



Peacehaven Town Council

Allotment policy statement

1. Introduction

Peacehaven Town Council owns and manages an allotment garden site at Cornwall Avenue, Peacehaven.

The allotment gardens are managed in accordance with a set of Terms & Conditions which are updated annually.

Oversight of the allotment site is primarily delegated by Council to the Leisure, Amenities, and Environment Committee.

2. Policy Statement

Peacehaven Town Council recognises the positive impact that allotments have, not only for growing quality, low cost produce, but also for the environment, the community, and on peoples mental and physical health.

The Town Council is committed to meeting its statutory requirements, and to manage the allotments fairly, responsibly, and safely.

3. Relevant legislation, guidance, and internal procedures

- Small Holdings and Allotments Act 1908
- Allotments Act 1922, 1925, 1960
- Health & Safety at Work Act 1974
- Managing Health and Safety at Work Act 1999
- NSALG: Growing in the Community
- Peacehaven Town Council Allotments Terms & Conditions

4. Peacehaven Town Council:

- ✓ Will enforce the Allotment Terms & Conditions
- ✓ Will undertake bi-annual inspections of the allotment site to ensure compliance with the terms and conditions
- ✓ Retains the right to make exceptions to the Terms & Conditions at the discretion of Committee or Council
- ✓ Will otherwise respect the tenants right to quiet enjoyment of their plot
- ✓ Maintains an up to date Risk Assessment for Officers, Councillors, and other Staff or Volunteers entering the allotment site.
- ✓ Seek to consult with allotment stakeholders about management decisions and promote partnership working.

5. Allotment tenants:

- ✓ Will, when requested, return a signed copy of the agreement to the terms & conditions
- ✓ Will pay the annual rent due for the allotment plot
- ✓ Will maintain their designated plot to a standard congruent with the terms & conditions
- ✓ Must notify the Council as soon as practically able to of any considerations as to why the terms & conditions cannot be adhered to.
- ✓ Can raise any questions, problems, or concerns directly to the Leisure, Amenities, and Environment Committee during the public session.

6. Enforcement

The Leisure, Amenities, and Environment Committee shall oversee the implementation and enforcement of this policy.

Where tenants are not meeting the agreed Terms & Conditions, Officers will notify the tenant by the means of enforcement letters, for which agreed pro-forma letters are available.