



PEACEHAVEN TOWN COUNCIL

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DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House, at 7.30pm on Tuesday 7th June 2022

Present; Cllr Sharkey, Cllr Gallagher, Cllr White, Cllr Paul, Cllr Griffiths

Public; two members of public

1 PH1387 CHAIR ANNOUNCEMENTS

Cllr Sharkey noted that as Vice Chair she will be standing in for the Chair, Cllr Milliner

2 PH1388 PUBLIC QUESTIONS

Question from Mr Carrick, Secretary of the Peacehaven Focus Group :-

'Peacehaven Focus Group Committee strongly believe there is a need in Peacehaven for a regular local single decker bus service to operate in Peacehaven to link up east, west, & north Peacehaven, Telscombe, and also going to Newhaven to link up with the railway & retail units. Following our discussions with Patrick Warner of Brighton & Hove, it appears to us that the above service is not economic to them and not in their future business plan which is based on double decker hydrogen buses. Peacehaven Focus Group also believe that BHBC have not yet claimed the £750,000 Section 106/CIL money allocated for 3 off 12X Buses to serve the Lower Hodder Farm Development and that Peacehaven Town Council should pursue this matter to re-allocate funds with Leigh Palmer/Head of Planning LDC/EBC.

Therefore, are Peacehaven Town Council resurrecting the Working Group set up by Michelle Edser (which our Group was a part of) to discuss this matter & other transport matters?

Councillors clarified and discussed with Mr Carrick and Mr Gatti the background to their question. The Chair summarised by saying that all Councillors were in agreement with the need to improve internal Town bus services and Agenda item PH1395 (9) referred to this. Chair suggested this item be brought forward on the Agenda. All agreed.

Item 9 PH1395 was brought forward for discussion

3 PH1389 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies received from Cllrs.Symonds, Seabrook and Locum Town Clerk K.Kingston

4 PH1390 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interest

5 PH1391 TO ADOPT THE MINUTES FROM THE 24TH MAY 2022

It was resolved to adopt the minutes as a true record.

6 PH1392 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The report was received and noted.

7 PH1393 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

Cllr Gallagher provided an update. Steering Group meeting had been held 7th June . Members: Town Clerks from Telscombe and Peacehaven plus 3 Councillors from each Council. Finances and timetable agreed for next 3 months. NDP document being amended and expected to be discussed at PTC Council 2/8/22 and 15/9/22. Then LDC will take over and Government Inspector appointed. Referendum anticipated May 2023. Also agreed at Steering Group Nancy Astley to lead on High Street Regeneration and Social Infrastructure Project and respond to Peacock & Smith , Planners for Morrisons with regard to Neighbourhood Development Plan.

Consultants will arrange further liaisons with Council Officers, Councillors and residents

8 PH1394 TO DISCUSS INFILTRATION BASIN

The Chair referred to update received from Cllr Collier by email that a fence would be constructed around the infiltration basin

9 PH1395 TO AGREE TO SETUP A SUSTAINABLE TRANSPORT TASK AND FINISH GROUP AND NOMINATE MEMBERS

It was resolved to bring this item forward for discussion in advance of item 3 to allow the public to exit the meeting.

Cllr Griffiths advised that this item had arisen after questions and discussion at the recently held Annual Town Meeting.

Cllr Seabrook had submitted via Cllr Griffiths a Task and Finish proposal.

“ To consult with residents and bus companies, investigate costs and funding opportunities to provide a town bus service and buses for shopping while the Meridian Centre development tasks place. Finish date will be March 2023”

Standing Orders suspended to allow Mr Carrick and Mr Gatti to participate.

The proposal from Cllr Seabrook was considered too narrow, did not address Mr Carrick and Mr Gatti's question or the motion as stated on the Agenda.

Cllr Gallagher proposed “ to agree to setup a sustainable transport (Buses) Task and Finish Group and nominate members” Cllr Paul seconded , All agreed.

Group members nominated. Cllrs Seabrook, Gallagher, White Mr Carrick, Mr Gatti and an Officer. First meeting to be arranged asap.

8pm Mr Carrick and Mr Gatti left the meeting.

Minutes of the Planning & Highways Committee - Tuesday 7th June 2022

10 The following Planning Applications were discussed: -

PH1365 LW/22/0396 29 Neville Road, Peacehaven

There were no objections to this application

PH1397 LW/22/ 0302 128 Arundel Road, Peacehaven

There were no objections to this application

PH1398 LW/22/0371 6 Wellington Road, Peacehaven

There were no objections to this application

PH1399 LW/22/0347 36 Cairo Ave, Peacehaven

There were no objections to this application

11 The following Planning Application Decisions were NOTED

PH1400 LW/22/0040 – 21 Downs Walk, Peacehaven

PH1401 LW/22/0223 - 17 Coney Furlong, Peacehaven

PH1402 LW/21/0906 - 78 The Promenade, Peacehaven

PH1403 LW/22/0249 - 12 Jason Close, Peacehaven

12 PH1404 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.

reviewed and agreed that an entry be added to cover Chalkers Rise phase 3 Residents and Councillors concerns regarding impact of construction and liaison with Barretts and LDC Planning Enforcement.

Cllr Gallagher referred to an email received from Toby Collins, Senior Case Worker Planning First who is has taken up issues, visited the site and has given contact details.

13 PH1405 TO CONFIRM THE DATE OF NEXT MEETING AS 28TH JUNE 2022

There being no further business, the meeting closed at 20.20pm

Detailed Income & Expenditure by Budget Heading 17/06/2022

Month No: 3

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	0	650	650		650	0.0%	
4852 Monument & War Memorial	0	600	600		600	0.0%	
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	<u>0</u>	<u>1,850</u>	<u>1,850</u>	<u>0</u>	<u>1,850</u>	<u>0.0%</u>	<u>0</u>
4101 Repair/Alteration of Premises	0	700	700		700	0.0%	
4111 Electricity	49	1,092	1,043		1,043	4.5%	
4171 Grounds Maintenance Costs	417	500	83		83	83.3%	
4850 Grass Cutting Contract	8,864	8,864	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	<u>9,330</u>	<u>11,156</u>	<u>1,826</u>	<u>0</u>	<u>1,826</u>	<u>83.6%</u>	<u>0</u>
Net Expenditure	<u>(9,330)</u>	<u>(13,006)</u>	<u>(3,676)</u>				
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	9,330	13,006	3,676	0	3,676	71.7%	
Net Income over Expenditure	<u>(9,330)</u>	<u>(13,006)</u>	<u>(3,676)</u>				
Movement to/(from) Gen Reserve	<u>(9,330)</u>						

Planning & Highways Committee -
Action Plan

updated 27/5/22

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	PUBLIC RIGHTS OF WAY WORKING GROUP - CONCRETE PATH LOWER HODDERN FARM TO CENTENARY PARK	Cllr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)	Cllr Griffiths - ongoing	Cllr Griffiths noted that ESCC Officers had been asked for a simpler way of filling in evidence forms relating to the Hoddern Farm to Centenary Park footpath 24/9/21
2	04/01/2021	6 lamposts	The Parks Officer Kevin Bray has been in contact with Eric Ware (electrical supervisor East Sussex Highways) and a meeting will be held to discuss all of our outside lighting issues once the covid restrictions have eased.		11/1 Zoom organised with Eric Ware on 1st Feb with Parks officer, Cllr Seabrook & Cllr Symonds long process being looked in to - Cllr Seabrook
3	25/08/2021	replacement bus shelter at sutton Ave	two updated quotes received for the shelter to be reviewed by P&H	admin officer	the approved quote was misleading - Admin officer has now received correct total and obtained a further quote. Which will be presented to P&H 24/5/22 spec for the bus shelter still wanted and the approval for the quote will be referred to P&F 14.6.22 17.6.22 the bus shelter will be installed week commencing 8.8.22
4	17/05/2022	Infiltration basin			letter to request a formal site visit from LDC was sent to Cllr Gauntlett on 6/5/22; who has referred on 9/5 to Leigh Palmer - no response. 24.5.22 update from Cllr Collier to advise that talks going ahead regarding fence 26.5.22 Town Clerk followed up with Cllr Collier with a request from the PTC Planning Committee, to press further to help arrange an early site meeting for all interested parties, to discuss fencing around the Pond and other safety aspects 1.6.22 Cllr Collier has confirmed that planners are in the process of agreeing a proper fence around the pond (this will be a fence and not a knee rail).

