



PEACEHAVEN TOWN COUNCIL

GEORGE DYSON
TOWN CLERK
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TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

Councillors on this Committee:

EX OFFICIO Cllr D Seabrook (Chair of Council), Cllr I Sharkey (Vice Chair of Council)

Cllr Campbell (Chairman), Cllr Gordon-Garrett (Vice Chair), Cllr Wood, Cllr Gallagher,
Cllr Sharkey, Cllr Alexander,

11th October 2023

Dear Committee Member,

You are summoned to a meeting of the **PLANNING & HIGHWAYS COMMITTEE** which will be held in the Anzac Room, Community House, Peacehaven on **Tuesday 17th October 2023 at 7.30pm.**

George Dyson
Town Clerk

A G E N D A

GENERAL BUSINESS

- 1 PH1746 CHAIR ANNOUNCEMENTS**
- 2 PH1747 PUBLIC QUESTIONS** - *There will be a 15-minute period whereby members of the public may ask questions on any relevant Planning & Highways matter.*
- 3 PH1748 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**
- 4 PH1749 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**
- 5 PH1750 TO ADOPT THE MINUTES FROM THE 26TH SEPTEMBER 2023**
- 6 PH1751 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**
- 7 PH1752 TO AGREE THE GRASS CUTTINGS REQUIREMENT FOR 2024/25**
- 8 PH1753 TO DISCUSS 2024/25 BUDGET REQUIREMENTS**

Agenda of the Planning & Highways Committee – Tuesday 17th October 2023

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9 PH1754 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

10 PH1755 TO RECEIVE UPDATES FROM TASK & FINISH GROUPS (TFGs):

- a. Wildflower grass verge survey
- b. Planters and public realm along South Coast Road
- c. Public Safety Working Party

11 PH1756 TO NOTE REPORT AND PROPOSED TREE PRESERVATION ORDERS (TPOs)

12 TO COMMENT on the following Planning applications as follows:-

PH1757 TW/23/0083TPO 3 Wendale Drive Peacehaven Case Officer Nick Jones Deadline 24.10.23	T1 - Ash - Crown thinning up to 35%, crown lift up to 6ft above ground level and removal of dead branches. T2 - Ash - Crown thinning up to 35%, crown lift up to 6ft above ground level and removal of dead branches. T3 - Ash - Crown thinning up to 35%, crown lift up to 6ft above ground level and removal of dead branches.
PH1758 LW/23/0588 38 Friars Avenue Peacehaven Case Officer James Emery Deadline 02.11.23	Demolition of garage and erection of end of terrace dwellinghouse https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/23/0588
PH1759 LW/23/0593 42 Steyning Avenue Peacehaven Case Officer James Smith Deadline no date available	Non-material amendment of application LW/23/0518 - change of external materials from brickwork to fibre-cement cladding in light blue https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/23/0593
PH1760 LW/23/0498 15 Ashmore Close Peacehaven Case Officer James Smith Deadline 03/11/23	Variation of Condition 1 (Plans) in relation to approval LW/22/0280 to erect single storey first floor side extension with continuation of pitched roof https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/23/0498

13 TO NOTE Planning decisions

PH1761 TW/23/0054/TPO 2 Louvain Gardens Peacehaven Case Officer Nick Jones	Tree Work Application – Tree Preservation Order (No. 17) 1992 Proposal: To remove 5 large <i>Macrocarpa cupressus</i> conifers and re-planting scheme to facilitate development in the adjoining land. Reasons for the Works: To enable replanting. Following as assessment of the tree(s) (or woodland) and the likely impact of the proposal on the health of the tree and the
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Agenda of the Planning & Highways Committee - Tuesday 17th October 2023

	amenity of the area having regard to the reasons put forward in support of the works, the Council Hereby Refuse Consent for the following works specified in the application: RECOMMENDATION: REFUSE
PH1762 TW/23/0058/TPO 3 Stanley Road, Peacehaven Case Officer Nick Jones	Tree Work Application – Tree Preservation Order (No.2) 2009 Proposal: T1 - Ash - Remove dead wood, cut branches growing over neighbours driveway and the road back by 3m, cutting to suitable growth points leaving a well balanced crown. Reasons for the Works: To manage risk and abate nuisance Consideration: Having undertaken an inspection of the tree the work as proposed is considered to accord with sound arboricultural practice and is acceptable subject to the conditions outlined below RECOMMENDATION: APPROVE

14 TO NOTE Discharge of Conditions

PH1763 LW/23/ Land Between Greenacres And Highstead Park Case Officer Ella Rigluth	Discharge of Condition 17 (SUDS) in relation to approval LW/22/0257 (relating to LW/20/0189) https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/23/0582/CD
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15 PH1764 NOTE PLANNING & HIGHWAYS COMPLAINTS SINCE THE LAST MEETING

16 PH1765 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.

17 PH1766 DATE OF NEXT MEETING 14TH NOVEMBER 2023 AT 7.30PM

18 PH1767 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.

19 PH1768 TO AGREE ANY NECESSARY REPOSE TO A NOTICE FROM HM LAND REGISTRY



PEACEHAVEN TOWN COUNCIL

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DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 26th September 2023 at 7.30pm

Present: Cllr Mary Campbell (Chair), Cllr Kiera Gordon-Garrett (Vice Chair), Cllr Isobel Sharkey (Vice Chair of Council), Cllr Cathy Gallagher, Cllr Sherral Wood, Cllr Ian Alexander.

Officers: George Dyson (Deputy Town Clerk), Victoria Onis (Committees and Assistant Projects Officer).

2 members of the public were in attendance.

1. PH1734 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:34, welcomed everyone and went through the building fire procedure.

2. PH1735 PUBLIC QUESTIONS

There were no public questions.

3. PH1736 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS

Apologies were received from Cllr David Seabrook.

4. PH1737 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS

There were no declarations of interest.

5. PH1738 TO ADOPT THE MINUTES OF 5TH SEPTEMBER 2023

Proposed by: Cllr Sharkey. Seconded by: Cllr Gallagher.
The minutes of the above meeting were **resolved and adopted**.

6. PH1739 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The Committee **noted** the budgetary report.

7. TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-

PH1740 – LW/23/0521 28 Southdown Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Sharkey Seconded by: Cllr Gordon-Garrett
The Committee **resolved** to **support** to this planning application.

The Chair reordered the following 2 items.

PH1742 – LW/23/0543 28 Bolney Avenue

It was proposed that the Committee Object to this planning application on the following grounds:

- The application goes against Lewes District Council Core Policy 4, and against the emerging Neighbourhood Development Plan, which stipulates commercial space should be retained.
- The application has not demonstrated that the site cannot be brought back into Commercial use.
- Against Lewes District Council Local Plan Part 2 Policy DM25 and the emerging Neighbourhood Development Plan Policy PT1.
- There is no outside space available for a residential property.
- There are no windows, and therefore ventilation concerns, in the lounge.
- The Committee also had concerns about whether there were suitable options for escape in the event of a fire.

Proposed by: Cllr Gallagher Seconded by: Cllr Wood.

The Committee **resolved** to **object** to this proposal.

PH1741 – LW/23/0522 Peacehaven & Telscombe Football Club

Cllr Gallagher introduced the item and gave some initial thoughts on it as a liaison Councillor with the football club.

There was a discussion on the application, particularly around vehicle movements, noise, environmental impact, and public safety.

It was proposed that the Committee request that, if planning officers are minded to approve the application, that a condition be imposed that works do not commence before 8am due to noise concerns as the site is in a densely populated area.

Proposed by: Cllr Gordon-Garrett Seconded by: Cllr Wood.

The Committee **resolved** to **agree** to propose this condition.

It was proposed that the Committee support this planning application, but also ask planning officers to consider the following points:

- The Committee have concerns about large construction vehicle movements in an area with lots of public, particularly children present, as a Nursery and Childcare provision meets in a neighbouring building.
- Consideration about how vehicles will access the construction site and parking during the construction phase.
- That signage and parking plans/ strategy is considered as part of the application for once the works are completed and matches are taking place more regularly at the pitch.
- That planning officers consider imposing maximum daily vehicle movements.
- That the possibility of recycling water from the soakaway for the park area is investigated.
- That plans are considered about the recycling of the 3G pitch when it reaches the end of its life.

Proposed by: Cllr Gallagher Seconded by: Cllr Gordon-Garrett.

The Committee **resolved** to **support** this planning application.

8. PH1743 NOTE PLANNING & HIGHWAYS COMPLAINTS SINCE THE LAST MEETING

The Committee **noted** the complaints.

9. PH1744 TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED

Cllr Alexander gave an update on the Public Safety TFG, that a date is now in the diary for this.

The Deputy Town Clerk gave an update on the Wildflower Verges survey, that this is now ready to go live.

Cllr Gallagher gave an update on the Kaner Olette report item, and that the TFG will be meeting again tomorrow (27th September), and also asked the Committee about opinions on planter advertising along South Coast Road.

The Committee **noted** the action plan.

10. PH1745 DATE OF NEXT MEETING 17TH OCTOBER 2023 AT 7.30PM.

The next meeting of this Committee was confirmed for 17th October 2023.

There being no further business the meeting ended at 20:21.

Detailed Income & Expenditure by Budget Heading 02/10/2023

Month No: 6

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	994	650	(344)		(344)	152.9%	994
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	994	1,850	856	0	856	53.7%	994
4101 Repair/Alteration of Premises	1,429	2,000	571		571	71.4%	
4111 Electricity	5	1,092	1,087		1,087	0.5%	
4171 Grounds Maintenance Costs	0	500	500		500	0.0%	
4850 Grass Cutting Contract	9,041	9,041	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	10,475	12,633	2,158	0	2,158	82.9%	0
Net Expenditure	(11,469)	(14,483)	(3,014)				
6000 plus Transfer from EMR	994						
Movement to/(from) Gen Reserve	(10,475)						
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	11,469	14,483	3,014	0	3,014	79.2%	
Net Income over Expenditure	(11,469)	(14,483)	(3,014)				
plus Transfer from EMR	994						
Movement to/(from) Gen Reserve	(10,475)						

From: Contracts Management Group <
Sent: Tuesday, October 10, 2023 11:18 AM
To: townclerk@peacehaventowncouncil.gov.uk
Subject: Urban Grass Cutting Options 2024

Dear Peacehaven Town Council,

I am writing in relation to the urban grass cutting service for 2024. East Sussex County Council (ESCC) is continuing to offer the same options as last year and would be grateful if you could let us know which option your Council would like to choose for the 2024 season.

Important Cost Changes

As with many services, there has been a significant increase in costs of providing highway services over the past few years. In addition, many services, including grass cutting, were provided at a fixed price under the previous contract with no inflationary increases applied for the 7 years of the contract (the new contract includes provision for inflation to be provided each year). However, the rates and prices of the new contract reflect these increased costs and therefore new rates for grass cutting services need to be applied to reflect the increased cost of the service to the County Council. However, rather than implementing this increase in one go we will be gradually increasing the cost over the next 5 years to enable you to plan your budgets accordingly.

If you would like further details on future costs please get in contact.

Options

Option 1 - Standard: Two cuts over the course of a year to be carried out by ESCC at no cost to the Town Council. Urban grass will be managed for safety purposes only.

Option 2 - Extra cuts: Town Councils may fund an additional four cuts to be carried out by ESCC, totalling six cuts (two standard and four extra) over the course of the year. This would cost the Town Council a total of £11,536 for the year.

Option 3 - Self delivery: Town Councils take on responsibility to deliver all urban grass cutting in their area. This must include a minimum of two cuts over the course of the year. ESCC will not carry out any urban grass cutting in the area. ESCC would pay the Town Council the sum of £5,768 to do this.

It should be noted that any contractor employed must be suitably competent and qualified to work safely on the highway. We also request an agreement to be signed between ESCC and the Town Council if you opt to self-deliver. Further details are available in the attached document.

I would be grateful if you could indicate which option your Council would like to choose by **10th December**. Please be aware that if we have not heard back by this date, we will default to Option 1 - two standard cuts.

Grass Cutting Maps

You can now access the [grass cutting maps online here](#).

If you require any further information please contact

Best Regards,

Contracts Management Group, Communities, Economy and Transport

Website: www.eastsussexhighways.com



Agreement and Evidence Documents

We request all who decide to self-deliver the Urban Grass Cut to sign an agreement.

The agreement outlines both East Sussex County Councils responsibilities and your own.

You will be asked to sign two copies and send the physical copies back to us. We then Seal both and send one copy back to you for your records.

The Agreement must be signed and sent back to us before the contractor commences work on the highway.

Notes on employing a contractor

As noted below, we also request certain documentation to be provided from your contractor. We request this every year as certain documents should be updated each year, such as Risk Assessments and Methods Statements.

When employing a contractor to carry out verge cutting on the highway you must satisfy yourselves of their competence.

Any individual carrying out works on the highway (including grass verges) must comply with all relevant legislation including, but not limited to, the [Highways Act, 1980](#) and the [New Roads and Streetworks Act \(NRSWA\), 1991](#).

They must also be trained and competent as required by the [Safety at Streetworks and Roadworks Code of Practice, 2013](#). This includes training in traffic management as well as the use of machinery.

Further information on [Street Works qualifications](#).

In addition they must be able to provide copies of:

- Staff training and qualifications in traffic management including signing and guarding
- Staff training and qualifications in the safe use of machinery
- A formal contract with your Council
- Insurance certificates including a minimum of £10 million public liability insurance
- A health and safety policy
- Risk assessments for carrying out verge cutting on the highway
- Method Statements for carrying out verge cutting on the highway

Copies of evidence **must** be sent to [\[redacted\]](#) **before** the contractor commences work on the highway.

PLANNING & HIGHWAYS

130 Neighbourhood Plan

4337 Neighbourhood Plan

Neighbourhood Plan: Expenditure

Net Expenditure over Income

200 Planning & Highways

4101 Repairs & Alterations

4111 Streetlight Electricity

4171 Grounds Maintenance Costs

4850 Grass Cutting Contract

4851 Noticeboards

4852 Monument & War Memorial

4853 Street Furniture

Planning & Highways: Expenditure

Net Expenditure over Income

PLANNING & HIGHWAYS: Total Expenditure

PLANNING & HIGHWAYS: Total Income

Net Expenditure over Income

2023/24 Budget	Draft 2024/25 Budget	% Change
5,000		-100.0%
5,000	0	-100.0%
5,000	0	-100.0%
2,000	2,500	25.0%
1,092	1,092	0.0%
500	500	0.0%
9,041	11,536	27.6%
650	650	0.0%
600	600	0.0%
600	600	0.0%
14,483	17,478	20.7%
14,483	17,478	20.7%
19,483	17,478	-10.3%
0	0	
19,483	17,478	-10.3%

Agenda Item: PH1756

Committee: Planning and Highways

Date: October 17, 2023

Title: Applications for Tree Preservation Orders (TPOs)

Report Authors: Mary Campbell

Purpose of Report: To note activation of P&H policy on TPOs and approve attached TPO applications

Introduction

In July, Planning and Highways Committee adopted two policies in relation to Tree Preservation Orders (TPOs) as part of the broader objective of preserving the Town's existing assets of nature and nurture. This report puts these policies into practice.

Background

The benefits of trees for health, well-being and biodiversity are well-established by research. The text in the Peacehaven and Telscombe Neighbourhood Plan (PTNDP) quotes the Government's 2018 25-year Plan for a Green Future as follows: ' Greenspace such as parks, **woodlands** ...are increasingly being recognised as an important asset for supporting health and wellbeing...' (Page 54). This quotation introduces PT15 that includes policies to 'increase the number of native trees and hedgerows planting within the neighbourhood area' (PT15.3). Peacehaven Town is sadly lacking in trees, not least because of the impact of salt and wind on much of its area. Preserving existing trees should therefore be a priority. The Peacehaven and Telscombe Neighbourhood Plan contains many pictures of trees and seeks to maintain mature trees and hedges where possible (PT 3.1 and PT19.1b).

One of the two TPO policies adopted by this committee in July has now been actioned: the Committees and Assistant Projects Officer has sent an email with a map of all existing TPOs in Peacehaven to all members of this Committee. After a period of trial, this map will be sent to all other councillors so that they can quickly check if a tree with amenity value that is or might be under threat in the ward they represent is already covered by a TPO. If not, a quick TPO application can be made both directly by the councillor as an individual as well as being passed to this Committee for approval.

The other TPO policy adopted in July is to 'consider if more trees need TPOs'. To judge from the appended TPO applications, it already seems clear that the answer to that question is 'yes'. It is likely that TPOs proposed by this Committee will carry more weight with Lewes DC than those proposed by individual members of the public, including councillors. So future Agendas for this Committee will contain an item that provides TPO application details for the officer to send to Lewes DC for consideration. PTC officers do not have time to prepare TPO applications, so that work falls to councillors. The appended applications provide exemplars for future applications, including the main grounds for making applications (particularly amenity value and the fact that the tree is under threat; biodiversity, habitat and others can be material supporting factors).

Analysis

Tree Preservation Orders are a potentially effective way of trying to protect trees from developers. Their importance as a tool to protect trees was recently underlined by the Lewes DC decision to refuse permission to cut down the macrocarpa and leylandii trees that border the Downs Walk building site.

Conclusions

Peacehaven's existing trees need protection. There is now a procedure for the TPO status of trees under threat to be checked and for TPO applications prepared by councillors to be sent to Lewes DC.

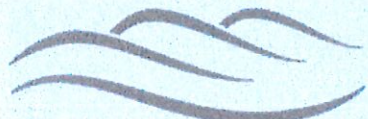
Recommendations

1. Committee note the TPO map and the procedure for councillors to refer trees under threat to this Committee for approval and `posting on` to Lewes DC.
2. This Committee approve the TPO applications appended to this Report.

Implications

The Town Council has a duty to consider the following implications:

<u>Financial</u> <ul style="list-style-type: none"> • Use of capital? • Replacement of asset? • Reduced expenditure? • Increased income? • Budget provision? 	n/a
<u>Legal</u> <ul style="list-style-type: none"> • UK Law? • Council Powers/Duties? • Lease/landlord responsibilities? 	To recommend action to protect trees
<u>Health & Safety</u> <ul style="list-style-type: none"> • Accessibility? • Equalities? 	Health value of trees, especially because of Peacehaven's lack of trees
<u>Planning</u> <ul style="list-style-type: none"> • LDC permission? • Planning Law? • Highways? 	LDC action needed
<u>Environmental and sustainability</u> <ul style="list-style-type: none"> • AONB/SSSI/SDNPA? • Green spaces? • Walking/cycling? 	Protecting existing trees is a central part maintaining Green spaces.
<u>Crime and disorder</u> <ul style="list-style-type: none"> • ASB? • Public safety? • Road safety? 	n/a
<u>Social value</u> <ul style="list-style-type: none"> • Charities/voluntary orgs? • Support for those in need? • Area improvements? • Community benefits? 	Protecting trees improves areas and provides community benefits
<u>Climate</u> <ul style="list-style-type: none"> • Carbon footprint? • Materials? • Recycling? 	Protecting existing trees is a central part of a net zero policy



Lewes District Council

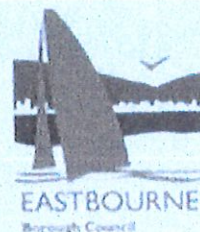
Planning Services

Town Hall, Grove Road, Eastbourne, BN21 4UG

Marine Workshops, Railway Quay, Newhaven BN9 0ER

Customerfirst@lewes-eastbourne.gov.uk

01323410000/ 01273484420



Application for Tree Preservation Order: Requesting a Tree be placed under a Tree Preservation Order (TPO).

Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department

The making of a TPO is at the Council's discretion and does not have to place a TPO upon any tree(s).

We will only make a TPO if it appears to the Council that it is expedient and in the interests of amenity to do so. The Council may consider it expedient to make TPOs where there is either:

- Clear evidence of the intention to remove trees of public visual amenity in an excessive or uncontrolled manner.
- Other clear threats to trees of public visual amenity from a range of activities such as wilful damage or destruction; inappropriate pruning; felling or disturbance of the rooting area

Please complete using block capitals and black ink.

You must use this form if you are applying/requesting a tree be placed under a tree preservation order (TPO).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

Applicant details will remain confidential and will not be made public in any form.

1) Applicant Name and Address

Title: First name: Last name:

Company (Optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

Primary number contact: Secondary number Contact:

Email address:

2) Trees Location

If all trees stand at the address shown in Question 1, go to Question 3. Otherwise, please provide the full address/location of the other site(s) where the tree(s) stand (including full postcode where available)
PLEASE NOTE – one application form is required for each individual site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

Land north of Peacethorn Library adjacent to
Joff Field.
(There is only one tree in this location)

3) Identification Of Tree(s):

Please identify the tree(s) and provide a full and clear specification of why you are requesting a Tree Preservation (TPO) is placed upon the tree(s) along with a description confirming the nature of the threat. Continue on a separate sheet if necessary.

Tree Species:	Reason for Protection:	Under immediate threat:	
weeping willow	Potential residential development of greenspace.	YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO

Nature of the threat:

Land identified as potential residential development as shown on the Morrisons planning application 16/23/18
Most of the trees in the Meridian Centre will be cut down in 2024, It is important to retain as many as possible

4) Tree additional Information:

For all trees:

- A sketch plan clearly showing the position of trees listed in Question 3 must be provided when requesting a tree preservation order (TPO).
- Photos of the tree(s) needing to be placed under a preservation order

5) Authority Employee / Member

With respect to the Authority, I am:

- | | |
|---|----------------------------------|
| (a) a member of staff | (c) related to a member of staff |
| (b) an elected member <input checked="" type="checkbox"/> | (d) related to an elected member |

Do any of these statements apply to you:

☒

Yes

☐

No

If Yes, please provide details of the name, relationship and role

Chair of Peacehaven Town Council

6) Declaration - Trees

I/we hereby apply for a Tree Preservation Order as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

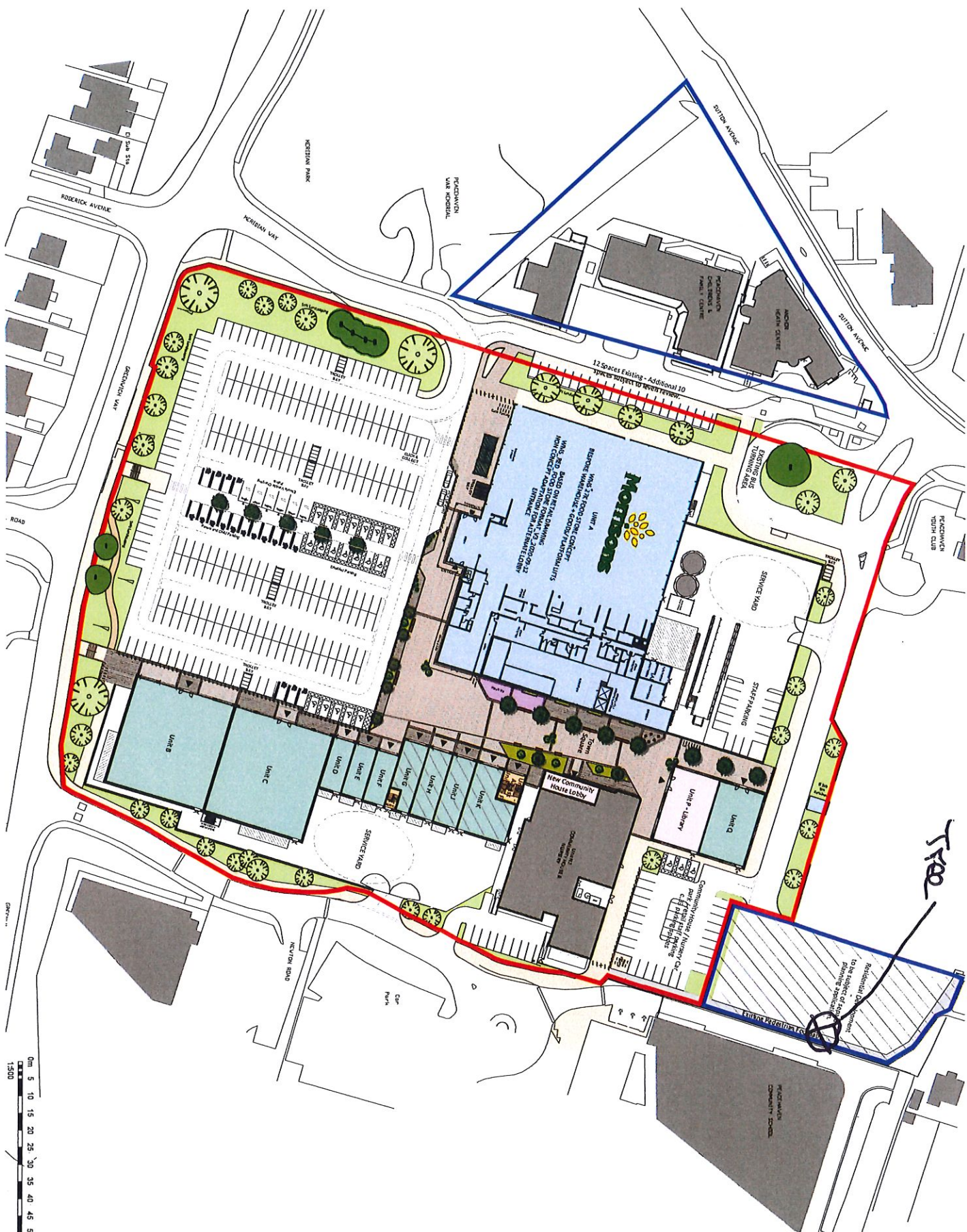


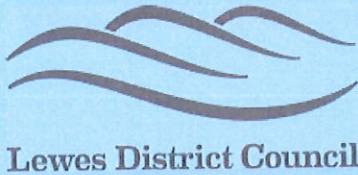
Date (DD/MM/YYYY):

1st Oct 2023





[illegible]



Planning Services

Town Hall, Grove Road, Eastbourne, BN21 4UG

Marine Workshops, Railway Quay, Newhaven BN9 0ER

Customerfirst@lewes-eastbourne.gov.uk

Application for Tree Preservation Order: Requesting a Tree be placed under a Tree Preservation Order (TPO). Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department

The making of a TPO is at the Council's discretion and does not have to place a TPO upon any tree(s).

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1) Applicant Name and Address

Title:	<input type="text"/>	First name:	<input type="text"/>	Last name:	<input type="text"/>
Company (Optional):	<input type="text"/>				
Unit:	<input type="text"/>	House number:	<input type="text"/>	House suffix:	<input type="text"/>
House name:	<input type="text"/>				
Address 1:	<input type="text"/>				
Address 2:	<input type="text"/>				
Address 3:	<input type="text"/>				
Town:	<input type="text"/>	County:	<input type="text"/>		
Country:	<input type="text"/>	Postcode:	<input type="text"/>		
Primary number contact:	<input type="text"/>	Secondary number contact:	<input type="text"/>		
Email address:	<input type="text"/>				

2) Trees Location

If all trees stand at the address shown in Question 1, go to Question 3. Otherwise, please provide the full address/location of the other site(s) where the tree(s) stand (including full postcode where available)

PLEASE NOTE – one application form is required for each individual site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:
Land adjacent to Downs Walk, peacehaven, bordering the south edge of a property along the line of the fencing.

TQ

41039

02810

3) Identification Of Tree(s):



Please identify the tree(s) and provide a full and clear specification of why you are requesting a Tree Preservation (TPO) is placed upon the tree(s) along with a description confirming the nature of the threat. Continue on a separate sheet if necessary.

Tree Species:	Reason for Protection:	Under immediate threat:	
Beech X 10 trees	Not listed in the area already identified as having TPO's	YES	NO
		YES	NO
		YES	NO

		YES	NO
		YES	NO
		YES	NO
		YES	NO

Nature of the threat:

They are near an area of development and future development and have already had branches cut off about 3 weeks ago.

4) Tree additional Information:

For all trees:

- A sketch plan clearly showing the position of trees listed in Question 3 must be provided when requesting a tree preservation order (TPO).
- Photos of the tree(s) needing to be placed under a preservation order

5) Authority Employee / Member

With respect to the Authority, I am:

- (a) a member of staff (c) related to a member of staff
 (b) **an elected member** (d) related to an elected member

Do any of these statements apply to you:

☒ Yes ☐ No

If Yes, please provide details of the name, relationship and role

I am a town councillor for Peacehaven

6) Declaration - Trees

I/we hereby apply for a Tree Preservation Order as described in this form and the accompanying plans/ drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:



Date (DD/MM/YYYY):

25/8/23



Lewes District Council

Planning Services

Town Hall, Grove Road, Eastbourne, BN21 4UG

Marine Workshops, Railway Quay, Newhaven BN9 0ER

Customerfirst@lewes-eastbourne.gov.uk

01323410000/ 01273484420



Application for Tree Preservation Order: Requesting a Tree be placed under a Tree Preservation Order (TPO). Town and Country Planning Act 1990

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department

The making of a TPO is at the Council's discretion and does not have to place a TPO upon any tree(s).

We will only make a TPO if it appears to the Council that it is expedient and in the interests of amenity to do so. The Council may consider it expedient to make TPOs where there is either:

- Clear evidence of the intention to remove trees of public visual amenity in an excessive or uncontrolled manner.
- Other clear threats to trees of public visual amenity from a range of activities such as wilful damage or destruction; inappropriate pruning; felling or disturbance of the rooting area

Please complete using block capitals and black ink.

You must use this form if you are applying/requesting a tree be placed under a tree preservation order (TPO).

It is important that you read the accompanying guidance notes before filling in the form. Without the correct information, your application / notice cannot proceed.

Applicant details will remain confidential and will not be made public in any form.

1) Applicant Name and Address

Title: First name: Last name: ~~Doel~~

Company
(Optional):

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

Primary number contact: Secondary number Contact:

Email address:

2) Trees Location

If all trees stand at the address shown in Question 1, go to Question 3. Otherwise, please provide the full address/location of the other site(s) where the tree(s) stand (including full postcode where available)
PLEASE NOTE – one application form is required for each individual site.

Unit: House number: House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town: County:

Country: Postcode:

If the location is unclear or there is not a full postal address, either describe as clearly as possible where it is (for example, 'Land to the rear of 12 to 18 High Street' or 'Woodland adjoining Elm Road') or provide an Ordnance Survey grid reference:

Description:

Land at the junction of SouthView Road and Chalkers Rise development (south end). East
end of Southview Road, Peacehaven, in the broad area where a pedestrian walkway through from
Chalkers Rise will eventually be placed. Local residents are very keen for it to be preserved
because it has long been an amenity for them.

3) Identification Of Tree(s):

Please identify the tree(s) and provide a full and clear specification of why you are requesting a Tree Preservation (TPO) is placed upon the tree(s) along with a description confirming the nature of the threat. Continue on a separate sheet if necessary.

Tree Species:	Reason for Protection:	Under immediate threat:	
Sycamore	Under potential threat from developers	YES	NO X
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO
		YES	NO

Nature of the threat:

It may be cut down by the developers when they make the walkway/cycleway through from Chalkers Rise to Southview Road in the next few weeks/months. No sketch plan because there are no other trees in the vicinity. Photograph is appended.

4) Tree additional Information:

For all trees:

- A sketch plan clearly showing the position of trees listed in Question 3 must be provided when requesting a tree preservation order (TPO).
- Photos of the tree(s) needing to be placed under a preservation order

5) Authority Employee / Member

With respect to the Authority, I am:

- | | |
|-----------------------|----------------------------------|
| (a) a member of staff | (c) related to a member of staff |
| (b) an elected member | (d) related to an elected member |

Do any of these statements apply to you:

☐ Yes ☒ No


If Yes, please provide details of the name, relationship and role

I am not a councillor in Lewes DC but I am a councillor in Peacehaven TC

6) Declaration - Trees

I/we hereby apply for a Tree Preservation Order as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

 Mary Campbell

Date (DD/MM/YYYY):

10/10/2023



Complaint No.	Date Received	Area	Category	Details of Complaint	Actions taken	Current Status
112	10/10/2023	Non PTC land	Fencing	inadequate fencing between Bee Road/View Road and the Chalkers Rise Estate		Open

Planning & Highways Committee - Action Plan

updated 10/10/2023

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	Public rights of way TFG - Concrete path from Lower Hodderm Farm to Centenary Park.	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing	23/05/23 - Committee agreed members for the TFG - Cllr Griffiths, Cllr Gordon-Garrett, and a member of the public. 5/9/23 Cllr Seabrook - the concrete path, that this is now open again so the work of the public rights of way TFG will need to resume.
2	09/08/2022	Speed activated sign	For the Public Safety TFG to investigate, discuss, and liaise with Telscombe Town Council about the speed activated sign, and report back to the P&H Committee.	Committees & Assistant Projects Officer	Public Safety TFG to be resumed to consist of Cllr Seabrook, Cllr Alexander, 2 members of the public and for all Councillors to be invited to join.

In discussion with Events, Amenities, and Projects Officer about getting out a survey - will likely be early in 2023.			
Survey questions and where to be advertised, to be discussed at the next P&H 23.5.23			
23/05/23 - Committee agreed to form a TFG consisting of the Committee and Assistant Projects Officer and Cllrs Seabrook & Norcott-Jones.			
13/06/23 - TFG reported back to Committee, agreed that the TFG will proceed to:			
3	01/11/2022	Wildflower Verges	To conduct a survey via eNews and Social Media regarding possible locations for Wildflower verges in the town
			Committees & Assistant Projects Officer
			1. carry out a survey of residents using social media.
			2. identify suitable sites and complete a baseline site survey. (Max 3) and apply for licences from ESCC where appropriate.
			3. identify funding sources
			4. attempt to form a Wildflower Community Group
5. consult residents adjacent to the selected sites			
6. Report back to the Planning & Highways Committee			
Communications & Marketing Officer is in the process of preparing the survey.			
5/9/23 Cllr Seabrook also reported that the Wildflower verges survey is almost ready, although some adjustments are still required			
19/9/23 Marketing officer sent draft to Cllr Seabrook for final approval			
10/10/23 good response 114 responses as of 10.10.23. Need to decide on a closing date.			
23/05/23 - TFG formed to look at the report, alongside the public realm, and advertising on planters.			
4	23/05/2023	Kaner Olette Report	TFG
To go through the report and create actionable items.			
13/06/23 - Cllr Gallagher informed Committee that a TFG meeting will be organised soon, and that LDC & ESCC Cllrs are being invited to join.			

13/07/23 - Committees & Assistant Projects Officer attended a site meeting with Cllrs Campbell & Gordon-Garrett with ESCC Highways Officers & Brighton & Hove Buses representative. Report to come back to Committee.

25/7/23 - To monitor progress by ESCC in relation to the bus stops.

Committees &
Assistant
Projects Officer

Officers to liaise with ESCC
Officers about accessibility on
Pelham Rise, particularly bus
stops.

w/c 29/9/23 ESCC Traffic Safety site visit to Pelham rise to discuss access to bus stops and proposal re access and shelter needs. Await response.
19/9/23 - proposed design & extras of shelter in pelham rise agreed by suppliers. just need to select colour and order will be placed. Projects officer has requested 2 colours so that the shelter is two tone to aid visually impaired bus users

10/10/23 design and colour were forwarded to ESCC on 21/09/23 -
Committees Officer sent follow up 10/10 for timeframes.

