



PEACEHAVEN TOWN COUNCIL

TONY ALLEN
TOWN CLERK
TELEPHONE: (01273) 585493
FAX: 01273 583560
E-MAIL: townclerk@peacehaventowncouncil.gov.uk

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 21st February 2023 at 7.30pm

Present: Cllr Alan Milliner (Chair), Cllr Isobel Sharkey (Vice Chair), Cllr David Seabrook (Vice Chair of Council), Cllr Cathy Gallagher, Cllr Sue Griffiths, Cllr Ron White.

Officers: George Dyson (Deputy Town Clerk & Civic Officer), Vicky Onis (Committees and Assistant Projects Officer).

7 members of the public were in attendance.

1. PH1552 CHAIR ANNOUNCEMENTS

The Chair opened the meeting at 19:30, welcomed everyone and went through the building fire procedure.

2. PH1553 PUBLIC QUESTIONS

There were several questions asked by members of the public as follows:

One member of the public highlighted to the Committee that many residents were in attendance regarding item PH1562, and therefore could Committee please bring the item forward.

Another member of the public stated that at the Extraordinary Full Council meeting following the Morrisons meeting Councillor Seabrook made a suggestion that a Liaison group be set up to engage with Morrisons and residents to keep them informed about the development, and to address any issues that may arise. I think this is an excellent suggestion that should be taken forward. However Council should remember that a similar group was supposed to be set up for Chalkers Rise. To my knowledge this has not happened despite it being part of a covenant between the Council and the site owners; Schedule 7.

Can this committee ascertain what has happened regarding this group, as it seems to have been forgotten, and as it is part of a covenant should have been in place and active throughout the entire development until it's completion.

Cllr Sharkey responded that there were 2 groups meeting in relation to Chalkers Rise – progress meetings and meetings set up with representatives from Lewes District Council.

Cllr White added that there should be ongoing monitoring from the planning authority to ensure that conditions are being met and that this needs to be addressed.

Another member of the public, a resident of Searle Avenue, highlighted some problems with construction currently taking place at number 9 (planning application LW/20/0750), causing damaged kerbstones, problems with parking, and that the parking problem is exacerbated by a house that was converted into a residential unit having up to 8 staff needing to park at a time.

Cllr Seabrook suggested that problems with cars being parked/abandoned could be reported to the police via Operation Crackdown, and offered to do this on behalf of the resident if he could be provided with the full details, that we would need to check the conditions of the planning application about the construction traffic, and that double yellow lines can be applied for to East Sussex Highways.

Another member of the public, an allotment holder, asked whether houses/gardens, or other allotments would be abutting their plot, as the plans did not make this particularly clear, and also whether there would be an additional pedestrian gate to the allotments from Cornwall Avenue.

A member of the public, another allotment holder, also stated that on 16th February 2021, a JCB digger & low loader came to Cornwall Avenue, entered the site relevant to item PH1562 and turned up the land – shortly before the wildlife survey was carried out.

Cllr White commented that this information really needs to go onto the LDC planning portal.

A member of the public, a resident of Cornwall Avenue, living opposite the allotment site, stated that they see lots of wildlife going into the site relevant to item PH1562, and that the JCB previously mentioned entered the site through a hedge from Cornwall Avenue citing the removal of weeds following complaints from neighbours of weeds getting into their gardens as the reason for clearing the site.

3. PH1554 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS

Apologies were received and accepted from Cllr Symonds and Cllr Paul.

Cllr Harris was also absent.

4. PH1555 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS

Cllr Gallagher declared that she is mentioned by name in the Design and Access Statement of item PH1562 as she had met with the developer as part of her role with the Neighbourhood Development Plan steering group, and that she would abstain from voting on the item.

Cllr Sharkey, also in relation to item PH1562 declared that she is a resident of Cornwall Avenue.

5. PH1556 TO ADOPT THE MINUTES OF 31st JANUARY 2023

Proposed by: Cllr White. Seconded by: Cllr Gallagher.

The minutes of the above meeting were **resolved and adopted**.

6. PH1557 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The Committee **noted** the budgetary report.

7. PH1558 TO REVIEW AND UPDATE THE BUSINESS/ COMMUNITY PLAN

The Committee **noted** the plan with no updates necessary.

The chair brought forward item PH1562

8. PH1562 – LW/22/0859 Land West Of Cornwall Avenue

Cllr Seabrook commented that there are a lot of issues with this application, some of which have already been alluded to by members of the public present. The access to the site is going to be very difficult, very firm conditions

about parking and access will be needed if LDC do give the go ahead. There will also be a significant ongoing increase in traffic.

The area had been cleared by mechanical means in early 2021, just 9 months before the wildlife and habitat survey was done, but does highlight that breeding birds and badgers are potentially present, and that a Badger Sett cannot be ruled out.

The ecology consultancy company did find some Lizards and Slow Worms, and that the plan to deal with this is akin to evicting, not relocating the wildlife.

Additionally, another 9 houses will further impact on Peacehaven infrastructure, and continue the gradual eating away of greenspace in Peacehaven.

Cllr Griffiths added that there are a number of inaccuracies in the documents, including suggesting that there are no registered parks within 250m, but Centenary Park is well within that.

The Design and Access Statement appears to imply that Peacehaven Town Council has already agreed to support the application, which is absolutely incorrect, and also suggests that Nancy Astley has spoken on behalf of Peacehaven Town Council, which is also incorrect, as well as suggestions that 2 PTC Officers have already been in discussion.

Cllr Gallagher stated that the AECOM report in 2019, as part of the Neighbourhood Plan Committee, confirmed that the site was available and would be suitable for residential development, including considering the ecological effect, so in planning terms is unlikely to have an effect.

Cllr White added that that the travel plan is based on national averages rather than actual local data and suggest that we object.

Cllr Sharkey, in addition to comments already made, noted that she was disappointed to see no affordable housing included in the plans.

Cllr Seabrook added that there are 15 car parking spaces included in the plans, but no plan to deal with surface water.

It was proposed that the Committee object to the planning application on grounds of overdevelopment, issues with access, parking, wildlife and ecology, and loss of habitat.

Additionally to comment that there are lots of inaccuracies in the documents associated with the application.

That the ecology report would need to be redone without the site first being cleared.

Should Lewes District Council approve the application, then serious consideration would need to be given to construction traffic, and that Cornwall Avenue not be used for this.

Proposed by: Cllr White Seconded by: Cllr Griffiths
The Committee **resolved** to **agree** to this proposal by majority, with 1 abstention.

7 members of the public left at this point

9. PH1559 TO DECIDE ON THE PURCHASE OF A REPLACEMENT NOTICE BOARD & CONFIRM BEST LOCATION

After a brief discussion, it was proposed that we spend a maximum of £150 on a like for like replacement noticeboard, but check with the owners first that we can change the board free of charge.

Proposed by: Cllr Gallagher Seconded by: Cllr Seabrook
The Committee **resolved** to **agree** to this proposal

10. PH1560 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

Cllr Gallagher reported that she would focus on the Kaner Olette report about the South Coast Road and briefly ran through some of the main areas that were highlighted as areas for improvement, suggesting that the area around the Dell and the public toilets would be a good place to start.

Cllr Seabrook suggested that there was a need to break down the report into different components to go onto the Action Plan, and that setting up a TFG after May to look at this.

There was a further discussion about the report covering multiple Committees, and some of the possible actions that could easily be achieved.

It was felt that the Action Plan be updated to include the Kaner Olette report, break down into smaller projects and progress this through Committee.

11. PH1561 TO NOTE CORRESPONDENCE RECEIVED FROM HADLOW DOWN PARISH COUNCIL AND AGREE ANY POSSIBLE SUPPORTING ACTION

It was proposed that this goes to Full Council, but we also ask the Hadlow Down Parish Clerk about any predicted costs of action, and any other proposed actions.

Proposed by: Cllr White Seconded by: Cllr Sharkey
The Committee **resolved** to **agree** to this proposal

12. TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-

PH1563 – LW/23/0063 Cresta Court 214 South Coast Road

It was proposed that the Committee support this planning application, provided that the development remains car free, as per the Design & Access Statement.

Proposed by: Cllr Gallagher Seconded by: Cllr White.
The Committee **resolved** to **agree** to this proposal

PH1564 – LW/23/0003 65 The Promenade

It was proposed that the Committee support this planning application.

Proposed by: Cllr Gallagher. Seconded by: Cllr Sharkey.
The Committee **resolved** to **agree** to this proposal.

PH1565 – LW/23/0047 273 South Coast Road

There was a brief discussion on the planning application.

It was proposed that the Committee object to this planning application on the grounds that it goes against Lewes District Council Core Policy 6, shows a lack of good design as per policy DM25, and is not aligned with the Neighbourhood Development Plan Coastal Plotland design guides.

Proposed by: Cllr Gallagher Seconded by: Cllr White
The Committee **resolved** to this proposal by a majority, with 2 abstentions.

13. TO NOTE THE FOLLOWING PLANNING APPLICATIONS:-

PH1566 – TW/23/0008/TPO 2 Wendale Drive

The Committee **noted** this planning application.

14. TO NOTE THE FOLLOWING PLANNING DECISIONS:-

PH1567 – LW/21/0651

PH1568 – LW/22/0597

The Committee **noted** these planning decisions.

15. PH1569 TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED

Cllr Griffiths reported that she and the Deputy Clerk had visited the Concrete Path.

Cllr Seabrook reported that he has had some contact with the Vets at Heathy Brow who it seems will support the Community Speedwatch.

16. PH1570 DATE OF NEXT MEETING 14TH MARCH 2023 AT 7.30PM.

The next meeting of this Committee was confirmed for 14th March 2023.

There being no further business the meeting ended at 21:16.

Detailed Income & Expenditure by Budget Heading 03/03/2023

Month No: 11

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	213	600	387		387	35.5%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	213	1,850	1,637	0	1,637	11.5%	0
4101 Repair/Alteration of Premises	9,438	700	(8,738)		(8,738)	1348.3%	9,312
4111 Electricity	523	1,092	569		569	47.9%	
4171 Grounds Maintenance Costs	474	500	26		26	94.9%	
4850 Grass Cutting Contract	8,864	8,864	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	19,300	11,156	(8,144)	0	(8,144)	173.0%	9,312
Net Expenditure	(19,512)	(13,006)	6,506				
6000 plus Transfer from EMR	9,312						
Movement to/(from) Gen Reserve	(10,200)						
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	19,512	13,006	(6,506)	0	(6,506)	150.0%	
Net Income over Expenditure	(19,512)	(13,006)	6,506				
plus Transfer from EMR	9,312						
Movement to/(from) Gen Reserve	(10,200)						

From the Planning Policy Team - Lewes District Council

As you are aware, Lewes District Council is preparing a new Local Plan. In accordance with national policy and guidance the Local Plan must be based on evidence. Therefore, we are updating the Rural Settlement Study which was published in 2013.

The attached document we send you is the appraisal of services in the settlements; it will form the main part of the Rural Settlement Study. We would appreciate it very much if you could check this appraisal. Did we miss any key services or other services? Are there other mistakes in the appraisal or text?

Purpose

Lewes District Council is currently preparing a new Local Plan covering the period to 2040, which once adopted will replace the current Local Plan (2010-2030) which was adopted in 2016. In accordance with national policy and guidance, the Local Plan must be based on evidence. Much of the evidence that informed the current Local Plan is still relevant, however, the Rural Settlement Study was published in January 2013 and needs updating.

This study applies to all settlements, towns and villages in the Plan Area, Lewes District outside the South Downs National Park (SDNP). There are some parishes which sit half inside and outside the SDNP; here only the settlements in the Plan Area are reviewed.

The aim of the Settlement Service Review is:

- Document and seek a greater understanding of the towns and settlements in the Plan Area
- Update and seek a greater understanding of what services are key for a sustainable community
- Inform an update of the Settlement Hierarchy (See Rural Settlement Study 2012, (<https://www.lewes-eastbourne.gov.uk/resources/assets/inline/full/0/258688.pdf>)). The Settlement Hierarchy will help to inform the spatial strategy for the Local Plan part 1

The services considered in the study are:

Key services

- GP surgery
- chemist
- primary school
- convenience store
- post office
- community hall

Other services

- secondary school
- public house
- place of worship
- dentist
- nursery
- cash point / bank
- petrol station
- public transport
- broadband

Appraisal per settlement

Towns

A short summary of the appraisal is presented in table 3; the complete appraisal is presented in table 6 and 7, at the end of the section. The presence of at least one facility is registered, obviously in the towns many facilities are provided more times.

Towns	Key services	Missing key service	Other services	Missing other services
Newhaven	all	-	all	
Peacehaven	all	-	all	
Seaford	All except one	Village hall	all	
Telscombe	All except 2	Surgery and post office	Except 2	Secondary school, dentist
East Saltdean	Except 2 and in nearby Saltdean	Primary school, community hall	Except 2 and in nearby Saltdean	Secondary school, petrol station

Table: summary services in towns.

Newhaven

Newhaven is a medium sized port town which has been the victim of the economic downturn with previous industries running out of favour. In recent years the town is experiencing regeneration, and the town centre and enterprise zone will be transformed. Although the town doesn't have a large population, it is significant because of its international ferry links to Dieppe, the port operations, its rail connectivity with two stations, and as a place of industry in a predominantly rural area.

All key services are available in the town.

Peacehaven

Peacehaven and Telscombe were mainly developed from the first quarter of the twentieth century, from speculative resort development schemes, but Peacehaven in particular, relates to the later inter-war years of plotland developments, where people were encouraged to buy plots to build homes for themselves. The grid like street pattern throughout the neighbourhood plan area typifies these developments.

Although there is a reasonable offer of facilities and services, in the neighbourhood plan a under provision of health services is noted.

There is no railway station, the A259 is the only road that leads in and out of town. Within the town there is a lack of cycle and pedestrian routes linking to all services.

Seaford

Seaford is the biggest town in the plan area and is located to the east of the port and town Newhaven. All key and other services are available.

Seaford lies on the A259 which provides linkages to Newhaven and Brighton to the west and Eastbourne to the East. Seaford is at approximately 11 miles south from Lewes. The Seaford railway station is located in the centre of the town and is the last stop on the line. A number of bus services provide linkages to and from Seaford.

Telscombe

Telscombe contains three distinct settlements. The village of Telscombe is a hamlet situated in the South Downs National Park. The area of East Saltdean forms part of the Telscombe parish and is an extension to Saltdean. East Saltdean relies for all services on Saltdean.

East Saltdean and Telscombe are separated by the Telscombe Tye. In Telscombe all services are available apart from a surgery and a secondary school (both nearby in Peacehaven).

The nearest railway station is in Newhaven. In the Neighbourhood Plan a lack of comprehensive cycling and pedestrian infrastructure is mentioned.

Villages

A short summary of the appraisal is presented in table 4; the complete appraisal is presented in table 6 and 7, at the end of the section. The presence of at least one facility is registered.

Villages	Key services available	Missing key service	Other services available	Available services
Barcombe Cross	4 out of 6	Surgery, chemist	3 out of 7	Public house, place of worship, nursery
Broyleside	none	all	1 out of 7	Public house (nearby)
Cooksbridge	2 out of 6	Surgery, chemist, convenience store, post office	2 out of 7	Public house and petrol station (both nearby)
Newick	all	-	4 out of 7	Public house, place of worship, nursery, cash point
North Chailey	3 out of 6	Surgery, chemist, post office	5 out of 7	Place of worship, dentist, nursery, cash point, petrol station
Plumpton Green	4 out of 6	Surgery, chemist	4 out of 7	Secondary school (nearby), public house, place of worship, nursery,
Ringmer	all	-	all	Secondary school, public house, place of worship, dentist, nursery, cash point, petrol station
South Chailey	3 out of 6	Chemist, primary school, community hall	4 out of 7	Secondary school, public house, place of worship, cash point.
Wivelsfield Gr	3 out of 6	Surgery, chemist, community hall	4 out of 7	Public house, place of worship, nursery cashpoint

Table: summary services in villages

Barcombe Cross

Barcombe Cross is located in the centre of the parish, the hamlets Barcombe (to the south), Spithurst (to the north) and Barcombe Mills (to the east) have than 100 habitants

Barcombe Cross has many attributes of a sustainable community with four key services, the primary school, a convenience store, post office and community hall, although public transport access to wider services and facilities is constrained by an infrequent bus service.

Other services available are the St Francis of Assisi Church and the pub both located in the centre of the village, and the village hall, located on the eastern outskirts of the settlement.

The settlement is accessed by car via narrow country roads and Lewes is the nearest centre for comparison shopping. A bus service number 122/124 to Lewes are infrequent with the last bus arriving in the village from Lewes at 6.00pm.

The nearest railway station is at Cooksbridge some 2½ miles away to connect to Lewes, Haywards Heath, Gatwick and London.

Broyleside

Broyleside is to be considered a rural village because of the number of inhabitants. However, in the LDC Rural Settlement Study¹⁵ it was considered a 'cluster village' with Ringmer. Apart from children's play areas there are no services, and the community relies on the services in Ringmer, which is located at approximately 1 mile.

South of Broyleside, and along the B2192 there are local employment sites (the Broyle Business Area). The nearest public house is located in between Ringmer and Broyleside in the green area. A bus service provides connection to Lewes and Brighton.

Cooksbridge

Cooksbridge is the largest settlement in the parish of Hamsey. Hamsey and Offham are located in the South Downs National Park. The settlement is notable by the railway line which dissects the settlement, running at right angles to the main road and creating a level crossing. The west side of the road is dominated by the timber yard, car parking and the railway station itself. The settlement has good links to Lewes by car and rail.

Cooksbridge has only two key services: the primary school and a community hall but has good public transport facilities to nearby Lewes.

In the village are no other services available but a public house and a petrol station are nearby.

Newick

Newick is located approximately 9 miles from Lewes on the A272 which links the village to Haywards Heath to the west and Uckfield to the east. Many of the village services are located around its large green.

Newick village is well equipped with a wide range of community provisions. Key services available are a doctor's surgery, a chemist, a primary school, a convenience store with a post office, and a community hall.

Other services available are public houses, a church, a nursery and a cash point.

All nearby train stations are at approximately 6 miles away. There's an hourly bus service 121 and other lines with connection to secondary school in South Chailey.

North Chailey

North Chailey is located at the junction of the A22 and A275, approximately 8 miles north of Lewes. The majority of the dwellings and most services are located near this junction, although there is a ribbon development which extends eastwards.

There is a petrol fillings station with convenience store, a public house, a dentist surgery and cafe at the junction. The primary school is located just over 1 mile south, on the A 275. The church is located west of this junction and a bit further there is the Chailey Heritage School which is a special school.

Newick with its small range of shops and facilities is located within a 1.5 mile walk and South Chailey with its secondary school is 2.5 miles away. The nearest station is at Haywards Heath some 5 miles away. There are frequent bus services that link the village on an almost hourly basis, to Lewes, Haywards Heath and Uckfield with the last bus arriving in the village around 7pm. However, community and leisure activities in Chailey are highly dependent on car transport, because of the distances involved between the different settlements. Footways either do not exist or do not connect to one another. There are also no cycleways along the busy A roads which bisect Chailey.

Plumpton Green

Plumpton Green lies in the west of the District, approximately 5 miles north west of Lewes. The village is linear in form and lies north of the railway station. The smaller Plumpton settlement lies at approximately 3 miles south, in the South Downs National Park. The village is relatively isolated from other settlements.

The village shop and post office, the public house, the church and the village hall all are located in the centre of the settlement. The primary school is at the south east.

Plumpton Agricultural College is situated nearby to the south of the village.

Plumpton Green has a train station situated at the southern end of the settlement which is on the main Eastbourne to London line. There are bus services to secondary school in South Chailey and Lewes. Other bus services are irregular in frequency.

Ringmer

Ringmer is the largest rural village in the District. It is approximately 3 miles north east of Lewes and 6 miles south of Uckfield.

The village has a good range of services including a doctor's surgery, a chemist, a dentist, nursery, primary and secondary school, church, village hall, convenience store with post office, butchers, fish and chip shop, pet shop, bakers, hairdressers and 3 public houses and two cafes, an Indian take-away and a fish and chips shop. Additionally, a veterinary surgery, two estate-agents, and an undertaker.

The nearest railway station is at Glynde just over 2.5 miles away, but Lewes railway station, at 3,5 miles is used more commonly by Ringmer residents. There is a frequent bus services to Lewes, Brighton and Uckfield, Tunbridge Wells. There is a cycle path from Ringmer to Lewes which is used increasingly by commuters and students since the Corona pandemic.

South Chailey, including South Street

South Chailey is located approximately 6 miles north of Lewes and 6 miles east of Burgess Hill.

South Chailey has a secondary school, nursery, doctor's surgery, and a church. The food store with post office and the public house are at South Street, approximately half a mile to the north.

The primary school is in Chailey Green, which is at 2 kilometres alongside the A275. An hourly bus service connects South Chailey to Newick and Lewes. Nearest railway stations are located in Wivelsfield and Lewes, both at approximately 6 miles.

Wivelsfield Green

Wivelsfield Green is located in the north-west corner of the District, at approximately 3 miles east from Burgess Hill and 3 miles south from Haywards Heath both providing leisure facilities, shops and medical services.

In the village there is a convenience food store/post office, a public house, a primary school, and a place of worship. The village hall is in the settlement of Wivelsfield at less than a mile west. The nearest doctor’s surgery is in Burgess Hill, approximately 3 miles away.

Wivelsfield station is not situated in Wivelsfield Parish but located approximately 2 miles from the settlement of Wivelsfield Green. Another railway station is in Haywards Heath, both stations provide attractive service to commuters living in the village.

Hamlets

A short summary of the appraisal is presented in table 4; the complete appraisal is presented in table 6 and 7, at the end of the section.

Hamlets	Key services	Available key services	Other services	Available other services
Barcombe	0 out of 6	none	1 out of 7	Place of worship
Chailey Green	2 out of 6	Primary school, community hall	3 out of 7	Public house, place of worship, nursery
East Chiltington	0	None	2 out of 7	Public house, place of worship
South Heighton	1 out of 6	Community hall	1 out of 7	Public house
West Wivelsfield	0	none	0	none
Wivelsfield	1 out of 6	Community hall	2 out of 7	Place of worship, nursery

Table: services in hamlets

Barcombe

Barcombe is located approximately 1 mile south of Barcombe Cross, the main village of the parish. The hamlet consists of a small number of properties close to the church and is accessed by small country roads. The area around the church is a conservation area. The Cooksbridge railway station is at less than 2 miles south west.

Chailey Green

Chailey Green is a conservation area and is located at 6.5 miles to the north of Lewes. It is a nucleated historic settlement. Community facilities include the Parish Church, the Chailey Reading Room, and a public house. The Chailey village hall is located south at approximately half a mile.

Service provision in the rural communities

Key services													
	surgery	chemist	primary school	convenience store	post office	community hall	secondary school	public house	place of worship	dentist	nursery	cash point	petrol station
Newhaven	X	X	X	X	X	X	X	X	X	X	X	X	X
Peacehaven	X	X	X	X	X	X	X	X	X	X	X	X	X
Seaford	X	X	X	X	X		X	X	X	X	X	X	X
Telscombe		X	X	X		X		X	X		X	X	X
Telscombe/East Saltdean	(X**)	(X**)		(X**)	X			(X)	(X)	(X)	(X)	X	
Barcombe Cross			X	X	X	X		X	X		X		
Broyleside (Ringmer)								(X**)					
Cooksbridge			X			X		(X**)					(X**)
Newick	X	X	X	X	X	X		X	X		X	X	
North Chailey			X	X		(X***)			X	X	X	X	X
Plumpton Green			X	X	X	X	(X*)	X	X		X		
Ringmer	X	X	X	X	X	X	X	X	X	X	X	X	X
South Chailey	X			X	X		X	X	X			X	
Wivelsfield Green			X	X	X			X	X		X	X	
Barcombe									X				
Chailey Green			X			X		X	X		X		
East Chilmington								X	X				
South Heighton						X		X					
West Wivelsfield													
Wivelsfield						X			X		X		

Table: Other services in villages and hamlets

*) Plumpton College – vocational Land and Environment programme **) nearby, not in parish or town ***) meeting room

East Chiltington

The settlement of East Chiltington is located at approximately 5 miles north-west of Lewes. There is a church and a public house/restaurant. The nearest primary school, and other services are located in Plumpton Green, 3 miles at the west.

East Chiltington is accessed by a narrow country road. The nearest train station is at Plumpton Green.

South Heighton

South Heighton is a historic settlement located 1 mile north east of Newhaven and 7 miles south of Lewes. It is situated on the flank of the Downs and on the eastern side of the Ouse valley. To the south of the settlement is Denton, a neighbourhood of Newhaven.

The settlement has a public house, and a village hall. The nearest primary school is at approximately half a mile in Denton. Newhaven is at close distance and gives access to other services. There is a regular bus service to Newhaven.

West Wivelsfield

West Wivelsfield is located at the edge of Burgess Hill, at approximately 1 mile from Wivelsfield. West Wivelsfield is distinguished as such in the Wivelsfield Neighbourhood Plan, it consists of a part which is integrated to the north-west of Burgess Hill and there is a rural part with spread development alongside Theobalds Road; both parts have a different character. There are no key services and people rely on services in Burgess Hill. The Wivelsfield railway station is actually located in Burgess Hill.

Wivelsfield

Wivelsfield lies in the low weald and is the original historic settlement of Wivelsfield Parish. There is a church, the Wivelsfield village hall, and a nursery.

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	Public rights of way TFG - Concrete path from Lower Hodderm Farm to Centenary Park.	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing	Cllr Griffiths noted that ESCC Officers had been asked for a simpler way of filling in evidence forms relating to the Hodderm Farm to Centenary Park footpath 24/9/21
					Town Clerk to contact Barratts regarding this action point. 20/7/22
					Deputy Clerk has sent correspondence to Barratts. 08/08/2022.
					Discussed at Committee meeting 04/10/2022 - research needed into history of the path and to chase up Barratts as no reply received.
					Chased up again - 18/11/2022 & 16/12/2022. Queries around the ownership of the path from Barratts.
2	17/05/2022	Infiltration basin			Response from Barratts circulated 22nd December 2022. Path will not be coming into PTC ownership.
					10/01/2023 - Committee agreed to refer to a TFG meeting to discuss options to progress the item.
					31/01/2023 - Cllr Griffiths reported that a TFG meeting is due to take place tomorrow (1st February).
					07/02/23 - Cllr Griffiths and The Deputy Clerk visited the Concrete path
2	17/05/2022	Infiltration basin			01/06/2022 Cllr Collier has confirmed that planners are in the process of agreeing a proper fence around the pond (this will be a fence and not a knee rail).
					01/11/2022 - This item came on the P&H Agenda as a discharge of condition - Committee objected to proposal, currently with LDC planning.
					31/01/2023 - Agreed for the Town Clerk write to Barratts requesting that a Risk Assessment be carried out for the Attenuation Pond (suggesting that RoSPA could do this) as the pond is close to residential properties, a school, play park, skate park, with lots of small children around. The pond becomes very deep, and we do not want to see another tragedy such as the recent one in Solihul.

4	09/08/2022	Speed activated sign	For the Public Safety TFG to investigate, discuss, and liaise with Telscombe Town Council about the speed activated sign, and report back to the P&H Committee.	Admin Officer	<p>Planned to be discussed at next Public Safety Group meeting on 28/10/22.</p> <p>To be discussed on 25/11/2022 at Public Safety Group Meeting.</p> <p>Need more evidence before being able to progress further.</p> <p>Steve O'Connell to attend 14th March at 6.30pm to talk about speed watch which will help get the required evidence for a speed activated sign.</p> <p>Cllr Seabrook & Committees & Assistant Projects Officer to join Steve O'Connell on the 23rd March to commence first Speed Watch session.</p> <p>Meeting with SDNPA Officers planned on 21/11/2022.</p>
5	01/11/2022	SDNPA CIL Funding Opportunities	To investigate options for CIL funding from SDNPA		<p>Update - 29/11/2022. Steering group to be set up following meeting with representatives from SDNPA. Projects Officer will arrange.</p>
6	01/11/2022	Wildflower Verges	To conduct a survey via eNews and Social Media regarding possible locations for Wildflower verges in the town	DCCO	<p>In discussion with Events, Amenities, and Projects Officer about getting out a survey - will likely be early in 2023.</p>