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Community House,  
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BN10 8BB.

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**Draft Minutes of the meeting of the Planning & Highways Committee meeting held in the Anzac Room, Community House on 19<sup>th</sup> May 2026 at 6:15pm.**

**Present:** Cllr Gordon-Garrett (Chair), Cllr Campbell (Vice Chair) Cllr Wood, Cllr P Davies, Cllr Rosser

**Officers:** Vicky Onis (Committee & Assistant Projects Officer)

No members of the public were in attendance.

**1 PH2584 CHAIR ANNOUNCEMENTS**

The Chair ran through the Civility and Respect statement, explained the fire procedure, reminded committee of the mobile phone protocol and that the meeting was being recorded

**PH2585** Cllr Wood raised the following question on behalf of a resident:

**Q1:** The Dell roundabout road markings 'keep clear' have faded and are no longer visible. Traffic can sometimes back up due to traffic lights further up the road and vehicles then block the junctions, inconveniencing other lanes. These markings should be present on all large roundabouts.

**Q2:** Due to the current lack of parking at Community House, it has been brought to Cllr Wood's attention that parking bays allocated to PTC are being used by surrounding businesses and for parent parking. Please can the use of the spaces be considered, and, if appropriate, marked for PTC only.

**Q3:** At the Wave Leisure car park, there are no adequate walkways surrounding the site. Access is limited to a single pathway leading towards the Leisure Centre.

The Assistant Projects Officer stated that approximately 18 months ago efforts were made to identify the landowner of the Wave Leisure car park in order to address a large pothole. However, no record of ownership or any history relating to the agreed use of the land could be found.

The issue regarding the PTC allocated parking spaces will be raised with the Town Clerk, and concerns regarding the Dell roundabout road markings will be forwarded to ESCC Highways for consideration.

**2 PH2586 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

All members were present

**3 PH2587 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

There were no declarations of interest.

**4 PH2588 TO ELECT A VICE CHAIR OF THIS COMMITTEE**

It was proposed that Cllr Campbell be Vice Chair of this Committee

**Proposed** Cllr Gordon-Garrett **Seconded** Cllr Rosser

The Committee **resolved** to **agree** to this proposal.

**5 PH2589 TO ADOPT THE MINUTES FROM THE 18<sup>TH</sup> APRIL 2026**

The minutes of the 18<sup>th</sup> April 2026 were agreed and adopted

**Proposed** Cllr Wood **Seconded** Cllr Rosser

**All in favour**

**6 TO COMMENT on the following Planning applications as follows:-**

**PH2590 LW/26/0156 101 Cairo Avenue Peacehaven**

It was proposed to **support** this application.

**Proposed** Cllr Rosser **Seconded** Cllr Wood

Committee resolved to **agree** to this proposal

**PH2591 LW/26/0020 8 Victoria Avenue Peacehaven**

It was proposed to **support** this application

**Proposed by:** Cllr Rosser **Seconded by:** Cllr Gordon-Garrett

1 member abstained

Committee resolved to **agree** to this proposal

**PH2592 LW/26/0148 12 Chene Road Peacehaven**

It was proposed to **support** this application

**Proposed by** Cllr Gordon-Garrett **Seconded by** Cllr Rosser

Committee resolved to **agree** to this proposal

**PH2593 LW/26/0176 25 Roundhay Avenue Peacehaven**

It was proposed to **support** with a request that if permission is granted, the Officer impose conditions to ensure safety and minimise disruption during construction. Specifically, a request that the Officer impose restrictions on construction vehicles, parking and deliveries. This site is located in a particularly congested area of the street, which has four blind spots, making careful management of vehicles essential for the safety of residents and road users.

**Proposed** Cllr Campbell **Seconded** Cllr Wood

Committee resolved to **agree** to this proposal

**PH2594 LW/26/0177 9 View Road Peacehaven**

The committee decided to make no comment

**Proposed** Cllr Campbell **Seconded by** Cllr Gordon-Garrett

Committee resolved to agree to this proposal.

**7 PH2595 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 9<sup>TH</sup> JUNE 2026 AT 7.30PM**

The next meeting was **confirmed**

*There being no further business, the meeting was closed at 19.00*