ତ୍ର (01273) 585493 ⊠ TownClerk@peacehaventowncouncil.gov.uk



Community House, Meridian Way, Peacehaven, East Sussex, BN10 8BB.

Councillors on this Committee:

EX OFFICIO Cllr D Seabrook (Chair of Council), Cllr I Sharkey (Vice Chair of Council)

Cllr M Campbell (Chairman), Cllr K Gordon-Garrett (Vice Chair), Cllr S Wood, Cllr C Gallagher, Cllr I Sharkey, Cllr I Alexander, Cllr S Studd

28th February 2024

Dear Committee Member,

You are summoned to a meeting of the **PLANNING & HIGHWAYS COMMITTEE** which will be held in the Anzac Room, Community House, Peacehaven on **Tuesday 5**th **March 2024 at 7.30pm.**

George Dyson Town Clerk

AGENDA

GENERAL BUSINESS

- 1 PH1894 CHAIR ANNOUNCEMENTS
- **2 PH1895 PUBLIC QUESTIONS** There will be a 15-minute period whereby members of the public may ask questions on any relevant Planning & Highways matter.
- 3 PH1896 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS
- 4 PH1897 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS
- 5 PH1898 TO ADOPT THE MINUTES FROM THE 13TH FEBRUARY 2024
- 6 PH1899 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT
- 7 PH1900 TO RECEIVE A VERBAL UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP
- 8 PH1901 TO SET UP A TFG TO EXAMINE OPTIONS FOR THE MAIN GRASS-CUTTING CONTRACT AND REPORT BACK BY JULY 2024
- 9 PH1902 REPORT ON ESCC TRANSPORT FEASIBILITY STUDY

10 PH1903 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):

- a. Planters, Wildflowers and Public realm along South Coast Road
- b. Public Safety Group
- c. Rights of way

12 TO COMMENT on the following Planning applications as follows:-

Use of the Cabins as holiday/short-term accommodation and associated land as garden land (Restarted) Deadline 7.3.24 PH1905 LW/24/0087 17 Bramber Close Peacehaven Case Officer Ella Rigluth Deadline 13.3.24 PH1906 LW/24/0105 Land Adjacent To 4 Telscombe Road Peacehaven Case Officer Ella Rigluth Deadline 18.3.24 PH1907 LW/24/0113 9 York Road Peacehaven Case Officer Ella Rigluth Deadline 19.3.24 PH1908 LW/24/0111 Scout Hut Arundel Road Peacehaven Case Officer James Emery Deadline 19.3.24 Deadline 19.3.24 Use of the Cabins as holiday/short-term accommodation and associated land as garden land (Restarted) https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents/ref no=LW/24/0105 Replacement of conservatory with single storey rear extension, hip to gable roof extension with raised pitch and addition of 2no. side dormers, conversion of internal garage to living space and replacement of rear external garage, alterations to existing fenestration on front and side elevations https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents/ref no=LW/24/0113 Demolition of existing Scout Hut, erection of Scout Hut with parking, creation of pedestrian/wheelchair accessible path and associated landscaping and 12 (Pre-occ EV Charging), 11 (Pre-occ Cycle Storage) and 12 (Pre-occ EV Charging), 11 (Pre-occ Cycle Storage) and 12 (Pre-occ Elins) in relation to approval LW/24/0089/CD LW/24/0089/CD Land East and West of Downs Walk Peacehaven Case Officer James Smith Deadline n/a	B1140041111110010770	THE CHI C. I. T. I.
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13 TO NOTE the following Planning decisions

PH1910 TW/24/0016/TPO	T1 - Monterey Cypress - Removal
2 Louvain Gardens	T2 - Monterey Cypress - Removal
Peacehaven	T3 - Monterey Cypress - Removal
	T4 - Monterey Cypress - Removal
	T5 - Monterey Cypress - Removal
	T6 - Monterey Cypress - Removal
	T7 - Monterey Cypress – Removal+
	Lewes DC Grants permission
	This application was approved ahead of the deadline given by LDC.
	Therefore, PTC unable to submit comments. LDC Investigating
	'
PH1911 LW/23/0790	Changes to fenestration to front and side elevation – Amended
Flat 1 2 Dorothy Avenue	
Peacehaven	Lewes DC Grants permission
	Peacehaven's Planning & Highways Committee supported this
	application
PH1912 LW/24/0009	Variation of condition 2 of planning permission LW/3475/CC to reduce
Peacehaven Youth Centre	the scale and height of the extension, changes to the external building
, saconaron roun, ornar	materials and window arrangements - Consultation by ESCC
	-
	Lewes DC Grants permission
	It was proposed that the Committee support the planning revision with
	comments
PH1913 LW/23/0740	Creation of dropped kerb with associated landscaping
62 South Coast Road Peacehaven	1.1
	Lewes DC Grants permission
	Peacehaven's Planning & Highways Committee supported this
	application
PH1914 LW/23/0627	Demolition of existing bungalow to construct a 4 bedroom dwelling
1 Vernon Avenue Peacehaven	Definition of existing bungatow to construct a 1 begins in avening
T VOINGIT TO GOOD TO G	Lewes DC Grants permission
	Peacehaven's Planning & Highways Committee proposed by majority to
	support this application with 1 abstention
PH1915 LW/23/0694	Replacement of an existing side garage and part of a rear extension
61 Chapel Avenue Peacehaven	with single storey wrap around extension at side and rear elevations,
	including some alterations to fenestration
	Lewes DC Grants permission
	Peacehaven's Planning & Highways Committee supported this
	application
	OAN E (P. W I I OAN E E (P. W I I
PH1916 LW/23/0709	01 No. Externally illuminated fascia, 01 No. Externally illuminated
241 South Coast Road	Projector sign, 01 No. 24hr access sign, 03 No. Car park sign
Peacehaven	Lewes DC Grants permission
	Peacehaven's Planning & Highways Committee supported this
	application
	• •

- 14 PH1917 TO NOTE PLANNING & HIGHWAYS COMPLAINTS
- 15 PH1918 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.
- 16 PH1919 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 9^{TH} APRIL 2024

George Dyson Town Clerk

窗 (01273) 585493 ☑ TownClerk@peacehaventowncouncil.gov.uk



Community House, Meridian Way, Peacehaven, East Sussex, BN10 8BB.

DRAFT Minutes of the meeting of the Planning & Highways Committee meeting held in the Anzac Room, Community House on Tuesday 13th February 2024 at 7.30pm

Present: Cllr Campbell (Chair), Cllr Gordon-Garrett (Vice Chair), Cllr Alexander, Cllr Gallagher, Cllr Seabrook, Cllr Sharkey, Cllr Studd, Cllr Wood.

Officers: George Dyson (Town Clerk), Zoe Polydorou (Meetings & Projects Officer).

1 member of the public was in attendance.

1. PH1858 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:31, welcomed everyone, briefly ran through the fire exit procedure, and announced they had found a notice in the carpark with the details of a proposed new mast development in Piddinghoe Close.

2. PH1859 PUBLIC QUESTIONS.

There were no public questions.

3. PH1860 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

There were no apologies for absence.

4. PH1861 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interest.

5. PH1862 TO ADOPT THE MINUTES FROM THE 23RD JANUARY 2024

Proposed by: Cllr Sharkey

Seconded by: Cllr Alexander

The Committee **resolved** to **adopt** the minutes of the 23rd January 2024.

6. PH1863 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The budgetary report was noted.

7. PH1864 TO AGREE TO RECOMMENDED EARMARKED RESERVES

Cllr. Gallagher expressed agreement with this, especially in view of the Neighbourhood Plan.

It was proposed that the Committee agree the recommendations in the report.

Proposed by: Cllr Gallagher

Seconded by: Cllr Alexander

The Committee resolved to agree to the recommended earmarked reserves.

8. PH1865 TO RECEIVE A VERBAL UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

Cllr Gallagher reported that the NDP is near completion, that LDC are in the process of appointing the agreed examiner. They have been told it will take 4 or 5 days to examine the plan, where any possible clashes of policies are being reviewed, and are hopefully moving the NDP to referendum shortly.

There were no further questions or comments.

9. PH1866 TO DECIDE RURAL GRASS CUTTING SERVICE

The Committee discussed the rural grass cutting, including the width of the area cut, the fact that the roads in question form part of the Major Road Network and are not really rural, and that visibility and safety along the road is a problem already.

It was proposed that the Committee agree to option 1, and that ESCC are asked to urgently consider redesignating the stretch of road as an urban verge for safety reasons.

Proposed by: Cllr Gallagher

Seconded by: Cllr Wood

The Committee resolved to agree to this proposal.

10. PH1867 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):

a. Wildflower grass verge survey

Cllr Seabrook suggested a merger with the Public Realm TFG based upon too few available members.

The Wildflower Grass Verge Survey TFG and The Public Realm TFG are now merged.

b. Planters and public realm along South Coast Road

Cllr Gallagher reminded members of the Kaner Olette study, including tidying up of the public realm, and planter signage uniformity; explained that Cllr Studd has signage materials and costs for the Meetings and Projects Officer. Also that the group will continue to meet with Neighbourhood First for litter picks, and tidy ups, and that then will start looking at the Public Realm, aided by Cllr Studd's connections with businesses along the road.

c. To Note: Revised Action Plan for Public Safety Group

Cllr Seabrook reported they are trying to engage with schools to deal with parking problems outside schools, there are solutions, but that school cooperation is needed.

With regards to speedwatch, Cllr Seabrook explained they have 6 or 7 trained people, and that the group is effective. They move locations frequently, which they will slow traffic down all around Peacehaven, and that the average speed is 18 miles per hour.

Cllr Seabrook added that there is a campaign for a crossing on the coast road on the plan too, and Cllr Campbell commented that the issue of pedestrian crossings is one of the top priorities on the business plan list.

Cllr. Seabrook suggested the three priority pedestrian crossing locations as near Hoddern Avenue, near Sainsbury's and near to Greggs Bakery, and the top priority ones were briefly discussed.

The revised Action Plan was noted.

d. Rights of way

Cllr Gordon-Garrett reported there was no update.

11. PH1868 TO DECIDE LEWES DISTRICT COUNCIL HIGH STREET AUDIT

The Committee discussed that a similar study has already been conducted recently by Kaner Olette as part of the Neighbourhood Plan and through the access group.

The Town Clerk confirmed that Officers will reply to the LDC Officers with the Kaner Olette Report attached.

Proposed by: Cllr Gallagher

Seconded by: Cllr Gordon-Garrett

The Council resolved to agree to not contribute £5000 to the Lewes District Council High Street Audit

12. PH1869 LEWES LOCAL PLAN CONSULTATION: EVIDENCE BASE FOR PTC RESPONSE

The Committee discussed the report, which it was felt should remain on file as the District Council progress the work on the Local Plan.

The Town Clerk confirmed the council had authorised the committee for their response, rather than being obliged to do so; that the council's resolution will go forward to the consultation as the council's response; that Officers can refer to the report to help answer any questions from LDC planning officers, and that the report can be released on request.

13. PH1870 TO NOTE ESCC LOCAL TRANSPORT PLAN 4 2024-2050

Cllr Campbell reported there was almost nothing for Peacehaven in the plan, and no Peacehaven actions will be made in this round, but that two things mentioned were the increase in buses, and bus number 14. It was explained that that councillors will be sending in individual comments.

The cycle loop was brought up, and Cllr Seabrook explained that highways have funding for a feasibility study for the loop.

The ESCC local transport Plan 4 2024-205 was noted.

14. PH1871 TO DISCUSS EV CHARGER PROPOSAL

Cllr Campbell suggested this proposal to be resubmitted to the Leisure, Amenities, and Environment Committee (LA&E), as it could be used in the Centenary car park, and raised whether the P&H committee should place pressure on LDC with regards to EVs in LDC carparks.

Meetings and Projects Officer to add EV onto P&H Action Plan.

15. TO COMMENT on the following Planning applications as follows:-

PH1872 LW/24/0021 32 Horsham Avenue Peacehaven

It was proposed to support this application.

Proposed by: Cllr Gordon-Garrett Seconded by: Cllr Gallagher

The Committee resolved to support this application.

PH1873 LW/23/0790 Flat 1 2 Dorothy Avenue Peacehaven

It was proposed to propose to support this application.

Proposed by: Cllr Sharkey Seconded by: Cllr Alexander

The Committee resolved to support this application.

PH1874 LW/24/0082 144 The Promenade Peacehaven Case Officer James Emery

Peacehaven Town Council **propose** that Lewes planners check that this is permitted development, particularly in view of substantial increase in roof height.

Proposed by: Cllr Seabrook Seconded by: Cllr Wood

The Committee resolved to agree to this proposal.

PH1875 LW/23/0284 85 South Coast Road Peacehaven

The Committee noted this application.

PH1876 LW/24/0060/CD 40 Phyllis Avenue Peacehaven

The Committee noted this application.

PH1877 LW/23/0522 Peacehaven And Telscombe Football Club, Piddinghoe Avenue, Peacehaven,

Cllr Alexander explained there was a wait for the archaeological plan, and understood that some LA&E Committee business depends on this moving forward.

Cllr Campbell suggested this information be passed to the Parks Officer.

The Committee noted this application.

PH1878 LW/24/0028/CD 73 Ashington Gardens Peacehaven

The Committee **noted** this application.

PH1879 LW/24/0029/CD 66A Telscombe Road Peacehaven

Cllr Campbell suggested that residents concerned with LW/24/0028 and 0029 be contacted about the management plan. The Town Clerk agreed to carry this out.

The Committee noted this application.

PH1880 LW/24/0016 80-82 South Coast Road Peacehaven

The Committee noted this application.

16 TO NOTE the following Planning decisions

PH1881 LW/23/0704 12 Valley Road Peacehaven

PH1882 TW/23/0109/TPO 2 Wendale Crescent Peacehaven

PH1883 TW/23/0108/TPO 2 Louvain Gardens Peacehaven

PH1884 LW/23/0667/CD Land East And West Of Downs Walk Peacehaven

PH1885 LW/23/0632 127 The Promenade Peacehaven

PH1886 LW/23/0633 6 Crocks Dean Peacehaven

PH1887 LW/23/0609 122A Phyllis Avenue Peacehaven

PH1888 LW/23/0582/CD Land Between Greenacres And Highsted Park Telscombe Road Peacehaven

PH1889 TW/23/0083/TPO 3 Wendale Drive Peacehaven

PH1890 TW/23/0070/TPO 12 Tor Road Peacehaven

The Planning decisions were noted.

17. PH1891 TO NOTE PLANNING & HIGHWAYS - THERE ARE NO COMPLAINTS FOR THIS COMMITTEE

The Committee noted this.

18. PH1892 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.

Cllr Seabrook explained that item 2, speed activated sign, would cost a lot, and evidence would need to be collected from speed watch before this goes ahead.

Cllr Campbell explained she had not been to check the boxes at Pelham Rise Bus stops, but this may be going ahead as there had so far been no objections.

19. PH1893 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 5TH MARCH 2024

The next meeting was confirmed as Tuesday 5TH March 2024 at 7.30pm.

There being no further business the meeting ended at 20:29.

27/02/2024

Peacehaven Town Council

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08:59

Detailed Income & Expenditure by Budget Heading 27/02/2024

Month No: 11

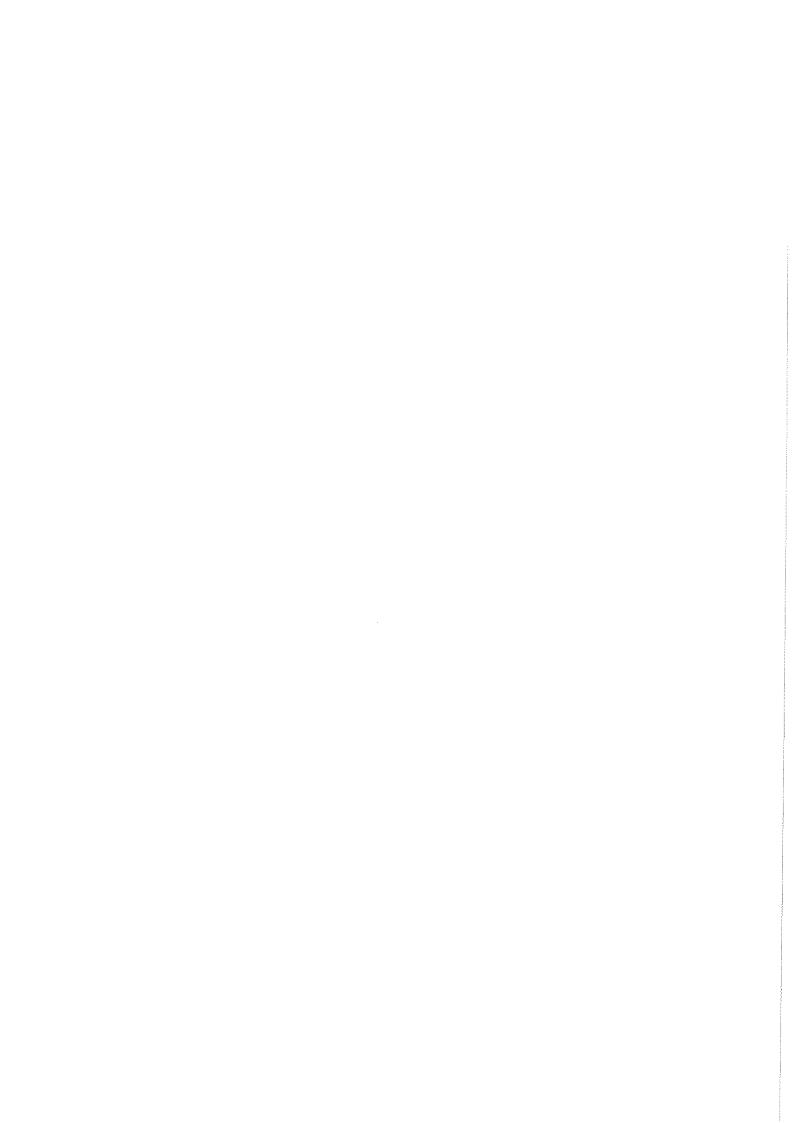
Cost Centre Report

		Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200	Planning & Highways							
4851	Noticeboards	998	650	(348)		(348)	153.6%	994
4852	Monument & War Memorial	0	600	600		600	0.0%	
4853	Street Furniture	0	600	600		600	0.0%	
F	Planning & Highways :- Direct Expenditure	998	1,850	852		852	54.0%	994
4101	Repair/Alteration of Premises	1,479	2,000	521		521	74.0%	
4111	Electricity	5	1,092	1,087		1,087	0.5%	
4171	Grounds Maintenance Costs	0	500	500		500	0.0%	
4850	Grass Cutting Contract	9,041	9,041	0		0	100.0%	
PI	anning & Highways :- Indirect Expenditure	10,526	12,633	2,107	0	2,107	83.3%	
	Net Expenditure	(11,524)	(14,483)	(2,959)				
6000	plus Transfer from EMR	994						
	Movement to/(from) Gen Reserve	(10,530)						
	Grand Totals:- Income	0	0	0			0.0%	
	Expenditure	11,524	14,483	2,959	0	2,959	79.6%	
	Net Income over Expenditure	(11,524)	(14,483)	(2,959)				
	plus Transfer from EMR	994						
	Movement to/(from) Gen Reserve	(10,530)						



Current Status	Refered to LDC	Refered to LDC	Refered to ESCC	Refered to ESCC
Actions taken	reported on fix my street	reported on fix my street	Reported on Fix My Street, resident also advised to contact Access Group.	referred to escc and town clerk responded to resident.
Details of Complaint	street light outside house in victoria ave	flytipping promanade bottom seaview ave. microwave and black sack of garden waste.	Overgrown hedges have caused a lady to be knocked off her mobility scooter along sutton avenue.	pot holes - damage to tyre. then discovered rim had buckled.
Category	Street lights	Fly Tipping	Overgrown paths	Road conditions
Area	Non PTC land	Non PTC land	Non PTC land	Non PTC land
Date Received	2/13/2024	2/13/2024	2/15/2024	2/19/2024
Com plai nt No.	148	149	150	25

Committee:	Planning & Highways
Start Date:	07/02/2024
End Date:	28/02/2024
Status:	All



Planning & CASE NUMBER	& Highways Comr MEETING DATE	Planning & Highways Committee - Action Plan CASE MEETING TASK NUMBER DATE	u action	updated 21.02.2024 PERSON RESPONSIBLE	UPDATE
-	. 8	Public rights of way TFG - Concrete path from Lower Hoddern Farm to Centenary Park.	Clir Griffiths requested help from other counciliors filling in evidence forms (extend of usage prior to 2005)	Cilr Griffths - ongoing	1 23/05/23 - Committee agreed members for the TFG - Clir Griffiths, Clir Gordon-Garrett, and a member of the public. 5/9/23 Clir Seabrook - the concrete path, that this is now open again so the work of the public rights of way TFG will need to resume.
	09/08/2022	Speed activated sign	For the Public Safety TFG to investigate, discuss, and liaise with Teiscombe Town Cournoil about the speed activated sign, and report back to the P&H Committee.	Committees & Assistant Projects Officer	Public Safety was on 8th February at 9.30am - Both local Junior Schools invited but couldnt attend. Attended by Mike Gatti / Lucy Symonds / Victoria Onis and Cilr Seabrock and Police Traffic Officer, Steve O'Connell. Zig zag project at schools will soon go live - waiting for information. Naxt meeting date set for 8th March at 9.30am - schools, local PCSO, fire safety representative, school PTA, governors will be invited. Need more volunteers to support speed checks, so that data can be collated for the purchase of a SID. Need volunteers and data.
r)	01/11/2022	Wildfower Verges	To conduct a survey via eNews and Social Media regarding possible locations for Wildflower verges in the town	Committees & Assistant Projects Officer	5/8/23 Cilr Seabrook also reported that the Wildflower verges survey is almost ready, although some adjustments are still required 19/8/23 Marketing officer sent draft to Cilr Seabrook for final approval 10/10/22 good response 114 responses as of 10/10/22. 31.10/23 email sent to 23 residents who have left an email address and would like to volunteer. 20.11/23 contact made with 3 residents who would be happy to support and request made to landowners LDC to use the land. Awaiting repsonse. 20.11/23 contact made with 3 residents who would be happy to support and request made to landowners. LDC to use the land at Roderick Car Park for wildflowers. Committees Officer has managed to get LDC to remove the posts on the site which are no longer used, still trying to get the bicycle rack moved or at least reshaped and painted.
4	23/05/2023	Kaner Olette Report	To go through the report and create actionable items.	TFG	23/05/23 - TFG formed to look at the report, alongside the public realm, and advertising on planters. 13/05/23 - Cilr Gallagher informed Committee that a TFG meeting will be organised soon, and that LDC & ESCC Cilrs are being invited to join. 13/07/23 - Committees & Assistant Projects Officer attended a site meeting with Clirs Campbell & Gordon-Garrett with ESCC Highways Officers & Brighton & Hove Busses representative, Report to come back to Committee.
w	04/07/2023	Pelham Rise Bus Stops	Officers to flaise with ESCC Officers about accessibility on Pelham Rise, particularly bus stops.	Committees & Assistant Projects Officer	257/23 - To monitor progress by ESCC in relation to the bus stops. w/c 28/9/23 ESCC Traffic Safety site visit to Peham rise to discuss access to bus stops and proposal re access and shelter needs. Await response. 19/9/23 - proposed design & extras of shelter in peham rise agreed by suppliers, just need to select colour and order will be placed. Projects officer has requested 2 colours so that the shelter is two tone to aid visually impaired bus users 10/10/23 design and colour were forwarded to ESCC on 21/09/23 - Committees Officer sent follow up 10/10 for timeframes.
ω	31/10/2023	Lake Drive Pond	The pond needs some care and to bring it back to the happy thriving place for wildlife it once was.	Committees & Assistant Projects Officer	CAP Officer has been trying to push for a ecologist /management plan for nearly 2 years. Pond is in poor state, stagnant and wildife has all disapeared. 22.11.23 Email sent (with attached 2 year timeline) to councillors & Andy Frost for an update on this pond due to resident complaints and concerns - awaiting response. 2 x emails sent to Clir Julia Carr 21/12/ & 8/1 on Clir Donovans request due to having interest to help with the pond; awaiting response.
7	26/02/2024	EV Chargers			EV chargers in LDC carparks: contact ESCC (and LDC?).

