

George Dyson  
Town Clerk

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Community House,  
Meridian Way,  
Peacehaven,  
East Sussex,  
BN10 8BB.

**Councillors on this Committee:**

**Cllr Veck (Chair), Cllr Wood (Vice Chair), Cllr Harman, Cllr Studd, Cllr Donovan, Cllr Sharkey.**

**3<sup>rd</sup> September 2025**

**Dear Committee Member,**

**You are summoned to a meeting of the Community Engagement Committee which will be held in the Anzac Room, Community House, Peacehaven on Tuesday 9<sup>th</sup> September 2025 commencing at 7.30pm**

A handwritten signature in black ink, appearing to read "G Dyson", with a long horizontal stroke extending to the right.

**George Dyson  
Town Clerk**

**AGENDA**

- 1. CCE573 CHAIRMAN'S ANNOUNCEMENTS**
  - a) Chair's Announcements
  - b) Youth Mayor / Deputy Youth Mayor updates
- 2. CCE574 PUBLIC QUESTIONS**

There will be a 15-minute period whereby members of the public may ask questions on any relevant Civic & Community Event matters
- 3. CCE575 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS**
- 4. CCE576 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**
- 5. CCE577 TO ADOPT THE MEETING MINUTES OF 1<sup>st</sup> July 2025**
- 6. CCE578 TO SET UP AND APPOINT MEMBERS TO:-**
  - a) Mayors Working Group
  - b) Events Working Group
- 7. CCE579 TO REVIEW THE YOUTH ENGAGEMENT WORKING GROUP**
- 8. CCE580 TO NOTE THE BUDGETARY UPDATE**
- 9. CCE581 TO NOTE THE MAYOR'S FUNDRAISING BUDGET**
- 10. CE582 TO NOTE THE WELCOME CAFÉ REVIEW**

11. CCE583 TO AGREE THE RUNNING OF A WEEKLY COMMUNITY CAFÉ IN COMMUNITY HOUSE
12. CCE584 TO AGREE TO ADOPT THE YOUTH MAYOR'S HANDBOOK AND TAKE TO THE NEXT P&F COMMITTEE MEETING
13. CCE585 TO AGREE THE CHRISTMAS PARTY DATE
14. CCE586 TO AGREE THE CHANGE OF LOCATION AND FORMAT FOR THE MAYOR'S CHARITY QUIZ NIGHT ON 11<sup>TH</sup> OCTOBER 2025
15. CCE587 TO AGREE THE 2<sup>ND</sup> MAYORAL QUIZ FOR 2025 AS FRIDAY 17th APRIL 2026 AT COMMUNITY HOUSE
16. CCE588 TO NOTE AND AGREE THE MAYOR'S WINTER FESTIVE SIZZLER EVENT
17. CCE589 TO NOTE ANY UPDATES TO THE [BUSINESS PLAN](#)
18. CCE590 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):
  - a. Inclusion Working Group
  - b. Community Wall project
  - c. Health & Awareness Day
19. CCE591 TO NOTE THE VJ DAY 80 EVENT REVIEW
20. CCE592 TO NOTE THE SUMMER FAIR REVIEW
21. CCE593 TO NOTE THE EVENTS CALENDAR
22. CCE594 TO NOTE THE COMPLAINTS LOG
23. CCE595 TO REVIEW AND UPDATE THE CCE ACTION PLAN AND AGREE ANY ACTIONS REQUIRED
24. CCE596 TO NOTE THE DATE FOR THE NEXT COMMUNITY ENGAGEMENT COMMITTEE MEETING AS TUESDAY 4<sup>TH</sup> NOVEMBER 2025