**DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House on Tuesday 29th November 2022 at 7.30pm**

**Present:** Cllr Alan Milliner, Cllr Isobel Sharkey (Vice Chair), Cllr David Seabrook (Vice Chair of Council), Cllr Cathy Gallagher, Cllr Ron White, Cllr Emelia Simmons.

**Officers**: George Dyson (Deputy Town Clerk & Civic Officer), Vicky Onis (Committees and Assistant Projects Officer).

3 members of the public were in attendance.

1. **PH1495 CHAIRMAN’S ANNOUNCEMENTS**

The Chair opened the meeting at 19:30, welcomed everyone, and went through the building fire procedures.

1. **PH1496 PUBLIC QUESTIONS**

Seng Teng, a resident from Wellington Road, asked the following in relation to planning application LW/22/0694.

Regarding the proposed First Floor Plan,

3.1 - The proposed terrace sits on a small portion of the approved extension flat roof, but the actual drawing does not show it nor any dimension stated

5.1 - The proposed roof terrace measures 8.0m, is it the length and width?

6.1 - The roof terrace will have obscure glazed privacy screens to the north and south flanks, 1.5m high does not give me any privacy

I am approximately 1.4m apart from no 6, Wellington Rd. So anyone on the terrace can look into my glass conservatory, straight into the annexe and the garden.

I strongly object to the application and would be grateful if you will consider my concern.

Mike Gatti then also informed the Committee, in case they were unaware, that the Co-op at the Meridian Centre is due to close on 27th January 2024.

1. **PH1497 TO CONSIDER APOLOGIES FOR ANY ABSENCES AND SUBSTITUTIONS**

Apologies were received and accepted from Cllr Griffiths, and Cllr Paul.

Cllr Harris was also absent.

Cllr Simmons is substituting for Cllr Griffiths.

1. **PH1498 TO RECEIVE DECLARATIONS OF INTERESTS FROM COMMITTEE MEMBERS**

There were no declarations of interest.

1. **PH1499 TO ADOPT THE MINUTES OF 1ST NOVEMBER 2022**

Proposed by: Cllr Sharkey. Seconded by: Cllr White.

The minutes of the above meeting were **resolved and adopted**.

*The Chair brought forward agenda item PH1504 whilst the residents interested in the item were present.*

1. **PH1504 TO COMMENT ON THE PLANNING APPLICATION LW/22/0694**

*The Chair suspended Standing Orders to allow Ms Teng to participate in the discussion.*

There was a discussion about the application, including that a previous application had specified that the flat roof was not to be used as a balcony or terrace.

It was proposed that the Committee object to the application on grounds of overlooking and loss of privacy, the visual effect on a neighbouring property, as well as the fact that a previous application had prohibited some of the proposed use.

Proposed by: Cllr Gallagher Seconded by: Cllr Sharkey

The Committee **resolved** unanimously to this proposal. ]

*The Chair reinstated Standing Orders*

*2 members of the public left at this point*

1. **PH1500 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER ON THE EMERGING NEIGHBOURHOOD DEVELOPMENT PLAN**

Cllr Gallagher gave a brief update on the emerging Neighbourhood Development Plan Steering Group and shared the minutes of their most recent meeting and explained the proposed timetable for the plan going forward as well as a brief outline of some of the work still ongoing.

This report was **noted**.

1. **PH1501 TO NOTE THE BUDGETARY UPDATE**

Cllr Gallagher highlighted that some of the budgetary items have not had any expenditure this year – notably noticeboards, street furniture, and war memorial, and should this be earmarked for use next year.

Cllr Seabrook informed the Committee that the war memorial budget is earmarked each year for expenditure on a 3-yearly cycle already.

It was proposed that the unspent monies from noticeboards and street furniture also go into the earmarked reserve.

Proposed by: Cllr White Seconded by: Cllr Sharkey

The Committee **resolved** unanimously to this proposal.

1. **PH1502 TO DISCUSS SOUTH EAST WATERS DRAFT WATER RESOURCES PLAN**

There was a discussion on the plan.

The Committee **noted** the draft water resources plan.

1. **TO COMMENT ON THE PLANNING APPLICATIONS AS FOLLOWS:-**

**PH1503 –** LW/22/0721 14 Hairpin Croft

It was proposed that the Committee support this planning application.

Proposed by: Cllr Gallagher. Seconded by: Cllr Sharkey.

The Committee **resolved** unanimously to this proposal.

**PH1505** – LW/22/0597 3 Edith Avenue

It was proposed that the Committee support this planning application.

Proposed by: Cllr Gallagher. Seconded by: Cllr White.

The Committee **resolved** unanimously to this proposal.

*1 member of the public left at this point.*

**PH1506 –** LW/22/0713 12C Lincoln Avenue

It was proposed that the Committee object to this planning application on the grounds of a lack of parking, and incongruent with the street scene, contrary to Lewes Local Plan Policy DM25 and against the emerging Neighbourhood Development Plan Neighbourhood Characteristics.

Proposed by: Cllr Gallagher. Seconded by: Cllr Seabrook.

The Committee **resolved** unanimously to this proposal.

**PH1509 –** LW/22/0651 51 South Coast Road

It was proposed that the Committee support this planning application.

Proposed by: Cllr Sharkey. Seconded by: Cllr Gallagher.

The Committee **resolved** unanimously to this proposal.

1. **– TO NOTE THE FOLLOWING PLANNING APPLICATIONS**

**PH1507 –** LW/22/0700 110 Arundel Road

**PH1510** – LW/22/0757 25A Cornwall Avenue

**PH1511** – LW/22/0749/CD Land Adjoining 138 Bramber Avenue

**PH1512** – LW/22/0734 330 South Coast Road

**PH1513** – TW/22/0097/TPO – 14 Anzac Close

The Committee **noted** these Planning Applications.

1. **TO NOTE THE FOLLOWING PLANNING APPLICATION DECISIONS**

**PH1514 -** LW/22/0328 6 Heathdown Close

The Committee **noted** this planning application decision.

1. **PH1515 – TO REVIEW AND UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED**

Cllr Seabrook gave a brief update on the Speed Activated Sign, following a recent public safety meeting – that there is a need to gather evidence to show that there is a problem before being able to proceed, and that the only real way to gether the required evidence would be through a Community Speed watch.

The Committee discussed the following updates to be made to the action plan;

* The action plan item about Lamp Posts can be removed.
* The SDNPA CIL funding item can be updated to show that a steering group will be set up.
* The Sustainable Transport (Buses) TFG has now met it’s remit and can be removed from the Action Plan – there may be a need to have a Chalker’s Rise TFG to replace this, which will be discussed at the next meeting of this Committee.

The next meeting of this Committee was confirmed for 10th January 2023.

*There being no further business the meeting ended at 21:10.*