

George Dyson  
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Community House,  
Meridian Way,  
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## Policy & Finance Committee

**Members on this Committee:** Cllr Griffiths (Chair of Committee), Cllr Campbell (Vice-Chair of Committee), Cllr Seabrook (Chair of Council), Cllr Gallagher, Cllr Donovan, Cllr Veck, Cllr Sharkey, Cllr Cheta, Cllr Alexander.

6<sup>th</sup> March 2024

Members of Peacehaven Town Council's **Policy & Finance Committee** are summoned to a meeting to be held in Community House on **Tuesday 12<sup>th</sup> March 2024 at 7.30 p.m.**

George Dyson, Town Clerk.

### AGENDA

1. **PF975** CHAIR'S ANNOUNCEMENTS.
2. **PF976** PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*
3. **PF977** TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.
4. **PF978** TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.
5. **PF979** TO ADOPT THE COMMITTEE'S MINUTES OF 30<sup>TH</sup> JANUARY 2024
6. **PF980** TO RECEIVE THE MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 18<sup>TH</sup> JANUARY 2024
7. **PF981** TO NOTE THE DRAFT MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 15<sup>TH</sup> FEBRUARY 2024.
8. **PF982** TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -
  - a. Finance Officer's report.
  - b. Bank account & Bank Reconciliation statements (for signing).
  - c. Income & Expenditure report.
  - d. Balance Sheet.
  - e. CIL & S.106 report (income, expenditure & bids).
  - f. List of payments (for approval).
  - g. Review of external contracts, SLA's & their ongoing authorization.
  - h. Funding report for buildings equipment maintenance works.
9. **PF983** TO DISCUSS THE COMMITTEE'S ACTION PLAN AND AGREE ANY FURTHER ACTION.
10. **PF984** TO ADOPT AN ADVERTISING POLICY
11. **PF985** TO AGREE A NEW TEMPLATE REPORT FORM
12. **PF986** TO AGREE COMMITTEE PRIORITIES FOR THE COMMUNITY & BUSINESS PLAN
13. **PF987** TO AGREE DRAFT TERMS FOR A POP-UP SHOP ON THE DELL (FROM LA&E COMMITTEE)
14. **PF988** TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON EARMARKED RESERVES
15. **PF989** TO DECIDE WHETHER TO SPEND CREDIT WITH MADISONS ON DESIGNING THE MERIDIAN WALK LEAFLETS/ APP (FROM CCE COMMITTEE)
16. **PF990** TO AGREE ALLOCATION OF COSTS ASSOCIATED WITH THE UKRAINIAN EVENT (FROM CCE COMMITTEE)
17. **PF991** TO AGREE CENTENARY PARK PLAYGROUND REPAIRS

18. **PF992** TO DECIDE ON A REPLACEMENT DOOR OPENING MECHANISM FOR THE COMMUNITY HOUSE DOOR
19. **PF993** TO RECEIVE VERBAL UPDATES FROM THE FOLLOWING TASK AND FINISH GROUPS (TFGs):
  - a. To review conditions of hire for PTC premises

20. **PF994** DATE OF NEXT MEETING – TUESDAY 30<sup>TH</sup> APRIL 2024 AT 7.30PM.

21. **PF995** TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

**NOTE:** *In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.*

22. **PF996** AGED DEBT ANALYSIS

23. **PF997** TO AGREE A PREFERRED TENDERER FOR THE MAIN HALL AIR HANDLING UNITS