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Town Clerk

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Community House,  
Meridian Way,  
Peacehaven,  
East Sussex,  
BN10 8BB.

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**DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 5<sup>th</sup> December 2023 at 7.30pm**

**Present:** Cllr Mary Campbell (Chair), Cllr Kiera Gordon-Garrett (Vice Chair), Cllr Isobel Sharkey (Vice Chair of Council), Cllr Cathy Gallagher, Cllr Ian Alexander, Cllr Sherral Wood, Cllr Simon Studd (non-voting).

**Officers:** George Dyson (Town Clerk).

2 members of the public were in attendance.

**1 PH1799 CHAIR'S ANNOUNCEMENTS**

The Chair opened the meeting at 19:40, welcomed everyone and apologised for the late start, and briefly ran through the building fire procedures.

**2 PH1800 PUBLIC QUESTIONS**

A member of the public asked a question about whether application LW/23/0520 has been called in by the District Councillors, and why this Committee's comments appear to be redacted on the Planning Portal.

Cllr Gallagher responded that the application hasn't been called in at this time.

The Chair explained that the comments on the planning portal would have been redacted as they weren't relevant to this application.

**3 PH1801 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

Apologies were received from Cllr Seabrook.

**4 PH1802 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

Cllr Alexander declared an interest as he lives opposite the application being considered under item PH1809.

**5 PH1803 TO ADOPT THE MINUTES FROM THE 14<sup>TH</sup> NOVEMBER 2023**

**Proposed by:** Cllr Sharkey      **Seconded by:** Cllr Wood

The minutes of the 14<sup>th</sup> November meeting were **agreed** and **adopted**.

**6 PH1804 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Committee **noted** the budgetary report.

## **7 PH1805 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**

Cllr Gallagher informed the Committee that the regulation 16 consultation has now finished and no changes are coming forward as far as she is aware, but that a full report will be going to the Full Council meeting on 19<sup>th</sup> December.

Cllr Gallagher then circulated some up to date copies of the plan for Councillors to see, and explained the importance of now implementing the projects in the plan.

## **8 PH1806 TO REVIEW AND PRIORITISE 5 ITEMS FROM THE BUSINESS PLAN ADOPTED ON 4TH JULY BY THIS COMMITTEE**

The Chair introduced the item and the Clerk reinforced some of the key points from the report.

The Chair shared some of her thoughts on what should be considered as priorities, and asked that Councillors on the Committee please email the Chair and Clerk with their thoughts so that responses can be collated and fed back to the Business Plan TFG.

## **9 PH1807 TOWARDS A LOCAL PLAN SPATIAL STRATEGY & POLICIES (REGULATION 18 CONSULTATION) CONSULTATION DATES: NOVEMBER 29-FEBRUARY 6<sup>TH</sup>**

The Committee **noted** the consultation dates.

## **10 PH1808 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):**

### **a. Wildflower grass verge survey**

This TFG reported back to the previous Committee meeting.

### **b. Planters and public realm along South Coast Road**

Cllr Gallagher gave an update on the progress of the TFG and explained that the planters in particular will form part of a larger signage project in 2024.

### **c. To Note: Revised Action Plan for Public Safety Group**

The Committee **noted** the revised action plan.

### **d. Rights of way**

Cllr Gordon-Garrett reported that the TFG had their first meeting around a week ago and identified 3 issues which are being followed up.

## **11 TO COMMENT on the following Planning applications as follows:-**

### **PH1809 TW/23/0108/TPO 2 Louvain Garden**

It was proposed that the Committee object to this planning application on the grounds that the application has not provided evidence of the required expert advice, just their own site survey, that objections in a letter sent by the owners of the trees in response to application LW/21/0014 are still valid, and that the application is inconsistent in its detail relating to the soil – describing it as both deep, but also sandy.

**Proposed by:** Cllr Wood

**Seconded by:** Cllr Gordon-Garrett

The Committee **resolved** to **object** to this application on the above grounds, with one abstention due to a declared interest.

**PH1810** TW/23/0109/TPO 2 Wendale Drive

It was proposed to support this application.

**Proposed by:** Cllr Gordon-Garrett      **Seconded by:** Cllr Gallagher  
The Committee **resolved** to **support** this application.

**PH1811** LW/23/0684 129 Edith Avenue

It was proposed to support this application.

**Proposed by:** Cllr Gordon-Garrett      **Seconded by:** Cllr Sharkey  
The Committee **resolved** to **support** this application.

**PH1812** LW/23/0683 144 The Promenade

It was proposed to support this application.

**Proposed by:** Cllr Sharkey      **Seconded by:** Cllr Wood  
The Committee **resolved** to **support** this application.

**PH1813** LW/23/0633 6 Crocks Dean

It was proposed that the Committee does not comment on this application.

**Proposed by:** Cllr Sharkey      **Seconded by:** Cllr Wood  
The Committee **resolved** to **not comment** on this application.

**PH1814** LW/23/0667/CD Land East And West Of Downs Walk

The Committee **noted** this application.

**PH1815** LW/23/0709 241 South coast Road

There was a discussion about how the signage would be lit and the impact this could have on South Coast Road.

It was proposed to support this application.

**Proposed by:** Cllr Gallagher      **Seconded by:** Cllr Gordon-Garrett  
The Committee **resolved** to **support** this application.

**12 TO NOTE the following Planning decisions:-**

**PH1816** LW/23/0588 38 Friars Avenue

**PH1817** LW/23/0498 15 Ashmore Close

The Committee **noted** these planning decisions.

**13 PH1818 TO NOTE PLANNING & HIGHWAYS COMPLAINTS SINCE THE LAST MEETING**

The Committee **noted** the complaints log.

**14 PH1819 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.**

The Chair went through the items on the Action Plan.

There was a brief discussion about the Lake Drive Pond item and where this item has come from, but that the District Council are monitoring and pushing forward the item.

**15 PH1820 TO AGREE DATE FOR THE NEXT MEETING TUESDAY 9TH JANUARY AT 6.30PM TO DISCUSS PLANNING APPLICATIONS AND ANY OTHER URGENT BUSINESS.**

The next meeting was confirmed as Tuesday 9<sup>th</sup> January 2024 at 6:30pm.

*There being no further business, the meeting was closed at 20:44.*



Mr George Dyson, Town Clerk  
Peacehaven Town Council  
Town Council Offices  
Meridian Centre  
Meridian Way  
Peacehaven, BN10 8BB

Date: 22 December 2023

please contact

our ref

your ref

[REDACTED]  
[REDACTED]  
[REDACTED]@eastsussex.gov.uk

Dear Mr Dyson

**CONSULTATION UNDER ARTICLE 13 OF THE TOWN AND COUNTRY PLANNING  
(DEVELOPMENT MANAGEMENT PROCEDURE) (ENGLAND) ORDER 2015 –**

**Proposal:** Variation of condition 2 of planning permission LW/3475/CC to reduce the scale and height of the extension, changes to the external building materials and window arrangements.

**Location:** Peacehaven Youth Centre, Roderick Avenue, Peacehaven, East Sussex, BN10 8BL

**Grid Reference:** 541078, 101608

I am writing to seek your views on the above application which falls to this Authority to determine. You can view the full application documents on our website:-

<https://apps.eastsussex.gov.uk/environment/planning/applications/register/>

Would you please let me have any comments your Council wishes to make by 19 January 2024.

However, if you require an extension of time within which to respond, please let me know. Would you ensure that a copy of your reply is forwarded directly to the District Planning Authority. Thank you for your assistance.

Yours sincerely

[REDACTED]

[REDACTED]

Principal Planning Officer

