

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

Policy & Finance Committee

Members on this Committee: Cllr Alexander (Chair of Committee), Cllr Gallagher, Cllr Campbell, Cllr Sharkey, Cllr Davies (Vice-Chair of Committee), Cllr Gordon-Garrett, Cllr Veck (Vice-Chair of Council), Cllr Donovan (Chair of Council), Cllr Griffiths.

20th November 2024

Members of Peacehaven Town Council's **Policy & Finance Committee** are summoned to a meeting to be held in Community House on **Tuesday 26th November 2024 at 7.30 p.m.**

A handwritten signature in black ink, appearing to be "G Dyson", written over a horizontal line.

George Dyson, Town Clerk.

AGENDA

1. **PF1057** CHAIR'S ANNOUNCEMENTS.
2. **PF1058** PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*
3. **PF1059** TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.
4. **PF1060** TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.
5. **PF1061** TO ADOPT THE COMMITTEE'S MINUTES OF 17TH SEPTEMBER 2024
6. **PF1062** TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -
 - a. Finance Officer's report.
 - b. Bank account & Bank Reconciliation statements (for signing).
 - c. Income & Expenditure report.
 - d. Balance Sheet.
 - e. CIL & S.106 report (income, expenditure & bids).
 - f. List of payments (for approval).
7. **PF1063** TO RECEIVE THE INTERIM INTERNAL AUDIT REPORT
8. **PF1064** TO ADOPT A BIODIVERSITY POLICY
9. **PF1065** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON THE CITIZENS ADVICE BUREAU SERVICE LEVEL AGREEMENT
10. **PF1066** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON A POTENTIAL SERVICE LEVEL AGREEMENT FOR THE COMMUNITY NAVIGATOR
11. **PF1067** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON A POTENTIAL SERVICE LEVEL AGREEMENT FOR THE SCDA COMMUNITY SUPERMARKET
12. **PF1068** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON THE SERVICE LEVEL AGREEMENT FOR THE CTLA
13. **PF1069** TO AGREE REVISED TERMS AND CONDITIONS RELATING TO CENTENARY PARK AND THE MUGA
14. **PF1070** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS REGARDING A TREASURY DEPOSIT ACCOUNT
15. **PF1071** TO AGREE 2025/26 ALLOTMENTS TERMS AND CONDITIONS
16. **PF1072** TO AGREE TO RECOMMEND TO ALLOW AN OVERSPEND ON A BUDGETARY CODE
17. **PF1073** TO RECEIVE AN UPDATE ON THE OVCA FUNDED PROJECT

18. **PF1074** TO RECEIVE THE DRAFT MINUTES OF THE GRANTS SUB-COMMITTEE AND RATIFY THE SUB-COMMITTEE'S RECOMMENDATIONS
19. **PF1075** TO AGREE THE 2025/26 BUDGET
20. **PF1076** DATE OF NEXT MEETING – TUESDAY 4TH FEBRUARY 2025 AT 7.30PM
21. **PF1077** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

NOTE: *In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.*

22. **PF1078** AGED DEBT ANALYSIS
23. **PF1079** TO AGREE RENT INCREASES FOR 2025/26
24. **PF1080** TO AGREE FACILITY HIRE CHARGES FOR 2025/26