

PEACEHAVEN TOWN COUNCIL

George Dyson
TOWN CLERK
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TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Councillors on this Committee:- Cllr Seabrook (Chair of Council), Cllr Griffiths (Committee Chair), Cllr Campbell, Cllr Gallagher, Cllr Donovan, Cllr Veck, Cllr Sharkey, Cllr C Cheta.

18th October 2023

Dear Committee Member,

You are summoned to a meeting of the POLICY & FINANCE COMMITTEE to be held on TUESDAY 24th October 2023 at 7:30pm in the Anzac Room, Community House.



George Dyson, Town Clerk

AGENDA

PF911 CHAIRMAN'S ANNOUNCEMENTS.

PF912 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*

PF913 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.

PF914 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.

PF915 TO ADOPT THE COMMITTEE'S MINUTES OF 12TH SEPTEMBER 2023

PF916 TO RECEIVE THE MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 7TH SEPTEMBER 2023.

PF917 TO NOTE THE DRAFT MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 16TH OCTOBER 2023.

PF918 TO REVIEW THE FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -

1. Finance Officer's report.
2. Bank account & Bank Reconciliation statements (for signing).
3. Income & Expenditure report.
4. Balance Sheet.
5. CIL & S.106 report (income, expenditure & bids).
6. List of payments (for approval).
7. Review of external contracts, SLA's & their ongoing authorization.
8. Funding report for buildings equipment maintenance works.

PF919 TO NOTE THE OUTCOME OF THE 2023/24 INTERIM INTERNAL AUDIT & AGREE ANY ACTIONS REQUIRED

PF920 TO DISCUSS THE COMMITTEE'S ACTION PLAN AND AGREE ANY FURTHER ACTION.

PF921 TO RECEIVE REPORTS FROM COMMITTEE CHAIRS ON SETTING THE 2024/25 BUDGET REQUIREMENTS

PF922 TO DISCUSS AND AGREE RECOMMENDATIONS FROM COMMUNITY HOUSE DOWNPIPE CCTV SURVEY

PF923 TO CONSIDER DIGITAL DEVICES FOR MEMBERS

PF924 AGREE TO ALLOCATION OF SOLAR PANEL REBATE

PF925 TO NOTE THE COMPLETION OF REGISTRATION OF THE FIELDS IN TRUST DEED OF DEDICATION FOR THE PEACEHAVEN COMMUNITY ORCHARD

PF926 TO DISCUSS A CLIMATE CHANGE SURVEY FOR COMMUNITY HOUSE

PF927 TO AGREE TO DISPOSE OF THE PEUGEOT VAN

PF928 TO DISCUSS AND AGREE CYBER ESSENTIALS CERTIFICATION FOR 2024/25

PF929 DATE OF NEXT MEETING – TUESDAY 12TH DECEMBER 2023 AT 7.30PM.

PF930 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

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NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.

PF931 AGED DEBT ANALYSIS.

PF932 TO DISCUSS & AGREE ANNUAL / MONTHLY RENT INCREASES FOR FACILITIES IN 2024/25

PF933 TO DISCUSS & AGREE ROOM HIRE CHARGES FOR FACILITIES IN 2024/25

PF934 TO DISCUSS & AGREE ADDITIONAL EQUIPMENT CHARGES IN 2024/25

PF935 TO DISCUSS & APPROVE ADMIN FEES FOR TICKET SALES

PF936 TO AGREE THE ENGAGEMENT OF A CONTRACTOR

PF937 TO RECEIVE AND AGREE RECOMMENDATION FROM LEISURE, AMENITIES, AND ENVIRONMENT COMMITTEE REGARDING CENTENARY PARK PATHWAY TENDERS

PF938 TO AGREE THE RUNNING CLUB STORAGE CONTAINER LICENCE