

PEACEHAVEN TOWN COUNCIL

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BN10 8BB

Councillors on this Committee:- Cllr Seabrook (Chair of Council), Cllr Griffiths (Committee Chair), Cllr Campbell, Cllr Gallagher, Cllr Donovan, Cllr Veck, Cllr Sharkey, Cllr C Cheta.

6th September 2023

Dear Committee Member,

You are summoned to a meeting of the **POLICY & FINANCE COMMITTEE** to be held on **TUESDAY 12th** September 2023 at 7:30pm in the Anzac Room, Community House.



George Dyson, Deputy Town Clerk

AGENDA

PF892 CHAIRMAN'S ANNOUNCEMENTS.

PF893 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.*

PF894 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS.

PF895 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS.

PF896 TO ADOPT THE COMMITTEE'S MINUTES OF 27th JUNE 2023

PF897 TO NOTE THE DRAFT MINUTES OF THE COMMUNITY HOUSE SUB-COMMITTEE MEETING OF 7TH SEPTEMBER 2023.

PF898 TO REVIEW THE 2022/23 FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -

1. Finance Officer's report.
2. Bank account & Bank Reconciliation statements (for signing).
3. Income & Expenditure report.
4. Balance Sheet.
5. CIL & S.106 report (income, expenditure & bids).
6. List of payments (for approval).
7. Review of external contracts, SLA's & their ongoing authorization.
8. Funding report for buildings equipment maintenance works.

PF899 TO RECEIVE THE 2022/23 EXTERNAL AUDITORS REPORT

PF900 TO DISCUSS THE COMMITTEE'S ACTION PLAN AND AGREE ANY FURTHER ACTION.

PF901 TO AGREE A REPLACEMENT SOUND SYSTEM FOR THE MAIN HALL AT COMMUNITY HOUSE.

PF902 TO ADOPT THE FOLLOWING POLICIES:

1. REVISED RECORDING OF MEETINGS POLICY
2. REVISED SAFEGUARDING POLICY
3. DOCUMENT RETENTION POLICY

PF903 TO DISCUSS LIVE STREAMING OF MEETINGS

PF904 TO AGREE THE PURCHASE OF WIRELESS MICROPHONES FOR THE ANZAC ROOM

PF905 TO DISCUSS AND AGREE CHARGING OPTIONS FOR ELECTRIC VEHICLE

PF906 TO AGREE FUNDING FOR BUS SHELTERS (Referred from P&H Committee)

PF907 TO SET UP A TFG TO REVIEW CONDITIONS OF HIRE FOR PTC PREMESIS.

PF908 DATE OF NEXT MEETING – TUESDAY 24TH OCTOBER 2023 AT 7.30PM.

PF909 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

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NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.

PF910 AGED DEBT ANALYSIS.