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Community House,
Meridian Way,
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DRAFT Minutes of the meeting of the Planning & Highways Committee meeting held in the Anzac Room, Community House on Tuesday 7th May 2024 at 7.30pm

Present: Cllr Campbell (Chair), Cllr Gordon-Garrett (Vice Chair), Cllr Alexander, Cllr Seabrook, Cllr Sharkey, Cllr Studd, Cllr Harman, Cllr Donovan (non-voting).

Officers: Zoe Polydorou (Meetings & Projects Officer)).

2 members of the public were in attendance.

1. PH1940 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:30, welcomed everyone and ran through the fire exit procedure.

2. PH1941 PUBLIC QUESTIONS.

There were 2 public questions.

Cllr Clarkson raised the issue of Southview Avenue over the concern with a neighbour parking on the verge, and questioned what could be done.

Cllr Sharkey updated committee on the status of the verge parking complaint by explaining that the Committees and Assistant Projects Officer would be queried on the status of the parking lines application; that the Town Clerk had confirmed a letter for handing out to residents would not be written; that Neighbourhood First had been contacted, but their response was this item was not in their remit; and that Cllr Collier had approached the appropriate person at East Sussex to try to get this item resolved.

Cllr Seabrook suggested a 'Prohibited to park on the verge' sign is also pursued.

19:38 – the attendee left the meeting, and the Chair thanked them for their attendance.

The 2nd question was whether there has been a follow up from the Q&A session with LDC Officers.

The Chair explained that information had been collated, and a response was being waited for.

3. PH1942 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

There were 2 apologies for absence from Cllr Gallagher, and Cllr Wood, whose substitute was Cllr Harman.

4. PH1943 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There was 1 non-pecuniary declaration of interest from Cllr Campbell.

5. PH1944 TO ADOPT THE MINUTES FROM THE 9th APRIL 2024

It was proposed to adopt the minutes.

Proposed by: Cllr Sharkey Seconded by: Cllr Gordon-Garrett

The Committee resolved to **adopt** the minutes of the 9th April 2024.

6. PH1945 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The budgetary report was **noted**.

7. PH1949 MERIDIAN MONUMENT AND AREA UPDATE

The Meetings & Projects Officer introduced the report.

Members discussed that the area had poor wheelchair access, and that Cllrs who are also Lewes District Councilors be invited to the TFG to discuss the way forward with access; the importance of preserving the historic monument, of using professional contractors to maintain and clean it and the plinth; and the need for improved directional signage.

The Meetings & Projects Officer explained there will be a meeting with Chris Bibb tomorrow the 8th May at 11am. Cllr Seabrook suggested heritage funding is researched for the Monument project.

It was proposed that the TFG carry on with this work, particularly authorising work on the bin, information board and accessibility from Horsham Avenue, and to continue the investigation of the monument refurbishment, and also that Cllr Fabry be contacted to see if she is willing to join the TFG in terms of accessibility.

Proposer: Cllr Sharkey Seconded by: Cllr Seabrook

The Committee resolved to **agree** to the proposal.

20:00 Cllr Donovan left the meeting.

8. PH1946 TO RECEIVE A VERBAL REPORT FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

Cllr Gordon-Garrett updated the Committee from a report from Cllr Gallagher. It was explained that the additional two weeks schedule 16 Consultation ran from the 15th to 30th April and there have been no comments; that there are then 11 weeks to hold a referendum (paid for by LDC) with the standard question: "Do you want Lewes District Council to use the neighbourhood Plan for Peacehaven and Telscombe to help it decide planning applications in the neighbourhood area?". That the Plan is then taken to Full Council at LDC for adoption within 8 weeks, some polling stations will be open and the possibility of postal voting is to be queried, and the majority of those who vote must vote in favour to pass plan 51%.

The report was **noted**.

9. PH1947 WILDFLOWERS AND PUBLIC REALM ALONG SOUTH COAST ROAD TFG

The Chair introduced the report, and explained that the previously interested company had decided not to advertise on the planter as it was too expensive. The status of the Public Realm areas, including the toilets, planting plan, leaflets, and the tidy up of the area was summarised; it was explained that the Kaner Olette had been commissioned by the Steering Group, but had not been approved or discussed by PTC. It was explained that the TFG discussed a wildflower meadow at the inlet at Bramber Avenue at the A259, which is owned by ESCC, and that other similar areas as options should be investigated.

Cllr Seabrook suggested the need for a consultation on the flowers on the South Coast Road; that the Kaner Olette report was not adopted by council and agreed it must return to committee to decide the next steps; that end of roads have concrete underneath, so investigation would be needed with regards to any planting; that any decision with the end at Edith Avenue must be carefully considered, and with it being the planned end of the walking and cycling route of ESCC raised the importance of collaborative working; and raised that a resident is interested in there being a plaque to commemorate Edith Cavell, or potentially an information board.

The Chair explained it is essential for the Kaner Olette report to be reviewed and its projects phased for moving forward.

It was proposed to close the Wildflower and Public Realm TFG

Proposed by: Cllr Gordon Garrett Seconded by: Cllr Studd

All in favour.

It was proposed that the Meetings & Projects Officer produce investigate and report on wildflower meadows of all the inlets when priorities permit.

Proposed by: Cllr Sharkey Seconded by: Cllr Seabrook

All in favour

Cllr. Seabrook asked for the Kaner Olette report to be shared with all councillors.

The report was **noted**.

10. PH1948 UPDATE ON EV CHARGERS AND AIR QUALITY MONITORING BY THE DELL PLAYGROUND

The Meetings & Projects Officer explained the status of the air quality monitoring, and that a meeting is planned with an Officer from LDC w/c 20th May.

The report was **noted**.

11. PH1950 TO DECIDE ON ACTION RE BOLLARDS OUTSIDE SUBWAY

Cllr Seabrook updated Committee on the background of the item, and the options available: to obtain prices for 1 or 2 bollards and a cost for the work, and inform East Sussex if required; or do nothing.

Cllr Alexander explained only flexible bollards can be installed there.

It was proposed to obtain a quote for bollards outside the premise, and also for more outside the Co-op on the South Coast Road, along with obtaining the appropriate licensing, and for a report back to the next Committee.

Proposer: Cllr Gordon-Garrett Seconded by: Cllr Studd

All in favour.

12. PH1951 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):

a. Planters, Wildflowers and Public realm along South Coast Road

The Chair explained this had already been discussed in this meeting.

b. Public Safety Working Party

Cllr Seabrook updated committee, explained the PCSOs did not attend the last meeting, and that schools are still not engaging.

20:30 - Vote to suspending orders: all in favour.

The member of public explained that the issue of cars at Meridian school is horrendous, and that schools have shown no interest in resolving the issue. The Chair explained that this needs to be re-visited. Cllr Sharkey expressed concern with issues around schools and cars, and agreed it needs to be prioritised as an issue.

20:33- standing orders were reinstated.

c. Rights of way

Cllr Gordon-Garrett said there was no update.

d. Grass – cutting contract

The Chair said there was no update.

e. Meridian Monument and Area TFG

The Chair explained this had already been discussed in the meeting.

13 TO COMMENT ON the following Planning applications as follows:-

PH1952 LW/24/0128 51 South Coast Road

It was proposed to support the application

Proposed by: Cllr Gordon-Garrett Seconded by: Cllr Harman.

The Committee resolved to **agree** to the proposal.

20:35 – 1 attendee left the meeting.

PH1953 LW/24/0276 2 Steyning Avenue

It was proposed that no comment be made.

Proposed by: Cllr Sharkey Seconded by: Cllr Alexander

The Committee resolved to **agree** to the proposal.

PH1954 LW/23/0115 31 Slindon Avenue

It was proposed to object the application on the basis that the plot is small and that more of the verge would be lost.

Proposed by: Cllr Gordon-Garrett Seconded by: Cllr Alexander

Six Councillors resolved to **agree** to the proposal.

One Councillor **abstained**.

PH955 LW/24/0313 124 The Promenade

Cllr Campbell declared an interest and withdrew from meeting for this item.

It was proposed to object on the grounds of not in keeping with the area, and over-developed.

Proposed by: Cllr Alexander Seconded by: Cllr Harman

The Committee resolved to **agree** to the proposal.

PH1956 LW/24/0223/CD 81 - 83 South Coast Road

The application was **noted**

PH1957 LW/24/0209 27 Coney Furlong

It was proposed to support the application.

Proposed by: Cllr Sharkey Seconded: Cllr Gordon-Garrett.

14. TO NOTE the following Planning decisions

PH1958 LW/24/0111 Scout Hut Arundel Road

The Committee **noted** the planning decision.

PH1959 LW/24/0105 Land Adjacent 4 to 4 Telscombe Road

The Committee **noted** the planning decision.

PH1960 LW/24/0040/CD Peacehaven And Telscombe Football Club Piddinghoe Avenue

The Committee **noted** the planning decision.

PH1961 LW/24/0021 32 Horsham Avenue

The Committee **noted** the planning decision.

PH1962 LW/23/0749 3A Capel Avenue

The Committee **noted** the planning decision.

PH1963 LW/23/0449 170 - 172 South Coast Road

The Committee **noted** the planning decision.

PH1964 LW/23/0427 5 Greenhill Way

The Committee **noted** the planning decision.

PH1965 LW/24/0183/CD 35 Horsham Avenue

The Committee **noted** the planning decision.

PH1966 LW/24/0087 7 Bramber Close

The Committee **noted** the planning decision.

15. PH1967 TO NOTE PLANNING & HIGHWAYS COMPLAINTS

The Chair summarised the complaints.

The complaints were **noted**.

16. PH1968 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.

The Chair introduced the action plan.

No further changes were made, and the action plan was **noted**.

17. PH1969 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 4TH JUNE 2024

The next meeting was **confirmed** as Tuesday 4th June 2024.

There being no further business the meeting ended at 20:55.

Detailed Income & Expenditure by Budget Heading 29/05/2024

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>130 Neighbourhood Plan</u>							
1101 Neighbourhood Plan	92	0	(92)			0.0%	
Neighbourhood Plan :- Income	<u>92</u>	<u>0</u>	<u>(92)</u>				<u>0</u>
4337 Neighbourhood Plan	276	1,000	724		724	27.6%	
Neighbourhood Plan :- Indirect Expenditure	<u>276</u>	<u>1,000</u>	<u>724</u>	<u>0</u>	<u>724</u>	<u>27.6%</u>	<u>0</u>
Net Income over Expenditure	<u>(184)</u>	<u>(1,000)</u>	<u>(816)</u>				
<u>200 Planning & Highways</u>							
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	<u>0</u>	<u>1,850</u>	<u>1,850</u>	<u>0</u>	<u>1,850</u>	<u>0.0%</u>	<u>0</u>
4101 Repair/Alteration of Premises	0	2,500	2,500		2,500	0.0%	
4111 Electricity	470	1,092	622		622	43.0%	
4171 Grounds Maintenance Costs	0	500	500		500	0.0%	
4850 Grass Cutting Contract	11,536	11,536	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	<u>12,006</u>	<u>15,628</u>	<u>3,622</u>	<u>0</u>	<u>3,622</u>	<u>76.8%</u>	<u>0</u>
Net Expenditure	<u>(12,006)</u>	<u>(17,478)</u>	<u>(5,472)</u>				
Grand Totals:- Income	92	0	(92)			0.0%	
Expenditure	12,282	18,478	6,196	0	6,196	66.5%	
Net Income over Expenditure	<u>(12,190)</u>	<u>(18,478)</u>	<u>(6,288)</u>				
Movement to/(from) Gen Reserve	<u>(12,190)</u>						



Committee:	Planning & Highways	Agenda Item:	PH1978
Meeting date:	4 th June 2024	Authors:	Meetings & Projects Officer
Subject:	Update Air Quality Monitoring by the Dell Playground		
Purpose:	To update Committee		

Recommendation(s):

To **note** the Air Quality Monitoring update.

1. Background

An online meeting was held on 21st May 2024, led by Rachel Sadler, the Specialist Advisor (Green Consultancy – Air Quality) from Lewes District and Eastbourne District Councils. Cllr Campbell, Cllr Gordon-Garrett, the Committees and Assistant Projects Officer and the Meetings & Projects Officer were in attendance.

A brief summary of the meeting is that there are 3 diffuser tubes on A259 in Peacehaven, which measure on volume - the average air quality - so are not specific to times/days. They test for Particular Matter (brake, type, road wear and tear), Nitrogen Dioxide (which is mainly from road traffic), and these diffusers are within UK limits (40 micrograms per cubic metre).

To obtain specific information, real-time monitoring would be needed. There is usually DEFRA funding available, but this has been pulled this year. If a device is acquired, ideally it would be placed at the park for between 3 -6 months, then it could be moved.

A moveable air monitoring device (placed on lamp columns, solar panel or small battery), could combine with safe lower-fumes walking routes, and has around a 4 year lifespan.

2. Options for Committee

- Plant hedging (for example, *Elaeagnus*) between the pollutant and receptor.
 - An Officer is looking into the potential cost and will report back.
- A [company](#) is offering a free air quality sensor for one year to all local authorities across the UK. There would be ongoing maintenance and downloading data costs.
 - The Meetings & Projects Officer is waiting to hear from the company as to whether there are any other associated costs. Feedback will be provided at the next Committee meeting.
- Borrow a moveable monitor from LDC, since there have been 60 provided to the Lewes District by Brighton & Hove City Council (otherwise one costs between £4,000 - £6,000).
 - LDC will be letting PTC know whether this is an option.

3. Reason for recommendation

To help monitor air quality.

4. Expected benefits

a. **The community**
Informed residents

b. **The environment**
If a hedge is planted this would increase greenery in the area.

c. **Other**

5. Implications

5.1 Legal	-
5.2 Risks	-
5.3 Financial	Dependent on whether a device is purchased
5.4 Time scales	Most likely in the new financial year
5.5 Stakeholders & Social Value	Air quality awareness and lower-fume walking routes
5.6 Contracts	-
5.7 Climate & Sustainability	New hedging
5.8 Crime & Disorder	-
5.9 Health & Safety	-
5.10 Biodiversity	New hedging
5.11 Privacy Impact	-
5.12 Equality & Diversity	Accessible to all

5. Appendices

None



Committee:	Planning and Highways	Agenda Item:	PH1980
Meeting date:	4 th June 2024	Authors:	Meetings & Projects Officer
Subject:	Meridian Monument and Area Update		
Purpose:	To update Committee on progress of the TFG		

Recommendation(s):

To **note** the report.

1. Background

It was explained at the last Committee meeting that 6 areas have been identified as areas that could be improved/renovated. An update since that meeting is below each identified area:-

1. Information Board(s)

The copy of the old information board has been transcribed, and a meeting will be arranged by the supporting Officer to move this item forward with the view of having the copy approved at Committee and the information board(s) in place for summer 2024.

2. Meridian Monument, and its surrounding surface

The Meetings & Projects Officer has to-date obtained three quotes from professional cleaners and painters. The quotes range from between just under £15,000 to just over £21,000, and have been shared with TFG members.

3. The current dog bin

If the Changing Chalk Funding application is successful (this will be known around July 2024), the bin can be removed and replaced with a new dual-purpose one.

4. The 2 benches

This is still underway.

5. Meridian Line Accessibility

Cllr Fabry has accepted the invitation to join the next TFG to help move this item forward.

6. Directional Signage to the Monument

The supporting Officer is waiting for a quote from ESCC with regards to a directional sign to the car park in Roderick Avenue. In accordance with national legislation signs need to be mounted at minimum heights to minimise the risk of being hit by pedestrians and cyclists. For continuity purposes the wording on the sign should be kept to a minimum so they would look to install a sign with just the parking symbol on it.

Finances

At the last P&H Committee meeting the RFO confirmed:-

- There is £600 in the budget which is for the memorial too, and there is £1500 in ear marked reserves).
- There is £500 in P&H Grounds Maintenance

7. Appendices

None



Committee:	Planning and Highways	Agenda Item:	PH1981
Meeting date:	4 th June 2024	Authors:	Meetings & Projects Officer
Subject:	A1 Advertising Board West End		
Purpose:	To agree to the relocation of the A1 board (West end)		

Recommendation(s):

To agree to the re-location of the A1 board (West end).

1. Background

At the Annual Council meeting on 21st May 2024 Council resolved to agree to agenda item C2135f - for the A1 board West End to be turned around and moved to near the beginning of the Howard Path, subject to agreement from P&H Committee.

2. Options for Committee

Committee can either agree to the relocation, or agree to keep the board in its current location.

3. Reason for Recommendation

Due to its current location this advertisement board is not easily seen. The TFG discussed that it is turned around to face on-coming traffic, and reinstalled at the beginning of the path at Howard Park (in front of trees near path).

The Parks Officer has confirmed that since it is PTC land and close to the current location this can be carried out, and a new licence would not be needed. It would cost around £100 to reinstall, and about 2 hours of the grounds team time.

Finances

The RFO has confirmed there is There is currently £2,500 available budget in the Planning and Highways 'Repair and Alternation of Premises'.

4. Expected benefits

a. The community

An increased income stream for the benefit of the community.

b. The environment

c. Other

5. Implications

5.1 Legal	-
5.2 Risks	-
5.3 Financial	-
5.4 Time scales	All phases by the 2027 elections
5.5 Stakeholders & Social Value	An increase of income and available finance for continued improvements including to the public realm
5.6 Contracts	Advertising-Assets-Spec-Request-Form & Advertising Policy have been adopted and will be reviewed as necessary
5.7 Climate & Sustainability	-
5.8 Crime & Disorder	-
5.9 Health & Safety	-
5.10 Biodiversity	-
5.11 Privacy Impact	-
5.12 Equality & Diversity	The improvements will be accessible to all

6. Appendices

None

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Committee:	Planning & Highways	Agenda Item:	PH1982
Meeting date:	4 th June 2024	Authors:	Committees & Assistant Projects Officer
Subject:	Bollard quotes - Co-op South Coast Road		
Purpose:	To decide		

Recommendation(s):

To review quotes and decide on the installation of bollards outside of the premise 163-165 S Coast Rd, Peacehaven.

1. Background

In 2021 Peacehaven Town Council installed 15 bollards outside of Greggs/Costa on the South Coast Road. This was approved due to:-

- * Vehicles and trucks parking up on the pavement to use the establishments.
- * Vehicles parking on the pavement were blocking the line of sight of vehicles exiting Bolney Avenue, which were pulling out on to fast, heavy traffic.
- * vehicles parking on the pavement where causing damage to the pavement which was causing uneven ground to safely walk on.

Peacehaven Town Council used contractor Glen Elphick for the original installation.

It has been requested to obtain a quote for extra bollards at this location to take them further along to outside of the Co-op with the intention of stopping the anti-social parking which blocks the pedestrian crossing and causes further hazards.

Option 1 to install bollards directly outside of the co- op – 8 bollards



Option 2 to install bollards to the end of the road – 12 bollards



2. Options for Council

Quote 1

Contractor 1

Option 1) bollards directly in front of the Co-op

Installation of 8 Glenwood 150 bollards with red & white band £2232

+ Excavation Licence 419.00 or 10% of estimated works cost whichever is greater.

+ licence fee for items on the highway - payable every 2 years at £63

Option 2) bollards along to the end of the road

Installation of 12 Glenwood 150 bollards with red & White band £3348

+ Excavation Licence 419.00 or 10% of estimated works cost whichever is greater

+ licence fee for items on the highway - payable every 2 years at £63

Quote 2

Contractor 2

Option 1) bollards directly in front of the Co-op

Installation of 8 Glenwood 150 bollards with red & white band £3316.64 + vat

+ Excavation Licence 419.00 or 10% of estimated works cost whichever is greater.

+ licence fee for items on the highway - payable every 2 years at £63

Option 2) bollards along to the end of the road

Installation of 12 Glenwood 150 bollards with red & White band £4774.96 + vat

+ Excavation Licence 419.00 or 10% of estimated works cost whichever is greater

+ licence fee for items on the highway - payable every 2 years at £63

Quote 3

Contractor 3

Option 1) bollards directly in front of the Co-op

Installation of 8 Glenwood 150 bollards with red & white band £2684.26

+ Excavation Licence 419.00 or 10% of estimated works cost whichever is greater.

+ licence fee for items on the highway - payable every 2 years at £63

Option 2) bollards along to the end of the road

Installation of 12 Glenwood 150 bollards with red & White band £3503.89

+ Excavation Licence 419.00 or 10% of estimated works cost whichever is greater.

+ licence fee for items on the highway - payable every 2 years at £63

3. Reason for recommendation

Currently there is no budget set for bollards this year and it needs to be noted that there are many hazardous junctions along the South Coast Road, it would not be financially possible to place bollards in all of these locations. The Co-op need to take some ownership over the hazards outside of their own store.

If extra bollards are considered it would be recommended to install bollards all the way along to the end of the road, to prevent vehicles parking on the corner of Capel Avenue causing a further obstruction.

It is not possible to buy bollards in bulk, as ESCC might change the requirement of the bollards and then we will not be able to use for the original purpose of the roadside.

4. Expected benefits

a. The community

Safety for pedestrians using the pavement and also attempting to cross the road outside of the co-op.

b. The environment n/a

c. Other

5. Implications

5.1 Legal	
5.2 Risks	
5.3 Financial	if approved in the budget, that the work would take place FY 2025/26
5.4 Time scales	
5.5 Stakeholders & Social Value	
5.6 Contracts	
5.7 Climate & Sustainability	
5.8 Crime & Disorder	
5.9 Health & Safety	
5.10 Biodiversity	
5.11 Privacy Impact	
5.12 Equality & Diversity	

6. Appendices



Committee:	Planning and Highways	Agenda Item:	PH1983
Meeting date:	4 th June 2024	Authors:	Meetings & Projects Officer
Subject:	P&H Workflow		
Purpose:	To introduce a new P&H form, and agree to it being used.		

Recommendation(s):

To agree to adopt the new notification form for any P&H issues

1. Background

Officers have been looking into a way to manage and organise as efficiently and effectively as possible P&H enquiries/information received from Councillors. Currently, Officers must look back at trails of emails to locate background information.

The solution is a form (as per appendix A).

The form would be completed by P&H Committee members and returned to Officers for review, actioning, and easy filing. Any issues with its completion can be supported by Officers.

The form will be reviewed, and progress will be brought back to the next Committee meeting.

2. Options for Committee

Committee can either agree to using the new form, or keeping to the status quo of emailing Officers.

3. Reason for Recommendation

The form would enable Councillors to focus in on specific planning areas, and enable Officers to manage the P&H workflow more effectively, and to have a filing system for quick reference purposes.

4. Expected benefits

a. The community

There is a possibility that this could result in quicker responses to residents.

b. The environment

c. Other

5. Implications

5.1 Legal	-
5.2 Risks	-
5.3 Financial	-
5.4 Time scales	The form will start to be used immediately upon its adoption.
5.5 Stakeholders & Social Value	An improved workflow for P&H in general
5.6 Contracts	-
5.7 Climate & Sustainability	-
5.8 Crime & Disorder	-
5.9 Health & Safety	-
5.10 Biodiversity	-
5.11 Privacy Impact	-
5.12 Equality & Diversity	The form will be accessible to all

6. Appendices

Appendix A – The recommended P&H Committee Internal Notification Form

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Community House,
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P&H Committee – Internal Notification Form

LDC REFERENCE Number (if relevant)	
LDC Planning / Enforcement Officer	
Subject	
Location	
Reported to 'Fix My Street' or via the 'Love Clean Streets' app? (If so, please supply reference # and any relevant details)	
Action required by PTC Officer	
Background Information	
Form completed by	
Date form completed	

Next Steps:

1. Please save this file in the following filename format:-

P&H Notification Form_[LDC reference number]_[date]

(i.e. P&H Notification Form_ LW/24/0357_280524)

2. Return the completed form to: victoriaonis@peacehaventowncouncil.gov.uk and cc zoepolydorou@peacehaventowncouncil.gov.uk

Thank you.

Complaint No.	Date Received	Area	Category	Details of Complaint	Actions taken	Current Status	Relevant Committee
179	5/3/2024	Non PTC land	Overhanging foliage	overgrown hedge corner of sutton avenue/arundel road	reported on fix my street and escc have sent a letter to the homeowner	Referred to ESCC	
190	5/21/2024	Non PTC land	Grass verges	1st cut in april (grass verge near outlook ave) didnt happen. dangerous to exit blakeney avenue	email to escc highways	Closed	<p>promised 1st cut of the grass verges due in April didn't happen. The grass is very long but I'm concerned that it won't be cut as in the last couple of weeks, wild flowers have appeared. I hope ESCC highways are going back on the promise of regular cuts befitting an urban area for this stretch of the a259. It's difficult walking to and from the bus stop in Blakeney Avenue, so I end up having to cross this busy 40mph stretch twice.</p> <p>advised the land will be designated as urban rather than rural, but missed this year finalised contract. next year the area should get full urban cuts.</p>

Planning & Highways Committee - Action Plan

updated 25.04.2024

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	Public rights of way TFG - Concrete path from Lower Hodder Farm to Centenary Park.	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing	23/05/23 - Committee agreed members for the TFG - Cllr Griffiths, Cllr Gordon-Garrett, and a member of the public. 5/9/23 Cllr Seabrook - the concrete path, that this is now open again so the work of the public rights of way TFG will need to resume. 01/03/24 extended concrete path open Next meeting date set for 29th July at 9.30am - schools, local PCSO, fire safety representative, school PTA, governors will be invited. Still no attendance from the schools. Assistant Projects Officer has forwarded the schools information on Ellie Thornton foundation where grants of £500 are available to improve the safety of children entering and exiting schools. Road Safety Officer Steve O'Connell will be shortly visiting schools to discuss as no attendance at the public safety meetings. * Need more volunteers to support speed checks, so that data can be collated for the purchase of a SID. Need volunteers and data in order to purchase a SID we need regular data to prove problem areas. PTC have advised for volunteer's numerous times along with 2 speed watch presentations held by police traffic officer Steve O'Connell. Only 2/3 residents attended the sessions and didn't volunteer. Another option to speed along this process would be to purchase a speed strip which can be set up to record the speed of cars for a week 24/7. The approx. cost will be £500 * operation downsway - drones will be used to combat anti social bikes and used across fields and areas * defib at CH - needs to be fixed to wall inside or outside. Research operation of applying to Police Property Act Fund (PPAF), to help go towards installing outside. * safe spaces - need to promote to local businesses - Cllr Seabrook to provide statement of the benefits of the safe space app which has been taken away. This statement will be forwarded on to Police & Crime Commissioner (PCC) who were previously funding the app. * a safety event was discussed - this could be included at next years summer fair with all emergency services invited. Police Road Safety Officer happy to bring a police vehicle along for children . Next meeting date 29th July 2024
2	09/08/2022	Speed activated sign	For the Public Safety TFG to investigate, discuss, and liaise with Telscombe Town Council about the speed activated sign, and report back to the P&H Committee.	Committees & Assistant Projects Officer	23/05/23 - TFG formed to look at the report, alongside the public realm, and advertising on planters. 13/06/23 - Cllr Gallagher informed Committee that a TFG meeting will be organised soon, and that LDC & ESCC Cllrs are being invited to join. * Public realm and wildlife TFG planned for a date in April 2024 to discuss the Kaner Olette
4	23/05/2023	Kaner Olette Report	To go through the report and create actionable items.	TFG	13/07/23 - Committees & Assistant Projects Officer attended a site meeting with Cllrs Campbell & Gordon-Garrett with ESCC Highways Officers & Brighton & Hove Buses representative. Report to come back to Committee. 25/7/23 - To monitor progress by ESCC in relation to the bus stops.
5	04/07/2023	Pelham Rise Bus Stops	Officers to liaise with ESCC Officers about accessibility on Pelham Rise, particularly bus stops.	Committees & Assistant Projects Officer	w/c 29/9/23 ESCC Traffic Safety site visit to Pelham rise to discuss access to bus stops and proposal re access and shelter needs. Await response. 19/9/23 - proposed design & extras of shelter in pelham rise agreed by suppliers. just need to select colour and order will be placed. Projects officer has requested 2 colours so that the shelter is two tone to aid visually impaired bus users 10/10/23 design and colour were forwarded to ESCC on 21/09/23 - Committees Officer sent follow up 10/10 for timeframes. 17/10/23 - bus shelter to be installed w/c 11th or 18th December 21/02/24 ESCC have advised that road markings will be added within 3 months and then Assistant projects officer will investigate adding speed signage in this area. (July onwards) 29/05/24 road markings completed. Committees and Assistant projects officer will investigate for speed signage on Pelham Rise.
6	31/10/2023	Lake Drive Pond	The pond needs some care and to bring it back to the happy thriving place for wildlife it once was.	Committees & Assistant Projects Officer	CAP Officer has been trying to push for a ecologist/management plan for nearly 2 years. Pond is in poor state, stagnant and wildlife has all disappeared. 22.11.23 Email sent (with attached 2 year timeline) to councillors & Andy Frost for an update on this pond due to resident complaints and concerns - awaiting response 2 x emails sent to Cllr Julia Carr 21/12/ & 8/1 on Cllr Donovans request due to having interest to help with the pond. no response, Cllr Carr unable to help. 12/4 Cllr Gallagher has contacted Chris Bibb
7	26/02/2024	EV Chargers			10/3/24 1st phase of installations in LDC have taken place with a company called Connected Kerbs. Peacehaven is likely to be in the 2nd Phase possibly the Lewes District car parks. Roderick Ave North, Piddinghoe Ave and Steyning ave. The LDC Officers want to evaluated the installation to make sure all satisfactory before proceeding with Phase 2

