**DRAFT Minutes of the meeting of the Leisure, Amenities & Environment Committee held at Community House on Tuesday 16th August 2022 at 7.30pm**

Present: Cllr Griffiths (Chair), Cllr Seabrook (Vice-Chair), Cllr Hill, Cllr Veck, Cllr Gallagher, Cllr Sharkey, Cllr Paul, Cllr Cheta, Kevin Bray (Parks Officer); George Dyson (Deputy Town Clerk).

2 members of the public were in attendance.

1. **LA 709 CHAIRS ANNOUNCEMENT**

The Chair welcomed everyone and informed the meeting of the following:

* Next Bingo in aid of the Mayors fund is on 17th August 2022, 2 – 4pm.
* The Barn Dance is being held on 10th September, with tickets now on sale.

1. **LA 710 PUBLIC QUESTION TIME**

A representative from the Gateway Café spoke to the Committee regarding agenda item LA717, and had heard that there was some controversy surrounding the use of the trailer. She informed the Committee that there was several months wait for a kiosk, so the trailer was brought in as it was available much sooner. The trailer was chosen as it is in keeping with the general look of the café, and does not look tacky. It keeps queues shorter in the café, and also means that people are able to get a drink quickly, not having to go inside to do so.

1. **LA 711 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

Apologies were received from Cllr White, and Cllr Symonds.

These apologies were **noted**.

Cllr Hill is substituting for Cllr Symonds.

1. **LA 712 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

There were no declarations of interest.

1. **LA 713 TO APPROVE AND SIGN THE MINUTES OF THE MEETING OF THE LEISURE AND AMENITIES COMMITTEE MEETING HELD ON 5th JULY 2022**

**Proposed By:** Cllr Seabrook  **Seconded By:** Cllr Sharkey

The minutes of the meeting held on 5th July 2022 were **agreed and adopted.**

*The Chair brought forward agenda item LA717 to be discussed now as the members of the public were interested in this item.*

1. **LA 717 TO REVIEW THE CONTINUED USE OF A MOBILE TRAILER KIOSK AT THE GATEWAY CAFÉ**

After a discussion on the report, it was proposed that the Committee allow the continued use of the trailer during the summer, and that the report is taken to the next Full Council meeting, as per standing orders, to change the previous decision of this Committee to approve the installation of the kiosk.

**Proposed By:** Cllr Seabrook **Seconded By:** Cllr Paul

The Committee **resolved** unanimously to **agree** to this proposal.

*The 2 members of the public left the meeting at 19:48.*

1. **LA 714 BUDGET UPDATE**

The budget update report was **noted**.

1. **LA 715 TO NOTE THE ACTION PLAN UPDATE**

Cllr Gallagher asked for some updates regarding action plan items 2 (Bridle path resurfacing), 6 (Dell access path), and 12 (Park surveys), which the Parks Officer gave a response and will update the action plan accordingly.

Cllr Gallagher also raised that item 7 (Café & Hub heating survey) can be removed.

Cllr Seabrook provided an update on action plan items 17 (access to Howard Park) and 18 (Handrail to the beach), which are being taken over by Lewes District Council so can also be removed from the action plan.

The Chair informed the Committee that item 25 (Tree Warden Scheme) on the action plan has now been passed onto the Events, Amenities & Projects Officer to action.

Cllr Seabrook raised that the Cycle Hub license needs to be added onto the action plan.

Cllr Seabrook also suggested that with the current issues around BBQ’s, action plan item 26 (BBQ Area) should be removed, and that as the Committee did not want to progress with the report on allotments, item 24 (Allotments) can also be removed.

The action plan update was **noted**.

1. **LA 716 TO DECIDE ON THE LARGE POLYTUNNEL REQUEST ON THE ALLOTMENTS**

A proposal was made that this Committee **refuse** the request for the polytunnel.

**Proposed By:** Cllr Sharkey  **Seconded By:** Cllr Cheta

The Committee **resolved** unanimously to **refuse** the request for the polytunnel due to the size breaking the Allotments policy.

1. **LA 718 TO RECOMMEND ON THE OPTIONS FOR ELECTRIC VEHICLE**

It was proposed that the Committee agree the need for an electric vehicle, and therefore pass the report to the Policy & Finance Committee to discuss funding options for an electric vehicle.

**Proposed By:** Cllr Gallagher  **Seconded By:** Cllr Seabrook

The Committee **resolved** unanimously to **agree** to this proposal.

1. **LA 719 TO RECOMMEND WATER REFILL STATION AT CENTENARY PARK**

After a brief discussion on the water refill station, it was proposed that the Committee support the recommendations in the report to install a water refill station at Centenary Park, and pass the report to the Policy and Finance Committee to agree funding.

**Proposed By:** Cllr Gallagher  **Seconded By:** Cllr Cheta

The Committee **resolved** unanimously to **agree** to this proposal.

1. **LA 720 TO NOTE THE FIRE RISK ASSESSMENT OF THE HUB & GATEWAY CAFÉ AND TO ADOPT PERSONAL DEVICES POLICY**

The Parks Officer reported to the Committee that following a recent visit from the Fire Risk Assessor, Peacehaven Town Council buildings generally came out very favourably, with only a few remedial actions needed – one of which is to implement a personal devices policy.

The Committee noted the fire risk assessment and, after some discussion, proposed to adopt the personal devices policy.

**Proposed By:** Cllr Cheta  **Seconded By:** Cllr Sharkey

The Committee **resolved** unanimously to **agree** to this proposal.

1. **LA 721 TO DISCUSS THE DOG FOULING**

Cllr Seabrook reported that he had recently been to Centenary Park and picked up over 100 pieces of dog mess, mostly from an area in which children are known to play, he then explained some of the health risks that can be associated with dog mess, and emphasised the importance of doing something to keep residents safe.

Cllr Seabrook informed the Committee that he is working with Lisa Hayward to create a significant publicity campaign to tackle the dog fouling problem, and is looking to get Neighbourhood First involved too.

The Committee **noted** the report.

1. **TO CONFIRM DATE OF NEXT MEETING AS THE 13TH SEPTEMBER 2022**

The next meeting of this Committee was **confirmed** for 13th September 2022.

*There being no further business, the meeting closed at 20:39.*