



PEACEHAVEN TOWN COUNCIL

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Councillors on this Committee:

Cllr Lucy Symonds (Chair of Council)
Cllr David Seabrook (Chair of Committee), Cllr. Chris Collier, Cllr. Wendy Veck,
Cllr. Catherine Gallagher, Cllr. Katie Sanderson (Vice-Chair of Committee)

12th December 2022

Dear Committee Member,

You are summoned to an extraordinary meeting of the **PERSONNEL COMMITTEE** which will be held in the Copper Room, Community House, Peacehaven on **Monday 19th December 2022 at 2.00pm.**

Tony Allen
Town Clerk

AGENDA

- 1 E283 CHAIR ANNOUNCEMENTS
- 2 E284 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS
- 3 E285 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS
- 4 E286 TO ADOPT THE PUBLIC MINUTES FROM THE 1ST DECEMBER 2022 MEETING

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.

- 5 E287 TO ADOPT THE CONFIDENTIAL MINUTES FROM THE 1ST DECEMBER 2022 MEETING
- 6 E288 TO DISCUSS AND AGREE THE STAFFING STRUCTURE REVIEW
- 7 E289 TO RECOMMEND THE RECRUITMENT OF A MARKETING AND EVENTS OFFICER
- 8 E290 DATE OF NEXT MEETING – TO BE AGREED