

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

6th May 2026

Members of Peacehaven Town Council are summoned to the Annual Council meeting to be held in Community House, Peacehaven, on Tuesday 12th May 2026 at 7.30pm.

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Town Clerk

A G E N D A

C1547 OUTGOING MAYOR/CHAIR'S ADDRESS & ANNOUNCEMENTS

C1548 ELECTION OF MAYOR FOR 2026-2027 & SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

- a. Statement(s) from candidate(s)
- b. Voting
- c. Mayor/ Chair of Council signing of the declaration of acceptance of office and Mayor's Handbook
- d. Statement from the new Mayor

C1549 TO AGREE THE NEW MAYOR'S CHARITIES FOR 2026-2027

C1550 TO AGREE MAYOR'S CONSORT

C1551 ELECTION OF THE DEPUTY MAYOR FOR 2026-2027 & SIGNING OF DECLARATION OF ACCEPTANCE OF OFFICE

- a. Statement(s) from candidate(s)
- b. Voting
- c. Deputy Mayor/ Vice-Chair of Council signing of the declaration of acceptance of office and Mayor's Handbook
- d. Statement from the new Deputy Mayor

C1552 PUBLIC SESSION. *Members of the public may ask questions on any relevant Council matter.*

- a. Public Questions
- b. Updates from District & County Councillors

C1553 TO APPROVE APOLOGIES FOR ABSENCE

C1554 TO RECEIVE DECLARATIONS OF INTERESTS

C1555 TO ADOPT THE MINUTES OF THE COUNCIL MEETING HELD ON THE 21ST APRIL 2026

C1556 TO ADOPT STANDING ORDERS

C1557 TO ADOPT FINANCIAL REGULATIONS

C1558 TO ADOPT TERMS OF REFERENCE AND SCHEME OF DELEGATION

C1559 TO AGREE THE MEMBERS ALLOWANCE

C1560 TO ADOPT THE FOLLOWING POLICIES

- a. Complaints Policy
- b. Data Protection Policy
- c. Health & Safety Policy
- d. Freedom of Information Policy
- e. Social Media & Communications Policy
- f. Community Engagement Policy
- g. Planning Code of Good Practice

h. Biodiversity Policy

C1561 TO REVIEW COMMITTEE MEMBERSHIP & APPOINT CHAIRS OF STANDING COMMITTEES

- a. Community Engagement Committee
- b. Environment & Sustainability Committee
- c. Leisure & Amenities Committee
- d. Personnel Committee
- e. Planning Committee
- f. Policy & Finance Committee

C1562 TO APPOINT MEMBERS TO SERVE ON OUTSIDE BODIES AND ORGANISATIONS

C1563 TO NOTE THE ASSET REGISTER

C1564 TO NOTE ANNUAL SUBSCRIPTIONS & DIRECT DEBITS

C1565 TO APPROVE THE CORPORATE RISK ASSESSMENT

C1566 TO APPROVE THE APPOINTMENT OF THE INTERNAL AUDITOR

C1567 TO APPROVE BANKING SIGNATORIES & BACS WORKING

C1568 TO NOTE ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL RISKS

C1569 TO RECEIVE MINUTES, RATIFY ACTIONS & RECEIVE REPORTS ON URGENT MATTERS:-

- a. **Planning Committee:-**
 - i. To receive the meeting minutes of the 7th April 2026
 - ii. To note the draft meeting minutes of the 28th April 2026
- b. **Policy & Finance Committee:-**
 - i. To receive the financial report, authorise payments and signing of Bank Reconciliation statements.
 - ii. To receive the meeting minutes of the 31st March 2026
 - iii. To note the draft meeting minutes of the 5th May 2026
 - iv. To note and approve the 2025/26 end of year Internal Audit report
 - v. To approve 2025/26 Annual Governance Statement
 - vi. To approve 2025/26 Annual Accounting Statement
- c. **Personnel Committee.**
 - i. To note the draft meeting minutes of the 14th April 2026
- d. **Leisure & Amenities Committee:-**
 - i. To note the draft meeting minutes of the 24th March 2026
- e. **Community Engagement Committee:-**
 - i. To note the draft meeting minutes of the 7th April 2026
- f. **Environment & Sustainability Committee:-**
 - i. To note the draft meeting minutes of the 10th March 2026

C1570 TO AGREE REINVESTMENT OF FIXED TERM SAVINGS

C1571 TO REVIEW MEMBERSHIP OF & RECEIVE REPORTS FROM WORKING GROUPS & TASK AND FINISH GROUPS:

- a. Meridian Centre Liaison
- b. Public Rights of Way
- c. Public Safety

C1572 TO RECEIVE REPORTS FROM OUTSIDE BODY REPRESENTATIVES

C1573 TO NOTE THE OVERVIEW OF COMPLAINTS RECEIVED

C1574 TO NOTE THE COUNCILLOR ATTENDANCE RECORD

C1575 DATE OF NEXT MEETING - TUESDAY 7th JULY 2026 AT 7.30PM.