

George Dyson  
Town Clerk

✉ (01273) 585493  
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,  
Meridian Way,  
Peacehaven,  
East Sussex,  
BN10 8BB.

## **DRAFT Minutes of the meeting of the Leisure & Amenities (L&A) Committee meeting held in the Anzac Room, Community House on Tuesday 13<sup>th</sup> January 2026 at 7:30pm.**

**Present:** Cllr Griffiths (Chair), Cllr Campbell, Cllr Gallagher, Cllr Fabry, Cllr Harman, Cllr Donovan.  
**Officers:** Kevin Bray (Parks Officer), Zoe Polydorou (Meetings & Projects Officer).

There were no members of the public in attendance.

The Meetings and Projects Officer opened the meeting at 20:08 and in the absence of a Chair, asked for a proposal for a member to Chair the meeting.

Two proposals were made, and the initial proposal moved first.

It was proposed that Cllr Griffiths took the Chair.

**Proposed by:** Cllr Harman      **Seconded by:** Cllr Campbell  
3 members were in favour.

It was proposed that Cllr Donovan took the Chair

**Proposed by:** Cllr Gallagher      **Seconded by:** Cllr Fabry  
3 members were in favour.

With equal voting numbers, the proposals were voted upon again, with the same results.

The decision was made with a coin toss, which resulted in Cllr Griffiths as Chair.

### **1. LA 1071 CHAIR ANNOUNCEMENTS**

The Chair welcomed everyone, read out the Civility and Respect statement, went through the building fire procedures, asked that phones be put onto silent, informed everyone that the meeting was being recorded and reminded members of the process of a confidential item.

The Meetings and Projects Officer updated committee that the Howard Peace Park Phase 2 Consultation was live until 31<sup>st</sup> March 2026.

### **2. LA 1072 PUBLIC QUESTIONS.**

There were no public questions.

### **3. LA 1073 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

There were apologies from:-

- Cllr Sharkey
- Cllr Studd, and Cllr Campbell substituted

### **4. LA 1074 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

There were no declarations of interest.

### **5. LA 1075 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON TUESDAY 2<sup>nd</sup> DECEMBER 2025**

**Proposed by:** Cllr Fabry      **Seconded by:** Cllr Gallagher  
The resolution was **carried**.

## **6. LA 1076 TO DECIDE ON SUNLEAF SAUNA IN CENTENARY PARK PROPOSAL**

Members discussed reasons for and against the sauna, including support through an increase in footfall, providing an income stream, and that it was easily moveable. Reasons against included concern over its security; the need to have sight of market research and a business plan; Centenary Park as an unsuitable location; the increase of parking and congestion; and the logistics of the water supplied by the café.

It was suggested that the extra unit should be charged, other parks could be more suitable, and raised that there should be no liability to the Council.

The Parks Officer expressed a business plan was unnecessary to make a decision, and that the income could be around £100 per month.

It was proposed to support Sunleaf to take the idea forward so they can start their research and allow officers to progress the project with cost effective licences to be agreed by Council.

**Proposed by:** Cllr Harman      **Seconded by:** Cllr Campbell

All in favour.

## **7. LA 1077 TO NOTE BUDGET UPDATE**

The budget was **noted**.

## **8. LA 1078 TO NOTE ACTION PLAN**

The Parks Officer expressed the OVCA item would be updated, and Cllr Gallagher suggested the action plan include an agenda item if the item was on the agenda.

The Meetings & Projects Officer updated committee that funding was being sought for outdoor gym equipment for Epinay Park.

The action plan was **noted**.

## **9. LA 1079 TO NOTE ALLOTMENTS UPDATE**

The allotments update was **noted**.

## **10. LA 1080 TO NOTE THE COMPLAINTS LOG**

The Parks Officer updated committee on the Sunday noise complaint.

The log was **noted**.

## **11. LA 1081 TO DISCUSS AND UPDATE THE BUSINESS PLAN**

The Parks Officer reminded committee that there was space for 2 items.

## **12. LA 1082 TO NOTE THE FOOTBALL PITCH ASSESSMENT REPORT**

The report was **noted**.

## **13. LA 1083 TO NOTE UPDATES FROM TASK AND FINISH GROUPS**

It was agreed to take this and item LA1084 together.

## **14. LA 1084 TO RECEIVE UPDATES FROM TASK AND FINISH GROUPS (TFGS)**

### **I. BUSINESS PLAN ACCESSIBILITY OF AMENITIES**

It was expressed that the group had not yet met.

### **II. HOWARD PARK PHASE 2**

It was proposed that Cllr Donovan join the TFG

**Proposed by:** Cllr Donovan      **Seconded by:** Cllr Gallagher

All in favour.

The Meetings & Projects officer agreed paper copies would be made available for Cllr Campbell to letter-drop, and also for the library.

### **III. THE HUB CONSULTATION SURVEY RESULTS**

It was agreed to take this item and LA 1085 together.

## **15. LA 1085 TO DISCUSS AND AGREE HUB IMPROVEMENTS TO INFORM A HUB PHASE 2 CIL FUNDING APPLICATION**

Cllr Gallagher requested it be noted they were very impressed with the consultant who carried out the stakeholder engagement, and suggested they were asked to come in to feedback, and for a copy of the presentation and video. Cllr Donovan agreed it was an immersive consultation.

The Meetings and Projects officer expressed the importance of moving forward with the timeline, and outlined what was required for the CIL Expression of Interest application.

Members discussed progressing this item through the Community Buildings Working Group. Cllr Campbell clarified that the now-permanent Community Buildings Working Group had been formed on a temporary basis, and there being no opportunity for others to join. Several members expressed this phase was separate to phase 1 of the Hub project, the Parks Officer briefly clarified the current status of The Hub Phase 1, and Cllr Fabry requested focus returned to the agenda item.

It was proposed to take this report as Phase 2 to the Community Buildings Working Group, with the results taken to Council.

**Proposed by:** Cllr Gallagher

**Seconded by:** Cllr Fabry

All in favour.

## **16. LA 1086 TO CONFIRM DATE OF NEXT MEETING AS THE 24<sup>TH</sup> MARCH 2026**

The date of the next meeting was confirmed.

*There being no further business the meeting ended at 21:27*