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DRAFT Minutes of the meeting of the Leisure & Amenities (L&A) Committee meeting held in the Anzac Room, Community House on Tuesday 24th March 2025 at 7:30pm.

Present: Cllr Studd (Vice Chair), Cllr Gallagher, Cllr Fabry, Cllr Griffiths, Cllr Harman.

Officers: Kevin Bray (Parks Officer), Zoe Polydorou (Meetings & Projects Officer).

There were no members of the public in attendance.

1. LA1087 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:30, welcome everyone, read out the Civility and Respect statement, went through the building fire procedures, asked that phones be put onto silent, and informed everyone that the meeting was being recorded and of the public questions procedure.

2. LA1088 PUBLIC QUESTIONS.

There were no public questions.

3. LA1089 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

The Chair expressed that an apology had been received from Cllr Sharkey.

4. LA1090 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interest.

5. LA1091 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON TUESDAY 13TH JANUARY 2026

Proposed by: Cllr Griffiths **Seconded by:** Cllr Fabry

All in favour.

6. LA1092 TO NOTE THE BUDGET UPDATE

Cllr Gallagher questioned whether there was plenty of fertiliser in stock, and the Parks Officer expressed it was 'buy and use' and mentioned the six-year football foundation funding which helped fund the football pitch works.

The budget was **noted**.

7. LA1093 TO NOTE ACTION PLAN

Cllr Gallagher queried the sauna item, and the Parks Officer expressed it was going back to P&F with a second financial proposal.

The Action Plan was **noted**.

8. LA1094 TO NOTE ALLOTMENTS UPDATE INCLUDE UPDATING THE ALLOTMENT POLICY

The Parks Officer expressed that two non-payment evictions had been sent out, outlined the details and expressed that everyone else had paid. The Parks Officer commented that the policy was to be considered as it was up for review, and that no changes had been made since February 2023.

It was proposed to agree the allotment policy, subject to updating the committee name to Leisure and Amenities.

Proposed by: Cllr Gallagher

Seconded by: Cllr Harman

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All in favour

9. LA1095 TO NOTE THE COMPLAINTS LOG

The Parks Officer updated committee about the vandalism at the allotments on 2 or 3 plots. Cllr Studd suggested dummy CCTV, whereby it was discussed that costs and privacy would be an issue.

The Complaints Log was **noted**.

10. LA1096 TO RECEIVE UPDATES FROM TASK AND FINISH GROUPS (TFGS)

I. BUSINESS PLAN - ACCESSIBILITY OF AMENITIES

There were no updates.

II. HOWARD PARK PHASE 2

The Meetings & Projects updated committee that the consultation was due to end at the end of March 2026, a TFG meeting was scheduled for April, and that the results would be reported to committee.

III. THE HUB CONSULTATION SURVEY RESULTS

It was proposed to close the TFG.

Proposed by: Cllr Gallagher **Seconded by:** Cllr Harman
All in favour.

11. LA1097 TO NOTE PUMP TRACK PROJECT

The Parks Officer introduced the report and expressed it unlikely that the track would be ready for Easter.

The report was **noted**.

12. LA1098 TO DECIDE ON THE SHREDDER REPAIR OR PURCHASE

The Parks Officer outlined the success of the chipper to-date, and that by accident the engine had broken, which would not be worth claiming on insurance. Members discussed it being traded in, queried its expected longevity, and how to mitigate a similar incident. The Parks Officer raised that after the accident the grounds team had been briefed on health & safety and that it was not to be operated on a bank again, as it was a serious incident.

It was proposed to purchase a new machine.

Proposed by: Cllr Gallagher **Seconded by:** Cllr Harman
All in favour.

13. LA1099 TO AGREE TO THE EPINAY PARK CIL BID WORDING

It was proposed to use the wording, subject to the including the number Chalkers Rise homes, and the words accessible and inclusive items.

Proposed by: Cllr Gallagher **Seconded by:** Cllr Fabry
All in favour.

14. LA 1100 TO CONFIRM DATE OF NEXT MEETING AS THE 19TH MAY 2026

The date of the next meeting was confirmed.

There being no further business the meeting ended at 19:52.



