**DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 13th June 2023 at 7.30pm**

**Present:** Cllr Mary Campbell (Chair),Cllr Kiera Gordon-Garrett (Vice Chair), Cllr David Seabrook (Chair of Council), Cllr Isobel Sharkey (Vice Chair of Council), Cllr Cathy Gallagher, Cllr Cathy Norcott-Jones, Cllr Sherral Wood, Cllr Ian Alexander.

**Officers**: George Dyson (Deputy Town Clerk), Vicky Onis (Committees and Assistant Projects Officer).

2 members of the public were in attendance.

1. **PH1630 CHAIR ANNOUNCEMENTS**

The Chair opened the meeting at 19:30, welcomed everyone and went through the building fire procedure and informed the Committee that there will be a flag raising at Meridian Park at 10am on Friday in celebration of Sussex Day.

1. **PH1631 PUBLIC QUESTIONS**

A member of the public spoke in support of reforming the Public Safety TFG (Agenda item PH1638).

Nancy Astley then gave a brief presentation to the Committee on the Neighbourhood Development Plan, including the Kaner Olette study.

1. **PH1632 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS**

No apologies have been received.

Cllr Cheta was absent.

1. **PH1633 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

There were no declarations of interest.

1. **PH1634 TO ADOPT THE MINUTES OF 23RD MAY 2023**

Proposed by: Cllr Sharkey. Seconded by: Cllr Gordon-Garrett.

The minutes of the above meeting were **resolved and adopted**.

1. **PH1635 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Committee **noted** the budgetary report.

1. **PH1636 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP**

Nothing further to add beyond what was covered during the presentation in item PH1631.

1. **PH1637 TO NOTE PROGRESS OF THE COMMITTEES TFG’S**
	1. **Planters and Public Realm along South Coast Road following the Kaner Olette report.**

It was reported that this TFG has not yet met. Cllr Gallagher will organise the first meeting and also invite Cllrs from Lewes District Council and East Sussex County Council to join.

* 1. **Wildflower grass verge survey**

The Committee discussed the report circulated in the papers. It was proposed that the Committee agree for the TFG to:

1. carry out a survey of residents using social media. Questions below.

2. identify suitable sites and complete a baseline site survey. (Max 3) and apply for licences from ESCC

where appropriate.

3. identify funding sources

4. attempt to form a Wildflower Community Group

5. consult residents adjacent to the selected sites

6. Report back to the Planning & Highways Committee

Proposed by: Cllr Seabrook Seconded by: Cllr Wood

The Committee **resolved** to **agree** to this proposal.

* 1. **The business plan**

The Committee briefly discussed the circulated report from the TFG.

It was proposed that the TFG meet again to go through the report as a discussion document and report back to Committee.

Proposed by: Cllr Gallagher Seconded by: Cllr Sharkey

The Committee **resolved** to **agree** to this proposal.

1. **PH1638 TO DECIDE WHETHER TO REFORM THE PUBLIC SAFETY TFG**

Cllr Seabrook introduced the item.

It was proposed to reform the Public Safety group as a Working Party.

Proposed by: Cllr Seabrook Seconded by: Cllr Alexander.

The Committee **resolved** to **agree** to this proposal

The group will consist of: Cllr Alexander, Cllr Seabrook, 2 members of the public, and other Cllrs to be invited to join.

1. **PH1639 TO NOTE PLANNING & HIGHWAYS COMPLAINTS SINCE THE LAST MEETING**

Cllr Sharkey reported that a report will be coming to the next Committee meeting about grass verges.

Cllr Seabrook noted that the pot holes in question on the complaints log relate to Telscombe Town Council rather than Peacehaven.

1. **TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-**

**PH1640 –** LW/23/0289/CD Land To Rear Of 137 South Coast Road

The Committee **noted** this discharge of conditions application.

**PH1641** – LW/23/0287 19 Outlook Avenue

Cllr Gallagher introduced the item and raised some concerns about the application, including that it’s beyond the planning boundary, is out of character for the urban fringe area, and the access of construction traffic.

Cllr Wood added concerns about vehicles causing more damage to the track.

Cllr Gordon-Garrett also raised concerns about construction vehicles coming out onto a dangerous stretch of the A259.

It was proposed to object to the application on the grounds that it is beyond the planning boundary, the design is not aligned with the design guides for the urban fringe in the emerging Neighbourhood Development Plan, and concerns over the construction traffic going along an unadopted road where access and egress is straight onto a dangerous part of the A259.

Proposed by: Cllr Gallagher Seconded by: Cllr Gordon-Garrett

The Committee **resolved** to **object** to this planning application.

The Chair added that if Lewes District Council are minded to approve the application, that they use provisions in DM5 of the Local Plan Part 2 to remove permitted development rights for the property.

Proposed by: Cllr Campbell Seconded by: Cllr Gordon-Garrett

The Committee **resolved** to **agree** to this proposal.

**PH1642 –** LW/23/0284 85 South Coast Road

It was proposed the Committee support this planning application, subject to the condition that the retail outlet is fully accessible.

Proposed by: Cllr Sharkey Seconded by: Cllr Seabrook.

The Committee **resolved** to **agree** to this proposal.

**PH1643** – LW/23/0320 31 Firle Road

There was a brief discussion on the application.

It was proposed that the Committee object to the application on grounds of overdevelopment of the site and destruction of the grass verges against the emerging Neighbourhood Development Plan design guide and policies.

Proposed by: Cllr Campbell Seconded by: Cllr Wood.

The Committee **resolved** to **object** to this planning application.

**PH1644** – LW/23/0222 20 Bretts Field

It was proposed that the Committee support this planning application.

Proposed by: Cllr Sharkey Seconded by: Cllr Gordon-Garrett.

The Committee **resolved** to **agree** to this proposal.

1. **TO NOTE THE FOLLOWING PLANNING DECISIONS:-**

**PH1645** – TW/23/0018 3 Stanley Road

The Committee **noted** the planning decisions.

1. **PH1646 TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED**

The Committee **noted** the action plan.

1. **PH1647 DATE OF NEXT MEETING 4TH JULY 2023 AT 7.30PM.**

The next meeting of this Committee was confirmed for 4th July 2023.

*There being no further business the meeting ended at 20:58.*