



GEORGE DYSON
DEPUTY TOWN CLERK
TELEPHONE: 01273 585493
E-MAIL: deputyclerk@peacehaventowncouncil.gov.uk

PEACEHAVEN TOWN COUNCIL

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

AGENDA

13th September 2023

Members of Peacehaven Town Council are summoned to the Council meeting to be held in Community House, Peacehaven, on Tuesday 19th September 2023 at 7.30pm.

George Dyson
Deputy Town Clerk

AGENDA

C1081 MAYOR'S/CHAIRMAN'S ANNOUNCEMENTS.

C1082 PUBLIC SESSION. *Members of the public may ask questions on any relevant Council matter.*

C1083 TO APPROVE APOLOGIES FOR ABSENCE.

C1084 TO RECEIVE DECLARATIONS OF INTERESTS.

C1085 TO ADOPT THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON THE 25TH JULY 2023

C1086 TO RECEIVE MINUTES, RATIFY ACTIONS & RECEIVE REPORTS ON URGENT MATTERS:-

- a. **Planning & Highways Committee:-**
 - i. To receive the meeting minutes of the 4th July 2023.
 - ii. To receive the meeting minutes of the 25th July 2023.
 - iii. To receive the meeting minutes of the 15th August 2023.
 - iv. To note the draft meeting minutes of the 5th September 2023.
 - v. To receive a report from the Bus Service Improvement Plan TFG and agree recommendations.
- b. **Policy & Finance Committee:-**
 - i. To receive the financial report, authorise payments and signing of Bank Reconciliation statements.
 - ii. To receive the 2022/23 External Auditors Report.
 - iii. To approve the internal auditor's engagement letter up to March 2026.
 - iv. To receive the meeting minutes of the 27th June 2023.
 - v. To note the draft meeting minutes of the 12th September 2023.
 - vi. To note the draft Community House Sub-Committee meeting minutes of the 7th September 2023.
 - vii. To appoint members to the Grants Sub-Committee.
- c. **Personnel Committee.**
 - i. To receive the meeting minutes of the 5th July 2023.
 - ii. To receive the meeting minutes of the 18th July 2023.
 - iii. To receive the meeting minutes of the 8th August 2023.
 - iv. To note the draft meeting minutes of 12th September 2023.
- d. **Leisure, Amenities & Environment Committee;-**

Agenda for the Meeting of Peacehaven Town Council – 19th September 2023

- i. To receive the meeting minutes of the 30th May 2023.
 - ii. To note the draft meeting minutes of the 18th July 2023.
 - iii. To arrange for dealing with tenders received for the Centenary Park Pathway.
- e. **Civic & Community Events Committee:-**
- i. To receive the meeting minutes of the 20th June 2023.
 - ii. To note the draft meeting minutes of the 1st August 2023.
 - iii. To receive a report and agree plans for a Community Space Scheme.
 - iv. To agree plans for a Halloween party

C1087 TO AGREE AND MAKE FINAL APPOINTMENTS TO OUTSIDE BODIES

C1088 TO AGREE MEMBERS OF THE PUBLIC RIGHTS OF WAY TFG

C1089 TO RECEIVE REPORTS FROM OUTSIDE BODIES (Verbal).

C1090 TO RECEIVE A REPORT ON THE PROGRESS OF THE NEIGHBOURHOOD DEVELOPMENT PLAN.

C1091 TO AGREE THE REVISED NEIGHBOURHOOD DEVELOPMENT PLAN FOR SUBMISSION TO REGULATION 16 CONSULTATION.

C1092 MOTION BY CLLR FABRY TO PROPOSE SUPPORT FOR ENERGY CHAMPIONS IN PEACEHAVEN

C1093 TO RECEIVE A REPORT AND AGREE ACTIONS REGARDING COUNCILLOR PRINTING COSTS

C1094 TO NOTE OVERVIEW OF COMPLAINTS RECEIVED

C1095 DATE OF NEXT MEETING – TUESDAY 7TH NOVEMBER 2023 AT 7.30PM.

C1096 TO RESOLVE TO EXCLUDE PRESS AND PUBLIC FROM THE FOLLOWING ITEMS

CONFIDENTIAL

In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-

C1097 Personnel Committee:-

- i. To receive a report on the outcome of a complaint investigation.
- ii. To agree a TFG to review the former Town Clerk's exit interview.
- iii. To note and approve progress on the recruitment of a new Town Clerk.
- iv. To receive updates on other confidential staffing matters and ratify any actions agreed by the Committee.

C1098 TO RECEIVE A REPORT REGARDING THE REDEVELOPMENT OF THE MERIDIAN CENTRE

C1099 TO RECEIVE A CONFIDENTIAL REPORT RELATING TO AN ONGOING COMPLAINT

C1100 TO AGREE THE CYCLE HUB LEASE WITH EAST SUSSEX COUNTY COUNCIL

C1101 TO RESOLVE THAT THE AGREED GATEWAY CAFÉ LEASE BE EXECUTED