

George Dyson  
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Community House,  
Meridian Way,  
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## Policy & Finance Committee

**Members on this Committee:** Cllr Griffiths (Chair of Committee), Cllr Campbell (Vice-Chair of Committee), Cllr Seabrook (Chair of Council), Cllr Gallagher, Cllr Donovan, Cllr Veck, Cllr Sharkey, Cllr Cheta.

24<sup>th</sup> January 2024

Members of Peacehaven Town Council's **Policy & Finance Committee** are summoned to a meeting to be held in Community House on **Tuesday 30<sup>th</sup> January 2024 at 7.30 p.m.**

George Dyson, Town Clerk.

### AGENDA

1. **PF954** CHAIR'S ANNOUNCEMENTS.
2. **PF955** PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*
3. **PF956** TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.
4. **PF957** TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.
5. **PF958** TO ADOPT THE COMMITTEE'S MINUTES OF 12<sup>TH</sup> DECEMBER 2023
6. **PF959** TO RECEIVE THE MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 20<sup>TH</sup> NOVEMBER 2023
7. **PF960** TO NOTE THE DRAFT MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 18<sup>TH</sup> JANUARY 2024.
8. **PF961** TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -
  - a. Finance Officer's report.
  - b. Bank account & Bank Reconciliation statements (for signing).
  - c. Income & Expenditure report.
  - d. Balance Sheet.
  - e. CIL & S.106 report (income, expenditure & bids).
  - f. List of payments (for approval).
  - g. Review of external contracts, SLA's & their ongoing authorization.
  - h. Funding report for buildings equipment maintenance works.
9. **PF962** TO DISCUSS THE COMMITTEE'S ACTION PLAN AND AGREE ANY FURTHER ACTION.
10. **PF963** TO AGREE FUNDING FOR PARKS SIGNAGE
11. **PF964** TO RECEIVE A REPORT AND AGREE ACTIONS ON THE GROUNDS TEAM MACHINERY
12. **PF965** TO RECEIVE A REPORT AND AGREE ACTIONS FOR BOWLING GREEN WORKS
13. **PF966** TO RECEIVE A REPORT AND AGREE ACTIONS RELATING TO THE COMMUNITY HOUSE AIR HANDLING UNITS TENDER
14. **PF967** TO ADOPT A REVISED SINGLE USE PLASTICS POLICY
15. **PF968** TO ADOPT A REVISED MEMORIAL BENCHES POLICY
16. **PF969** TO ADOPT REVISED CONDITIONS OF HIRE FOR COMMUNITY HOUSE
17. **PF970** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON A RESERVE BANK ACCOUNT
18. **PF971** TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TASK AND FINISH GROUPS (TFGs):
  - a. To review conditions of hire for PTC premises

**19. PF972** DATE OF NEXT MEETING – TUESDAY 12<sup>TH</sup> MARCH 2024 AT 7.30PM.

**20. PF973** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

***NOTE:** In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.*

**21. PF974** AGED DEBT ANALYSIS