement. the truck could be leased or part purchased (PCP).

Offsetting emissions

Over the last 5 years PTC has been involved in funding tree planting with Permaculture Brighton and the Urban Tree Challenge Fund. This has meant there have been over 60 trees and these can be used to offset any other CO2 emissions PTC cannot physically remove.

2. Options for Council

To note this report and consider how we are to budget for the future expenses

3. Reason for recommendation

The environment and sustainability committee has decided PTC needs to achieve scope 1 of the greenhouse gas protocol

Scope 1: Direct Emissions

Emissions directly from sources owned or controlled by an organization.

- **Examples:** Fuel burned in company vehicles, on-site boilers, furnaces, and manufacturing processes.

With the renewal programme set out in the climate inventory and hub phase 1 improvements the L&A committee are on course to help PTC achieve the 2030 target set.

4. Expected benefits

- better environment residents and employees
- more reliable machinery with less noise

5. Implications

5.1 Legal	
5.2 Risks	assessed
5.3 Financial	106 and use of reserves
5.4 Time scales	2030
5.5 Stakeholders & Social Value	yes
5.6 Contracts	
5.7 Climate & Sustainability	yes
5.8 Crime & Disorder	
5.9 Health & Safety	yes
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate?	
6.1 Empowering and supporting the community	☐
6.2 Growing the economy sustainably	☐
6.3 Helping children and young people	☐
6.4 Improving the quality of life for residents and visitors to Peacehaven	☒
6.5 Supporting residents in need	☐
6.6 Valuing the environment	☒

6.7 Which business plan item(s) does the recommendation relate to?

P&F climate emergency.

Climate inventory machinery list

Type	vehicles	purchase year	life expectancy	fuel type	Recommended best practice renewal dates	Current mileage / hours	Comments	Planned Replacement Year	Replacement Cost
Ride on Mower	Cramer optimus electric mower	2025	5 years	electric/battery	5 years when battery warranty expires	85 hours	purchased in 2025	2030	£27,000.00
Pedestrian Mower	allet C24 bowling green mower	2008	>10 years	petrol	2018		No battery version available yet	2027 delayed	£11,000.00
Vehicle	Kawasaki mule	2015	2026	petrol	5 years 2021	1300 hours	Replace with electric powered system	2026	£20,000.00
Vehicle	Kubota tractor	2024	2034	diesel	10 years or 2000 hours	300 hours	current model has a DP filter and lower emissions	2034	£39,000.00
Vehicle	toyota E proace	2023	2027	Battery	4 year lease with toyota		November 2027 lease runs out	2027	£30,000.00
Vehicle	Ford transit	2016	2030	diesel	2021 5 years	24000 miles		2030	£50,000.00
Other	groundsman aerator	2006	2025	petrol	could last longer as little used.		Use until end of life		£8,700.00
Other	generator 7kva	1998	2025	petrol	could last longer as little used.		Use until end of life		£600.00
Other	pro eliet chipper	2026	2032	petrol	high wear item, which could last longer.		purchased in May 2026	2032	£11,000.00
Other	generator 4kva	2017	2025	petrol	could last longer as little used.		Use until end of life		£500.00
handheld	hedgcutter	2022	2028	Battery	5-7 years	n/a		2028	£500.00
Hand held	Chainsaw	2022	2029	Battery	5-7 years	n/a		2029	£500.00
Hand held	long handled hedge cutter	2022	2028	Battery	5-7 years	n/a		2028	£500.00
Hand held	pole saw	2022	2028	Battery	5-7 years	n/a		2028	£500.00
Hand held	Strimmers	2025	2029	Battery	3-5 years	n/a	replaced faulty machine 2025	2028	£300.00
Hand held	Strimmers	2025	2029	Battery	3-5 years	n/a	replaced faulty machine 2025	2028	£300.00
Handheld	Strimmers	2022	2027	Battery	3-5 years	n/a		2027	£300.00
Handheld	blower	2022	2028	Battery	5-7 years	n/a		2029	£200.00
Handheld	blower	2022	2028	Battery	5-7 years	n/a		2029	£200.00
handheld	pedestrian rotary mower	2022	2030	Battery	5-7 years	n/a		2030	£700.00
other	8 x batteries	2022	2026	electric	4-6 years	n/a	showing signs of deterioration 2026- £300 e	2027	£2,400.00

£204,200.00

FUTURE COSTS ESTIMATES

2027 purchase cost prediction £2,700.00

Climate inventory machinery list

2027 lease cost	£320 p/m	
2028 purchase cost prediction	£2,100.00	
2029 purchase cost prediction	£900.00	
2030 purchase cost prediction, truck and ride on mower replacement	£87,000.00	NOTE: This will be reduced to £37,000 if a lease deal is sort for the truck
2030 lease cost for a battery powered truck	£900 p/m?	