**DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 26th September 2023 at 7.30pm**

**Present:** Cllr Mary Campbell (Chair),Cllr Kiera Gordon-Garrett (Vice Chair), Cllr Isobel Sharkey (Vice Chair of Council), Cllr Cathy Gallagher, Cllr Sherral Wood, Cllr Ian Alexander.

**Officers**: George Dyson (Deputy Town Clerk), Victoria Onis (Committees and Assistant Projects Officer).

2 members of the public were in attendance.

1. **PH1734 CHAIR ANNOUNCEMENTS**

The Chair opened the meeting at 19:34, welcomed everyone and went through the building fire procedure.

1. **PH1735 PUBLIC QUESTIONS**

There were no public questions.

1. **PH1736 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS**

Apologies were received from Cllr David Seabrook.

1. **PH1737 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

There were no declarations of interest.

1. **PH1738 TO ADOPT THE MINUTES OF 5TH SEPTEMBER 2023**

Proposed by: Cllr Sharkey. Seconded by: Cllr Gallagher.

The minutes of the above meeting were **resolved and adopted**.

1. **PH1739 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Committee **noted** the budgetary report.

1. **TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-**

**PH1740 –** LW/23/0521 28 Southdown Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Sharkey Seconded by: Cllr Gordon-Garrett

The Committee **resolved** to **support** to this planning application.

*The Chair reordered the following 2 items.*

**PH1742 –** LW/23/0543 28 Bolney Avenue

It was proposed that the Committee Object to this planning application on the following grounds:

* The application goes against Lewes District Council Core Policy 4, and against the emerging Neighbourhood Development Plan, which stipulates commercial space should be retained.
* The application has not demonstrated that the site cannot be brought back into Commercial use.
* Against Lewes District Council Local Plan Part 2 Policy DM25 and the emerging Neighbourhood Development Plan Policy PT1.
* There is no outside space available for a residential property.
* There are no windows, and therefore ventilation concerns, in the lounge.
* The Committee also had concerns about whether there were suitable options for escape in the event of a fire.

Proposed by: Cllr Gallagher Seconded by: Cllr Wood.

The Committee **resolved** to **object** to this proposal.

**PH1741** – LW/23/0522 Peacehaven & Telscombe Football Club

Cllr Gallagher introduced the item and gave some initial thoughts on it as a liaison Councillor with the football club.

There was a discussion on the application, particularly around vehicle movements, noise, environmental impact, and public safety.

It was proposed that the Committee request that, if planning officers are minded to approve the application, that a condition be imposed that works do not commence before 8am due to noise concerns as the site is in a densely populated area.

Proposed by: Cllr Gordon-Garrett Seconded by: Cllr Wood.

The Committee **resolved** to **agree** to propose this condition.

It was proposed that the Committee support this planning application, but also ask planning officers to consider the following points:

* The Committee have concerns about large construction vehicle movements in an area with lots of public, particularly children present, as a Nursery and Childcare provision meets in a neighbouring building.
* Consideration about how vehicles will access the construction site and parking during the construction phase.
* That signage and parking plans/ strategy is considered as part of the application for once the works are completed and matches are taking place more regularly at the pitch.
* That planning officers consider imposing maximum daily vehicle movements.
* That the possibility of recycling water from the soakaway for the park area is investigated.
* That plans are considered about the recycling of the 3G pitch when it reaches the end of its life.

Proposed by: Cllr Gallagher Seconded by: Cllr Gordon-Garrett.

The Committee **resolved** to **support** this planning application.

1. **PH1743 NOTE PLANNING & HIGHWAYS COMPLAINTS SINCE THE LAST MEETING**

The Committee **noted** the complaints.

1. **PH1744 TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED**

Cllr Alexander gave an update on the Public Safety TFG, that a date is now in the diary for this.

The Deputy Town Clerk gave an update on the Wildflower Verges survey, that this is now ready to go live.

Cllr Gallagher gave an update on the Kaner Olette report item, and that the TFG will be meeting again tomorrow (27th September), and also asked the Committee about opinions on planter advertising along South Coast Road.

The Committee **noted** the action plan.

1. **PH1745 DATE OF NEXT MEETING 17TH OCTOBER 2023 AT 7.30PM.**

The next meeting of this Committee was confirmed for 17th October 2023.

*There being no further business the meeting ended at 20:21.*