	A	B	C	D	E	F	G	H	I
1		E&S ACTION PLAN							
2	ITEM	ACTION	ESTIMATED COSTS	FUNDING SOURCE	TARGET DATE	OWNER	NOTES (Including reason if there is a blocker)	STATUS	COMPLETED DATE
3	To protect the Existing Trees of Peacehaven	MC to advise name of tree officer 10.06.26	N/A	N/A	-	PTC Officers	The Committees & Assistant Projects Officer made contact with LDC and received a spreadsheet and map of Peacehaven TPOs. LDC have a TPO list on their website: https://www.lewes-eastbourne.gov.uk/media/3775/Lewes-District-Council-and-South-Downs-National-Park-Tree-Preservation-Orders-Confirmed-List/pdf/Tree_Preservation_Orders_Confirmed_List_-_Lewes_District_Council___South_Down_National_Park_Authorit.pdf?m=1737391584207 A TPO has been submitted for 10 beech trees in the Valley area. A TPO has been submitted for the Weeping Willow north of the Merdian Centre. 04.09.26 - The Tree and Landscape Officer at Lewes District Council handles tree protection, Tree Preservation Orders (TPOs), and tree works applications: PlanningFirst@lewes-eastbourne.gov.uk or 01273 471600.	Completed	01/10/2023
4	Semi annual Audit by Councillors of PTC activities that impact on its carbon footprint.	Report to E&S detailing what is to be audited, the list could be added to the current Audit TFG's list. (Could include audit office stationery and suppliers, including printer paper to ensure it is FSC compliant).	None	N/A	E&S Committee 20th June 2026	E&S Committee	Keep it simple.	In progress	
5	Ideas for Climate Change – A Green competition for staff with a prize, so everyone can come up with an idea to "save the planet". Ideas to be collated into a document for staff.		TBC	TBC	23rd November 2026 (E&S meeting)	Meetings & Projects Officer	This item was agreed at a meeting a good while prior to ES25 10th March 2026, but at the latter meeting it was suggested this item proceed, and Cllr Campbell suggested a best photo / drawing of a butterfly, for example, be run as part of the Sustainability Living Fair.	In progress	
6	New bus shelters and existing ones when they need to be replaced should include green roofs subject to funding.	Meetings & Projects Officer to look into progress of this	TBC	TBC	Dec-30	L&A	Ongoing maintenance with the 2 existing sedum roof bus shelters	In progress	
7	To ensure that all Council owned buildings are carbon neutral by 2030.	Retro fit Community House instead of knocking it down. Community House to be insulated, except cavity wall insultation. Community House - Reduce energy use and carbon emissions. Investigate rainwater harvesting for toilets.	TBC	TBC	Dec-30	Community Buildings Working Party	Community House A decision was taken to retain the existing building and retrofit. Need to see Morrisons proposals for Community House.	In progress	
8	To ensure that all Council owned buildings are carbon neutral by 2030.	Consider removal of the woodchip burner, Extra solar panels	TBC	TBC	Dec-30	Meetings & Projects Officer		In progress	
9	Ensure that the Council uses green energy providers	Renewable Energy to be sourced.	TBC	TBC	TBC	E&S Committee	Contracts signed with EDF and www.crowncommercial.gov.uk for Zero Carbon Electricity (Nuclear) 12.06.26 - Info from RFO: Crown Commercial sources the energy supplier. We are currently with EDF on their 'Zero Carbon for Business' for electricy. Contract runs April to April. Price changes in October. Gas is provided by Total Gas & Power.	In progress	
10	Support local food growing initiatives by making suitable land available.	Consider a community growing space within the new shopping centre. Similar to outside Morrisons in Seaford. Involve Horticultural Society. Discuss with Morrisons. Community Orchard - The community orchard has a licence in place to create and manage a community orchard. The site is now protected in perpetuity by a Deed of Dedication and the Orchard has a detailed management plan in place. The Orchard is considered a Priority Habitat for planning purposes and is registered as a traditional orchard. CHECK IF THERE IS LAND - 12.06.26	None	N/A	Dec-27	CE Committee	THIS IS PART OF THE Communications Working Group under CE Committee 30.06.26 - It was decided to retain this item on the Action Plan despite the M&P Officer's suggestion that this item could be removed as this is being looked into by the Communications Working Group (CE Committee)	In progress	

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11	The Green Pages	Add to the Council website What the Town Council is doing? What could residents do? How can you save energy. Poster approach works well. Links to local companies and information Fruit and Vegetable growing Useful recipes to use food you would throw away. Publicise WWF Footprint calculator? DO! To be reviewed and discussed with Town Clerk. https://www.peacehaventowncouncil.gov.uk/climate-pages/climate-emergency-action/	None	N/A	3rd November 2026 (E&S Committee)	PR Officer	Some progress has been made.	In progress	
12	Help develop / support local reuse and repair schemes which divert waste, e.g. Freecycle, Freegle, Tetracycle and Repair Cafés etc. Advertise recycling groups	Freecycle, Freegle & Tetracycle to be promoted through the Councils Green Pages and social media. CHECK WITH ANNEXE, JOIN	TBC	TBC	TBC	E&S	PTC Repair Cafe in progress as of August 2026	In progress	
13	Climate Change & Biodiversity Strategy Policy	Review Lewes District Council document. Discuss with Town Clerk, and write the policy, and include in the Staff handbook.	None	N/A	23rd November 2026 (E&S meeting)	Chair & Vice Chair of E&S		No progress made	
14	To protect the Existing Trees of Peacehaven	An Officer to write to the local MP Chris Ward to ask them to ensure that enforcement of TPOs and planning rules in general were included in the NPPF and were proportionate in terms of cost.	N/A	N/A	Mar-26	The Chair of Committee & a PTC Officer	Cllr Griffiths to meet with an officer to progress	No progress made	
15	Lobby ESCC to reduce or eliminate the use of Pesticides on District Council land	Discuss other use of pesticides with the Parks Officer.	TBC	TBC	Dec-30	TBC	Glyphosate has been eliminated from Town Council land.	No progress made	
16	Morrisons Redevelopment	Review the detailed landscaping plans and net gain biodiversity plans when available, and more than bat boxes were to be included, for instance swift bricks too.	TBC	TBC	Dec-23	Biodiversity Report TFG	Bat boxes will be included in the redevelopment. At ES25 10th March 2026 it was raised that landscaping needed to be reviewed and more than bat boxes were to be included, for instance swift bricks too. 30.06.26 - Agreed that this would be carried out as part of the remit of the Biodiversity Report TFG	No progress made	
17	To ensure that energy is not wasted.	Investigate other potential savings of energy, and	TBC	TBC	Ongoing	E&S Committee	Gateway Café is aware of our single use plastic policy. New lease was finalised on 19/9/23. The Café has an EPC rating of 'A'	No progress made	
18	To phase out the use of non-renewable natural gas for heating and cooking.	No new Gas Appliances to be purchased. Report to write with proposal to be made to next policy and finance	TBC	TBC	1st December 2026	E&S Committee		No progress made	
19	Reduce the Council´s use of water	Research and report on alternative sources such as water harvesting on the Hub building and Cafe. Check details of HUB rebuilding contract.	TBC	TBC	Dec-30	E&S Committee		No progress made	
20	The Citizen's Panel	Advertise the setting up of the panel and recuit members of the public	TBC	TBC	Dec-30	Town Clerk		No progress made	
21	Citizens Panel for Fashion	Investigate possibility, if TTC want to be involved, and discuss with NDP Steering Group.	TBC	TBC	Dec-30	Cllr Sharkey	Some other groups would overlap with NDP plans for citizens panels. 30.06.26 - Cllr Sharkey updated committee to keep this on the backburner once the Repair Cafe work had lessened. and Cllr GG updated committee that the NDP had disbanded.	No progress made	
22	Support local food growing initiatives by making suitable land available.	Encourage 'grow your own' food at home. Provide marketing material to the PR Officer to publicise.	None	N/A	9th March 2027 (E&S Committee Meeting)	E&S Committee	**Community Garden** - A management committee has been formed to oversee the management of the garden. Social Prescribing has been discussed with Dr Preston. Contact has been made with the Social Prescriber at Havens Health. No interest to date. The community garden uses no external water or electricity. Plants and seeds are sustainably sourced usually through seed swaps. Food produced is shared with community. Use of plastic is avoided wherever practical.	No progress made	

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23	The Apple Tree in the Merdian Centre	Needs looking after and pruning. CHECK IF THIS IS IN THE NEW PLANNING APPLICATION. Further attempts TO BE MADE TO GRAFT TREES (June 2026) Cllr Mills to speak with Paradise Park about grafting.	TBC	TBC	Ongoing	E&S Committee	The **Apple Tree** in the Merdian Centre will be retained. will be made to graft new trees in early 2024. 30.06.26 - Cllr Mills said he would be happy to help with pruning, and said he would speak with Paradise Park about grafting.	No progress made	
24	To set up a Climate Hub	Lots of volunteers needed	TBC	TBC	TBC	E&S	30.06.26 - It was decided to retain this item on the Action Plan despite the M&P Officer's suggestion that, since this is a large item, to remove and bring a report to E&S on how, where etc. this is to be set up, and managed.	No progress made	
25	To provide a network of EV Charging Points to enable to take up of electric vehicles in the town.	Consider locations for EV Charging Point on PTC land e.g. Centenary Park.	TBC	TBC	Ongoing	E&S	URGENT, related to L&A. There is one EV charging point in Peacehaven at the ESSO Garage. 30.06.26 - It was decided to retain this item on the Action Plan despite the M&P Officer's suggestion that this item be removed and a report brought to E&S to be moved forward by L&A.	No progress made	
26	Car Share Scheme	Checkif Two cars at Chalkers Rise and one at the Meridian centre are in the S106 agreement	TBC	TBC	TBC	E&S	Enterprise Car Club is now operating in Chalkers Rise. It is a self-charging hybrid. An additional car has been placed in Saltdean and there are plans for one in Rottingdean. It is so successful that the Peacehaven Car is never available. Two cars at Chalkers Rise and one at the Meridian centre are in the S106 agreement This has partially been superseded by the Morrisons Plans. Meridian Centre space has still not happened. TROs are required to be put in place. Chargers included in the Morrisons plans.	No progress made	
27	Community Buildings	A hob and oven usage survey be completed by kitchen hirers, in terms of how much they are used and what they're used for.	TBC	TBC	TBC	TBC		No progress made	
28	To ensure that solar panels are working at peak efficiency to maximise income and reduce electricity bills.	Consider replacement solar panels and battery system which will be more efficient.	TBC	TBC	TBC	E&S and P&F Committees		No progress made	
29	Clean Peacehaven	Encourage litter picking - advertise	None	None	Ongoing	PR OFFICER		No progress made	
30	Community Engagement - To create community events to engage residents in climate change.	Consider future events. Discuss events for residents to give advice on how to insulate homes, install heat pumps and solar PV etc. on a regular basis.	TBC	TBC	TBC	E&S	13/04/26 - The organisation of the Peacehaven Sustainable living fair 2026 is is completed. 30.06.26 - It was decided to retain this item on the Action Plan despite the M&P Officer's suggestion that this item could be removed and a report brought to E&S, and put forward to the Events Working Group under CE.	No progress made	
31	Help develop / support local reuse and repair schemes which divert waste, e.g. Freecycle, Freegle, Tetracycle and Repair Cafés etc.	Join the Southeast region repair café group who can provide lots of information and support. An organiser is needed for a repair café to go forward. Advertise recycling groups	TBC	TBC	TBC	E&S	30.06.26 - It was decided to retain this item on the Action Plan despite the M&P Officer's suggestion that this item could be removed and a report brought to E&S, and put forward to the Events Working Group under CE.	No progress made	
32	To eliminate the use of Single Use Plastics wherever possible.	Events organised by PTC must avoid the use of single use plastic Recycle more – at least 50% Review invoices to see what we are buying.	N/A	N/A	ongoing	All committees	30.06.26 - It was decided to retain this item on the Action Plan despite the M&P Officer's suggestion that this item is removed and instead put forward as part of the Terms of Reference for the Events and Mayors Working Group.	No progress made	
33	Training for Staff, Officers and Councillors on climate change and Sustainable Procurement training, and biodiversity.	Training suggestions to be put forward to the Town Clerk.	TBC	Training budget	TBC	E&S Committee	Several Cllrs have attended the UK&I Statutory Guidance on Local Nature Recovery Strategies Webinar from 13/05/2024	On going	