



PEACEHAVEN TOWN COUNCIL

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DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 9th August 2022 at 7.30pm

Present: Cllr Isobel Sharkey (Vice Chair), Cllr Lucy Symonds (Chair of Council), Cllr David Seabrook (Vice Chair of Council), Cllr Sue Griffiths, Cllr Cathy Gallagher, Cllr Dawn Paul, Cllr Job Harris.

Officers: George Dyson (Deputy Town Clerk & Civic Officer), Vicky Onis (Committees & Assistant Projects Officer).

Two members of the public were in attendance.

1. PH1435 CHAIRMAN'S ANNOUNCEMENTS

Cllr Sharkey noted that as Vice Chair of the Committee she would be standing in as Chair, in the Absence of Cllr Milliner.

The Chair opened the meeting at 19:31, welcomed everyone, asked that mobile devices were put onto silent, and went through the building fire procedures.

The Chair also extended her thanks, on behalf of the Committee, to Nancy Astley for her informative training session that preceded the meeting.

Cllr Symonds was initially noted as absent, but arrived at 19:32.

2. PH1436 PUBLIC QUESTIONS

A member of the public representing residents of Bee Road, informed the Committee that the building works taking place on the Chalkers Rise development is still causing a problem with dust, and that there is also now a concern about the damage that might have been caused to the roads as a result of vibrations from the building site; the roads appear to be collapsing and coming up in places, causing safety hazards and accessibility problems.

The Chair explained that roads are an ESCC issue, and that concerns can be passed to them.

The Committee was informed by the member of the public that ESCC have been out to assess the road.

Cllr Symonds added that she has had some prior involvement with this issue, that the dust problems are now being exacerbated by the hot, dry weather, and that further meetings between the residents and the building developers are already planned.

3. PH1437 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS

Apologies were received and accepted from Cllr White.

Cllr Milliner was also absent.

4. PH1438 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS

There were no declarations of interest.

5. PH1439 TO ADOPT THE MINUTES OF 19TH JULY 2022

Proposed by: Cllr Griffiths. Seconded by: Cllr Gallagher.

The minutes of the above meeting were **resolved and adopted**.

6. PH1440 TO RECEIVE AN UPDATE FROM CLLR CATHY GALLAGHER ON THE EMERGING NEIGHBOURHOOD DEVELOPMENT PLAN

Cllr Gallagher informed the Committee that Nancy Astley has completed the necessary rewrites on the Neighbourhood Plan, and that the aim is now to be ready to go to Peacehaven and Telscombe Councils with the plans at the end of September.

2 Officers from Lewes District Council will also be coming to speak with the Town councils, followed by the handover of the Neighbourhood Plan to Lewes District Council.

This verbal report was **noted**.

7. PH1441 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The Committee **noted** this report.

8. PH1442 – TO DECIDE ON THE PROPOSAL OF A JOINT SPEED ACTIVATED SIGN WITH TTC

Cllr Symonds reported to the Committee that this is something being discussed in the Public Safety task and finish group, and that it needs further discussion and work on the matter, as well as liaison with Telscombe Town Council.

Cllr Seabrook raised a number of questions regarding the speed activated sign, including;

- Training in the setup, calibration, and use of the sign would be required.
- If it's portable, what's going to prevent it being stolen.
- It will need to be moved at least every 3 months, what would the plan for this be.
- A risk assessment would need to be conducted for each site it was used at.
- The sign would need to be upgraded to have the solar panel option included.
- What is the cost of the required license
- We would need to be very careful of the location it's used at – some of the speeding hot spots would be inappropriate places to have the sign placed.
- Will people actually take notice of it.

Cllr Seabrook also suggested that the Community Speed Watch programme is more effective and cheaper, however, requires more volunteers.

The matter will need to go back to the Public Safety TFG for further discussion before coming back to Committee.

Vicky Onis (Committees & Assistant Projects Officer) was initially noted as absent, but arrived at 19:50.

9. TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-

PH1443 – LW/22/0466, 21 Slindon Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Griffiths. Seconded by: Cllr Gallagher.

The Committee **resolved** unanimously to this proposal.

PH1444 – LW/22/0485, 30A Roderick Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Seabrook. Seconded by: Cllr Gallagher.

The Committee **resolved** unanimously to this proposal.

PH1445 – LW/22/0482, 1 Johns Close

It was proposed that the Committee support this planning application.

Proposed by: Cllr Gallagher. Seconded by: Cllr Seabrook.

The Committee **resolved** unanimously to this proposal.

PH1446 – LW/22/0480, 17 Arundel Road

It was proposed that the Committee support this planning application.

Proposed by: Cllr Gallagher. Seconded by: Cllr Paul.

The Committee **resolved** unanimously to this proposal.

PH1447 – LW/22/0478, 39 Hodder Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Seabrook. Seconded by: Cllr Harris.

The Committee **resolved** unanimously to this proposal.

PH1448 – LW/22/0495, 94 Gladys Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Paul. Seconded by: Cllr Harris.

The Committee **resolved** unanimously to this proposal.

10. TO NOTE THE FOLLOWING PLANNING APPLICATIONS

PH1449 LW/22/0491/CD, 86 Pelham Rise

PH1450 LW/22/0492/CD, 16 – 28 Cripps Avenue

PH1451 LW/22/0493/CD, Land between Greenacres and Highsted Park.

The Committee **noted** these planning applications.

11. – TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS

PH1452 LW/22/0371, 6 Wellington Road

PH1453 LW/21/0708/CD, The Sussex Coaster, 80 – 82 South Coast Road

PH1454 LW/22/0283, 116 South Coast Road

PH1455 LW/22/0408, 37 Vernon Avenue

The Committee **noted** these planning application decisions.

12. PH1456 – TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED

The Committee discussed the following updates to be made to the action plan;

- Planning training (Item 5) can now be removed, as this was given prior to this Committee meeting.
- Responding to the communication from Clarke Telecom (Item 7) has been completed so can now be removed from the action plan.
- Discussions regarding the speed activated sign, as per agenda item PH1442 to be added to the action plan.

The next meeting of this Committee was confirmed for 30th August 2022.

There being no further business the meeting ended at 20:10.

Detailed Income & Expenditure by Budget Heading 23/08/2022

Month No: 5

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	184	600	416		416	30.7%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	184	1,850	1,666	0	1,666	9.9%	0
4101 Repair/Alteration of Premises	9,438	700	(8,738)		(8,738)	1348.3%	9,312
4111 Electricity	49	1,092	1,043		1,043	4.5%	
4171 Grounds Maintenance Costs	417	500	83		83	83.3%	
4850 Grass Cutting Contract	8,864	8,864	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	18,768	11,156	(7,612)	0	(7,612)	168.2%	9,312
Net Expenditure	(18,952)	(13,006)	5,946				
6000 plus Transfer from EMR	9,312						
Movement to/(from) Gen Reserve	(9,640)						
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	18,952	13,006	(5,946)	0	(5,946)	145.7%	
Net Income over Expenditure	(18,952)	(13,006)	5,946				
plus Transfer from EMR	9,312						
Movement to/(from) Gen Reserve	(9,640)						

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	Public rights of way TFG - Concrete path from Lower Hodder Farm to Centenary Park.	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing	Cllr Griffiths noted that ESCC Officers had been asked for a simpler way of filling in evidence forms relating to the Hodder Farm to Centenary Park footpath 24/9/21 Town Clerk to contact Barratts regarding this action point. 20/7/22 Deputy Clerk has sent correspondence to Barratts. 08/08/2022.
2	04/01/2021	6 Lampposts	The Parks Officer Kevin Bray has been in contact with Eric Ware (electrical supervisor East Sussex Highways) and a meeting will be held to discuss all of our outside lighting issues once the covid restrictions have eased.	11/1 Zoom organised with Eric Ware on 1st Feb with Parks officer, Cllr Seabrook & Cllr Symonds long process being looked in to - Cllr Seabrook	
3	25/08/2021	replacement bus shelter at Sutton Ave	two updated quotes received for the shelter to be reviewed by P&H	Admin Officer	17.6.22 Bus shelter will be installed week commencing 8.8.22
4	17/05/2022	Infiltration basin			1.6.22 Cllr Collier has confirmed that planners are in the process of agreeing a proper fence around the pond (this will be a fence and not a knee rail).
5	28/06/2022	Sustainable Transport TFG	To set up the sustainable transport TFG and arrange the first meeting. To make contact with Lewes District Council, enquiring as to whether they have a planning policy relating to phone masts.	DCCO Admin Officer	First meeting scheduled - 05/09/2022
6	19/07/2022	LDC policy on phone masts	For the Public Safety TFG to investigate, discuss, and liaise with Telscombe Town Council about the speed activated sign, and report back to the P&H Committee.		Admin officer provided an update on 09/09/22 that she is awaiting a response from LDC.
7	09/08/2022	Speed activated sign			

