**DRAFT PUBLIC Minutes of the meeting of the Extraordinary Full Council Meeting held in the Anzac Room, Community House on Tuesday 16th February 2023 at 7.30pm.**

**Present:** Cllr Lucy Symonds (Mayor), Cllr David Seabrook (Deputy Mayor), Cllr Cathy Gallagher, Cllr Chris Collier, Cllr Isobel Sharkey, Cllr Claude Cheta, Cllr Sue Griffiths, Cllr Lynda Duhigg, Cllr Alan Milliner, Cllr Dawn Paul, Cllr Wendy Veck.

**Officers**: George Dyson (Deputy Town Clerk)

Seventeen members of the public were in attendance.

1. **C996 MAYORS/CHAIRMAN’S ANNOUNCEMENTS**

The Chair opened the meeting at 19:35, welcomed everyone, asked that mobile phones be put onto silent, and went through the building fire procedures. The Chair thanked the team from Morrisons for the public presentation that had preceded this meeting.

The Chair also informed the Council that Cinema is next Wednesday (22nd February) at 7.30pm, film is The Lost King, tickets £7.

1. **C997 PUBLIC QUESTIONS**

A member of the public asked that whilst the site is being levelled and during the development, there will be a substantial amount of noise, dust, and disruption. What is Peacehaven Town Council’s plan for this period as it will cause a disruption to groups that use Community House and to the Community Facilities, including the Information desk.

The Deputy Town Clerk responded to this that the Council are currently actively engaged in talks with Morrisons about a number of items, including the impact on Community House throughout the development. These talks are ongoing so cannot give any definite answers yet, but hope to be able to before long.

Another member of the public commented that it was great to see Morrisons here tonight as there has been definite signs of movement on some of the concerns that people have, however, was disappointed by the lack of information from Peacehaven Town Council and doesn’t see when meetings are taking place usually as without internet access and a lack of noticeboards around the Town. Finally, to please also remember that the Nursery in Greenwich House is part of this project too, and that the 100 to 125 children a day attending there will need to be considered.

The Deputy Town Clerk responded that Morrisons have indicated during the presentation preceding this that they have already been, and will be in further contact, with the Nursery and East Sussex County Council who own the building.

1. **C998 TO APPROVE APOLOGIES FOR ABSENCE**

Apologies were received from Cllr Goble, Cllr Hill, Cllr White, Cllr Sanderson, Cllr Harris, and Tony Allen (Town Clerk).

These apologies were **noted** by the Council.

1. **C999 TO RECEIVE DECLARATIONS OF INTERESTS.**

There were no declarations of interest.

1. **C1000 TO ADOPT THE MINUTES OF THE COUNCIL MEETING HELD ON THE 7TH FEBRUARY 2023**.

**Proposed By:** Cllr Griffiths  **Seconded By:** Cllr Sharkey

The minutes were **agreed** and **adopted.**

1. **C1001 TO DISCUSS THE MORRISONS PLANNING APPLICATION AND AGREE A RESPONSE TO LDC.**

**LW/23/0018 – Meridian Centre.**

Cllr Seabrook thanked the team from Morrisons for the presentation and for listening to feedback from us, and proposed that Peacehaven Town Council support the planning application.

Cllr Duhigg seconded the proposal made by Cllr Seabrook.

Cllr Cheta thanked the Morrisons team for the dialogue with us from the start, but did note there are some unresolved issues still and would like to see commitment to continue this dialogue.

Cllr Gallagher added her thanks to the team from Morrisons and noted that she too supports the plans and that the investment and regeneration in the Town in much needed and overdue, but also added that there are some concerns still, including the issues surrounding the library and existing local independent businesses.

Cllr Gallagher also highlighted that the Neighbourhood Development Plan includes a vision for 2030 that Peacehaven and Telscombe towns aim to be sustainable, with clean air and an environment providing a good quality of life for all inhabitants and residents. We hope that Morrisons will share this vision with us, particularly in ensuring that vehicles servicing the store are eco-friendly, and that interconnection throughout the Town through cycle and walking links, particularly including the doctors surgery and local parks, are promoted. Morrisons have a great reputation for investing in the Communities in which they have stores, and think we should support this scheme.

Cllr Sharkey added that she fully supports this scheme, but that some of the comments heard tonight, particularly around the bio-diversity, walking routes, and Community House should be included in the response to LDC.

Cllr Griffiths thanked Morrisons for listening to feedback and agreeing to provide a Changing Places facility in the store and that she does support the scheme.

Cllr Collier also thanked Morrisons, particularly for listening to feedback about the library and adding flexibility into their proposal for this. The issues raised regarding the Nursery he is happy to raise with ESCC, and supporting existing tenants in the Meridian Centre is something the Town Council has begun discussing through the Policy & Finance Committee.

Cllr Collier added that he obviously fully supports the development.

Cllr Seabrook commented that he feels it would be helpful to set up a liaison group once the development begins.

The Chair asked Cllr Seabrook whether he would like to make any amendments to his original proposal.

It was proposed that Peacehaven Town Council respond to LDC with the following:

Peacehaven Town Council support the planning application, but add the following comments and considerations

* It needs to be ensured that the travel plan is correct and accurate
* That active and sustainable transport, including cycle routes being maintained and improved, and suitable public transport facilities are included
* That a bus service be provided to the Morrisons store in Seaford for the period that the Meridian Centre will be closed
* That the clean air and sustainable town aspirations of the Neighbourhood Development Plan are considered
* That a mix of retail businesses are retained
* A plan to mitigate the impact of the transition period on local businesses and residents is put into place

**Proposed by:** Cllr Seabrook **Seconded by:** Cllr Duhigg

The Council **resolved** to **agree** to this proposal.

Cllr Veck highlighted that Peacehaven Town Council needs to keep residents informed and that the notice boards around the town would need to be used and updated regularly.

It was proposed that Council ask the Planning & Highways Committee to look at installing an additional noticeboard near the entrance to the Cornwall Avenue Allotment site.

**Proposed by:** Cllr Seabrook **Seconded by:** Cllr Gallagher

The Council **resolved** to **agree** to this proposal.

*17 members of the public left at this point and The Chair called a short recess (20:01)*

*The Chair reopened the meeting at 20:10*

**CONFIDENTIAL**

***In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-***

1. **C1002 TO ADOPT THE CONFIDENTIAL MINUTES OF THE COUNCIL MEETING HELD ON THE 6TH DECEMBER 2022.**

**Proposed by:** Cllr Griffiths **Seconded by:** Cllr Collier

The minutes were **agreed** and **adopted**.

1. **C1003 TO DISCUSS AND ACTION MATTERS RELATING TO THE STAFFING STRUCTURE REVIEW AND OTHER RELATED MATTERS FROM THE PERSONNEL COMMITTEE.**

**1. To ratify job descriptions for the Deputy Town Clerk role.**

Cllr Gallagher informed Council that the Personnel Committee have confirmed the job title as Deputy Town Clerk, but that the job description will be deferred to the next Personnel Committee meeting.

**2. To ratify job description for the Marketing & Events Officer role.**

This was agreed at the last Full Council meeting and recruitment for this position should be taking place imminently.

**3. To agree to recruit for the Head of Engagement & Civic Officer vacancy,**

This item will be referred back to Personnel.

**4. To agree an independent exit interview for recent resignation.**

Cllr Gallagher informed Council of the background to this item

There was a discussion about the item.

It was proposed that the Chair of Personnel should make contact with the Officer that has recently resigned to ensure they will be happy to have an independent exit interview, and that providing they are, the Chair or Personnel approach ESALC to arrange this.

**Proposed by:** Cllr Griffiths **Seconded by:** Cllr Collier.

The Council **resolved** to **agree** to this proposal.

**5. To discuss and action other matters referred to Council from the Personnel Committee meeting held on 9th February 2023.**

Cllr Gallagher informed the Council that another Personnel Committee meeting is arranged for Thursday 23rd February 2023, and that a draft agenda will be circulated in the next couple of days.

1. **C1004 DATE OF NEXT MEETING –**

The next Full Council meeting was confirmed for Tuesday 21st March 2023 at 7:30pm.

*There being no further business the meeting ended at 20:26.*