**DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 30th August 2022 at 7.30pm**

**Present:** Cllr Alan Milliner (Chair), Cllr Isobel Sharkey (Vice Chair), Cllr Cathy Gallagher, Cllr Dawn Paul, Cllr Ron White.

**Officers**: George Dyson (Deputy Town Clerk & Civic Officer).

No members of the public were in attendance.

1. **PH1457 CHAIRMAN’S ANNOUNCEMENTS**

The Chair opened the meeting at 19:31, welcomed everyone, and went through the building fire procedures.

1. **PH1458 PUBLIC QUESTIONS**

There were no public questions.

1. **PH1459 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS**

Apologies were received and accepted from Cllr Griffiths. Cllr Harris, and Cllr Seabrook.

1. **PH1460 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

There were no declarations of interest.

1. **PH1461 TO ADOPT THE MINUTES OF 9TH AUGUST 2022**

Proposed by: Cllr Sharkey. Seconded by: Cllr Paul.

The minutes of the above meeting were **resolved and adopted**.

1. **PH1462 TO RECEIVE AN UPDATE FROM CLLR CATHY GALLAGHER ON THE EMERGING NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Gallagher informed the Committee that the final draft of the Neighbourhood Development Plan is now being proof read which should be done by next week and ready to bring to Full Council on 27th September.

This verbal report was **noted**.

1. **PH1463 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT**

The Committee discussed the £8738 overspend on Repair/Alteration of Premises, and requested some further details of this.

The Committee **noted** this report.

1. **PH1464 – TO REVIEW THE PLANNING CODE OF GOOD PRACTICE POLICY**

The Committee briefly discussed the draft planning code of good practice policy and felt that the policy needed some further work before being adopted.

It was proposed that a Task & Finish group meeting be set up to go through the papers and provide a short, composite policy.

The Task and Finish Group is to consist of Cllr Gallagher, Cllr Sharkey, George Dyson, and a message to go out to offer other Councillors the opportunity to join the group.

Proposed by: Cllr Gallagher. Seconded by: Cllr Sharkey.

The Committee **resolved** unanimously to this proposal.

1. **TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-**

**PH1465 –** LW/22/0506, 19 Rustic Road

It was proposed that the Committee support this planning application, with the provision that the juliette balcony and windows be reduced to protect the privacy of neighbours.

Proposed by: Cllr Gallagher. Seconded by: Cllr White.

The Committee **resolved** unanimously to this proposal.

**PH1466 –** LW/22/0521 82 The Promenade

It was proposed that the Committee support this planning application.

Proposed by: Cllr Paul. Seconded by: Cllr Gallagher.

The Committee **resolved** unanimously to this proposal.

**PH1467 –** LW/22/0520 Land To The Front of 295 South Coast Road

It was proposed that the Committee support this planning application although did note that there have been residents objections, and the Committee would like to see an overview of policy on masts going forward.

Proposed by: Cllr White. Seconded by: Cllr Gallagher.

The Committee **resolved** unanimously to this proposal.

**PH1468 –** LW/22/0524 60 The Promenade

It was proposed that the Committee support this planning application.

Proposed by: Cllr Sharkey. Seconded by: Cllr Gallagher.

The Committee **resolved** unanimously to this proposal.

**PH1469 –** LW/22/0547 The Sussex Coaster 8 – 82 South Coast Road

It was proposed that the Committee support this planning application.

Proposed by: Cllr Gallagher. Seconded by: Cllr Paul.

The Committee **resolved** unanimously to this proposal.

1. **– TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS**

**PH1470** LW/22/0392 196 Arundel Road

The Committee **noted** this planning application decision.

1. **PH1471 – TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED**

The Committee discussed the following updates to be made to the action plan;

* Item 3 (replacement bus shelter at Sutton Avenue) can now be removed as this has now been installed.
* The Committee would like an update on item 2 (6 Lamp posts).
* Setting up a Planning Code of Good Practice Policy Review Task and Finish Group meeting to be added to the action plan.

The next meeting of this Committee was confirmed for 4th October 2022.

*There being no further business the meeting ended at 20:34.*