

George Dyson  
Town Clerk

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Community House,  
Meridian Way,  
Peacehaven,  
East Sussex,  
BN10 8BB.

**Councillors on this Committee:**

**EX OFFICIO** Cllr D Seabrook (Chair of Council), Cllr I Sharkey (Vice Chair of Council)

Cllr M Campbell (Chairman), Cllr K Gordon-Garrett (Vice Chair), Cllr S Wood, Cllr C Gallagher,  
Cllr I Sharkey, Cllr I Alexander, Cllr S Studd

**30<sup>th</sup> April 2024**

**Dear Committee Member,**

You are summoned to a meeting of the **PLANNING & HIGHWAYS COMMITTEE** which will be held in the Anzac Room, Community House, Peacehaven on **Tuesday 7<sup>th</sup> May 2024 at 7.30pm.**

A handwritten signature in black ink, appearing to read "G Dyson".

**George Dyson**  
Town Clerk

**A G E N D A**

**GENERAL BUSINESS**

- 1 PH1940 CHAIR ANNOUNCEMENTS**
- 2 PH1941 PUBLIC QUESTIONS** - *There will be a 15-minute period whereby members of the public may ask questions on any relevant Planning & Highways matter.*
- 3 PH1942 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**
- 4 PH1943 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**
- 5 PH1944 TO ADOPT THE MINUTES FROM THE 9<sup>TH</sup> APRIL 2024**
- 6 PH1945 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**
- 7 PH1946 TO RECEIVE A VERBAL REPORT FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**
- 8 PH1947 WILDFLOWERS AND PUBLIC REALM ALONG SOUTH COAST ROAD TFG**
- 9 PH1948 UPDATE ON EV CHARGERS AND AIR QUALITY MONITORING BY THE DELL PLAYGROUND**
- 10 PH1949 MERIDIAN MONUMENT AND AREA UPDATE**
- 11 PH1950 TO DECIDE ON ACTION RE BOLLARDS OUTSIDE SUBWAY**
- 12 PH1951 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):**

- a. Planters, Wildflowers and Public realm along South Coast Road
- b. Public Safety Working Party
- c. Rights of way
- d. Grass – cutting contract
- e. Meridian Monument and Area TFG

**13 TO COMMENT on the following Planning applications as follows:-**

<p><b>PH1952</b> LW/24/0128 51 South Coast Road Peacehaven</p> <p><b>Case Officer</b> James Emery</p> <p><b>Deadline</b> extended</p>	<p>Roof extension to create gable end, extension to existing rear dormer, removal of side porch and alterations to existing fenestration at front elevation</p>
<p><b>PH1953</b> LW/24/0276 2 Steyning Avenue Peacehaven</p> <p><b>Case Officer</b> James Smith</p> <p><b>Deadline</b> 14.5</p>	<p>Single storey rear extension with rear pitched dormer and fenestration alterations</p> <p><a href="https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?keyVal=SBMHDQJDLHQ00&amp;activeTab=summary">https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?keyVal=SBMHDQJDLHQ00&amp;activeTab=summary</a></p>
<p><b>PH1954</b> LW/23/0115 31 Slindon Avenue Peacehaven</p> <p><b>Case Officer</b> James Smith</p> <p><b>Deadline</b> 22.5</p>	<p>Outline planning application with all matters reserved except access for the demolition of existing conservatory and erection of detached chalet style bungalow</p> <p><a href="https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?keyVal=S8USINJDKQT00&amp;activeTab=summary">https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?keyVal=S8USINJDKQT00&amp;activeTab=summary</a></p>
<p><b>PH955</b> LW/24/0313 124 The Promenade Peacehaven</p> <p><b>Case Officer</b> Ella Rigluth</p> <p><b>Deadline</b> 22.5</p>	<p>Single storey first floor/roof extension with external access staircase for secondary accommodation, single storey side extension and fenestration alterations</p> <p><a href="https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?keyVal=SCC3L9JDLOS00&amp;activeTab=summary">https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?keyVal=SCC3L9JDLOS00&amp;activeTab=summary</a></p>
<p><b>PH1956</b> LW/24/0223/CD 81 - 83 South Coast Road Peacehaven</p> <p><b>Case Officer</b> Ella Rigluth</p> <p>To note / comments can still be submitted if needed.</p>	<p>Discharge of Conditions: 2 (Pre-comm CEMP), 3 (Pre-comm Contamination) and 4 (Pre-comm Pavement Improvements) in relation to approval LW/20/0825  </p> <p><a href="https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?activeTab=details&amp;keyVal=SAN2CPJDL8Q00">https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?activeTab=details&amp;keyVal=SAN2CPJDL8Q00</a></p>
<p><b>PH1957</b> LW/24/0209 27 Coney Furlong Peacehaven</p> <p><b>Case Officer</b> Kathryn Andrews</p> <p><b>Deadline</b> 13.5</p>	<p>Single storey 4m rear extension, single storey side extension (detached bungalow - Class A) and dormer to loft conversion (Class B)</p> <p><a href="https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=SADT09JDL6J00">https://planningpa.lewes-eastbourne.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&amp;keyVal=SADT09JDL6J00</a></p>

**14 TO NOTE the following Planning decisions**

<p><b>PH1958 LW/24/0111</b> Scout Hut Arundel Road Peacehaven</p>	<p>Demolition of existing Scout Hut, erection of Scout Hut with parking, creation of pedestrian/wheelchair accessible path and associated landscaping</p> <p>Lewes DC <b>Grants</b> permission Peacehaven's Planning &amp; Highways Committee <b>supported</b> this application</p>
<p><b>PH1959 LW/24/0105</b> Land Adjacent 4 to 4 Telscombe Road Peacehaven</p>	<p>Change of use from agricultural land to residential, erection of dwellinghouse with associated landscaping and parking</p> <p>Lewes DC <b>REFUSED</b> permission Peacehaven's Planning &amp; Highways Committee proposed to oppose this application on the same grounds as the Planning Officer, that it is within the setting of the South Downs National Park, and concerns about drainage issues.</p>
<p><b>PH1960 LW/24/0040/CD</b> Peacehaven And Telscombe Football Club Piddinghoe Avenue Peacehaven</p>	<p>Discharge of Condition 2 (Written Scheme of Investigation) in relation to approval LW/23/0522</p> <p>That the Discharge Of Conditions Application is Split Decision</p>
<p><b>PH1961 LW/24/0021</b> 32 Horsham Avenue Peacehaven</p>	<p>Single storey front extension with garage conversion and extension of existing dropped kerb and driveway</p> <p>Application withdrawn Peacehaven's Planning &amp; Highways Committee <b>supported</b> this application</p>
<p><b>PH1962 LW/23/0749</b> 3A Capel Avenue Peacehaven</p>	<p>Raising of roof pitch, hip to gable front and rear roof extension, 2no. side dormers, 3no. rooflights and addition of Juliet balcony to front (AMENDED DESIGN)</p> <p>Lewes DC <b>Grants</b> permission Peacehaven's Planning &amp; Highways Committee <b>supported</b> this application</p>
<p><b>PH1963 LW/23/0449</b> 170 - 172 South Coast Road Peacehaven</p>	<p>First floor added over shop to create 3No. one bedroom flats including balconies with associated car spaces, bike stands, refuse area and external stair</p> <p>Lewes DC <b>Grants</b> permission Peacehaven's Planning &amp; Highways Committee <b>supported</b> this application</p>
<p><b>PH1964 LW/23/0427</b> 5 Greenhill Way Peacehaven</p>	<p>Variation of Condition 2 (Approved Plans) in relation to approval LW/20/0452 to amend the position of the bungalow</p> <p>Lewes DC <b>Grants</b> permission Peacehaven's Planning &amp; Highways Committee <b>noted</b> this application</p>
<p><b>PH1965 LW/24/0183/CD</b> 35 Horsham Avenue Peacehaven</p>	<p>Discharge of Condition 11 (Archaeological Works) in relation to the approval of LW/23/0398</p> <p>Lewes DC <b>Grants</b> permission</p>

<b>PH1966 LW/24/0087</b> 7 Bramber Close Peacehaven	Addition of side dormer  Lewes DC <b>Grants</b> permission Peacehaven's Planning & Highways Committee <b>supported</b> this application
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**15 PH1967 TO NOTE PLANNING & HIGHWAYS COMPLAINTS**

**16 PH1968 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.**

**17 PH1969 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 4<sup>TH</sup> JUNE 2024**

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**DRAFT Minutes of the meeting of the Planning & Highways Committee meeting held in the Anzac Room, Community House on 9<sup>th</sup> April 2024 at 7.30pm**

**Present:** Cllr Campbell (Chair), Cllr Gordon-Garrett (Vice Chair), Cllr Alexander, Cllr Gallagher, Cllr Sharkey, Cllr Studd, Cllr Wood, Cllr Seabrook.

**Officers:** Vicky Onis (Committees and Assistant Projects Officer), Zoe Polydorou (Meetings & Projects Officer).

3 members of the public were in attendance.

**1. PH1920 CHAIR ANNOUNCEMENTS**

The Chair opened the meeting at 7:32pm, welcomed everyone, and briefly ran through the fire exit procedure.

**2. PH1921 PUBLIC QUESTIONS.**

There were 0 public questions.

**3. PH1922 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

There were no apologies for absence.

**4. PH1923 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

There were no declarations of interest.

**5. PH1924 TO ADOPT THE MINUTES FROM THE 5<sup>th</sup> MARCH 2024**

It was proposed to accept the minutes.

Proposed by: Cllr Sharkey                      Seconded by: Cllr Seabrook

The Committee **resolved** to **adopt** the minutes of the 5<sup>th</sup> March 2024.

**6. PH1925 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

Cllr Gallagher raised that some funds would be carried forward into earmarked reserves, and the Chair agreed.

The budgetary report was **noted**.

**7. PH1926 TO RECEIVE A VERBAL UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**

Cllr. Gallagher explained the steering group was to meet soon, where LDC's Planning Policy Officer would update them on the extra 2 weeks consultation, and raised that the Conditions and Consultation, at the end of the Neighbourhood Plan, will be updated, as well as any comments from the examiner.

The update was **noted**.

**8. PH1927 TO AGREE TO THE RECOMMENDATIONS WITHIN THE MERIDIAN MONUMENT AND ITS SURROUNDING AREA REPORT**

The Meetings and Projects Officer introduced and explained the report is not related to the Planters, Wildflowers and Public Realm along the South Coast Road TFG.

The photo of the information board, that had since been found prior to the report being written, was shown on the screen.

Members discussed the content for the information board, as well as the monument's cleaning schedule and funds, who owns the area surrounding the monument, along with accessibility.

The Chair confirmed that PTC has a licence for the paved area, own the benches, and the strip of grass between the paved area and Horsham Avenue is likely owed by LDC.

It was proposed that a TFG should be set up.

Proposed by: Cllr Seabrook                      Seconded by: Cllr Alexander

The Committee **resolved to agree** to set up a TFG.

It was agreed the Meridian Monument and Area TFG members would be Cllr. Seabrook, Cllr Campbell, and that other Committee members and all other Councillors are to be emailed a membership invite to the TFG.

Cllr. Studd agreed to send monument cleaning costs to the relevant Officer, and that the TFG will report back at the next meeting.

**9. PH1928 TWO-WEEK EXTRA CONSULTATION ON NEIGHBOURHOOD PLAN: TO NOTE THE CHANGES IN THE DECEMBER NPPF AND DISCUSS, BEFORE THE STEERING GROUP Q&A WITH LDC PLANNERS**

Cllr Seabrook thanked the Chair and Vice Chair for the detailed work on the report.

Cllr. Gallagher agreed that a lot of work had gone into the report, and expressed interest in items 13 & 14, summarising that there are times when certain development cannot be overridden by Town Councils.

The changes were **noted**.

**10. PH1929 TO NOTE THE VERBAL REPORT ON BEE ROAD JUNCTION WITH CHALKERS RISE**

The Chair explained that the absence of a fence is causing an issue, particularly at the end of Bee Road, that discussions were taking place, but that there was currently no conclusion to report.

The report was **noted**.

**11. PH1930 TO NOTE THE REPORT ON AIR QUALITY MONITORING AND AGREE THE APPROPRIATE AUTHORITY IS REQUESTED TO PLACE AN AIR QUALITY MONITORING DEVICE BETWEEN THE DELL PARK AND THE A259 ALIGNED WITH THE PLAYGROUND**

The Meetings and Projects Officer introduced the report.

The Chair raised that there is concern over the air quality at the playground.

Cllr. Seabrook queried the results from the current diffusion tubes along the A259, to which Cllr. Gallagher clarified there is no issue with air quality, and that it is expensive to install the device.

Cllr. Seabrook and Cllr. Gallagher suggested a handheld device.

Cllr. Seabrook raised that the costs need to be investigated.

Cllr. Alexander suggested the importance of monitoring the area before the new playground equipment at The Dell is installed, and it was suggested by the Chair that an existing device could be moved to the playground area in view of cost.

20:00 - Standing Orders were suspended.

District Councillor O'Connor suggested they would send contact details of an air quality contact at LDC to the Meetings and Projects Officer. And there was a brief general discussion around air quality monitoring.

20:02 - Standing orders were reinstated.

Cllr. Gallagher suggested the option of planting hedging.

Cllr. Seabrook raised that a device may alarm visitors to the park.

Meetings and Projects Officer to contact the air quality Officer about the various items discussed at LDC and report back to Committee.

20:04 - 3 attendees left.

The report was **noted**.

## **12. PH1931 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):**

### **a. Planters, Wildflowers and Public realm along South Coast Road**

Cllr Gallagher explained this is also on the Action Plan, and the two need to co-ordinate. The Meetings & Projects Officer is arranging a meeting to look at the Kaner Olette Report.

It was discussed that the planters are now being advertised for adverts, so the Chair suggested 'planters' is removed from the TFG name.

### **ii. Public Safety Group**

Cllr. Seabrook confirmed there had not been another meeting since the last one reported.

### **iii. Rights of way**

Cllr. Gordon-Garrett confirmed there had not been another meeting since the last one reported.

### **iv. Grass – cutting contract**

The Chair explained this had not started.

Cllr. Alexander raised that the new ESCC contract is with IdVerde.

20:06 1 attendee re-joined the meeting.

## **13. TO COMMENT on the following Planning applications as follows:-**

### **PH1932 LW/23/0749 3a Capel Avenue Peacehaven**

Members discussed the type of windows, and their position, and it was raised that LDC Officers would check the 45-degree rule.

It was proposed to make no comment.

Proposed by: Cllr Studd      Seconded by: Cllr Wood

The Committee **resolved** to **make no comment** on this application.

### **PH1933 LW/24/0147 5 Highsted Park Peacehaven**

Related photos were displayed on the screen.

The current outbuilding was generally discussed, including its quality, type, being beyond the settlement boundary, and it was mentioned that TPOs trees might have been cut down.

The Chair suggested five conditions if members did decide not to oppose the application:-

1. Check that existing foundations are already adequate.
2. The wooden exterior to be retained.
3. That it remains part of the existing dwelling and further habitable construction is never permitted on the site (with no permitted development per Policy DM 5).
4. That there is no window on the northern side of building, as this would affect dark skies policy.
5. If the TPO has already been violated, more trees are to be planted.

It was proposed to oppose this application on the basis that it was outside the settlement boundary, and breached policies DM1-12 and PT1.

Proposed by: Cllr Gallagher Seconded by: Cllr Gordon-Garrett  
The Committee **resolved** to **oppose** this application.  
Cllr Sharkey abstained.

The Chair proposed the 5 conditions as mentioned be applied should permission be granted.  
Proposed by: Cllr Campbell Seconded by: Cllr Wood  
The Committee **resolved** to **agree** to the proposal.

20:24 – 1 attendee left.

**PH1934** LW/23/0395 1 Bramber Avenue Peacehaven  
The Chair summarised the item.

It was proposed to support the application.  
Proposed by: Cllr. Seabrook. Seconded by: Cllr. Sharkey  
The Committee **resolved** to **agree** to **support** the application.

It was requested that LDC Officers to look into the problem of the closing of the parking space in the house next door, who is the same owner.

**PH1935** LW/24/0208 244 South Coast Road Peacehaven

It was proposed to support this application.  
Proposed by: Cllr Seabrook Seconded by: Cllr Gordon-Garret  
The Committee **resolved** to **agree** to **support** the application.

#### **13 TO NOTE the following Planning decisions**

**PH1936** LW/24/0183/CD 35 Horsham Avenue Peacehaven  
The Planning decision was **noted**.

#### **14. PH1937 TO NOTE PLANNING & HIGHWAYS COMPLAINTS**

The Committee **noted** this.

#### **15. PH1938 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.**

The Chair suggested updates to the items are made with an Officer prior to the next meeting.  
Cllr. Gallagher mentioned the next 'Wildflowers and Public Realm along the South Coast Road' TFG meeting, and other factors, that may help move the action plan forward.

The Chair requested an Officer contact Cllr. Fabry to find out about EV Chargers.

#### **16. PH1939 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 7<sup>TH</sup> MAY 2024**

The next meeting was **confirmed** as Tuesday 7<sup>th</sup> May 2024 at 7.30pm.

*There being no further business the meeting ended at 20:33.*



## Detailed Income &amp; Expenditure by Budget Heading 30/04/2024

Month No: 1

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>200 Planning &amp; Highways</u>							
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	<b>0</b>	<b>1,850</b>	<b>1,850</b>	<b>0</b>	<b>1,850</b>	<b>0.0%</b>	<b>0</b>
4101 Repair/Alteration of Premises	0	2,500	2,500		2,500	0.0%	
4111 Electricity	0	1,092	1,092		1,092	0.0%	
4171 Grounds Maintenance Costs	0	500	500		500	0.0%	
4850 Grass Cutting Contract	11,536	11,536	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	<b>11,536</b>	<b>15,628</b>	<b>4,092</b>	<b>0</b>	<b>4,092</b>	<b>73.8%</b>	<b>0</b>
<b>Net Expenditure</b>	<b>(11,536)</b>	<b>(17,478)</b>	<b>(5,942)</b>				
Grand Totals:- Income	<b>0</b>	<b>0</b>	<b>0</b>			<b>0.0%</b>	
Expenditure	<b>11,536</b>	<b>17,478</b>	<b>5,942</b>	<b>0</b>	<b>5,942</b>	<b>66.0%</b>	
<b>Net Income over Expenditure</b>	<b>(11,536)</b>	<b>(17,478)</b>	<b>(5,942)</b>				
<b>Movement to/(from) Gen Reserve</b>	<b>(11,536)</b>						

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<b>Committee:</b>	P&H	<b>Agenda Item:</b>	PH1947
<b>Meeting date:</b>	7 <sup>th</sup> May 2024	<b>Authors:</b>	Meetings & Projects Officer
<b>Subject:</b>	<b>Wildflowers and Public realm along South Coast Road TFG</b>		
<b>Purpose:</b>	To update progress of the TFG		

**Recommendation(s):**

To **note** the report

## 1. Background

The TFG have met on various occasions, and the next meeting is planned for Monday 29<sup>th</sup> April 2024. At the next meeting projects within the Kaner Olette report will be identified and brought to the next P&H meeting.

With regards to planting on the South Coast Road, the Parks Officer has advised that the yearly plan is bulbs are planted for spring, and that summer bedding plants are purchased at the end of May (ready for planting in planters at the beginning of June, and then two weeks later trailing plants are planted in baskets/containers). The Parks Officer is happy to discuss the planting plan and is open to plant suggestions.

Since this TFG formed the Committees and Assistant Projects Officer has been working tirelessly to improve the area around the Roderick Avenue toilets, by having the graffiti removed from the green boxes, and removing or at least straightening the wonky bike rack. Both issues can now be reported as resolved (as per the images below).

Image 1 – Graffiti removed from the green boxes.

### Before



### After



Image 2 – Removal of the bent bike rack and 2 posts.

**Before**



**After**



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<b>Committee:</b>	Planning & Highways	<b>Agenda Item:</b>	PH
<b>Meeting date:</b>	7 <sup>th</sup> May 2024	<b>Authors:</b>	Meetings & Projects Officer
<b>Subject:</b>	<b>Update on EV Chargers and Air Quality Monitoring by the Dell Playground</b>		
<b>Purpose:</b>	To update Committee on status		

**Recommendation(s):**

1. To **note** the EV Chargers update.
2. To **note** the Air Quality Monitoring update.

## 1. Background

### EV Chargers

At the last P&H Committee meeting The Chair requested an Officer contact Cllr. Fabry to find more out about EV Chargers for Peacehaven (PH1938).

The Meetings & Projects Officer has since received information that the 1st phase of installations in LDC have taken place, and that Peacehaven is likely to be the 2nd Phase - possibly the Lewes District car parks, Roderick Ave North, Piddinghoe Ave and Steyning Avenue (but before proceeding with phase 2, that LDC Officers want to evaluated the installation to make sure all satisfactory).

The Meetings & Projects Officer contacted the Specialist Advisor (sustainability) Officer at LDC to confirm the above, and also query ESCCs involvement in the EV works. To date there has not been a response.

### Air Quality Monitoring by the Dell Playground (PH1930)

Various questions where raised at the last meeting in relation to the Air Quality Monitoring Along the A259 report. The Meetings & Projects Officer was passed the contact details of the relevant Officer at LDC, who the questions have been raised with. To date there has not been a response.



<b>Committee:</b>	Planning and Highways	<b>Agenda Item:</b>	PH
<b>Meeting date:</b>	7 <sup>th</sup> May 2024	<b>Authors:</b>	Meetings & Projects Officer
<b>Subject:</b>	<b>Meridian Monument and Area Update</b>		
<b>Purpose:</b>	To update Committee on progress of the TFG		

**Recommendation(s):**

To **note** the report.

## 1. Background

The Meridian Monument and Area TFG was set up at the last Committee meeting, and have met once since then.

6 areas have been identified as areas that could be improved/renovated (please see related photos in Appendix A):-

1. Information Board
2. Meridian Monument, and its surrounding surface
3. The current dog bin
4. The 2 benches
5. Meridian Line Accessibility
6. The current sign on Horsham Avenue

### 1. Information Board

This is no longer in situ since it blew off. The information board itself (without the frame) is available, but is in a state of disrepair. The position/height of the previous board was too high for those lower down.

The TFG discussed:-

Relocating the board to a more sheltered position behind the monument. Alternatively, it could remain in the same place, with the design instead narrower and longer to reduce the wind force and make it accessible to all, including children.

The information on the previous board, along with any additional information, will be brought to the next meeting for discussion.

### 2. Meridian Monument, and its surrounding surface

The Projects and Officer is obtaining quotes from professional cleaners and painters for the following works:-

Monument:

- Remove any flaking, loose paint and render on monument and steps.
- Replace areas of damaged render on monument.
- Renovate the steps to ensure they are made good ready for painting.
- Make good monument ready for painting.
- Renovate the brass plaques to ensure the lettering is legible.

- Undercoat and 2 coats of masonry paint.
- Clean the remaining steps around the monument.
- Renovate damaged corning and make good ready for painting.
- Renovate the ball at the top.

Surrounding Surfacing:

- Clean the surrounding surface areas (as per the area highlighted below):-



**3. The current dog bin**

- This is PTC's bin so can be removed if agreed at Committee.
- The replacement one could be something like this: <https://wybone.co.uk/product/double-never-rust-litter-bin/>, or <https://wybone.co.uk/product/never-rust-litter-bin/>.
- The recommendation is the smaller bin, since a larger one would attract more waste.
- The grounds team would continue to collect the waste.

**4. The 2 benches**

The grounds team have started work on improving these.

**5. Meridian Line Accessibility**

The TFG discussed making the line accessible, so that the line can be straddled by everyone.

As this is LDC land the Meetings & Projects Officer has suggested that it would seem appropriate to invite Peacehaven Councillors who are also Lewes District Councillors, whose knowledge could relate to this project, to the next TFG meeting.

**6. The current sign on Horsham Avenue**

The TFG discussed improving the directional signage to the monument.

The Meetings & Projects Officer is looking into the possibility of funding for some of the items above.

Finances

The RFO has confirmed:-

- There is £600 in the budget which is for the memorial too, and there is £1500 in earmarked reserves).
- There is £500 in P&H Grounds Maintenance

**7. Appendices**

## Appendix A

### 1. Information Board



### 2. Meridian Monument, and its surrounding surface



### 3. The current dog bin



4. The 2 benches



5. The Meridian Line itself



6. The current sign on Horsham Avenue





## COMPLAINTS

Complaint No.	Date Received	Area	Category	Details of Complaint	Actions taken	Current Status
170	4/22/2024	Non PTC land	Road signs	broken road sign Cripps avenue	reported to fix my street	Referred
174	4/26/2024	Non PTC land	Pavement/verge obstruction	request of yellow lines. parking on verge	referred to escc advice given as per email sent to P&H Committee	Closed
175	4/23/2024	Non PTC land	Road signs	resident lives in culdesac and sat nav leading drivers into close.	referred to ESCC	

Planning & Highways Committee - Action Plan

updated 25.04.2024

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	Public rights of way TFG - Concrete path from Lower Hoddem Farm to Centenary Park.	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing	23/05/23 - Committee agreed members for the TFG - Cllr Griffiths, Cllr Gordon-Garrett, and a member of the public. 5/9/23 Cllr Seabrook - the concrete path, that this is now open again so the work of the public rights of way TFG will need to resume. 01/03/24 extended concrete path open
2	09/08/2022	Speed activated sign	For the Public Safety TFG to investigate, discuss, and liaise with Telscombe Town Council about the speed activated sign, and report back to the P&H Committee.	Committees & Assistant Projects Officer	<p><b>Next meeting date set for 29th July at 9.30am</b> - schools, local PCSO, fire safety representative, school PTA, governors will be invited. Still no attendance from the schools. Assistant Projects Officer has forwarded the schools information on Ellie Thornton foundation where grants of £500 are available to improve the safety of children entering and exiting schools. Road Safety Officer Steve O'Connell will be shortly visiting schools to discuss as no attendance at the public safety meetings..</p> <p>* Need more volunteers to support speed checks, so that data can be collated for the purchase of a SID. Need volunteers and data in order to purchase a SID we need regular data to prove problem areas. PTC have advertised for volunteer's numerous times along with 2 speed watch presentations held by police traffic officer Steve O'Connell. Only 2/3 residents attended the sessions and didn't volunteer.</p> <p><b>Another option to speed along this process would be to purchase a speed strip which can be set up to record the speed of cars for a week 24/7. The approx. cost will be £500</b></p> <p>* operation downsway - drones will be used to combat anti social bikes and used across fields and areas</p> <p>* defib at CH - needs to be fixed to wall inside or outside. Research operation of applying to Police Property Act Fund (PPAF), to help go towards installing outside.</p> <p>* safe spaces - need to promote to local businesses - <b>Cllr Seabrook to provide statement of the benefits of the safe space app which has been taken away. This statement will be forwarded on to Police &amp; Crime Commissioner (PPC) who were previously funding the app.</b></p> <p>* a safety event was discussed - this could be included at next years summer fair with all emergency services invited. Police Road Safety Officer happy to bring a police vehicle along for children .</p>
4	23/05/2023	Kaner Olette Report	To go through the report and create actionable items.	TFG	<p>23/05/23 - TFG formed to look at the report, alongside the public realm, and advertising on planters.</p> <p>13/06/23 - Cllr Gallagher informed Committee that a TFG meeting will be organised soon, and that LDC &amp; ESCC Cllrs are being invited to join.</p> <p>* Public realm and wildflower TFG planned for a date in April 2024 to discuss the Kaner Olette</p>
5	04/07/2023	Pelham Rise Bus Stops	Officers to liaise with ESCC Officers about accessibility on Pelham Rise, particularly bus stops.	Committees & Assistant Projects Officer	<p>13/07/23 - Committees &amp; Assistant Projects Officer attended a site meeting with Cllrs Campbell &amp; Gordon-Garrett with ESCC Highways Officers &amp; Brighton &amp; Hove Buses representative. Report to come back to Committee.</p> <p>25/7/23 - To monitor progress by ESCC in relation to the bus stops.</p> <p>w/c 29/9/23 ESCC Traffic Safety site visit to Pelham rise to discuss access to bus stops and proposal re access and shelter needs. Await response.</p> <p>19/9/23 - proposed design &amp; extras of shelter in pelham rise agreed by suppliers. just need to select colour and order will be placed. Projects officer has requested 2 colours so that the shelter is two tone to aid visually impaired bus users</p> <p>10/10/23 design and colour were forwarded to ESCC on 21/09/23 - Committees Officer sent follow up 10/10 for timeframes.</p> <p>17/10/23 - bus shelter to be installed w/c 11th or 18th December</p> <p>21/02/24 ESCC have advised that road markings will be added within 3 months and then Assistant projects officer will investigate adding speed signage in this area. (July onwards)</p>
6	31/10/2023	Lake Drive Pond	The pond needs some care and to bring it back to the happy thriving place for wildlife it once was.	Committees & Assistant Projects Officer	<p>CAP Officer has been trying to push for a ecologist /management plan for nearly 2 years. Pond is in poor state, stagnant and wildlife has all disappeared.</p> <p>22.11.23 Email sent (with attached 2 year timeline) to councillors &amp; Andy Frost for an update on this pond due to resident complaints and concerns - awaiting response</p> <p>2 x emails sent to Cllr Julia Carr 21/12/ &amp; 8/1 on Cllr Donovans request due to having interest to help with the pond. no response, Cllr Carr unable to help.</p> <p>12/4 Cllr Gallagher has contacted Chris Bibb</p>
7	26/02/2024	EV Chargers			<p>10/3/24 1st phase of installations in LDC have taken place with a company called Connected Kerbs. Peacehaven is likely to be in the 2nd Phase possibly the Lewes District car parks. Roderick Ave North. Piddinghoe Ave and Steyning ave.</p> <p>The LDC Officers want to evaluated the installation to make sure all satisfactory before proceeding with Phase 2</p>