



TOWN CLERK
TELEPHONE: (01273) 585493 OPTION 6
FAX: 01273 583560
E-MAIL: Townclerk@peacehaventowncouncil.gov.uk

TOWN COUNCIL OFFICE
MERIDIAN CENTRE
MERIDIAN WAY
PEACEHAVEN
EAST SUSSEX
BN10 8BB

PEACEHAVEN TOWN COUNCIL

Minutes of the Planning & Highways Committee – Tuesday 24th May 2022

DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House, at 7.30pm on Tuesday 24th May 2022

Present; Cllr A Milliner (Chair), Cllr S Griffiths, Cllr D Paul, Cllr R White, Cllr I Sharkey, Cllr D Seabrook,
Officers; K Kingston, Locum Town Clerk; V Onis, Admin Officer
Public; Mike Gatti

1 PH1350 CHAIR ANNOUNCEMENTS

There were no Chairs announcements.

2 PH1351 PUBLIC QUESTIONS

There were no public questions. However, Mike Gatti informed the meeting that Morrisons will be publishing their masterplan for the Meridian Centre within the next 2-3 weeks when public consultation will commence.

3 PH1352 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies were received and accepted from Cllr C Gallagher

4 PH1353 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

Cllr Paul declared an interest as a neighbour of the Planning application LW/22/0280 – 15 Ashmore Close, Peacehaven.

5 PH1354 TO ELECT A VICE-CHAIRMAN FOR THE COMMITTEE

Cllr Sue Griffiths proposed Cllr Isobel Sharkey. This was seconded by Cllr Seabrook and agreed by Committee

6 PH1355 TO SELECT MEMBERS TO SERVE ON THE PUBLIC SAFETY TASK & FINISH GROUP

Cllr Seabrook and Cllr Symonds have agreed to serve on this task & finish group. No further Councillors have come forward at this stage.

7 PH1356 TO SELECT MEMBERS TO SERVE ON THE RIGHTS OF WAY TASK & FINISH GROUP

Cllr Griffiths, Cllr Paul and Cllr Seabrook have agreed to service on this task and finish group and will be joined by Peter Seed – resident of Peacehaven

8 PH1357 TO DISCUSS THE USEFULNESS OF THE ESCC SLR MEETINGS

There was a long discussion about ESCC SLR and its usefulness and it was decided that joint meetings with Telscombe Town Council should continue and that before each SLR meeting there should be a pre SLR Town Council meeting to identify the issues and concerns to be raised at the SLR meeting with ESCC. **Action: Town Clerk**

9 PH1358 TO SELECT MEMBERS TO SERVE ON THE ESCC SLR FORUM

Cllr Seabrook and Cllr White agreed to sit on the ESCC SLR forum. This was agreed and supported by the Committee.

10 PH1359 TO ADOPT THE MINUTES FROM THE 3RD MAY 2022

The minutes of the meeting held on 3 May 2022 were agreed and adopted.

11 PH1360 TO RECEIVE A VERBAL UPDATE FROM CLLR GALLAGHER ON THE EMERGING NEIGHBOURHOOD DEVELOPMENT PLAN

There was no verbal update/report as Cllr Gallagher was unable to attend the meeting on this occasion. Members of the Committee were however very supportive of the work being carried out on the Neighbourhood Plan.

12 PH1361 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

This was noted and reviewed

13 PH1362 TO REVIEW THE COMMITTEE'S TERMS OF REFERENCE

These were agreed with the additional sentence as detailed below added :-

"To determine and agree the frequency and the contractor for highway grass verge cutting on an annual basis".

14 PH1363 TO DISCUSS NEXT STEPS WITH THE INFILTRATION POND

The Locum Town Clerk read out and update from Cllr Collier re the infiltration pond and thanked him for the information. The Committee agreed that Lewes District Council through Cllr Collier should be pressed further for a site meeting to discuss fencing around the Pond and other safety aspects. If no meeting was forthcoming then the Town Council would press ahead with recommendation 2 that was detailed in Cllr Seabrook report discussed at the Planning & Highways Meeting on 2 May 2022. **Action: Town Clerk to contact Cllr Collier**

15 PH1364 TO DISCUSS THE UPDATED QUOTE FOR SUTTON AVENUE BUS SHELTER

The revised cost for the bus shelter was noted and the Committee agreed that as this was to be funded from CIL monies the revised price and cost would need to be agreed by the Policy & Finance Committee. **Action: Town Clerk**

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16 The following Planning applications were discussed:-

PH1365 LW/22/0280 - 15 Ashmore Close, Peacehaven

The Committee lodged an objection to this application siting ground of over- development and loss of privacy. It was also agreed to report the construction to planning enforcement. **Action: Vicky Onis**

PH1366 LW/21/0975 - 24 Steyning Avenue Peacehaven

The Committee lodged an objection to this application siting over development.

PH1367 LW/22/0328 - 6 Heathdown Close Peacehaven

The committee lodged an objection to this application for the reasons stated in the original application.

PH1368 LW/22/0225 - 82 The Promenade Peacehaven

The committee objected to this application siting over development, parking and highway safety issues and inadequate local infrastructure.

PH1369 LW/22/0283 - 116 South Coast Road, Peacehaven

The Committee objected to this application siting parking and highway safety as vehicles would need to back onto A259 to leave the property

PH1370 LW/22/0292 - 95 Malines Avenue Peacehaven

There were no objections to this application

PH1371 LW/22/0310 - South Coast Road Peacehaven

There were no objections to this application. However, the committee would like to comment that the placing of monopole on pavement has safety concerns for blind and disabled people and is detrimental to street scene.

PH1372 LW/22/0293 -15 Edith Avenue Peacehaven

There were no objections to this application

PH1373 LW/22/0265 - 40 Firlie Road Peacehaven

The Committee objected to this application siting over development and out of keeping with street scene

PH1374 LW/22/0344 - 38 Vernon Ave Peacehaven

There were no objections to this application.

17 The following planning applications were noted:-

PH1376 LW/22/0257 - Land between Greenacres and Highsted Park Telscombe Road

18 The following Planning Application Decisions were noted:-

PH1377 LW/22/0140 - 60 The Promenade, Peacehaven, East Sussex, BN10 8PD

PH1378 LW/21/0888 - 22 Glynn Road, Peacehaven, East Sussex, BN10 8AT

PH1379 LW/21/0846 - 53 Steyning Avenue, Peacehaven, East Sussex, BN10 8HN

PH1380 LW/22/0141 - 34 Gladys Avenue, Peacehaven, East Sussex, BN10 8RN

PH1381 LW/21/0255 - Land North Of, 50 Cornwall Avenue, Peacehaven,

PH1382 LW/21/0969 - East Brighton Masonic Centre, 16 Seaview Road, Peacehaven,

PH1383 LW/22/0185 - 1A Sunview Avenue, Peacehaven, East Sussex, BN10 8PJ

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PH1384 LW/20/0390 - Sweetwater, 26 Blakeney Avenue, Peacehaven, East Sussex, BN10 8UY

19 PH1385 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.

The P&H action plan was noted and reviewed. Cllr Seabrook is still discussing the lampposts and will update Committee when further information available. All other issues are currently being progressed.

NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the rest of the meeting.

20 PH1386 TO NOTE THE REPORT AND LETTER FROM TELECOM INFRASTRUCTURE PARTNERS (TIP) AND DISCUSS RECOMMENDATIONS.

Cllr Seabrook introduced his report. It was agreed that Cllr Seabrook's report would be discussed at a future Policy & Finance Committee because of the budgetary implications although the P&H Committee were not keen on the idea of selling the lease. It was agreed that further information ie the length of the current lease and the income generated from the lease should be added to the Cllr Seabrooks report.

Action: Vicky Onis/Town Clerk

TO CONFIRM THE DATE OF NEXT MEETING AS 7TH JUNE 2022

There being no further business, the meeting closed at 9.00pm

Detailed Income & Expenditure by Budget Heading 27/05/2022

Month No: 2

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	<u>0</u>	<u>1,850</u>	<u>1,850</u>	<u>0</u>	<u>1,850</u>	<u>0.0%</u>	<u>0</u>
4101 Repair/Alteration of Premises	0	700	700		700	0.0%	
4111 Electricity	(3)	1,092	1,095		1,095	(0.2%)	
4171 Grounds Maintenance Costs	0	500	500		500	0.0%	
4850 Grass Cutting Contract	8,864	8,864	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	<u>8,861</u>	<u>11,156</u>	<u>2,295</u>	<u>0</u>	<u>2,295</u>	<u>79.4%</u>	<u>0</u>
Net Expenditure	<u>(8,861)</u>	<u>(13,006)</u>	<u>(4,145)</u>				
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	8,861	13,006	4,145	0	4,145	68.1%	
Net Income over Expenditure	<u>(8,861)</u>	<u>(13,006)</u>	<u>(4,145)</u>				
Movement to/(from) Gen Reserve	<u>(8,861)</u>						

Planning & Highways Committee -
Action Plan

updated 27/5/22

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	PUBLIC RIGHTS OF WAY WORKING GROUP - CONCRETE PATH LOWER HODDERN FARM TO CENTENARY PARK	Clr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Clr Griffiths - ongoing	Clr Griffiths noted that ESCC Officers had been asked for a simpler way of filling in evidence forms relating to the Hoddern Farm to Centenary Park footpath 24/9/21
2	04/01/2021	6 lamposts	The Parks Officer Kevin Bray has been in contact with Eric Ware (electrical supervisor East Sussex Highways) and a meeting will be held to discuss all of our outside lighting issues once the covid restrictions have eased.		11/1 Zoom organised with Eric Ware on 1st Feb with Parks officer, Cllr Seabrook & Cllr Symonds long process being looked in to - Cllr Seabrook
3	25/08/2021	replacement bus shelter at sutton Ave	two updated quotes received for the shelter to be reviewed by P&H	admin officer	the approved quote was misleading - Admin officer has now received correct total and obtained a further quote. Which will be presented to P&H 24/5/22 spec for the bus shelter still wanted and the approval for the quote will be referred to P&F 14.6.22
4	17/05/2022	Infiltration basin			letter to request a formal site visit from LDC was sent to Cllr Gauntlett on 5/5/22; who has referred on 9/5 to Leigh Palmer - no response. 24.5.22 update from Cllr Collier to advise that talks going ahead regarding fence 26.5.22 Town Clerk followed up with Cllr Collier with a request from the PTC Planning Committee, to press further to help arrange an early site meeting for all interested parties, to discuss fencing around the Pond and other safety aspects

