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Community House,
Meridian Way,
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DRAFT Minutes of the meeting of the Leisure & Amenities (L&A) Committee meeting held in the Anzac Room, Community House on Tuesday 2nd December 2025 at 7:30pm.

Present: Cllr Studd (Vice Chair), Cllr Gallagher, Cllr Griffiths, Cllr Harman.

Officers: Kevin Bray (Parks Officer), Zoe Polydorou (Meetings & Projects Officer).

There were no members of the public in attendance.

1. LA 1056 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:30, welcome everyone, read out the Civility and Respect statement, went through the building fire procedures, asked that phones be turned off or put onto silent, and informed everyone that the meeting was being recorded.

- Tickets still available for the Children's Christmas Party on 12th December
- Bingo on 17th December
- Resurfacing works soon to start at the War Memorial
- Four LDC funded bikes installed at The Dell
- New information board installed at the Meridian Monument.

2. LA 1057 PUBLIC QUESTIONS.

There were no public questions.

3. LA 1058 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

There were apologies from Cllr Fabry and Cllr Sharkey.

4. LA 1059 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interest.

5. LA 1060 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON TUESDAY 23RD SEPTEMBER 2025

Proposed by: Cllr Gallagher Seconded by: Cllr Griffiths

The resolution was **carried**.

6. LA 1061 TO NOTE THE BUDGET UPDATE AND AGREE TO THE BUDGET FOR 2026/27

The budget was **noted**.

7. LA 1062 TO NOTE ACTION PLAN

The Parks Officer updated members that the OVCA project had been approved by the solicitors and was now with the National Lottery in relation to the validity of OVCA having the grant.

Cllr Gallagher suggested several items needed to be updated on the action plan, including Parks Signage to 'phase 2', and The Hub to include dates, and was pleased that progress was being made in general.

The action plan was **noted**.

8. LA 1063 TO NOTE ALLOTMENTS UPDATE

The Parks Officer expressed that no comments had been received regrading the terms and conditions since the last meeting, and Cllr Gallagher updated committee that the Horticultural Society were keen to help and were planning to open the hut in February. The allotments update was **noted**.

S.G.

9. LA 1064 TO NOTE THE COMPLAINTS LOG

The Parks Officer updated committee on the status of the shelter at Epinay Park, that it had been vandalised so had been stripped back to seating only and made safe, and expressed that if vandalism continued it would be removed. The Parks Officer also updated committee that 6 playground safety signs had been stolen. It was suggested that new ones be made more secure, and the possibility of a social media post asking for the lost signs. The complaints log was **noted**.

10. LA 1065 TO REVIEW AND UPDATE THE BUSINESS PLAN

Cllr Gallagher suggested that as much as possible had been carried out, and the Parks Officer reminded committee that two had been agreed to be removed and asked for ideas be sent to him.

Cllr Gallagher suggested that a consultation was carried out with regards to residents' priorities. No updates were made.

11. LA 1066 TO AGREE PLAYGROUND REPAIRS

The Parks Officer summarised the report
It was proposed to repair the see-saw.

Proposed by: Cllr Harman **Seconded by:** Cllr Gallagher
All in **favour**.

12. LA 1067 TO AGREE TO CAR PARK REPAINTING

Cllr Gallagher questioned timings in relation to The Hub Project, and raised the importance of promoting Piddinghoe carpark, adding concern with road safety crossing. The Parks Officer updated members that a Peacehaven car parks map had been provided to the football club, that a yellow lines request near to Centenary Park was being requested to ESCC via planning committee, and that the companies who had quoted were Sussex based.

It was proposed to repaint the car parking bays and new yellow lines in Centenary Park car park at the lower cost, and recommend to the Policy and Finance committee this be paid for from Big Park 106 CIL funds.

Proposed by: Cllr Gallagher **Seconded by:** Cllr Griffiths
All in **favour**.

The Parks Officer confirmed that it would take around 1 day, and would take place around January/February time.

13. LA 1068 TO AGREE TO REPLACE DAMAGED BENCH ON A259

The Parks Officer summarised the report, and commented that the old bench was deemed as belonging to Peacehaven Town Council.

It was proposed to agree to a green recycled plastic bench.

Proposed by: Cllr Gallagher **Seconded by:** Cllr Harman
All in **favour**.

The Parks Officer agreed to contact LDC with regards to them painting the minion bin.

14. LA 1069 TO RECEIVE UPDATES FROM TASK AND FINISH GROUPS (TFG's)

I. Business Plan Accessibility of Amenities

There were no updates.

II. Howard Park Phase 2

The Meetings & Projects Officer updated committee that the public consultation would be publicised in January.

III. The Hub Consultation Survey Results

Cllr Gallagher reminded committee that the meeting dates were 4th and 6th December.

15. LA 1070 TO CONFIRM DATE OF NEXT MEETING AS THE 13TH JANUARY 2025

Members raised that the year would be 2026, and the date was confirmed as 13th January 2026.

There being no further business the meeting ended at 20:09.

S. Griffiths
13 Jan 2026