**Draft Minutes of the meeting of the Peacehaven Town Council Grants Sub-Committee**

**held at Community House, Peacehaven on Thursday 21 April 2022 at 7.30 p.m.**

**Present: -** Cllr S Griffiths (Chair), Cllr. D Seabrook, Cllr L Symonds, Cllr R White, Cllr L Duhigg, Cllr C Collier

Kevin Kingston (Locum Town Clerk) Victoria Onis (Admin Officer) & Zoe Malone (Finance Officer).

1. **GSC051 CHAIRS ANNOUNCEMENTS**

The Chair informed the meeting on the following events:

22 April – Access Group Coffee morning

23 April – Volunteer Day Community Orchard

22 April – Film “The Duke”

1. **GSC052 PUBLIC QUESTIONS**

There were no public questions.

1. **GSC053 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS**

It was resolved to accept apologies from Cllr Sanderson & Cllr Sharkey. Cllr Duhigg to substitute for

Cllr Sanderson.

1. **GSC054 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS**

Cllr Seabrook & Cllr Griffiths as members of the Peacehaven & Telscombe access group

1. **GSC055 TO APPROVE & SIGN THE MINUTES OF THURSDAY 25 NOVEMBER 2021**

It was resolved to adopt the minutes as a true record of proceedings. Proposed: Cllr Collier Seconded: Cllr Seabrook.

1. **GSC056 TO REVIEW THE SERVICE LEVEL AGREEMENTS (SLA) with CAB & CTLA**

This wasn’t discussed as no reports/papers were included in agenda pack.

It was agreed that the SLA’s will be circulated to all members of the Committee for comments. Any comments on the SLA’s should be returned to Zoe Malone/Vicky Onis who will update and review the SLA’s and present them for discussion at the next Grants Committee later in the year**. Action: Zoe Malone/Vicky Onis.**

1. **GSC057 TO DISCUSS AND AGREE RECOMMENDATIONS FOR GRANT APPLICATIONS FOR**

 **ROUND 1 2022/23**

It was agreed that:

* Zoe Malone would prepare a basic evaluation template that all grant applicants would be asked to complete and return to the Council at the end of year detailing how their grant was spent and what the grant has helped the group achieve and deliver to the residents of the town. This would be a condition of the grant award. **Action: Zoe Malone**
* As a condition of the grant award all successful applicants would be asked to publicise the support of Peacehaven Town Council (by using the Peacehaven Town Council logo) with any promotional material, leaflets and/or social media campaigns. **Action: Zoe Malone**
* that all community groups should be listed on our website.

 **1. Peacehaven Baby Bank**

The Grant application papers were noted and discussed and it was **resolved to recommend a grant of £750**.

It was agreed that Zoe Malone would write to the group and suggest that they should also raise money through events and put them in contact with 3VA for training on money raising. **Action: Zoe Malone**

**2. Peacehaven Rainbows**

The Grant application papers were noted and discussed and it was **resolved to recommend a grant of £348.50.**

**3. Peacehaven Art Club**

The Grant application papers were noted and discussed and it was **resolved to recommend a grant of £200.**

**4. Peacehaven , Telscombe and East Saltdean Access Group**

The Grant application papers were noted and discussed and it was **resolved to recommend that free room hire be given to the group.**

**5. 3rd Peacehaven Guides**

The Grant application papers were noted and discussed and it was **resolved to recommend a grant of £750.**

The 3rd Peacehaven Guides applied for £800 but our grants policy only allows for a maximum grant award of £750.

**6. Peacehaven & Telscombe Football Club**

The Grant application papers were noted and discussed and it was **resolved to recommend a grant of £750.**

**7. Peacehaven Horticultural Society**

The Grant application papers were noted and discussed and it was **resolved to recommend a grant of £750.**

**8. Seahaven Fibromyalgia, ME, and CFS Support Group**

The Grant application papers were noted and discussed and it was **resolved to recommend free room hire of the Anzac Room & Kitchen for 11 x 2 hour sessions.**

**9. Harlequin studios**

The Grant application papers were noted and discussed but, on this occasion and for the reasons detailed below it was **resolved to recommend that no grant would be awarded.**

The Councils grants policy does not provide Grants to businesses. This application was discussed in some detail, and it was felt that more information should be provided by the group on the way the group is organised and run.

The group should be encouraged to provide more affordable access to the group particularly families on low incomes. It was felt that some form of means tested access to the group should be explored to provide for better access and that the group should be encouraged to carry out additional funding raising to support their work.

It was also agreed that they could apply for a Covid grant as a business and it was agreed that a Covid grant application form would be sent to them. **Action: Zoe Malone**

**10. Tai Chi**

The Grant application papers were noted and discussed and it was **resolved to recommend that the group be offered 5 months free room hire of the Anzac room for 90 minutes per week.**

**11. Newhaven & District Model Railway Club**

The Grant application papers were noted and discussed but, on this occasion, and for the reasons detailed below, it was **resolved to recommend that no grant would be awarded.**

It was felt that the finances of the group were quite healthy and that as there are only 3 members from Peacehaven and the group have never actually put on an event or exhibition in Peacehaven that we would not be prepared to make an award on this occasion. The group were encouraged to stage an event/exhibition in Peacehaven and thereafter apply for a grant later in the year or in 2023/24.

1. **GSC058 THE DATE OF NEXT MEETING CONFIRMED AS 15 NOVEMBER 2022**

*There being no further business, the meeting closed at 20.45pm*