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Committee:	CCE	Agenda Item:	CCE557
Meeting date:	1st July 2025	Authors:	Katelyn Harber, Karina Gordon, Youth & Deputy Youth Mayor.
Subject:	To agree the costs of the youth mayor stall costs for the summer fair.		
Purpose:	To agree		

Recommendation(s):

To agree that costs as detailed in the report are taken from the Youth Mayor budget.

1. Background

To raise money for our chosen charity: Mind Brighton.

2. Options for Council

3. Reason for recommendation

We need the agreement to go ahead with our summer fair stall planning.

4. Expected benefits

We need money to purchase the following:

- Clear cellophane bags with ties (£3.99 on amazon)
- A cash float (either one spare or taken out of the budget)
- £20 cash for change in the float
- £50 worth of sweets for the goody bags (marshmallows, mini haribos, chewy sweets, anything you would usually find in a goody bag)
- £12 raffle book ticket book

If we could have spare of the following it would be really nice, if not possible, being taken out of the budget works also:

- A Bucket or anything else similar for raffle tickets.

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Values & priorities alignment

Which of the Core Values does the recommendation demonstrate? (Y= yes N = no)	
6.1 Empowering and supporting the community	Y
6.2 Growing the economy sustainably	N
6.3 Helping children and young people	Y
6.4 Improving the quality of life for residents and visitors to Peacehaven	N
6.5 Supporting residents in need	N
6.6 Valuing the environment.	N

6.7 Which business plan item(s) does the recommendation relate to?

Supporting and raising money for Mind Brighton, raising awareness for young people's mental health.

7. Appendices

None

Mayor's Cadet Guidance.

The Peacehaven Town Mayor may select a Mayor's Cadet to assist with civic duties during their term in office. The cadet's formal duties will be to attend the Mayor as and when appropriate in the course of their official duties within the town.

Selection Process

Cadets are nominated from the organisations they represent. The Mayor's Cadet is a high profile appointment and as such it is expected that the candidate should be of the highest standard with good interpersonal skills and the ability to interact with a wide range of people. The nominated cadet is normally a senior cadet who is under the age of 20.

The elected Mayor can decide which local organisation(s) they wish to appoint a cadet from. These can be from the Nautical Training Corp, Air Training Corp, Army Cadet Force, Police Cadets, Fire Cadets, and from civil uniformed youth organisations – Scouts, Girl Guiding and St. John Ambulance if nominations are available.

Term of Office

The Mayor's Cadet will hold their appointment from the date agreed with the Town Mayor until the end of the civic year.

Duties

It is the responsibility of the organisation that the cadet is appointed from to liaise with the Civic Officer to determine the duties for which the cadet will be required. They assist the Mayor as required and act as ambassadors for their organisations and the young people of the area. Examples of duties would be assisting with events such as the Town Awards, Civic Service, Remembrance Service, and the Winter Event. This is not exhaustive and will be adjusted as required by the Mayor in liaison with the organisation.

The outgoing cadet should, where possible, brief the incoming cadet on their expected duties. It is the responsibility of the organisation of the incoming cadet to arrange this process with the organisation of the outgoing cadet and the Civic Officer.

Badge

The Mayor's Cadet will be presented with a Mayor's Cadet Badge at a mutually agreed date with the Town Mayor and will be expected to wear the Mayor's Cadet Badge while on official duties during their term of office.

Presentation of Town Mayor's Cadet Certificate

At the end of the cadet's term of office they will be presented with a Certificate at the Annual Meeting of the Council.

Guidance Notes for the Mayor's Cadet

Duties will be discussed with the Mayor's Cadet Senior Officer to agree requirements.

The Mayor's Cadet will not be in a situation where they are left on their own with the Mayor and will usually only attend civic matters within Peacehaven.

It should be noted that no DBS check will be undertaken by the Town Council.