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Minutes of the meeting of the Leisure, Amenities, & Environment Committee meeting held in the Anzac Room, Community House on Tuesday 18<sup>th</sup> March 2025 at 7:30pm.

**Present:** Cllr Sharkey (Chair), Cllr Gallagher, Cllr Wood, Cllr Fabry, Cllr Griffiths, Cllr Harman.

**Officers:** Kevin Bray (Parks Officer), George Dyson (Town Clerk).

No members of the public were in attendance.

### 1 LA 988 CHAIRS ANNOUNCEMENT

The Chair opened the meeting at 19:30, welcomed members, read out a statement on Civility & Respect, briefly ran through the building fire procedures, and asked that mobile phones be put onto silent.

**2 LA 989 PUBLIC QUESTION TIME** - *There will be a 15-minute period whereby members of the public may ask questions on any relevant LEISURE, AMENITIES & ENVIRONMENT matter.*

There were no public questions.

### 3 LA 990 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies were received from Cllr Studd and Cllr Ashby-Parkin. Cllr Harman was substituting for Cllr Studd.

### 4 LA 991 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr Wood declared an interest as an allotment plot holder.

### 5 LA 992 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON TUESDAY 21<sup>ST</sup> JANUARY 2025

**Proposed by:** Cllr Gallagher      **Seconded by:** Cllr Griffiths

The minutes of 21<sup>st</sup> January 2025 were **agreed** and **adopted**.

### 6 LA 993 TO NOTE BUDGET UPDATE

Cllr Griffiths asked about how much is left in the vandalism budget following the graffiti at Centenary Park this week. The Parks Officer confirmed that there was still money left in the vandalism budget.

Cllr Gallagher asked for some explanations regarding the CIL report.

The Committee **noted** the budgetary update.

## **7 LA 994 TO NOTE ACTION PLAN**

The Parks Officer advised that the Pump Track has gone back onto the action plan following an update from Lewes District Council, otherwise there are no significant changes to the Action Plan.

The Committee **noted** the Action Plan.

## **8 LA 995 TO NOTE ALLOTMENTS UPDATE**

The Parks Officer summarised the report. Cllr Wood asked about whether the Council could consider reducing the size of some allotments for tenants who would prefer a smaller, more manageable plot.

Cllr Gallagher asked whether the tenants who have not yet returned their tenancy agreements are still tending to their plots. The Parks Officer advised that he is planning on inspecting this week. Cllr Gallagher also requested that the Allotment Liaison Councillors meet with the Parks Officer in the coming week.

## **9 LA 996 TO NOTE COMPLAINTS LOG**

The Committee **noted** the complaints log, also highlighting that the reported issues with Crows seems to have improved.

## **10 LA 997 TO NOTE BUSINESS PLAN**

The Chair informed the Committee that she is meeting with the Clerk tomorrow to discuss the business plan.

Committee **noted** the business plan.

## **11 LA 998 TO AGREE THE OVAL TFG REPORT**

The Parks Officer summarised the recommendations from the TFG in the report, particularly relating to accessibility to the park and the grass cutting schedules.

It was proposed that Committee agree to the recommendations in the report.

**Proposed by:** Cllr Griffiths                      **Seconded by:** Cllr Wood

The Committee **resolved** to **agree** to this proposal.

## **12 LA 999 TO NOTE THE FA FOOTBALL PITCH REPORT**

The Parks Officer summarised the report, highlighting the improvements to the pitches.

The Committee **noted** the report.

## **13 LA 1000 TO NOTE PLAYGROUND CONDITION OF EQUIPMENT REPORT**

The Parks Officer introduced the report and gave some additional background information to the playgrounds, and informed Committee that he is also working on a project looking at a 10-year plan for the parks.

The Chair asked about whether a list of play equipment works needed could be put into some sort of priority order, the Parks Officer expanded on how this could be done.

Cllr Gallagher asked about the possibility of putting some natural play equipment in, the Committee discussed how inclusive some of this sort of equipment is.

Committee **noted** the report.

#### **14 LA 1001 TO NOTE MUGA COURT UPDATE**

The Parks Officer summarised the report to the Committee.

Cllr Gallagher asked that the plans be sent around to Committee members again, the Parks Officer advised that we are awaiting an updated plan from Lewes District Council, and will circulate it once available.

Committee **noted** the report.

#### **15 LA 1002 TO NOTE PUMP TRACK UPDATE**

The Parks Officer explained that a pump track in Centenary Park appears to have become a possibility again, but that it's in the very early stages of discussion.

Cllr Gallagher highlighted that the matter would need to come back to Council for discussion to see if it's still a priority and a sensible use of CIL money. The Parks Officer advised that he would keep Committee updated with any progress.

#### **16 LA 1003 TO AGREE CAR LIGHTING REPORT**

The Parks Officer gave an overview of the report and the recommendations from the TFG, the Committee briefly discussed the provision of lighting in the car parks.

Cllr Gallagher suggested that the project should be put on hold until we know what is happening with the Hub refurbishment.

It was proposed that Committee note the report and request that the Policy & Finance Committee investigate how the project could be funded to install solar lighting, and that any broken lights look to be replaced.

Proposed by: Cllr Griffiths                      Seconded by: Cllr Fabry  
The Committee **resolved** to **agree** to this proposal.

#### **17 LA 1004 TO AGREE SIGNAGE REPORT**

The Parks Officer informed the Committee of the recommendation from the Meetings & Projects Officer.

It was proposed that Committee agree to proceed with the aluminium signs, quoted at £2927.33.

**Proposed by:** Cllr Fabry                      **Seconded by:** Cllr Gallagher  
The Committee **resolved** to **agree** to this proposal.

Committee asked for a slight reword from "Over/ Under 12s" to "Most Suitable for Under/ Over 12s" and from "Strong language" to "Offensive language".

Proposed by: Cllr Fabry                      Seconded by: Cllr Wood  
The Committee **resolved** to **agree** to this proposal.

The Committee asked to put on record their thanks to the Meetings & Projects Officer for her work on this project.

#### **18 LA 1005 TO CONFIRM DATE OF NEXT MEETING AS THE 13<sup>TH</sup> MAY 2025**

The next meeting was confirmed as 13<sup>th</sup> May 2025.

*There being no further business, the meeting closed at 20:21.*