

George Dyson
Town Clerk

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Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Policy & Finance Committee

Members on this Committee: Cllr Alexander (Chair of Committee), Cllr Gallagher, Cllr Campbell, Cllr Sharkey, Cllr Davies (Vice-Chair of Committee), Cllr Gordon-Garrett, Cllr Veck (Vice-Chair of Council), Cllr Donovan (Chair of Council), Cllr Griffiths.

20th May 2025

Members of Peacehaven Town Council's **Policy & Finance Committee** are summoned to a meeting to be held in Community House on **Tuesday 27th May 2025 at 7.30 p.m.**

A handwritten signature in black ink, appearing to be "G Dyson", written over a horizontal line.

George Dyson, Town Clerk.

AGENDA

1. **PF1114** CHAIR'S ANNOUNCEMENTS.
2. **PF1115** PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*
3. **PF1116** TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.
4. **PF1117** TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.
5. **PF1118** TO ADOPT THE COMMITTEE'S MINUTES OF 1ST APRIL 2025.
6. **PF1119** TO ELECT A COMMITTEE VICE-CHAIR
7. **PF1120** TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -
 - a. Finance Officer's report.
 - b. Bank account & Bank Reconciliation statements (for signing).
 - c. Income & Expenditure report.
 - d. Balance Sheet.
 - e. CIL & S.106 report (income, expenditure & bids).
 - f. List of payments (for approval).
8. **PF1121** TO APPOINT MEMBERS TO THE GRANTS SUB-COMMITTEE
9. **PF1122** TO RECEIVE A REPORT AND AGREE GUIDELINES FOR THE ALLOTMENT LIAISON COUNCILLOR ROLE
10. **PF1123** TO DISCUSS AND AGREE TERMS FOR A DOG WASH STATION
11. **PF1124** TO RECEIVE A REPORT FROM THE AUDIT WORKING GROUP
12. **PF1125** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON A TRAFFIC RADAR
13. **PF1126** TO AGREE AN AMENDED CONDITION TO COMMUNITY HOUSE T&CS.
14. **PF1127** TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TFG's
 - a. Audit Working Group
 - b. Community Buildings Working Group
 - c. Council Committee Structure TFG
15. **PF1128** DATE OF NEXT MEETING – TUESDAY 22ND JULY 2025 AT 7.30PM
16. **PF1129** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.

17. **PF1130** UNPAID INVOICE ANALYSIS