**DRAFT Minutes of the meeting of the Full Council Meeting held in the Anzac Room, Community House on Tuesday 2nd August 2022 at 7.30pm.**

**Present:** Cllr Lucy Symonds (Mayor), Cllr David Seabrook (Deputy Mayor), Cllr Chris Collier, Cllr Wendy Veck, Cllr Cathy Gallagher, Cllr Alan Milliner, Cllr Emilia Simmons, Cllr Katie Sanderson, Cllr Isobel Sharkey.

**Officers**: George Dyson (Deputy Town Clerk & Civic Officer), Sue Moscatelli (Events, Amenities & Projects Officer) Kevin Bray (Parks Officer).

Two members of the public were in attendance.

1. **C933 MAYORS/CHAIRMAN’S ANNOUNCEMENTS**

The Chair opened the meeting at 19:31, welcomed everyone, asked that mobile phones be put onto silent, and went through the building fire procedures.

The Chair notified the Council of the following:

The next Bingo session is Wednesday 17th August 2022 at Community House at 2:00 p.m - £4 for 8 games.

There is a Community Field to Fork event, and Barn Dance planned for 10th September 2022.

The next Cinema is 21st September 2022, showing Top Gun: Maverick – tickets £7.

The Chair then shared the following Mayoral Highlights with the Council:

During my term as Mayor, I will be focusing on reducing isolation for all, increasing participation and inclusion - and creating more opportunities. It’s proving to be a very busy year so far, and I am working to make positive things happen for Peacehaven.

My Highlights – in date order:

23rd June – attended a preview of Peacehaven Horticultural Society Open Gardens, visited 7 gardens plus the community gardens.

26th June – Civic service at Peacehaven Evangelical Free Church, service led by Jeff Collington and Pastor Graham King, followed by tea/coffee and cake afterwards.

2nd July – Attended Telscombe Summer Fair as a guest of Telscombe Mayor, Cllr. David Judd.

2nd July – Attended the Newhaven RNLI Summer fair as an invited VIP guest.

9th July – Opened the Peacehaven Community Summer Fair with a parade featuring Earthquake Drummers, led by myself, Russell Lloyd-Moyle MP, and Jon Borthwick. Hosted a reception at the fair for Mayors of surrounding towns, judged part of the dog show, and summer bonnet competition.

13th July – Attended the Sussex Mayors Association AGM and luncheon at West Hove golf club.

20th July – Attended the Bishop of Chichester’s afternoon reception for Civics and Heads of Local Government at The Bishop’s Palace followed by Evensong at Chichester Cathedral.

31st July – Attended the Mayor of Seaford’s Civic service at Seaford Baptist Church.

Meetings:

6th July - Meeting with Jan & Sheila from Sussex Pet Rescue. The meeting confirmed my third Mayor’s charity, which are: Sussex Pet Rescue, Havens Community Hub, and Engage Sussex.

Sussex Pet Rescue is a small registered charity working in Sussex. Their aim is to relieve the suffering of sick and abandoned animals and to re-home companion animals. We are hoping that with this partnership we can increase the number of pet foster carers in the Peacehaven area.

14th July – Meeting with Paula from Havens Community Hub, one of my charities, to arrange the start of the ‘support the supporters’ breakfasts.

14th July – Meeting with Dan & Mike from Engage Sussex to discuss the events and projects they want to be involved with as one of my charities.

Planning:

I have big plans for the rest of 2022, currently in the pipeline, we are looking at:

Afternoon Tea with Engage Sussex (9th August 2022)

Support the supporters breakfasts (commencing 12th August 2022)

Mayor’s Fitness Challenge Day (18th September 2022)

Youth Mayor Election (September 2022)

Wrestling (8th October 2022)

Mayor’s Civic Reception (22nd April 2023)

Also, after much demand from members of the community, we are investigating restarting regular Quiz Nights in support of the Mayor’s charities.

Media / Filming:

Expanding the online presence of the Mayor of Peacehaven, following CCE committee meeting on 12th July, approval has been given for the creation of a Mayoral Facebook and Instagram page.

Deputy Mayor’s Highlights:

25th June – Represented Peacehaven at Seahaven Veterans & Armed Forces Day.

26th June – Attended Mayor of Peacehaven’s Civic Service.

6th July – Represented Peacehaven at the Horticultural Society’s Open Gardens Presentation.

9th July – Attended the Peacehaven Community Summer Fair, promoting the council’s climate change initiatives.

20th July – Alongside Lucy, attended the Bishop of Chichester’s afternoon reception for Civics and Heads of Local Government at The Bishop’s Palace followed by Evensong at Chichester Cathedral.

Other:

7th July – Cllr. Gloria Hill represented Peacehaven at the PCS Summer Music Concert.

1. **C934 PUBLIC QUESTIONS**

There were no questions from the public.

The Chair provided an update to the public regarding the parking around schools; this has been chased up and a scheme will be implemented in the new term.

1. **C935 TO APPROVE APOLOGIES FOR ABSENCE**

Apologies were received from Tony Allen (Town Clerk), and Cllrs Hill, Harris, Duhigg, Griffiths, White, Cheta, Paul, and Goble.

These apologies were **noted** by the Council.

1. **C936 TO RECEIVE DECLARATIONS OF INTERESTS.**

There were no Declarations of Interest.

1. **C937 TO ADOPT THE MINUTES OF THE COUNCIL MEETING HELD ON THE 21st JUNE 2022**.

Cllr Seabrook noted that page 5 of the minutes stated that he had attended the Seahaven Network AGM – this should say that he had Attended the Greenhavens Network AGM.

**Proposed By:** Cllr Seabrook **Seconded By:** Cllr Milliner

The minutes were **agreed** and **adopted.**

1. **C938 TO RATIFY ACTIONS, RECEIVE MINUTES, CHAIRMEN’S REPORTS AND REFERRALS FROM COMMITTEES & TFG’s: -**

**a. Planning & Highways Committee:-**

**i. To receive the public meeting minutes of the 7th June 2022.**

**ii. To receive the public meeting minutes of the 28th June 2022.**

**Proposed By:** Cllr Milliner **Seconded By:** Cllr Sharkey

The minutes were **agreed** and **adopted**.

**iii. To note the draft public meeting minutes of the 19th July 2022.**

The minutes were **noted.**

**b. Policy & Finance Committee:-**

**i. To receive the financial reports, authorise payments and signing of Bank Reconciliation.**

**Proposed By:** Cllr Collier **Seconded By:** Cllr Seabrook

The financial reports, authorising payments and signing of Bank Reconciliation were **agreed** and **adopted**.

**ii. To receive the public meeting minutes of the 14th June 2022.**

**Proposed By:** Cllr Collier **Seconded By:** Cllr Gallagher

The minutes were **agreed** and **adopted.**

**iii. To note the draft public meeting minutes of the 26th July 2022.**

The minutes were **noted.**

**c. Personnel Committee:-**

**i. To receive the public meeting minutes of the 31st March 2022.**

**Proposed By:** Cllr Seabrook **Seconded By:** Cllr Sanderson

The minutes were **agreed** and **adopted.**

**ii. To note the draft public meeting minutes of the 7th July 2022.**

The minutes were **noted.**

**d. Leisure, Amenities & Environment Committee;-**

**i. To receive the public meeting minutes of the 31st May 2021.**

**Proposed By:** Cllr Seabrook **Seconded By:** Cllr Sharkey

The minutes were **agreed** and **adopted.**

**ii. To note the draft meeting minutes of the 5th July 2022.**

The minutes were **noted.**

**e. Civic & Community Events Committee:-**

**i. To receive the public meeting minutes of the 17th May 2022.**

**Proposed By:** Cllr Veck **Seconded By:** Cllr Sanderson

The minutes were **agreed** and **adopted.**

**ii. To note the draft meeting minutes of the 12th July 2022.**

The minutes were **noted.**

**f. To receive a report from The Hub TFG**

Cllr Gallagher reported that the Hub TFG had met on 12th July and are going to be moving forward by conducting a survey of current regular hub hirers.

This report was **noted**.

1. **C939 TO RECEIVE REPORTS FROM OUTSIDE BODIES REPRESENTATIVES.**

Cllr Seabrook - The Orchard has been successful in a CIL bid to plant another 600 trees.

1. **C940 TO RECEIVE A REPORT FROM THE NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP.**

Cllr Gallagher reported that the steering group has occasional meetings, and that there is some training planned before the next Planning and Highways Committee meeting on 9th August 2022.

Kaner Olette have also commenced their project, looking at how South Coast Road can be improved.

This verbal report was **noted**.

1. **C941 MERIDIAN CENTRE REDEVELOPMENT - TO APPOINT A TEAM FOR LIAISING WITH MORRISONS.**

After a discussion, it was proposed that Cllrs Griffiths, White, Sharkey, Collier, and Seabrook should attend the first meeting for liaison with Morrisons and then report back to the Council.

**Proposed By:** Cllr Sharkey **Seconded By:** Cllr Veck

The Council **resolved** to accept this proposal.

*The 2 members of the public left at this point.*

1. **C942 PROPOSAL BY CLLR SEABROOK THAT THE AGENDAS FOR ALL COMMITTEES SHOULD INCLUDE ‘CLIMATE CHANGE CONSIDERATIONS’ AS A STANDARD ITEM.**

Cllr Seabrook explained to the Council that as the Climate Change TFG doesn’t have the power to make decisions, and can only make reports to Committees, by including this as a standard agenda item on every Committee meeting then more could be done and gave some examples of how each Committee could have an impact on climate change, as well as making the Council’s actions on Climate Change more transparent.

After much discussion, it was proposed that it should be taken for discussion at the Leisure, Amenities, & Environment Committee to discuss the inclusion of Climate Change Considerations as a standard item on every agenda, or inclusion on every action plan.

**Proposed By:** Cllr Gallagher **Seconded By:** Cllr Seabrook

The Council **resolved** to accept this proposal.

*The Parks Officer left at this point.*

**CONFIDENTIAL**

***In accordance with Standing Order 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the business to be transacted, the public and press are excluded from the discussion of the following items:-***

**11. C943 POLICY & FINANCE COMMITTEE:-**

**i. To receive the confidential meeting minutes of the 14th June 2022.**

**Proposed By:** Cllr Collier **Seconded By:** Cllr Gallagher

The minutes were **agreed** and **adopted.**

**ii. To note the draft confidential meeting minutes of the 26th July 2022.**

The minutes were **noted**.

**12. C944 PERSONNEL COMMITTEE:-**

**i. To receive updates on confidential staffing matters and agree any actions required.**

Cllr Seabrook updated members on recent developments and ongoing matters.

The Council **noted** this verbal report.

**ii. To receive the confidential meeting minutes of the 31st March 2022.**

**Proposed By:** Cllr Seabrook **Seconded By:** Cllr Sanderson

The minutes were **agreed** and **adopted.**

**iii. To note the draft confidential meeting minutes of the 7th July 2022.**

The minutes were **noted**.

**13. C945 TO RECEIVE A REPORT FROM THE COMPLAINTS PANEL.**

Cllr Gallagher gave a verbal report to the Council on the progress of the Complaints Panel.

The Council **noted** this verbal report.

**14. C946 DATE OF NEXT MEETING – TUESDAY 27th SEPTEMBER 2022 at 7.30PM.**

This was **agreed.**

*There being no further business the meeting ended at 20:26.*