

George Dyson
Town Clerk

☎ (01273) 585493
✉ TownClerk@peacehaventowncouncil.gov.uk



Community House,
Meridian Way,
Peacehaven,
East Sussex,
BN10 8BB.

13th December 2023

Members of Peacehaven Town Council are summoned to the Council meeting to be held in Community House, Peacehaven, on Tuesday 19th December 2023 at 7.30pm.

George Dyson
Town Clerk

AGENDA

C1141 MAYOR/CHAIR'S ANNOUNCEMENTS.

C1142 PUBLIC SESSION. *Members of the public may ask questions on any relevant Council matter.*

C1143 TO APPROVE APOLOGIES FOR ABSENCE.

- a. To note and approve apologies for absence
- b. To note the resignation of Cllr Cathy Norcott-Jones

C1144 TO RECEIVE DECLARATIONS OF INTERESTS.

C1145 TO ADOPT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON THE 23RD NOVEMBER 2023.

C1146 TO RECEIVE MINUTES, RATIFY ACTIONS & RECEIVE REPORTS ON URGENT MATTERS:-

- a. **Planning & Highways Committee:-**
 - i. To receive the meeting minutes of the 17th October 2023.
 - ii. To receive the meeting minutes of the 14th November 2023.
 - iii. To note the draft meeting minutes of the 5th December 2023.
- b. **Policy & Finance Committee:-**
 - i. To receive the financial report, authorise payments and signing of Bank Reconciliation statements.
 - ii. To receive the meeting minutes of the 24th October 2023.
 - iii. To note the draft meeting minutes of the 12th December 2023.
 - iv. To receive the Community House Sub-Committee meeting minutes of the 16th October 2023
 - v. To note the draft Community House Sub-Committee meeting minutes of the 20th November 2023.
- c. **Personnel Committee.**
 - i. To receive the meeting minutes of 1st November 2023.
 - ii. To note the draft meeting minutes of 5th December 2023.
- d. **Leisure, Amenities & Environment Committee:-**
 - i. To receive the meeting minutes of the 3rd October 2023.
 - ii. To note the draft meeting minutes of the 21st November 2023.
- e. **Civic & Community Events Committee:-**
 - i. To receive the meeting minutes of the 10th October 2023.
 - ii. To note the draft meeting minutes of the 28th November 2023.

Agenda for the Meeting of Peacehaven Town Council – 19th September 2023

C1147 TO APPROVE THE 2024/25 BUDGET & PRECEPT REQUIREMENT DEMAND TO LEWES DISTRICT COUNCIL

C1148 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER, CHAIR OF THE NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

C1149 TO REVIEW THE TERMS OF REFERENCE OF THE NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

C1150 TO AGREE A FILMING AGREEMENT (from CCE Committee)

C1151 TO AGREE THE REVISED SCHEME OF DELEGATION

C1152 TO RECEIVE A REPORT FROM THE HUB TFG AND AGREE RECOMMENDATIONS

C1153 TO REVIEW MEMBERSHIP OF COMMITTEES AND AGREE ANY CHANGES

C1154 TO REVIEW OUTSIDE BODY REPRESENTATIVES

C1155 TO AGREE TO UNDERTAKE A FIRE SURVEY FOR COMMUNITY HOUSE

C1156 TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS ON THE MUGA

C1157 TO CONSIDER A MOTION FROM CLLR CAMPBELL ON ADVERTISING

C1158 DATE OF NEXT MEETING – TUESDAY 6TH FEBRUARY 2023 AT 7.30PM.

C1159 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

CONFIDENTIAL

In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-

C1160 TO AGREE THE SPECIFICATION FOR TENDER FOR THE COMMUNITY HOUSE MAIN HALL AIR HANDLING UNITS

C1161 TO RECEIVE A REPORT ON A REQUEST TO HIRE COMMUNITY HOUSE ON A SUNDAY

C1162 TO RECEIVE A REPORT AND AGREE RECOMMENDATIONS FROM THE INTERVIEW PANEL FOR THE MEETINGS AND PROJECTS OFFICER POST

C1163 TO RECEIVE A REPORT ON THE 2023/24 LOCAL GOVERNMENT SERVICES PAY AGREEMENT