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Draft Minutes of the meeting of the Environment & Sustainability Committee meeting held in the Anzac Room, Community House on 10th March 2026 at 7:30pm.

Present: Cllr Griffiths (Chair), Cllr Mills (Vice Chair), Cllr Campbell, Cllr Rosser

Officers: Zoe Polydorou (Meetings & Projects Officer)

No members of the public were in attendance.

1 ES17 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:34 and commented that Cllr Wood was no longer a member of this committee and requested the meeting summons be updated, then reminded members of the fire procedure, of the Civility and Respect statement, that mobiles phones were to be switched off, that the meeting was being recorded and asked committee to pause for reflection for 1 minute.

2 ES18 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant Environment & Sustainability matter.*
There were no public questions.

3 ES19 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS
Apologies were received from Cllr Sharkey and Cllr Harman.

4 ES20 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS
There were no declarations of interest.

5 ES21 TO ADOPT THE MINUTES FROM THE 18TH NOVEMBER 2025
Proposed by: Cllr Mills **Seconded by:** Cllr Campbell
Committee **resolved** to **adopt** the minutes.

6 ES22 TO AGREE A TFG TO CREATE A CLIMATE POLICY TO BE INCLUDED IN THE STAFF HANDBOOK

Cllr Griffiths expressed that a policy should be in the staff handbook, and Cllr Campbell suggested it be based upon a pre-existing government climate policy.

Cllr Rosser raised it may be wise to hold off from creating a policy until the Local Government Reorganisation decision was known.

It was proposed to set up a TFG to create a climate policy to be included in the staff handbook
Proposed by: Cllr Campbell **Seconded by:** Cllr Mills
Committee **resolved** to **agree** the proposal.

TFG members were agreed as: Cllr Mills, Cllr Rosser, Cllr Griffiths, and an officer

7 ES23 TO INFORM AND AGREE THE PESTICIDE POLICY

The Chair explained the background to the item, and that the Parks Officer had provided an alternative policy. Cllr Campbell queried whether the alternative policy had any significant changes apart from the glyphosate.

It was proposed to agree the pesticide policy that had been provided by the Parks Officer.
Proposed by: Cllr Campbell **Seconded by:** Cllr Rosser

5.5.

Committee **resolved** to **agree** the proposal.

8 ES24 TO AGREE PEACEHAVEN TOWN COUNCILS SUSTAINABLE PROCUREMENT CHECKLIST

Cllr Campbell suggested whether the checklist's implementation needed to be based on context, whereby the Meetings & Projects officer raised that officers would take a common-sense approach.

It was proposed to agree the sustainable procurement checklist.

Proposed by: Cllr Campbell

Seconded by: Cllr Rosser

Committee **resolved** to **agree** the proposal.

Cllr Campbell suggested a review of the checklist's usage be brought back to the next committee meeting.

9 ES25 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs)

a. Biodiversity Report TFG

The chair expressed the group had not yet met, whereby Cllr Campbell apologised and explained that related biodiversity work had been carried out, for instance as part of the recent Local Plan submissions. It was expressed that the Town Clerk had suggested including land that may be devolved to Peacehaven Town Council, and members raised that the biodiversity were not confined to exact locations.

b. E&S Action plan TFG

Members ran through the Action Plan, and the Chair expressed it possibly included some planning items.

There was discussion surrounding item B1 (To protect the Existing Trees of Peacehaven), where it was suggested an Officer write to the local MP Chris Ward to ask them to ensure that enforcement of TPOs and planning rules in general were included in the NPPF and were proportionate in terms of cost.

In connection with item G4 (Ideas for Climate Change), it was suggested that this progress, and in relation to this Cllr Campbell suggested a best photo / drawing of a butterfly be run as part of the Sustainability Living Fair.

For item B3 (Morrisons Redevelopment), it was raised that landscaping needed to be reviewed and it more than bat boxes were to be included, for instance swift bricks too.

For item A1 the Chair suggested a hob and oven usage survey be completed by kitchen hirers, in terms of how much they are used and what they're used for.

c. Sustainable Living Fair TFG

The Chair expressed that a TFG meeting was planned for the next day, and that the event date had been confirmed as Sunday 7th June.

15 ES26 TO REVIEW & UPDATE THE PLANNING ACTION PLAN AND AGREE ANY ACTIONS REQUIRED

The Chair expressed this item was on the agenda in error as Planning.

16 ES27 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 30TH JUNE 2026 AT 7.30PM

The next meeting was **agreed**.

There being no further business, the meeting was closed at 20:29

S. [Signature]
30/6/26