



PEACEHAVEN TOWN COUNCIL

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DRAFT Minutes of the meeting of the Planning & Highways Committee held in the Anzac Room, Community House, at 7.30pm on Tuesday 8th March 2022

Present; Cllr A Milliner (Chair), Cllr D Seabrook (Vice Chair), Cllr R White, Cllr S Griffiths, Cllr Paul,

Officers; V Onis, Admin Officer

Public; one member of the public was present

1 PH1272 CHAIR ANNOUNCEMENTS

The Chair welcomed everyone to the meeting and related the housekeeping information and the rules of conduct for the meeting.

2 PH1273 PUBLIC QUESTIONS

Two questions from a member of the Peacehaven Focus Group :-

Q.1 In light of recent developments regarding the Morrisons initiative for the Meridian Centre. Would it be possible to arrange a joint meeting with PTC and the Focus Group with their planning consultants (psephos consulting) as we feel that the earlier Peacehaven can state its case and ideas the better, before it goes to the consultation phase. **Action** The request was noted and will be referred to Cllr Chris Collier.

Q.2 We are still concerned with the issue relating to the 'Infiltration Pond' situated at Chalkers Rise. As we have stated previously we feel that there is a danger to the public unless measures are taken to reasonably prevent unauthorised access, as this 'Pond' appears to hold a lot of water. We would ask the committee if they would request a site visit by LDC officer Leigh Palmer, to discuss the issue.

Action Request for The Town Clerk to write to Leigh Palmer and request a site visit.

3 PH1274 TO CONSIDER APOLOGIES FOR ABSENCE & SUBSTITUTIONS

Apologies from Cllr Sharkey and Cllr Hill.

There were no apologies received from Cllr Harris

4 PH1275 TO RECEIVE DECLARATIONS OF INTEREST FROM COMMITTEE MEMBERS

There were no declarations of interest made.

5 PH1276 TO ADOPT THE MINUTES FROM THE 1ST FEBRUARY 2022

It was resolved to adopt the minutes as a true record.

6 PH1277 TO RECEIVE AN UPDATE FROM CLLR GALLAGHER CHAIR OF THE STEERING GROUP FOR THE NDP

There were no updates from Cllr Gallagher.

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7 PH1278 TO NOTE AND REVIEW THE COMMITTEES BUDGETARY REPORT

The report was received and noted. There were no matters arising.

8 PH1279 TO RECEIVE NOTES FROM THE PUBLIC SAFETY WORKING PARTY AND TO ACCEPT RECOMMENDATIONS CONTAINED WITHIN

- a) Amend Tow to Town
- b) Amend 'held 6 weeks' to 'held every 6 weeks'

It was **Proposed** by Cllr White and **Seconded** by Cllr Paul to accept the terms the reference for the Public Safety WP as amended.

All in favour

9 PH1280 TO DISCUSS PLANNING TRAINING

Planning Training was discussed and it was **Proposed** by Cllr White and **Seconded** by Cllr Seabrook that this Committee requires a face to face planning overview with real life examples–

Action The Town Clerk to arrange training direct with Andrew Hill

All in favour.

10 PH1281 STREET NAMING - NEW DEVELOPMENT 16-24 CRIPPS AVENUE – DEVELOPER REQUEST FOR THE TOWN COUNCIL TO SUGGEST A STREET NAME FOR THIS DEVELOPMENT

Suggestions made were to have as street name which linked in with the development previously on this site. Suggestions are Webb's Yard, Webb's Crescent, Webb's Ave, Webb's Close. Named after Webbs yard and bungalow which were demolished for this development.

11 TO COMMENT on the following Planning applications as follows:-

PH1282 LW/21/0938 Land Adjacent To Meridian Court Sutton Avenue Sutton Avenue BN10 7NI Case Officer Mr William De-haviland-Reid	Removal of existing 2 bay bus shelter and installation of new 3 bay bus shelter Approved 7 th march
PH1283 LW/22/0055 9C Steyning Avenue Peacehaven Case Officer James Emery	Two storey front infill extension with flat roof No planning reasons for refusal. It was resolved to recommend approval
PH1284 LW/21/0962 Land To Rear Of 137 South Coast Road Peacehaven Case Officer Julie Cattell	Erection of 1no dwellinghouse It was resolved to recommend REFUSAL for the following reasons:- <ul style="list-style-type: none">• Back garden development, over shadowing,• Inadequate local infrastructure, including A259, surgeries, school

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12 The following planning applications were noted.

PH1292 TW/22/0010/TPO 32 Anzac Close Peacehaven Case Officer Nick Jones	T1-Sycamore -pollard by approx 3m https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=TW/22/0010/TPO
PH1293 LW/21/0803 1 Bramber Avenue Peacehaven Case Officer Julie Cattell	Notification of Committee Meeting Application; Proposal: Removal of condition 1 of E/68/0850 and condition 2 of E/71/0883 (occupancy conditions) to enable the use of the premises for other purposes falling within Class C2 (residential Institutions)
PH1294 LW/22/0064 9 Searle Avenue Peacehaven Case Officer James Emery	Variation of Condition 1 (Plans) for retrospective alterations of the single-storey extension roof, first-floor and dormer weatherboarding, rear fenestration, garage staircase and use of garage first-floor relating to approval LW/20/0750 https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/22/0064
PH1295 LW/22/0047/CD 7 Horsham Avenue Peacehaven Case Officer Julie Cattell	Discharge of Conditions 2 (CEMP) and 3 (Energy Report) in relation to approval LW/21/0853 https://planningpa.lewes.gov.uk/online-applications/applicationDetails.do?activeTab=externalDocuments&key-Val=R69PLZJDHHQ00
PH1296 LW/22/0095 86 Pelham Rise Peacehaven Case Officer James Smith	Variation of Condition 1 (Plans) for retrospective alterations to increase in size of house types A and B, materiality and the use of photovoltaic panels in relation to planning application LW/20/0352 https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/22/0095
PH1297 LW/21/0924 Caxton House 143 South Coast Road Peacehaven Case Officers Julie Cattell	Variation of condition 1 (Plans) in relation to approval LW/17/1068 - Alteration to fenestration on all elevations https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/21/0924
PH1298 LW/22/0085/CD The Sussex Coaster 80 - 82 South Coast Road Peacehaven	Discharge of Conditions 8 (Proposed Surface Water Drainage), 9 (Temporary Access and Turning Arrangements), 21 (Drainage Drawings and Calculations), 22 (Public Sewer Capacity) and 25

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	<ul style="list-style-type: none"> • Density of layout & over development -too large for plot. Long, narrow properties. • Increase of traffic and congestion • Exacerbate existing parking problems, only one space.
PH1285 LW/22/0062 53 Telscombe Road Peacehaven Case Officer James Emery	Single storey side extension with flat roof No planning reasons for refusal It was resolved to recommend approval
PH1286 LW/22/0043 111 Sutton Avenue North Peacehaven Case Officer James Emery	Hip to gable end side extension with front and rear dormers No planning reasons for refusal It was resolved to recommend approval
PH1287 LW/22/0063 53 Telscombe Road Peacehaven East Sussex BN10 7UA Case Officer James Emery	Installation of rear dormer and 2no front rooflights No planning reasons for refusal It was resolved to recommend approval
PH1288 LW/22/0041 137 South Coast Road Peacehaven Case Officer Julie Cattell	Conversion of 1no dwellinghouse into 2no dwellinghouses If LDC are minded to approve this application it is advised to put parking restrictions on these premises. It was resolved to recommend REFUSAL for the following reasons:- <ul style="list-style-type: none"> • Inadequate local infrastructure, including A259, surgeries, school • Density of layout & over development -too large for plot. Long, narrow properties. • No car parking facilities • Increase of traffic and congestion
PH1289 LW/22/0040 21 Downs Walk Peacehaven Case Officer Julie Cattell	Rear single storey extension and rear flat roof dormer No planning reasons for refusal. It was resolved to recommend approval
PH1290 LW/22/0119 5 Highsted Park Peacehaven Case Officer James Emery	Erection of side infill extension with 1no rooflight and alterations to fenestration to rear and side No planning reasons for refusal It was resolved to recommend approval
PH1291 LW/22/0060 117 Arundel Road Peacehaven Case Officer James Emery	Single storey side extension with flat roof No planning reasons for refusal It was resolved to recommend approval

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Case Officer Rita Burns	(Survey and Photographs of Verges) in relation to approval LW/20/0204 https://padocs.lewes-eastbourne.gov.uk/planning/planning-documents?ref_no=LW/22/0085/CD
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13 The following Planning Application Decisions were noted

PH1299 LW/21/0892 11 Piddinghoe Avenue, Peacehaven	Lewes DC Grants permission Peacehaven's Planning & Highways Committee supported this application
PH1300 LW/ 21/0306 71 Phyllis Ave Peacehaven	Lewes DC Grants permission Peacehaven's Planning & Highways Committee supported this application
PH1301 LW/21/0941 34 Gladys Avenue Peacehaven	Lewes DC Grants permission Peacehaven's Planning & Highways Committee Ob-jected to this application
PH1302 LW/17/0556 62 Cissbury Ave Peacehaven	Peacehaven's Planning & Highways Committee de-ferred pending further information.
PH1303 LW/21/0908 15 Vernon Ave Peacehaven	Peacehaven's Planning & Highways Committee supported this application

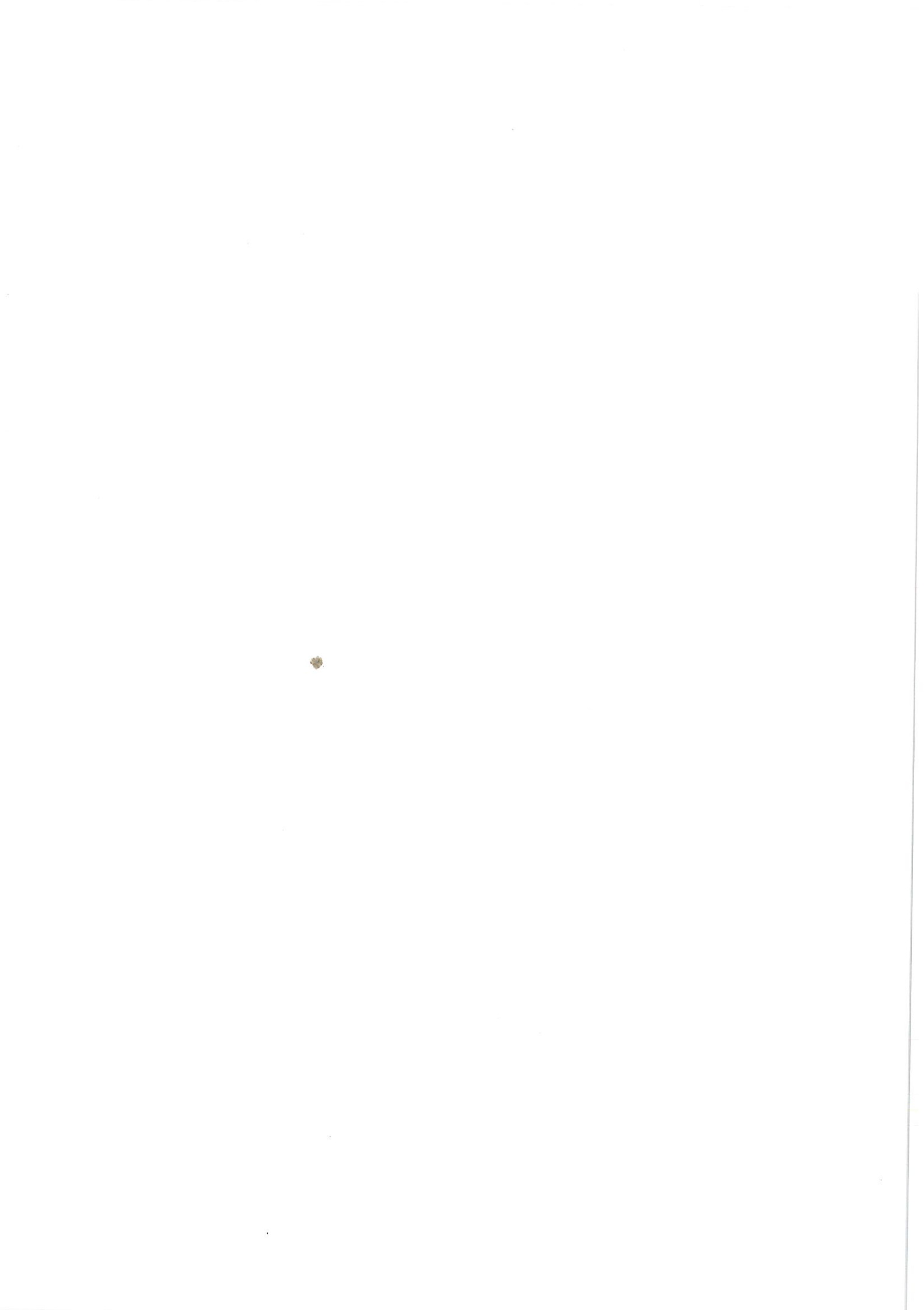
14 PH1304 TO REVIEW & UPDATE THE P&H ACTION PLAN AND AGREE ANY ACTIONS REQUIRED.

- The new bus shelter in Sutton avenue has been approved
- Lamp post update – ongoing discussion with ESCC lighting steward. Process is complicated.

TO CONFIRM THE DATE OF NEXT MEETING AS 5TH APRIL 2022

There being no further business, the meeting closed at 20.37

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
200 Planning & Highways							
4851 Noticeboards	0	1,100	1,100		1,100	0.0%	
4852 Monument & War Memorial	70	600	530		530	11.7%	(530)
4853 Street Furniture	0	600	600		600	0.0%	
Planning & Highways :- Direct Expenditure	70	2,300	2,230	0	2,230	3.0%	(530)
4101 Repair/Alteration of Premises	5,239	1,000	(4,239)		(4,239)	523.9%	5,215
4111 Electricity	670	1,092	422		422	61.3%	91
4171 Grounds Maintenance Costs	1,118	500	(618)		(618)	223.6%	920
4850 Grass Cutting Contract	8,687	8,687	0		0	100.0%	
Planning & Highways :- Indirect Expenditure	15,714	11,279	(4,435)	0	(4,435)	139.3%	6,225
Net Expenditure	(15,784)	(13,579)	2,205				
6000 plus Transfer from EMR	5,695						
Movement to/(from) Gen Reserve	(10,088)						
Grand Totals:- Income	0	0	0			0.0%	
Expenditure	15,784	13,579	(2,205)	0	(2,205)	116.2%	
Net Income over Expenditure	(15,784)	(13,579)	2,205				
plus Transfer from EMR	5,695						
Movement to/(from) Gen Reserve	(10,088)						



**Notes from the Public Safety Working party
held online on Tuesday 29th March at 9:30am**

Present: David Seabrook, Lucy Symonds,

Apologies: Gloria Hill, Lynda Duhigg, Vicky Onis

1. Notes from Previous Meeting

Notes from last meeting accepted.

2. Terms of Reference

The Terms of Reference have been accepted by Council.

- a) To identify road safety and other safety issues in the town.
- b) To work with partner organisations to keep everyone safe.
- c) To make recommendations to appropriate Committees of Council.
- d) Meetings will be held 6 weeks.
- e) The working party will report to Planning & Highways and Leisure and Amenities Committee.
- f) The working party will involve other members of the public.

3. Involving Members of the Public

Arrange Coffee Morning for Speed Watch and Public Safety

Invite Fire Safety and Steve O'Connell

Members of the public to be invited.

Discuss with new Marketing and Comms Officer

Provisionally Date 29th April – need someone to run the kitchen

Need leaflets etc.

Follow up date for Speedwatch Training

Reporting problems using apps.

Emergency Numbers handout

Highway Code changes

Crime / Scam prevention

New page on website needed – discuss with new Marketing & Comms officer - Website and Social Media posts to be used to advertise how to report different issues. Discuss with.

Additional speed watch sites have been identified in Sutton Avenue and Roderick Avenue and need risk assessing by Steve O'Connell.

Advertising?

4. Road Surface Issues

A third slow sign to be reported to be reported. (LS)

Hoyle Road pothole repair, drain cover has been resurfaced but already deteriorating, this is the responsibility of Southern Water.

Sunken pavement outside the Good Companions has been referred BT Openreach. Need contact details to chase up repairs.

Canyon on the South Coast Road does not meet criteria for a repair to be carried out despite being highly dangerous now to cyclists. Report again (DS) and then contact County Councillors.

5. Road Safety Issues

Walkabout taken place with Ian Johnson and Lucy. Parking issues, yellow line requests, speeding etc. Possibility of installing a data monitor to record actual speeds. Costs about £400. Near the Bricky bus stop. Possibility of traffic calming on Pelham Rise to be looked at by Ian Johnson.

Cllr Symonds has discussed speed signage around schools including Meridian School with Ian Johnson. Some educational signage on lampposts could be installed for a few weeks at a time.

A mobile SID to be discussed with Telscombe Town Council as a shared device. Discuss at the next SLR meeting.

Additional speed watch sites have been identified in Sutton Avenue and Roderick Avenue and need risk assessing by Steve O'Connell.

Check on dropped kerbs by Chalkers Rise. They have been marked out.

6. e-Scooters

These are illegal in this area. This should be reported as anti social behaviour on operation crackdown. Include on website with links.

7. Street Lighting

Meeting held with Eric Ware, lighting supervisor at ESCC. A consultation was completed around the Dark Skies Policy which means lights are switched later in the night. A map of the area with lighting schedules has been requested from ESCC and compared with Crime figures. Recommendation can then be made. No response from ESCC yet. Emails are being ignored.

Lighting along the footpath at the Coop has been reported to the managing agents several times, no action has been taken so far. Can the Council write to the managing agents? Photos or video needed.

8. CCTV

A CIL bid has been submitted for an upgrade to CCTV at the Café and Bowls area in Centenary Park, cost about £9,000 plus installation. Could be funded through our own CIL money.

Omniflow units. New prices being obtained. Options for mains power being looked at.

9. AOB

No other business

10. Date of the Next Meeting

Tuesday 12th April at 10:00am book room to discuss with Sue M and Leigh.

From: Leigh Palmer <Leigh.Palmer@lewes-eastbourne.gov.uk>
Sent: 15 March 2022 12:05
To: admin@peacehaventowncouncil.gov.uk
Subject: RE: *EXTERNAL: FW: Lower Hoddern Farm - Chalkers Rise phase 3b

Dear Victoria

Are you able to outline what protection measures you are expecting to have for this piece of infrastructure.

Kind regards

Leigh

From: admin@peacehaventowncouncil.gov.uk <admin@peacehaventowncouncil.gov.uk>
Sent: 10 March 2022 12:40
To: Leigh Palmer <Leigh.Palmer@lewes-eastbourne.gov.uk>
Cc: [REDACTED];
Subject: FW: *EXTERNAL: FW: Lower Hoddern Farm - Chalkers Rise phase 3b

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Leigh,

As stated previously we feel that there is a danger to the public unless measures are taken to reasonably prevent unauthorised access, as this 'Pond' appears to hold a lot of water.

On behalf of PTC Planning Committee, I have been asked to contact you to arrange a meeting and site visit to address concerns about the Hoddern Farm/Chalkers Rise infiltration pond.

Would it be possible to arrange a time for a site visit as soon as possible?

Kind Regards

Victoria Onis

Planning & Highways Committee -
Action Plan

updated 21/1/2022

CASE NUMBER	MEETING DATE	TASK	ACTION	PERSON RESPONSIBLE	UPDATE
1	03/09/2019	PUBLIC RIGHTS OF WAY WORKING GROUP - CONCRETE PATH LOWER HODDERN FARM TO CENTENARY PARK	<p>Clr Griffiths requested help from other councillors filling in evidence forms (extend of usage prior to 2005)</p> <p>The Parks Officer Kevin Bray has been in contact with Eric Ware (electrical supervisor East Sussex Highways) and a meeting will be held to discuss all of our outside lighting issues once the covid restrictions have eased.</p>	<p>Clr Griffiths - ongoing</p> <p>Clr Griffiths noted that ESCC Officers had been asked for a simpler way of filling in evidence forms relating to the Hoddern Farm to Centenary Park footpath 24/9/21</p>	
2	04/01/2021	6 lamposts		<p>11/1 Zoom organised with Eric Ware on 1st Feb with Parks officer, Clr Seabrook & Clr Symonds</p> <p>long process being looked in to - Clr Seabrook</p>	
4	25/08/2021	replacement bus shelter at sutton Ave	to apply for planning permission to install a new shelter south of the existing shelter.	admin officer	03/03 is on the agenda for P&H 8/3 - needs approval from P&F

