

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Minutes of the meeting of the Community House Sub-Committee held in the Anzac room, Community House on 16th January 2025 at 7.30pm.

Present: Cllr Griffiths, Cllr Davies, Cllr Sharkey, Cllr Gallagher, Cllr Campbell, Cllr Alexander, Cllr Veck

Officers: George Dyson (Town Clerk)

CH091 CHAIR'S ANNOUNCEMENTS.

The Chair opened the meeting at 19:30, welcomed everyone and briefly ran through the fire procedures, asked that phones be switched off or put onto silent, advised members that the meeting is being recorded, and read out a statement on Civility & respect.

CH092 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant COMMUNITY HOUSE matters.*

There were no public questions.

CH093 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.

Apologies were received from Cllr Donovan, with Cllr Sharkey substituting. The RFO also sent apologies.

CH094 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.

There were no declarations of interest.

CH095 TO ADOPT THE SUB-COMMITTEE'S MINUTES OF 27TH JUNE 2024

Proposed by: Cllr Veck **Seconded by:** Cllr Gallagher
The minutes of 27th June 2024 were **agreed** and **adopted**.

CH096 TO REVIEW AND UPDATE THE SUB-COMMITTEE ACTION PLAN

Cllr Gallagher highlighted that although this Sub-Committee has not met since June, progress has still been made through TFGs and Officers progressing items.

It was requested that Officers update the Action Plan with current items that are taking place, including to implement actions from the Carbon Surveys.

The Sub-Committee **noted** the Action Plan.

CH097 TO NOTE MAINTENANCE WORKS THAT HAVE TAKEN PLACE AT COMMUNITY HOUSE

Cllr Veck added her thanks for all the works that have taken place. Cllr Alexander asked for clarification on the remedial works from the fixed electrical inspection report, which the Clerk gave.

It was requested that future reports include more precise dates and expenditure, including relevant expenditure codes.

The Sub-Committee **noted** the report.

CH098 TO NOTE RECENT AND UPCOMING ISSUES IN LINE WITH THE DEVELOPING 10-YEAR PLAN

The Town Clerk briefly summarised the RFO's report in her absence.

There was a lengthy discussion about the fire compartmentation, and the need to progress this work, the 10-year plan TFG will be reporting back to the next Policy & Finance Committee meeting.

There was further discussion surrounding the high priority items on the draft 10-year plan, and the funding sources for undertaking the works

The Caretakers were commended for the work they have already done in completing some of the required works.

The Sub-Committee **noted** the report.

CH099 TO DECIDE WHETHER TO REQUEST TO THE POLICY & FINANCE COMMITTEE TO CONSIDER EXPANDING THE SUB-COMMITTEE TERMS OF REFERENCE

The Clerk was asked about Officers opinions on the proposal and gave a brief summary of pros and cons of the proposal.

There was a debate on the proposal, with considerations including the sub-committees original terms of reference, bringing all PTC buildings under one sub-committee or Working Group, and financial streams for the different buildings being kept separate.

It was proposed that the sub-committee request that the Policy & Finance Committee debate whether to bring Community buildings under one group, and if agreed, to work towards this change for the May Annual Council meeting.

Proposed by: Cllr Veck **Seconded by:** Cllr Davies
The Sub-Committee **resolved** to **agree** to this proposal.

CH100 DATE OF NEXT MEETING – TUESDAY 18TH MARCH 2025 AT 6.15PM

The next meeting was confirmed as Tuesday 18th March 2025 at 6:15pm.

There being no further business, the meeting closed at 20:26.