**Councillors on this Committee - EX OFFICIO Cllr. L Symonds (Chair of Council), Cllr D Seabrook (Vice Chair of Council), Cllr. C Collier (Chair of Committee), Cllr. A Goble, Cllr. C Cheta, Cllr. C Gallagher, Cllr L Duhigg, Cllr A Milliner.**

**16th November 2022**

**Dear Committee Member,**

**You are summoned to a meeting of the POLICY & FINANCE COMMITTEE to be held on**

**TUESDAY 22nd NOVEMBER 2022 at 7:30pm in the Anzac Room, Community House**

****

**Tony Allen, Town Clerk**

**A G E N D A**

**PF820 CHAIRMAN'S ANNOUNCEMENTS**

**PF821 PUBLIC QUESTIONS - *There will be a 15-minute period whereby members of the public may ask questions on any relevant POLICY & FINANCE matters.***

**PF822 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

**PF823 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

**PF824 TO ADOPT THE COMMITTEE’S MINUTES OF 11th OCTOBER 2022**

**PF825 TO REVIEW THE 2022/23FINANCIAL POSITION OF THE COUNCIL YEAR TO-DATE: -**

1. **Finance Officer’s report**
2. **Bank account & Bank Reconciliation statements (for signing)**
3. **Income & Expenditure report**
4. **Balance Sheet**
5. **CIL & S.106 report**
6. **List of payments (for approval)**
7. **Review of external contracts, SLA’s & their ongoing authorisations.**
8. **Funding report for buildings equipment maintenance works.**

**PF826 TO APPROVE THE 2023/24 BUDGET**

**PF827 TO APPROVE THE HIRE CHARGES FOR 2023/24**

**PF828 TO APPROVE THE 2022/23 INTERIM INTERNAL AUDIT REPORT & NOTE ACTIONS**

**PF829 TO DISCUSS THE COMMITTEE’S ACTION PLAN AND AGREE ANY FURTHER ACTION**

**PF830 TO RECEIVE A REPORT ON THE DEVELOPMENT OF THE NEW BUSINESS PLAN**

**PF831 TO ADOPT UPDATED HEALTH & SAFETY POLICY STATEMENT**

**PF832 TO ADOPT UPDATED SAFEGUARDING POLICY**

**PF833 TO ADOPT UPDATED EQUALITY & DIVERSITY POLICY**

**PF834 TO ADOPT UPDATED INVESTMENT POLICY**

**PF835 TO ADOPT UPDATED EMAIL POLICY**

**PF836 TO RECEIVE AN UPDATE ON THE PURCHASE OF AN ELECTRIC VEHICLE**

**PF837 TO RECEIVE THE MINUTES OF THE GRANTS SUB-COMMITTE MEETING OF**

**15th NOVEMBER 2022 & APPROVE RECOMMENDED ROUND 2 2022/23 GRANTS**

**PF838 TO RECEIVE A PROPOSAL FROM PEACEHAVEN PLAYERS**

**PF839 TO APPROVE THE FINANCIAL RISK ASSESSMENT**

***NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.***

**PF840 AGED DEBT ANALYSIS**

**PF841 DATE OF NEXT MEETING – TUESDAY 24th JANUARY 2023 AT 7.30PM**