**Members on this Committee:**

**Cllr. Isobel Sharkey (Chair of Council) Cllr. Gloria Hill (Deputy Chair)**

**Cllr. David Seabrook (Chair of Committee) Cllr. Chris Collier, Cllr. Wendy Veck, Cllr. Catherine Gallagher, Cllr. Job Harris, Cllr. Alan Milliner, Cllr Lucy Symonds, Cllr Katie Sanderson**

**23rd March 2022**

**Members of Peacehaven Town Council’s Personnel Committee are summoned to a meeting of the to be held in Community House on THURSDAY 31st March 2022 at 7.30 p.m.**

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**Tony Allen**

**Town Clerk**

**A G E N D A**

**E232 CHAIRMAN’S ANNOUNCEMENTS**

**E233 TO CONSIDER APOLOGIES FOR ABSENCE**

**E234 TO RECEIVE DECLARATIONS OF INTEREST FROM MEMBERS**

**E235 TO ADOPT THE PUBLIC MINUTES OF 3rd February 2022 MEETING**

***NOTE: In accordance with Standing Order No. 3(d) and the Public Bodies (Admission to Meetings) Act 1960, Section 1, in view of the confidential nature of the following business to be transacted, the public and press are excluded from the discussion of the following items.***

**E236 TO ADOPT THE CONFIDENTIAL MINUTES OF 3rd February 2022 MEETING**

**E237 TO REVIEW THE COMMITTEE’S ACTION PLAN**

**E238 TO REVIEW COMMITTEE’S BUDGETARY POSITION**

**E239 TO NOTE PROGRESS OF EMPLOYMENT/RECRUITMENT FOR:**

1. **CARETAKER**
2. **DEPUTY CLERK / CIVIC OFFICER**
3. **EVENTS & AMENITIES PROJECT OFFICER**
4. **COMMUNICATIONS AND MARKETING OFFICER**
5. **TEMPORARY CIVIC & COMMUNICATIONS OFFICER**
6. **TEMPORARY DEPUTY CLERK & MINUTES OFFICER**

**E240 TO NOTE THE RECEIPT OF AN OFFICIAL COMPLAINT**

**E241 DATE OF THE NEXT MEETING – TO BE AGREED**