

George Dyson  
Town Clerk

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Community House,  
Meridian Way,  
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BN10 8BB.

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## Policy & Finance Committee

**Members on this Committee:** Cllr Alexander (Chair of Committee), Cllr Griffiths (Vice-chair of Committee), Cllr Davies, Cllr Harman, Cllr Sharkey, Cllr Gordon-Garrett, Cllr Veck, Cllr Donovan, Cllr Fabry.

25<sup>th</sup> March 2026

Members of Peacehaven Town Council's **Policy & Finance Committee** are summoned to a meeting to be held in Community House on **Tuesday 31<sup>st</sup> March 2026 at 7.30 p.m.**

A handwritten signature in black ink, appearing to read "G Dyson", with a long horizontal flourish extending to the right.

**George Dyson, Town Clerk.**

### AGENDA

1. **PF1202** CHAIR'S ANNOUNCEMENTS
2. **PF1203** PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*
3. **PF1204** TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.
4. **PF1205** TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.
5. **PF1206** TO ADOPT THE COMMITTEE'S MINUTES OF 10<sup>TH</sup> FEBRUARY 2026
6. **PF1207** TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -
  - a. Finance Officer's report.
  - b. Bank account & Bank Reconciliation statements (for signing).
  - c. Income & Expenditure report.
  - d. Balance Sheet.
  - e. CIL & S.106 report (income, expenditure & bids).
  - f. List of payments (for approval).
7. **PF1208** TO AGREE THE REPLACEMENT OPTION FOR THE FIELDS & ROBSON BOILER
8. **PF1209** TO AGREE TO REPLACE THE HUB FIRE ESCAPE DOORS
9. **PF1210** TO AGREE MONIES TO GO INTO EARMARKED RESERVES
10. **PF1211** TO AGREE A SERVICING CONTRACT FOR COMMUNITY HOUSE HEATING & COOLING
11. **PF1212** TO ADOPT THE FOLLOWING POLICIES
  - a. Volunteer Handbook
  - b. Equality & Diversity
  - c. Planning Code of Good Practice
12. **PF1213** TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TFG's
  - a. Audit Working Group
  - b. Community Buildings Working Group
  - c. Funding for Community House works including Air Source Heat Pumps
  - d. Business Plan Review
13. **PF1214** DATE OF NEXT MEETING – TUESDAY 5<sup>TH</sup> MAY 2026
14. **PF1215** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

**NOTE:** *In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.*

**15. PF1216** UNPAID INVOICE REPORT

**16. PF1217** TO CONSIDER PROPOSED T&Cs FOR A SAUNA AT CENTENARY PARK

**17. PF1218** TO AGREE A VARIATION TO COMMUNITY HOUSE T&CS OF HIRE

**18. PF1219** TO AGREE TO OPT TO TAX AT THE HUB