

PEACEHAVEN TOWN COUNCIL

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DRAFT Minutes of the Community House Sub-Committee held in the Anzac Room, Community House on Monday 16th October 2023 at 7.30pm.

Present: Cllr Griffiths (Sub-Committee Chair), Cllr Seabrook (Chair of Council), Cllr Gallagher, Cllr Donovan and Cllr Veck.

Officers: Victoria Rutt (Locum Clerk and RFO) and Zoe Malone (Finance Officer).

CH016 CHAIRS ANNOUNCEMENTS

Cllr Griffiths welcomed all to the meeting.

CH017 PUBLIC QUESTIONS

There were no members of the public present.

CH018 TO CONSIDER APOLOGIES FOR ABSENCES AND SUBSTITUTIONS

Apologies received from Cllr Davies, substituted by Cllr Gallagher. Cllr Cheta was not present.

CH019 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS

There were no declarations of interest.

CH020 TO APPROVE THE MINUTES OF THE MEETING HELD ON THURSDAY 7TH SEPTEMBER 2023

Proposed by: Cllr Seabrook Seconded by: Cllr Veck

The minutes were **approved** and signed as accurate.

CH021 TO DISCUSS THE INFORMATION OBTAINED ON GREEN ROOFS AND WALLS

Cllr Griffiths invited members to share their thoughts on the presentation. Cllr Seabrook explained that the recent survey completed on Community House has not come back yet but it is imminent. A discussion was held on whether to now proceed with the climate survey. Cllr Griffiths stated at the last meeting it was agreed that this would happen once an initial survey had been completed. It was questioned how much the survey exactly is as £5000 has been earmarked, it was agreed that the exact amount would be shared with Councillors on this sub-committee and quotes would be welcomed from other companies.

CH022 TO AGREE TO CLOSE THE ANZAC ROOM FOR PUBLIC BOOKINGS FROM MARCH 2024

The RFO presented her report which had been previously circulated. Discussions were held on when the public will be informed on this closure and if there was any contingency for leaving the building. The RFO explained that Morrisons have said that Community House will not need to close. Following discussions, Cllr Veck proposed that the Committee accept the report, all users of the hall are written

to regarding the possible 1st March 2024 closure and from that date, bookings will be taken on a month-to-month basis. This was seconded by Cllr Donovan. All agreed.

CH023 TO AGREE THE DATE OF THE NEXT MEETING

The next meeting date was agreed as Monday 20th November 2023 at 19:30.

CH024 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

Proposed by: Cllr Veck

Seconded by: Cllr Donovan

It was agreed that the following items would be confidential.

CONFIDENTIAL

In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-

CH025 TO DISCUSS AND AGREE REQUIREMENTS FOR NEW LOBBY

The RFO presented a report and proposal which had been previously circulated. Discussions were held around whether it would be too hot being glass fronted but Morrisons have confirmed the glass would be tinted and air con installed. It was agreed that the proposal would work very well and on the next agenda, other sections of Community House could be discussed regarding modernising.

CH026 TO RECEIVE A CONFIDENTIAL UPDATE ON THE MORRISONS DEVELOPMENT

The RFO explained that data had been shared with Morrisons to give them a predicted loss of income with the works going on around Community House.

CH027 TO NOTE HEATING QUOTES RECEIVED WHICH WILL GO OUT TO TENDER PROCESS

The report was **noted**. This will now go to Policy and Finance Committee.

The meeting ended at 20:41.