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PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

AGENDA

1st November 2023

Members of Peacehaven Town Council are summoned to the Council meeting to be held in Community House, Peacehaven, on Tuesday 7th November 2023 at 7.30pm.

George Dyson
Deputy Town Clerk

AGENDA

C1112 MAYOR'S/CHAIRMAN'S ANNOUNCEMENTS.

C1113 PRESENTATION TO THE OUTGOING AND INCOMING YOUTH MAYORS

C1114 PUBLIC SESSION. *Members of the public may ask questions on any relevant Council matter.*

C1115 TO APPROVE APOLOGIES FOR ABSENCE.

C1116 TO RECEIVE DECLARATIONS OF INTERESTS.

C1117 TO ADOPT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON THE 2ND OCTOBER 2023

C1118 TO RECEIVE MINUTES, RATIFY ACTIONS & RECEIVE REPORTS ON URGENT MATTERS:-

a. Planning & Highways Committee:-

- i. To receive the meeting minutes of the 5th September 2023.
- ii. To receive the meeting minutes of the 26th September 2023.
- iii. To note the draft meeting minutes of the 17th October 2023.
- iv. To agree the grass cutting contract for 2024.

b. Policy & Finance Committee:-

- i. To receive the financial report, authorise payments and signing of Bank Reconciliation statements.
- ii. To note the outcome of the 2023/24 Interim Internal Audit
- iii. To receive the meeting minutes of the 12th September 2023.
- iv. To note the draft meeting minutes of the 24th October 2023.
- v. To receive the Community House Sub-Committee meeting minutes of the 7th September 2023.
- vi. To note the Draft Community House Sub-Committee meeting minutes of the 16th October 2023
- vii. To review membership of the Grants Sub-Committee.
- viii. To receive a report on digital devices for members.

c. Personnel Committee.

- i. To receive the meeting minutes of the 12th September 2023.
- ii. To receive the meeting minutes of the 10th October 2023.
- iii. To note the draft meeting minutes of 1st November 2023.

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- d. **Leisure, Amenities & Environment Committee:-**
 - i. To receive the meeting minutes of the 18th July 2023.
 - ii. To note the draft meeting minutes of the 3rd October 2023.
- e. **Civic & Community Events Committee:-**
 - i. To receive the meeting minutes of the 1st August 2023.
 - ii. To note the draft meeting minutes of the 10th October 2023.

C1119 TO RECEIVE REPORTS FROM OUTSIDE BODIES (Verbal).

C1120 TO RECEIVE A REPORT ON THE PROGRESS OF THE NEIGHBOURHOOD DEVELOPMENT PLAN.

C1121 TO AGREE AND ADOPT A REVISED SCHEME OF DELEGATION AND TERMS OF REFERENCE.

C1122 TO RECEIVE AN UPDATE FROM THE COMMUNITY AND BUSINESS PLAN TFG.

C1123 TO NOTE OVERVIEW OF COMPLAINTS RECEIVED

C1124 DATE OF NEXT MEETING – TUESDAY 19TH DECEMBER 2023 AT 7.30PM.

C1125 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

CONFIDENTIAL

In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-

C1126 Personnel Committee:-

- i. To agree TFG recommendations arising from the former Town Clerk's exit interview.
- ii. To note progress on the recruitment of new Officers.

C1127 TO RECEIVE A REPORT REGARDING THE REDEVELOPMENT OF THE MERIDIAN CENTRE

C1128 TO RECEIVE A CONFIDENTIAL REPORT FROM THE LOCUM CLERK AND RFO ON THEIR ENGAGEMENT WITH PTC.

C1129 TO AGREE A NEW HR SUPPORT CONTRACT FOR THE NEW FINANCIAL YEAR

C1130 TO NOTE THE FIELDS IN TRUST DEED OF DEDICATION REPORT FOR THE COMMUNITY ORCHARD.